



## Rate Reduction Application

Your Name \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Names of children attending \_\_\_\_\_

### Detailed Income Report

A detailed report of your household's income will provide the Community Learning Centers with an accurate account of your family's potential financial assistance eligibility. Thank you for providing the following information:

Income amounts must be reported for Gross Income, not take-home pay.

Complete the lines below for each person in your household who has earned or unearned income from any source, such as wages, self-employment, Social Security, SSI, VA pension, worker's compensation, child support, lump-sum payments or employment.

Name	Employer or Income Source	Gross Amount	How Often Received (i.e., Weekly or Monthly)
		\$	
		\$	
		\$	
		\$	
		\$	

**Provide Evidence of Income from work or wages:**

- ✓ Copies of pay stubs for the previous month, or most recent four week period; &/OR
- ✓ A letter from your employer stating the amount of your monthly gross income; &/OR
- ✓ If self-employed, IRS 1040 tax form with schedule C or F; &/OR
- ✓ Child support receipts; &/OR
- ✓ Social Security; pension award letters, etc.

**ALL INCOME IN THE HOUSEHOLD MUST BE VERIFIED**

Forward completed form with income documentation to:

Susie Youngpeter  
 Wood County Educational Service Center  
 1867 N. Research Drive, Bowling Green, OH 43402  
 or scan all documents and email as attachments to [syoungpeter@wcesc.org](mailto:syoungpeter@wcesc.org)



**I certify that I have completed this application with GROSS INCOME information, and that all household income has been included.**



Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

For Office Use ~

Reduced Rate:     Eligible     Ineligible    Date \_\_\_\_\_ By \_\_\_\_\_