

WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
September 24, 2019

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Ms. **Kathy Limes**, at 4:00 p.m. with the following members present: Ms. Judith **Hines**, Mr. Joe **Long**, and Mr. Timothy **Smith**. Also present: Ms. Gina **Fernbaugh**, Treasurer, Mr. Mark **North**, Superintendent.

Absent:

None

Staff Members Present

Kyle **Clark**, Prevention Education Director

Susan **Spencer**, Community Learning Centers Director

Visitors Present –

Marie Thomas **Baird** – Sentinel Tribune

Approval of the Minutes

Ms. Paredes moved and Mr. Smith seconded the motion to approve the following minutes:
Regular Board Meeting – August 27, 2019

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long and Mr. Smith. The chair declared the motion carried.

REPORTS OF THE TREASURER

Approval of Cash Reconciliation Reports- The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions or make comments regarding the report. Ms. Hines moved and Mr. Long Seconded the motion to approve the Cash Reconciliation report for the month of August 2019:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Bills – Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Hines seconded the motion to approve the Bills for the month of August 2019:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Approval of Investment Transaction Ledger – Upon the recommendation of the Treasurer, Ms. Paredes moved and Mr. Smith seconded the motion to approve the Investment Transaction Ledger for the month of August 2019:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Financial Report– Upon the recommendation of the Treasurer, Ms. Hines moved and Mr. Smith seconded the motion to approve the following Financial Report for the month of August 2019:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Service Agreements with Agencies & School Districts – Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Paredes seconded the motion to approve the following Agreements for Fiscal Year 2020:

2019-2020 School Year

- Bowling Green City S.D. – ATOD on-site services
- Bowling Green City S.D. – Behavior Support Specialist services
- Genoa Local S.D. – Paraprofessional services
- Genoa Local S.D. – MD services
- Lake Local S.D. – Behavior Support Specialist services
- Perrysburg E.V.S.D – ATOD on-site services
- Rossford E.V.S.D – ATOD on-site services
- Wood County ADAMHS – Website Sponsorship

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Grants – Upon the recommendation of the Treasurer, Ms. Paredes moved and Ms. Hines seconded the motion to approve the following grants:

Amount	Grant Title	Beginning Date	Ending Date	Fund/Spec
\$ 20,000.00	PAA Gambling FY'20	7/1/19	6/30/20	499-9120

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of WCDJFS TANF Youth Program Agreement – Upon the recommendation of the Treasurer, Mr. Long moved and Ms. Hines seconded the motion to approve the following WCDJFS TANF Youth Agreement effective October 1, 2019 through September 30, 2020 in the amount of \$122,022:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Subaward Agreement FY20 Educational Technology Grant – Upon the recommendation of the Treasurer, Ms. Paredes moved and Mr. Smith seconded the motion to approve the following Subaward Agreement FY20 Educational Technology Grant effective July 1, 2019 through June 30, 2020 in the amount of \$146,401.74

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD

Staff Personnel

Recommendations Pertaining to Abolishment's, Resignations, Retirements, LOAs, RIFs, and Terminations:

- Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Limes seconded the motion to approve the following, LOA, Resignations & Terminations:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes, and Mr. Smith. The Chair declared the motion carried.

Resignations:

Dana Carter, CLC Seasonal Program Assistant, effective 09/14/2019

Michael Fears, CLC Seasonal Program Assistant, effective 09/24/2019

Chelsea Fisher, Unit Paraprofessional, effective 10/5/2019

Taishia Glover, CLC Site Coordinator, effective 9/18/2019

Daeja Henderson, CLC Seasonal Program Assistant, effective 09/13/2019

Karen Jankowski, CLC Seasonal Program Assistant, effective 09/06/2019

Chrishanna Mason, CLC Seasonal Program Assistant, effective 08/30/2019

Brian McBryde, CLC Site Coordinator, effective 09/12/2019

Diane Schimming, CLC Seasonal Program Assistant, effective 09/14/2019

Rachael Smith, CLC Program Quality Coordinator, effective 10/26/2019

Sarah Welker, CLC Seasonal Program Assistant, effective 10/02/2019

Approval of Paid Administrative Leave – Upon the recommendation of the Superintendent, Mr. Long moved and Ms. Paredes seconded the motion to approve the Paid Administrative Leave.

