

WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
October 22, 2019

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Ms. **Kathy Limes**, at 4:00 p.m. with the following members present: Ms. Judith **Hines**, Mr. Joe **Long**, and Mr. Timothy **Smith**. Also present: Ms. Gina **Fernbaugh**, Treasurer, Mr. Mark **North**, Superintendent.

Absent:

None

Staff Members Present

Kyle **Clark**, Prevention Education Director

Visitors Present –

Marie **Baird Thomas** – Sentinel Tribune

Approval of the Minutes

Ms. Hines moved and Mr. Smith seconded the motion to approve the following minutes:
 Regular Board Meeting – September 24, 2019

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long and Mr. Smith. The chair declared the motion carried.

REPORTS OF THE TREASURER

Approval of Cash Reconciliation Reports- The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions or make comments regarding the report. Mr. Long moved and Ms. Hines Seconded the motion to approve the Cash Reconciliation report for the month of September 2019:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Bills – Upon the recommendation of the Treasurer, Ms. Paredes moved and Ms. Hines seconded the motion to approve the Bills for the month of September 2019:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Approval of Investment Transaction Ledger – Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Paredes seconded the motion to approve the Investment Transaction Ledger for the month of September 2019:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Financial Report– Upon the recommendation of the Treasurer, Mr. Long moved and Ms. Hines seconded the motion to approve the following Financial Report for the month of September 2019:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Appropriation Amendments & Modifications – Upon the recommendation of the Treasurer, Ms. Paredes moved and Mr. Smith seconded the motion to approve the following Appropriation Amendments & Modifications:

General Fund	\$	1,500.00
Special Revenue Fund	\$	304,653.00
Total:	\$	306,153.53

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of WCESC Service Agreements with Agencies & School Districts – Upon the recommendation of the Treasurer, Mr. Smith moved and Mr. Long seconded the motion to approve the following WCESC Service Agreements with Agencies & School Districts:

Fiscal Year 2019 Service Agreement:

- Wood Lane School – Speech Language Pathology services

Fiscal Year 2020 Service Agreements:

- Fremont City S.D. – ED Services
- North Baltimore Local S.D. – Behavior Support Specialist services
- Penta Career Center – On-Site Prevention Specialist services
- Wood Lane School – Paraprofessional services
- Wood Lane School – Speech Language Pathology services

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD

Policies

Recommendation Pertaining to Approval of First Reading of Board Policies – Upon the recommendation of the Superintendent, Ms. Paredes moved and Mr. Smith seconded the first reading of the following Board Policies:

EFG	Student Wellness Program
GBK	Smoking on Educational Service Center Property by Staff Members
GCBDA	Professional Staff Personal Leave
GCBDB	Professional Staff Sick and Pregnancy Leave
GDBDA	Support Staff Personal Leave
GDBDB	Support Staff Sick and Pregnancy Leave
IGBE	Remedial Instruction
JEDA	Truancy
JFCG	Tobacco Use by Students
JGD	Student Suspension

Staff Personnel

Recommendations Pertaining to Abolishment's, Resignations, Retirements, LOAs, RIFs, and

Terminations: - Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Paredes seconded the motion to approve the following, LOA, Resignations & Terminations:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes, and Mr. Smith. The Chair declared the motion carried.

Resignations:

Laura **Appleby**, Paraprofessional, effective 10/7/2019

Demmetra **Galdeen**, Paraprofessional, effective 09/12/2019

Alexis **Hart-Nichols**, CLC Seasonal Program Assistant, effective 9/21/2019

Beth **Hummel**, Paraprofessional, effective 09/27/2019

Emily **Ishmael**, Paraprofessional, effective 11/02/19

Meghan **Koesters**, CLC Seasonal Program Assistant, effective 10/23/2019

Khayla **Law**, CLC Seasonal Program Assistant, effective 09/21/2019

Onaysia **Lindsey**, CLC Seasonal Program Assistant, effective 09/28/2019

Retirement

Robin **Newman**, Payroll specialist, effective 01/01/2020

Approval of Employment of Classified Personnel – Upon the recommendation of the Superintendent, Ms. Hines moved and Mr. Long seconded the motion to approve the employment of the following Classified Personnel:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

New Hires 2019-2020 School Year

Cori **Bollin**, Para/Educational Aide, 6.75 hrs. p/day,
3 days p/wk., 94 days, A/N/1, effective 10/7/19

Kristyn **Fisher**, Para/Educational Aide, 6.75 hrs. p/day,
5 days p/wk., 161 days, A/N/5, effective 09/30/2019

Marion **Hill**, Unit Para, 6.5 hrs. p/day, 5 days p/wk.,
146 days, UP/0, effective 10/3/2019

Dolly **Inman**, YEP Case Manager, 7 hrs. p/day, 5 days p/wk.,
192 days, effective 10/7/19, (Prorated \$40,000)

Cathy **Mohre**, Para/Student Attendant, 6.75 hrs. p/day, 5 days p/wk.,
178 days, A/N/10, effective 09/03/2019

Hannah **Mulford**, CLC Senior Team Leader, 6 hrs. p/day,
5 days p/wk., 187 days, CLC/STL/0, effective 10/14/2019

Alyssa **Russell**, Para/Educational Aide, 6.75 hrs. p/day,
5 days p/wk., 157 days, A/N/5, effective 10/2/2019

Merissa **Schwandner**, Para/Educational Aide, 6.5 hrs. p/day,
5 days p/wk., 148 days, A/N/6, effective 10/01/2019

Student New Hires 2019-2020 School Year

Katherine **Barton**, WIOA Student Worker, 8 hrs. p/day,
as needed, Max 40 hrs. Effective 09/30/2019

Isaiah **Biglow**, TANF Student Worker, 8 hrs. p/day, as needed
Effective 09/23/2019

Caleb **Cornell**, TANF Student Worker, 5 hrs. p/day, as needed,
Effective 10/02/2019

Elijah **Garza**, TANF Student Worker, 5 hrs. p/day, as needed,
Effective 10/02/2019

Dwain **Perez-Alonso**, TANF Student Worker, 5 hrs. p/day,
As needed, effective 10/01/2019

Meremi **Perez-Alonso**, TANF Student Worker, 5 hrs. p/day,
As needed, effective 10/02/2019

Tabitha **Woods**, TANF Student Worker, 5 hrs. p/day, as needed,
Max 20 hrs., Effective 10/03/2019

Seasonal New Hires 08/19/2019 – 05/09/2020

Malcolm **Anderson**, CLC Seasonal Program Assistant, 5 hrs. p/day, 5 days p/wk., As needed, effective 09/26/2019, CLC/PA/0
Megan **Brinkman**, CLC Seasonal Program Assistant, 5 hrs. p/day, 5 days p/wk., As needed, effective 09/27/2019, CLC/PA/0
Morgen **Browning**, CLC Seasonal Program Assistant, 5 hrs. p/day, 5 days p/wk., As needed, effective 10/04/19, CLC/PA/0
Stormy **Chaney**, CLC Seasonal Program Assistant, 5 hrs. p/day, 5 days p/wk., As needed, effective 10/8/19, CLC/PA/0
Danielle **Kane**, CLC Seasonal Program Assistant, 5 hrs. p/day, 5 days p/wk, As needed, effective 09/24/2019, CLC/PA/0
Catherine **Kucharski**, CLC Seasonal Program Assistant, 5 hrs. p.day, 5 days p/wk., As needed, effective 10/4/19, CLC/PA/0
Brent **Schall**, CLC Seasonal Program Assistant, 5 hrs. p/day, 5 days p/wk., As needed, effective 09/24/2019, CLC/PA/0
Katrin **Schlict**, CLC Seasonal Program Assistant, 5 hrs. p/day, 5 days p/wk., As needed, effective 09/24/2019, CLC/PA/0
Kegan **Schuchaskie**, CLC Seasonal Program Assistant, 5 hrs. p/day, 5 days p/wk., As needed, effective 09/26/2019, CLC/PA/0
Colin **Smith**, CLC Seasonal Program Assistant, 5 hrs. p/day, 5 days p/wk., As needed effective 10/17/19, CLC/PA/0
Madison **Spangenberg**, CLC Seasonal Program Assistant, 5 hrs. p/day, 5 days p/wk., As needed, effective 09/26/2019, CLC/PA/0
Noah **White**, CLC Seasonal Program Assistant, 5 hrs. p/day, 5 days p/wk., As needed, effective 10/17/19, CLC/PA/0

Supplementals 2019-2020 School Year

Heather **Ameling**, Para 6th grade Camp, 5 hrs. p/day, 4 days p/wk., Max 20 hrs., effective 09/30/2019 – 10/03/2019, A/N/9
Mary **Gase**, ATOD Extra Hours, As needed, 100 hrs. Max, Effective 09/01/2019 – 06/30/2020
Peyton **Himburg**, Unit Para Extra Hours, As needed, Max 25 hrs., UP/4, effective 08/10/19 – 5/31/2020
Beth **Jacobson**, Unit Para Extra Hours, As needed, Max 20 hrs., UP/0, effective 08/08/2019 – 12/31/2019
Kathleen **Keel**, Unit Para Extra Hours, As needed, Max 25 hrs., UP/4, effective 08/10/19 – 5/31/2020
Teri **King**, Unit Para Extra Hours, As needed, Max 20 hrs., effective 10/7/19 – 5/31/2020, UP/0
Jeanine **Lindquist**, ATOD Extra Hours, As needed, 100 hrs. Max, Effective 09/01/2019 – 06/30/2020

