

WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
May 25, 2021

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Ms. Judith **Paredes**, at 4:03 p.m. with the following members present: Ms. Judith **Hines**, Ms. Kathy **Limes**, Mr. Joe **Long** and Mr. Timothy **Smith**. Also present: Ms. Jackie **Haar**, Treasurer, Mr. Mark **North**, Superintendent.

Absent:

N/A

Staff Members Present

Kyle Clark

Visitors Present

Julie Hines

Director Report/Featured Program

Kyle Clark updated the Board on the Prevention Education Program here at the ESC. (YEP/ATOD/Drug Free Communities)

Approval of Agenda

Mr. Long moved and Ms. Hines seconded the motion to approve the board agenda.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of the Minutes

Ms. Hines moved and Mr. Smith seconded the motion to approve the following minutes:

1. Regular Board Meeting – April 27, 2021

Roll Call: Yeas: Ms. Hines, Ms. Paredes, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

REPORTS OF THE TREASURER

Approval of Cash Reconciliation Reports- The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions or make comments regarding the report.

Mr. Long moved and Ms. Hines seconded the motion to approve the Cash Reconciliation report for the month of April 2021:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Financial Report – Upon the recommendation of the Treasurer, Ms. Hines moved and Ms. Limes seconded the motion to approve the Financial Report for the month of April 2021:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Bills – Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Limes seconded the motion to approve the Bills for April 2021:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Investment Transaction Ledger – Upon the recommendation of the Treasurer, Ms. Limes moved and Mr. Long seconded the motion to approve the Investment Transaction Ledger for the month of April 2021:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Fixed Asset Disposals- Upon recommendation of the Treasurer, Mr. Long moved and Ms. Limes seconded, the motion to approve the following fixed asset disposals:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of WCESC Service Agreements with Agencies & School Districts - Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Hines seconded, the motion to approve the following Fiscal Year 2022 Service Agreements:

2. Maumee C.S.D. – MaKers Summer Edition Services

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Appropriation Modifications- Upon recommendation of the Treasurer, Ms. Hines moved and Mr. Smith seconded, the motion to approve the following Appropriation Modifications:

General Fund:	+\$45,568.44
<u>Special Revenue Funds:</u>	<u>+\$ 1,446.16</u>
Total:	\$47,014.60

A detailed listing for informational purposes to follow

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Waste Hauling- Upon recommendation of the Treasurer, Mr. Smith moved and Mr. Long seconded, the motion to approve the acceptance of a bid from Waste Management of Ohio for the waste hauling contract from July 1, 2021 through June 30, 2024 at a price of \$12.00 per week (billed at \$51.96 per month). The Waste Service Program is part of the Ohio School Council (OSC) Program and the vendor is the preferred vendor for the Wood County based on the Request for Qualifications that were submitted to OSC.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Depository Agreements- Upon recommendation of the Treasurer, Ms. Limes moved and Ms. Hines seconded, the motion to approve the following 5-year depository agreement with:

The Richwood Banking Company, effective July 1, 2021 through June 30, 2025 with the following terms:

- \$5,000,000 Active, Inactive and Interim Funds

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Approval of Grant Upon recommendation of the Treasurer, Mr. Long moved and Ms. Hines seconded, the motion to approve the Grant:

Amount	Grant Title	Beginning Date	Ending Date	Fund/Spec
\$ 7,544.96	JDC Prevention FY'22	7/1/21	6/30/22	019-9622

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD

Recommendation Pertaining to Lease Agreement- Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Hines seconded the motion to approve the following lease agreement between Jill Messenger and WCESC, effective July 1, 2021 through December 31, 2021, for the lease of Apartment L1 located at the Hillsdale Apartment Complex, 1082 Fairview Street, