

**WOOD COUNTY EDUCATIONAL SERVICE CENTER**  
**Regular Governing Board Meeting Minutes**  
**November 25, 2025**

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Ms. Judy **Paredes** at 3:00 p.m. with the following members present: Mr. Joe **Long** and Mr. Timothy **Smith**. Also present: Mr. Mark **North**, Superintendent, Mr. Kyle **Kanuckel**, Associate Superintendent and Mr. Brad **McCracken**, Treasurer.

**Board Members Absent**

Judy **Hines**, Board Member

Kathy **Limes**, Board Member

**Staff Members Present**

N/A

**Visitors Present**

Bethany Vincent, Board member elect

**Director Report/Featured Program**

Jessie Dible – Director of Special Education/Life Skills provided an update to the Board on collaboration and parental transitions to Wood County Board of DD, Ohio Dept. of Disabilities and Penta. Also reviewed tech device usage and funding for her students.

**Public Participation**

N/A

**Approval of Agenda**

Mr. Long moved and Mr. Smith seconded the motion to approve the board agenda.

*Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**Approval of the Minutes**

Mr. Smith moved and Mr. Long seconded the motion to approve the following minutes:

- Regular Board Meeting – October 28, 2025

*Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

## REPORTS OF THE TREASURER

**Approval of Cash Reconciliation Report** – The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Mr. Smith moved and Mr. Long seconded the motion to approve the Cash Reconciliation report for the month of October, 2025:

*Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Approval of Financial Report** – The Financial Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Mr. Long moved and Mr. Smith seconded the motion to approve the Financial Report for the month of October, 2025:

*Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Approval of Bills** – Upon the recommendation of the Treasurer, Mr. Smith moved and Mr. Long seconded the motion to approve the Bills for October, 2025:

*Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Approval of Investment Transaction Ledger** – Upon the recommendation of the Treasurer, Mr. Long moved and Mr. Smith seconded the motion to approve the Investment Transaction Ledger for the month of October, 2025:

*Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Approval of Inventory Disposal** – Upon recommendation of the Treasurer, Mr. Smith moved and Mr. Long seconded the motion to approve the following inventory disposal:

*Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Approval of WCESC Service Agreements w/Agencies & School Districts** – Upon the recommendation of the Treasurer, Mr. Smith moved and Mr. Long seconded the motion to approve the following Service Agreements:

**Fiscal Year 2026:**

• Fostoria City Schools	PARR Training
• Our Lady of Perpetual Help	Intervention Specialist Services (updated)

*Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Approval of Write-off of Costs for JRC & JDC**— Upon the recommendation of the Treasurer, Mr. Long moved and Mr. Smith seconded the motion to approve the following write-offs of costs for damaged textbooks at JRC and Out-of-State Students at JDC:

<b><u>Invoice</u></b>	<b><u>Amount</u></b>
#173-26 (JRC-Textbooks)	\$86.74
#317-26 (JDC-September Billing – 11 Days)	\$968
#356-26 (JDC-October Billing-23 Days)	\$2,024

*Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Approval of Donations** – Upon the recommendation of the Treasurer, Mr. Smith moved and Mr. Long seconded the motion to approve the following donation:

From: Chipotle \$171.00  
*To Benefit: Children's Learning Center*

From: Sue Ullman \$500.00  
*To Benefit: Children's Learning Center*

From: Hancock-Wood Community Trust Fund \$1,000.00  
*To Benefit: Fitness Fun Day (Mindy Barnhart)*

From: Bowling Green Kiwanis Club \$400.00  
*To Benefit: Grandparents Raising Grandchildren*

From: Miscellaneous Donors see attached list  
*To Benefit: Grandparents Raising Grandchildren*

**Approval of Revised Final FY26 Forecast of Expected Revenues & Appropriation**— Upon recommendation of the Treasurer, Mr. Long moved and Mr. Smith seconded the motion to approve the following Revised FY26 Forecast of Expected Revenues & Appropriation:

*Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD**

**Approval of Membership(s)** – Upon recommendation of the Superintendent, Mr. Smith moved and Mr. Long seconded the motion to approve the following membership:

• Bowling Green Chamber of Commerce	\$165
• Correctional Education Association (Aaron Cookson)	\$65
• North Baltimore Area Chamber of Commerce	\$200

*Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Approval of Contract for Speech Language Pathology Services** – Upon recommendation of the Superintendent, Mr. Smith moved and Mr. Long seconded the motion to approve the following contract between Wood County Educational Service Center and Toledo Pediatric Speech Therapy, LLC whereas Toledo Pediatric Speech Therapy, LLC will provide speech and language services on behalf of Wood County ESC's schools being served under the Individuals with Disabilities Education Act (IDEA):

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## Staff Personnel

**Recommendations Pertaining to Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations, Leave of Absences** – Upon the recommendation of the Superintendent, Mr. Smith moved and Mr. Long seconded the motion to approve the following Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations:

*Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

### **Resignations:**

Andrew **Kelly**, Para/Student Attendant (WL), effective 11/22/2025

Diane **Lane**, Para/Student Attendant (WL), effective 11/1/2025

Timothy **Murphy** (WL), Para/Student Attendant, effective 11-15-2025

Claire **Silverman**, SLP, effective 12/5/2025 (revised date)

Cynthia **Zeiler**, Para/Educational Aide (LA), effective 11/12/2025

**Approval of Employment of Classified Personnel** – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Paredes seconded the motion to approve the employment of the following Classified Personnel:

*Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

### **New Hires/ Rehires 2025-2026 School Year**

Raquel **Aguayo**, Para/Student Attendant (WL), 7.5 hrs. p/day, 5 days p/wk., 142 days, PWL/6, effective 10/28/2025-6/3/2026