Robert Moody, ED Support Team Resource Coordinator, effective 9/11/2019

Robert Moody, ED Support Team Resource Coordinator, effective 9/13/2019 until TBD

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Approval of Employment of Classified Personnel – Upon the recommendation of the Superintendent, Ms. Hines moved and Mr. Smith seconded the motion to approve the employment of the following Classified Personnel:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

New Hires 2019-2020 School Year

Jessica Fink, Para/Educational Aide, effective 09/03/2019,
6 hrs p/day, 4 days p/wk., 138 days, A/N/7

Demmetra Galdeen, Para/Educational Aide, effective 09/03/2019,
6.75 hrs. p/day, 5 days p/wk., 180 days, A/N/2

Daeja Henderson, CLC Site Coordinator, effective 09/16/19,
8 hrs. p/day, 5 days p/wk., 207 days, CLC/SC/0

Katie Hyden, Para/Student Attendant, effective 08/26/2019,
6.75 p/day, 5 days p/wk., 186 days, A/N/1

Jessica McReynolds, Unit Para, effective 09/30/2019,
6.5 hrs. p/day, 5 days p/wk., 147 days, UP/0

Amy Murphy, Para/Student Attendant, effective 09/04/2019,
7 hrs. p/day, 5 days p/wk., 178 days, A/N/11

Audreigh Riter, Para/Educational Aide, effective 08/28/2019,
6.5 hrs. p/day, 4 days p/wk., as needed, A/N/4

Emily Smith, ATOD Prevention Specialist, effective 09/03/2019,
8 hrs p/day, 5 day p/wk., 182 days

Seasonal CLC New Hires 08/18/2019 – 05/09/2020

Afi-Setut A-Alkebu-Ian, CLC Seasonal Program Assistant, effective
08/26/2019, 5 hrs. p/day, 5 days p/wk., as needed

Tatum Aegerter, CLC Seasonal Program Assistant, effective 09/13/2019,
5 hrs. p/day, 5 days p/wk., as needed

Holli Brackman, CLC Seasonal Program Assistant, effective 09/09/2019,
5 hrs. p/day, 5 days p/wk., as needed

Tylre Brock, CLC Seasonal Program Assistant, effective 08/26/2019
5 hrs. p/day, 5 days p/wk., as needed

Dana Carter, CLC Seasonal Program Assistant, effective 09/06/2019,
5 hrs. p/day, 5 days p/wk., as needed

Reanna Dawson, CLC Seasonal Program Assistant, effective 09/09/2019
5 hrs. p/day, 5 days p/wk, as needed

Connor Froehlich, CLC Seasonal Program Assistant, effective 09/06/2019,
5 hrs. p/day, 5 days p/wk., as needed

Seasonal CLC New Hires 08/18/2019-05/09/2020 Continued

Lauren Gregory, CLC Seasonal Program Assistant, effective 09/13/2019, 5 hrs. p/day, 5 days p/wk., as needed

Daeja Henderson, CLC Seasonal Program Assistant, effective 09/06/2019 5 hrs. p/day, 5 days p/wk., as needed

Jasmine Jackson, CLC Seasonal Program Assistant, effective 09/03/2019, 5 hrs. p/day, 5 days p/wk., as needed

Onaysia Lindsey, CLC Seasonal Program Assistant, effective 09/13/2019 5 hrs. p/day, 5 days p/wk., as needed

Kaylin Mathis, CLC Seasonal Program Assistant, effective 09/03/2019, 5 hrs. p/day, 5 days p/wk., as needed

Sarah Olson, CLC Seasonal Program Assistant, effective 09/03/2019, 5 hrs. p/day, 5 days p/wk., as needed

