

WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
September 23, 2025

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Ms. Judy **Paredes** at 4:00 p.m. with the following members present: Ms. Kathy **Limes**, Mr. Joe **Long** and Mr. Timothy **Smith**. Also present: Mr. Mark **North**, Superintendent, Mr. Kyle **Kanuckel**, Associate Superintendent and Mr. Brad **McCracken**, Treasurer.

Board Members Absent

Judy **Hines**, Board Member

Staff Members Present

Joe Taylor – Director of Special Education/Student Services provided program updates to the Board.

Visitors Present

N/A

Director Report/Featured Program

N/A

Public Participation

N/A

Approval of Agenda

Ms. Limes moved and Mr. Long seconded the motion to approve the board agenda.

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of the Minutes

Mr. Smith moved and Mr. Long seconded the motion to approve the following minutes:

- Regular Board Meeting – August 26, 2025
- Special Board Meeting – September 2, 2025

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

REPORTS OF THE TREASURER

Approval of Cash Reconciliation Report – The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Ms. Limes moved and Mr. Smith seconded the motion to approve the Cash Reconciliation report for the month of August, 2025:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Financial Report – The Financial Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Mr. Smith moved and Mr. Long seconded the motion to approve the Financial Report for the month of August, 2025:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Bills – Upon the recommendation of the Treasurer, Mr. Smith moved and Mr. Long seconded the motion to approve the Bills for August, 2025:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Investment Transaction Ledger – Upon the recommendation of the Treasurer, Mr. Long moved and Ms. Limes seconded the motion to approve the Investment Transaction Ledger for the month of August, 2025:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Inventory Disposal – Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Limes seconded the motion to approve the following inventory disposal:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Depository Agreement w/Huntington Bank – Upon recommendation of the Treasurer, Ms. Limes moved and Mr. Long seconded the motion to approve the following depository agreement w/Huntington Bank for the period January 1, 2026 – December 21, 2030:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of WCESC Service Agreements w/Agencies & School Districts – Upon the recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve the following Service Agreements:

Fiscal Year 2026:

- | | |
|--------------------------|-------------------------------|
| • Elmwood Local S.D. | Preschool Itinerant Teacher |
| • Genoa Local S.D. | Paraprofessional Services |
| • Penta Career Center | Occupational Therapy Services |
| • Rossford E.V. S.D. | Preschool Itinerant Services |
| • Springfield Local S.D. | MD Services |

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of Adoption of Pickup for STRS – Upon the recommendation of the Treasurer, Mr. Long moved and Mr. Smith seconded the motion to approve the following adoption of pickup for STRS:

Be it resolved, effective August 25, 2025, the Wood County Educational Service Center Governing Board agrees to pick up the total amount of employee contributions for Patricia Hyland, as required by Section 3307.26, Revised Code, to be contributed by School Psychologist to STRS OHIO. Wood County Educational Service Center Governing Board is permitted to pick up employee contributions pursuant to Section 3307.20, Revised Code, and Section 414(h)(2) of the Internal Revenue Code. These picked-up contributions, although designated as employee contributions, are being paid by the Wood County Educational Service Center Governing Board in lieu of employee contributions.

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of Revised Final FY26 Forecast of Expected Revenues & Appropriation– Upon recommendation of the Treasurer, Mr. Long moved and Mr. Smith seconded the motion to approve the following Revised FY26 Forecast of Expected Revenues & Appropriation:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD

Approval of Job Description(s) – Upon recommendation of the Superintendent, Ms. Limes moved and Mr. Smith seconded the motion to approve the following job description:

- CLC Administrative Support Specialist
- Educational Interpreter

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Staff Personnel

Recommendations Pertaining to Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations, Leave of Absences – Upon the recommendation of the Superintendent, Mr. Smith moved and Mr. Long seconded the motion to approve the following Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Resignations:

Desiree **Baker**, Para/Educational Aide (PB), effective 8/2/2025
 Kaelyn **Feather**, CLC Seasonal Program Assistant, effective 9/9/2025
 Ritika **Gupta**, Para/Educational Aide (NW), effective 9/11/2025
 Morgan **Hollandsworth**, CLC Program Administrator, effective 10/4/2025
 Kristen **Krah**, CLC Seasonal Program Assistant, effective 9/19/2025
 Lori **Shields**, Para/Educational Aide, effective 8/2/2025
 Joelle **Wilson**, Para/Educational Aide, effective 9/18/2025

Approval of Employment of Classified Personnel – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Limes seconded the motion to approve the employment of the following Classified Personnel:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

New Hires/ Rehires 2025-2026 School Year

Shelby **Bellman**, Para/Educational Aide (PB), 6.75 hrs. p/day, 5 days p/wk., 172 days, UPK4/0, effective 8/25/2025-5/21/2026
 Amanda **Bumpus**, Para/Educational Aide (Pathe), 6.75 hrs. p/day, 5 days p/wk., 174 days, PED/1 effective 9/8/2025-5/29/2026
 Justin **Doty**, Para/Student Attendant (WL), 7.5 hrs. p/day, 5 days p/wk., 162 days, PWL/2, effective 9/29/2025-6/03/2026
 Jessica **Gazarek**, Para/Student Attendant (WL), 7.5 hrs. p/day, 5 days p/wk., 172 days, PWL/1, effective 9/15/2025-6/03/2026
 Khloe **Hutton**, Para/Student Attendant (WL), 7.5 hrs. p/day, 5 days p/wk., 181 days, PWL/4, effective 9/2/2025-6/03/2026
 Anessa **McDougal**, Para/Educational Aide (PB), 6.75 hrs. p/day, 5 days p/wk., 159 days, UPK4/0, effective 9/11/2025-5/21/2026
 Leslie **Petroff**, Para/Educational Aide (NW), 6.75 hrs. p/day, 5 days p/wk., 169 days, PMD/4, effective 9/15/2025-6/1/2026
 Miranda **Pollauff**, Prevention Education Specialist, 7 hrs. p/day, 5 days p/wk., 183 days, N/A, effective 9/2/2025-6/05/2026
 Danielle **Rodgers**, Para/Educational Aide (PB), 6.5 hrs. p/day, 4 days p/wk., 130 days, UPK4/0, effective 9/16/2025-5/21/2026

Sharmishtha **Sasmal**, Para/Student Attendant (WL), 7.5 hrs. p/day, 5 days p/wk., 167 days, PWL/10, effective 9/22/2025-6/03/2026
 Kylie **Ulch**, Para/Student Attendant (WL), 7.5 hrs. p/day, 5 days p/wk., 157 days, PWL/2, effective 10/6/2025-6/3/2026
 Tiffany **Wilkins**, Para/Student Attendant (NB), 7 hrs. p/day, 5 days p/wk., 176 days, PD/3, effective 9/2/2025-5/29/2026
 Porche **Williams**, Para/Students Attendant (WL), 7.5 hrs. p/day, 5 days p/wk., 181 days, PWL/6, effective 9/2/2025-6/3/2026
 Rochelle **Zuccarell**, Para/Educational Aide (PB), 6.75 hrs. p/day, 5 days p/wk., 160 days, UPK4/0, effective 9/10/2025-5/21/2026

Seasonal New Hires/ Rehires 8/18/2025-5/16/2026

Kaylee **Ault**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 8/29/2025-5/16/2026
 Nicholai **Barak**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 9/9/2025-5/16/2026
 Alexis **Blankenship**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 9/3/2025-5/16/2026
 Anna **Camper**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 8/18/2025-5/16/2026
 Gunnar **Davis**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 9/9/2025-5/16/2026
 Ava **Evers**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 9/3/2025-5/16/2026
 Aleycia **Fender**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 8/26/2025-5/16/2026
 Kori **Goubeaux**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 8/27/2025-5/16/2026
 Emma **Guanzon**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 8/26/2025-5/16/2026
 Lillian **Haverfield**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 8/26/2025-5/16/2026
 Hope **McNea**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 8/18/2025-5/16/2026
 Hannah **Merkel**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 9/9/2025-5/16/2026
 Amelie **Nicol**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 9/12/2025-5/16/2026
 California **Ortego**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 8/28/2025-5/16/2026
 Avery **Payne**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 8/26/2025-5/16/2026
 Lydia **Prasek**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 9/3/2025-5/16/2026
 Ava **Sabatucci**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 9/15/2025-5/16/2026

Alexis **Shadley**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 8/27/2025-5/16/2026
Ava **Stuckey**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 8/26/2025-5/16/2026
Esther **Varney**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 9/2/2025-5/16/2026
Elyse **Werner**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 9/3/2025-5/16/2026
Sarah **Wetmore**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 9/9/2025-5/16/2026

Changes 2025-2026 School Year

Jennifer **Burkett**, From Para/Educational Aide (PB), P/12, \$23,224.56
To Unit Para (PB), 181 days, UP/12, effective 8/21/2025-5/21/2026
Courtney **Clouse**, Para/Student Attendant (WL), From PWL/10,
\$30,916.80 To PWL/14, 187 days, effective 8/25/2025-6/3/2026
Martin **DeStazio**, From Para/Educational Aide (PB), P/5, \$20,939.44
To Unit Para, UP/6, effective 8/21/2025-5/21/2026
Rebecca **Peer**, Para/Educational Aide (PB), From 3.75 hrs. p/day,
180 days, \$12,973.50 To As needed, effective 8/11/2025-5/21/2026
Hannah **Robinson**, Para/Educational Aide (LA), From 5 days p/week To
As needed, PD/1, effective 8/18/2025-6/2/2026
Amanda **Sanchez**, Para/Educational Aide (WL), From PWL/3,
\$27,302.40, To PWL/6, 187 days, effective 8/25/2025-6/3/2026

Supplementals 2025-2026 School Year

Erin **Brooks**, Para – Extra Hours, Training (WL), As needed, PWL/16
effective 8/13/2024-8/14/2025
Amanda **Canby**, Para/Educational Aide – Extra Hours (EA) Max 10 hrs.,
As needed, PD/7, effective 8/25/2025-6/3/2026
Tricia **Chambers**, Para – Extra Hours, Training (WL), As needed, PWL/3
effective 8/13/2024-8/14/2025
Polly **Emch**, Para/Educational Aide – Extra Hours (EA) Max 10 hrs.,
As needed, PD/9, effective 8/25/2025-6/3/2026
Tara **Fletcher-Sarver**, Para/Educational Aide – Extra Hours (EA)
Max 10 hrs., As needed, PD/6, effective 8/25/2025-6/3/2026
Andrew **Kelly**, Para – Extra Hours, Training (WL), As needed, PWL/1
effective 8/13/2024-8/14/2025
Rebecca **McMillan**, Para/Educational Aide – Extra Hours (EA)
Max 10 hrs., As needed, PD/2, effective 8/25/2025-6/3/2026
Paige **Palmer**, Para – Extra Hours, Training (WL), As needed, PWL/4
effective 8/14/2025
Amanda **Sanchez**, Para – Extra Hours, Training (WL), As needed,
PWL/6, effective 8/13/2024-8/14/2025
Stacey **Shultz**, Para/Educational Aide – Extra Hours (EA)
Max 10 hrs., As needed, PD/5, effective 8/25/2025-6/3/2026

Andrew **Thomas**, Van Driver Certification, As needed, PMD/21
effective 8/25/2025-10/31/2025

Heather **Villar**, Para/Educational Aide – Extra Hours (EA)
Max 10 hrs., As needed, PD/9, effective 8/25/2025-6/3/2026

Interns/Trainees (Fall Semester 2025)

BGSU Students – see attached list

Student Teacher (Fall Semester 2025)

Callie Difiori w/Kim Kamelesky

Approval of Employment of Certified Personnel – Upon the recommendation of the Superintendent, Mr. Long moved and Mr. Smith seconded the motion to approve the employment of the following Certified Personnel:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

New Hires/Rehires 2025-2026 School Year

Amy **McAnally**, OT Mentor, As needed, N/A,
effective 9/2/2025-6/12/2026

Shawna **Nye**, COTA, 7 hrs. p/day, 2 days p/wk., 66 days, AA/3,
effective 9/3/2025-5/21/2026

Changes 2025-2026 School Year

N/A

Supplementals 2025-2026 School Year

Lori **Hutton**, SLP-Extra Days (WL) Max 10 Days, As needed, SLP/M/13,
effective 9/22/2025-7-31-2026

Carolyn **Templin**, PreK Itinerant-Extra Hours (ELM), As needed, M/30.
9/2/2025-6/5/2026

Recommendation Pertaining to Substitutes – Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Smith seconded the motion to approve the following new Substitutes for the 2025-2026 school year:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Governing Board Updates:

Penta Career Center Report:

Ms. Paredes reported:

- Penta has 23 new hires this year
- Adult Ed enrollment: 2025-2026 (170 Fall) 2024-2025 (80 Fall, 123 Spring)
- Regular Ed enrollment: 1681 enrolled, 235 off campus (up from 1549 last year)

Legislative Liaison Report: N/A

Student Achievement Liaison Report: N/A

Adjournment

Motion by Ms. Limes and seconded by Mr. Long to adjourn the meeting at 5:20 p.m.

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

ATTEST:

Judy Paredes, President

Brad McCracken, Treasurer/CFO