Changes 2019-2020 School Year

Gregory **Anderson**, From CLC Seasonal Program Assistant/0,
\$10.53 p/hr., 5 hrs. p/day, 5 days p/wk., As needed To

CLC Seasonal Program Assistant/3, 5 hrs. p/day

5 days p/wk., As needed, effective 09/30/2019

Paul **Flores**, From YEP Community Outreach Worker/

Case Manager, 7 hrs. p/day, 5 days p/wk., \$36,325 To

YEP Community Outreach Worker/ Case Manager, 7 hrs. p/day,

5 days p/wk. (\$42,000 prorated)

Bonita **Howard**, From Para/Educational Aide, 6.5 hrs. p/day,

5 days p/wk., 183 days, \$16,831, A/N/12 To Para/Educational Aide,

6.5 hrs. p/day, 5 days p/wk., 185 days, A/N/12, effective 09/23/2019

Jessica **McReynolds**, From Unit Para, 6.5 hrs. p/day, 5 days p/wk., UP/0,

Effective 9/30/19, \$15,307 To Unit Para, 6.5 hrs. p/day, 5 days p/wk.,

As needed, effective 9/23/19

Greg **Van Vorhis**, From Administrative Assistant /

On-Site Prevention Specialist 8hrs. p/day, 5 days p/wk., To

Administrative Assistant, 8 hrs. p/day, 5 days p/wk.,

effective 07/01/2019

Approval of Employment of Certified Personnel – Upon the recommendation of the Superintendent, Ms. Paredes moved and Ms. Limes seconded the motion to approve the employment of the following Certified Personnel:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Rehire 2019-2020 School Year

Rachael **Smith**, CLC Educational Liaison, 12 hrs. p/wk.,
As needed, Educ. Lias/M/O, effective 10/28/2019

Supplementals 2019-2020 School Year

Martha **Foltz**, SLP – Preschool Evaluations, As needed,
Max 50 hrs., effective 10/18/19 – 1/31/2020, SLP/M/5
Lauren **Maag**, COTA sub, 7 hrs. p/day, 3 days p/wk., As needed,
Effective 3/1/2020, AA/3

ALC Field Placement Students

Abigail **Howard**
Caroline **Gilicinski**

Approval of Substitute Personnel - Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Hines seconded the motion to approve the following substitute list:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Governing Board Updates

Superintendent's Report:

- Informed the Board of the Individual Student Learning Room that will be used as a last attempt before suspension for students in the Alternative Learning Center, PACE, and CRC programs.
- Would like to also use this room as a "Wellness Room" for staff when not in use by students, and outfit the room with a treadmill and a stationary bike, funded by the ESC's Wellness funds.

Director Reports:

Kyle Clark, Prevention Education Director, reported the following:

- Present the Board with the 2018 – 2019 Annual Report of the School & Community Based ATOD Prevention Programs.

Penta Career Center Report –

Judith Paredes – reported the following:

- 10/4 – Attended Cops & Kids Breakfast – very well attended, and received many good will donations.
- 9/5 – Attended Penta's annual Cruise-In
- 10/18 – Attended the Ribbon Cutting Ceremony at Penta's new building on Newton Road in Bowling Green.
- 10/24 – Will be attending, along with Kathy Limes, the Advisory Committee meetings that will be held this year all on the same day. The meeting will begin at 4:45 p.m., with a General Session for everyone in attendance from 5:30 – 6 p.m., followed by break-out meetings of the individual committees.
- 11/27 – Penta will be holding a Professional Development Day with training conducted by representatives from the National Thread Assessment Center (NATC) and the United States Secret Service. The all-day meeting will involve Penta staff and invitations have been sent to member school superintendents, principals, and counselors; along with School Resource Officers and Law Enforcement from across the state.

Legislative Report

Joe Long – reported the following:

- Update on ESC funding as described in H.B. 305

Adjournment

Motion by Ms. Hines and Seconded by Mr. Smith to adjourn the meeting at 4:48 p.m.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

ATTEST:

Kathy Limes, President

Gina R. Fernbaugh, Treasurer/CFO