David Paul, CLC Seasonal Program Assistant, effective 09/13/2019, 5 hrs. p/day, 5 days p/wk., as needed

Student Work New Hire 2019-2020

Jorge Celis, TANF student worker, effective 08/30/2019
8 hrs. p/day, as needed

Supplementals 2019-2020 School Year

Kristina Amos-Perry, Special needs para, effective 08/11/2019 – 5/31/2020, as needed, Max 10 hrs., A/N/6

Rosemarie Barton, Unit Para, effective 09/16/2019 – 5/31/2020, As needed, Max 30 hrs., UP/0

Christy Bennett, Unit Para Extra Curricular, effective 08/08/2019 – 12/31/19, as needed, Max 30 hrs., UP/3

Daniel Black, Unit Para, effective 09/16/2019 – 05/31/2020, As needed, Max 10 hrs., UP/1

Jennifer Burkett, Special needs para, effective 08/13/2019 – 05/31/2020, as needed, Max 15 hrs., A/N/13

Samantha Frederick, Unit Para, effective 09/16/2019 – 05/31/2020, As needed, Max 30 hrs., UP/4

Michelle Johnson, Unit Para Extra Curricular, effective 08/08/2019 – 12/31/19, as needed, Max 30 hrs., UP/4

Michelle Johnson, Unit Para Extra Curricular, effective 08/06/2019 – 12/31/2019, As needed, 40 additional hrs., UP/4

Andrea Reed, Unit Para Extra Curricular, effective 08/08/2019 – 12/31/19, as needed, Max 30 hrs., UP/2

Kelly Schuh, Paraprofessional, effective 09/03/2019 – 05/21/2020, as needed, Max 20 hrs., A/N/8

Emily Smith, Extra Hours Prevention Specialist, effective 09/03/2019 – 06/30/2020, As needed, 100 hrs. Max

Supplementals 2019-2020 School Year Continued

Lauren Wilson, Extra Curricular Unit Para, effective 08/06/2019 – 12/31/2019, As needed, 20 additional hrs., UP/2

Rachel Wilson, Special needs para, effective 08/22/2019 – 05/31/2020, as needed, Max 10 hrs., A/N/4

Changes 2019-2020 School Year

Joy Campbell, From Senior Team Leader, 6 hrs. p/day, 5 days p/wk., STL/1, \$20,306 To Senior Team Leader, 6 hrs. p/day, 5 days p/wk., STL/3, 207 days & 30 days @STL/1

Bryce Douglas, From Para/Student Attendant, 6.6 hrs. p/day 5 days p/wk., 191 days, \$17,371 To Para/Student Attendant 7 hrs. p/day, 5 days p/wk., 191 days

Delores Haynes, From Para/Student Attendant, 6.75 hrs. p/day, 5 days p/wk., 192 days, \$16,420 To Para/educational aide 6.75 hrs. p/day 5 days p/wk., 170 days & 22 days @para/student attendant

Milan Karna, From Drug Free Community Grant Coordinator, 8 hrs. p/day, 5 days p/wk., To ATOD Program Manager 8 hrs. p/day, 5 days p/wk.,

Jessica Kizer, From Para/Educational Aide, 6.5 hrs. p/day, 5 days p/wk., 185 days, \$16,570 To Para/Educational Aide, 6.75 hrs. p/day, 5 days p/wk., 183 days & 2 days @6.5 hrs.

Hannah Madaras, From 80% Prevention Specialist 20% YMHFA Trainer 8 hrs. p/day, 5 days p/wk., To 100% ATOD Prevention Specialist 8 hrs. p/day, 5 days p/wk.