Denise **Arthur**, Para/Educational Aide (NW), 6.75 hrs. p/day, 5 days p/wk., 135 days, PNW/0, effective 11/3/2025-6/1/2026

Shalene **Cornelison**, Para/Educational Aide (NW), 6.75 hrs. p/day, 5 days p/wk., 138 days, PNW/0, effective 10/29/2025-6/1/2026

Callie **Gray**, Para/Educational Aide (PB), 6.75 hrs. p/day, 4 days p/wk., 101 days, UPK4/0, effective 11/3/2025-5/21/2026

Marsha **Heidebrink**, Para/Student Attendant (NW), 6.75 hrs. p/day, 5 days p/wk., 135 days, PNW/0, effective 11/3/2025-6/1/2026

Diane **Lane**, Para/Student Attendant (WL), 7.5 hrs. p/day, 5 days p/wk., 140 days, PWL/6, effective 10/30/2025-6/3/2026

Mikhaela **Long**, Para/Student Attendant (WL), 7.5 hrs. p/day, 5 days p/wk., 132 days, PWL/3, effective 11/12/2025-6/3/2026

Nicki **Montgomery**, Para/Student Attendant (OT), 6.5 hrs. p/day, 5 days p/wk., 130 days, P/0, effective 11/3/2025-5/22/2026

Jessica **Murray**, Para/Educational Aide (PB), 4 hrs. p/day, 5 days p/wk., 108 days, UPK4/0, effective 11/24/2025-5/21/2026

Michelle **Perkins-Cole**, Prevention Education Specialist, 7 hrs. p/day, 5 days p/wk., 121 days, N/A, effective 12/1/2025-6/5/2026

**Erin Pickett**, Para/Educational Aide (PB), 6.75 hrs. p/day, 5 days p/wk., 116 days, P/0, effective 11/11/2025-5/21/2026  
**Felicia Sarver**, Para/Educational Aide (Pathe), 6.75 hrs. p/day, 5 days p/wk., 117 days, PED/0, effective 12/1/2025-5/29/2026  
**Leslie Sherman**, Para/Educational Aide (EA), 6.75 hrs. p/day, 5 days p/wk., 127 days, PD/0, effective 11/17/2025-6/3/2026  
**Zoe Turner**, Para/Educational Aide (NW), 6.75 hrs. p/day, 5 days p/wk., 135 days, PNW/0, effective 11/3/2025-6/1/2026  
**Cynthia Zeiler**, Para/Educational Aide (LA), 6.75 hrs. p/day, 5 days p/wk., 130 days, PD/1, effective 11/10/2025-6/2/2026

**Seasonal New Hires/ Rehires 8/18/2025-5/16/2026**

**Emily Grove**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 10/30/2025-5/16/2026  
**Natalie Johnson**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 10/28/2025-5/16/2026  
**Alexis Priebe**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 10/22/2025-5/16/2026  
**Aubrey Smith**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 11/7/2025-5/16/2026  
**Bailey Smith**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 10/16/2025-5/16/2026  
**Samantha Spradling**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 11/5/2025-5/16/2026

**Changes 2025-2026 School Year**

**Callie Gray**, Para/Educational Aide (PB), From: 6.75 hrs. p/day, 4 days p/wk., 101 days, UPK4/0, effective 11/3/2025-5/21/2026, \$12,544.20 To: 32.5 hrs. p/wk., 5 days p/wk., 120 days, UPK4/0, effective 11/24/2025-5/21/2026  
**Nicki Montgomery**, Para/Student Attendant (OT), From: 6.5 hrs. p/day, 5 days p/wk., 130 days, P/0, effective 11/3/2025-5/22/2026, \$14,221.35 To: As needed. 125 days Max, P/0, effective 11/3/2025-5/22/2026

**Supplements 2025-2026 School Year**

**Rileigh Roule**, Child Care for Grandparent Night, As needed, effective 11/4/2025-6/30/2026

**Approval of Employment of Certified Personnel** – Upon the recommendation of the Superintendent, Mr. Long moved and Mr. Smith seconded the motion to approve the employment of the following Certified Personnel:

*Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**New Hires/Rehires 2025-2026 School Year**

Jonelle **Semancik**, Gifted Coordinator (NB), 26 days (183 hrs. Max.),  
M/17, effective 8/18/2025-6/1/2026

**Supplements 2025-2026 School Year**

Kelly **Heinl**, Intervention Specialist – Extra Hours, As needed,  
ED/MD/M/27, effective 10/29/2025-6/12/2026

Diana **Neumann**, Resource/Inclusion Teacher – Extra Hours (additional IEPs),  
As needed, NA, effective 11/3/2025-6/30/2026

Cordie **Stone**, Extra Hours, As needed, NA, effective 11/7/2025-6/5/2026

**Recommendation Pertaining to Substitutes** – Upon the recommendation of the Superintendent, Mr. Smith moved and Mr. Long seconded the motion to approve the following new Substitutes for the 2025-2026 school year:

*Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**Governing Board Updates:****Penta Career Center Report:**

Ms. Paredes reported:

- New addition dedication at Penta
- On December 8<sup>th</sup>, Penta will hold an open house for its 60<sup>th</sup> Anniversary

**Legislative Liaison Report:**

- Mr. North updated the Board on potential language to be introduced on ESC facilities funding.

**Student Achievement Liaison Report:** N/A**Adjournment**

Motion by Mr. Long and seconded by Mr. Smith to adjourn the meeting at 3:50 p.m.

*Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

ATTEST:

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Judy Paredes, President

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Brad McCracken, Treasurer/CFO

The next Board meeting will be held on Tuesday, December 16, 2025 at 3:00 p.m.