Sue Nagy, From Prevention Specialist PAX GBG Project Aware, Max 25 hrs. p/wk., As needed, To ATOD Prevention Specialist Max 25 hrs. p/wk., As needed

Kristine Nicolo, From CLC Data Assistant, 5 hrs. p/day, 5 days p/wk., As needed, To CLC Data Assistant, 5.95 hrs. p/day, 5 days p/wk., As needed

Angela Patchen, From Project Aware Program Manager, 8 hrs. p/day, 5 days p/wk, To ATOD Program Manager, 8 hrs. p/day, 5 days p/wk.,

Rebecca Wachter-Parker, From Project Aware Expect-Respect, Max 1000 hrs., To ATOD Prevention Specialist, As needed, Max 25 hrs. p/wk.,

Mary Young, From Para/Educational aide, 6.5 hrs. p/day, 5 days p/wk., 182 days, A/N/7, \$16,302, To Unit Para, 6.5 hrs. p/day, 5 days p/wk., 163 days & 19 days @Para/Educational Aide

Approval of Employment of Certified Personnel – Upon the recommendation of the Superintendent, Ms. Paredes moved and Ms. Hines seconded the motion to approve the employment of the following Certified Personnel:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Summer New Hires

Tiara Hicks, BG Summer Special Contract Employee, effective 06/24/2019 – 07/23/2019, 23 days, As needed

Supplementals 2019-2020 School Year

Martha Foltz, Substitute SLP, effective 01/06/2019 – 05/29/2020, 7 hrs. p/day, 5 days p/wk., As needed, SLP M/5

Changes 2019-2020 School Year

Alyssa Jacoby, From COTA 7 hrs. p/day, 5 days p/wk., 185 days, \$36,874 To COTA 7 hrs., p/days, 5 days p/wk., 176 days

University of Toledo Student Intern for Field Placement

Sarah Shivak

BGSU Student Interns for Field Placement

Samuel Duress

Aaron Seymour

Aaron Stevanus

Kaley Tschudy

Approval of Substitute Personnel - Upon the recommendation of the Superintendent, Mr. Long moved and Mr. Smith seconded the motion to approve the following substitute list:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Approval of Advertising Agreement – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Paredes seconded the motion to approve the renewal contract with Lamar effective 09/30/2019 for billboard placement from 5/25/2020 – 06/21/2020:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Governing Board Updates

Superintendent's Report:

N/A

Director Reports:

Kyle Clark, Prevention Education Director, reported the following:

- Both the Project Aware and Drug Free Community grants end September 30th.
- PAX Good Behavior trainings are being scheduled for later this fall.
- Received a \$20,000 Notice of Award for Problem Gambling & Skill Building grant
- WCADAMHS has funded the ATOD program with an additional \$52,000 to include gambling into the prevention programming.
- WCADAMHS Youth Survey will be administered in October.

Susan Spencer, Community Learning Centers Director, reported the following:

- Visited Wood County Schools' athletic directors to start a program where student athletes visit the CLC sites and assist students in academics.
- Distributed over 100 backpacks to students in need in coordination with United Way and the Salvation Army.
- Opened a new CLC site in Maumee at the request of Maumee City School District. The program currently serves 30 students and will soon reach full capacity with 48 students.

Penta Career Center Report – September meeting

Judith Paredes – reported the following:

- 15 new staff members were introduced to the governing board
- Penta's Cruise-In is on Wednesday evening, 9/25, the same evening that Kevin Hines, brain and mental health advocate speaker, will be presenting on Suicide Awareness.
- Food share program – special table set up for students to drop off uneaten unopened food served from the cafeteria. Food is then distributed to students in need.

Executive Sessions

Motion by Mr. Smith, seconded by Ms. Paredes to move into executive session to the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee at 4:27 p.m., inviting the Superintendent & Treasurer.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Motion by Ms. Hines, seconded by Ms. Paredes to move into executive session to evaluate the Treasurer at 4:59 p.m., inviting the Treasurer.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Adjournment

Motion by Mr. Smith and Seconded by Ms. Paredes to adjourn the meeting at 5:15p.m.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

ATTEST:

Kathy Limes, President

Gina R. Fernbaugh, Treasurer/CFO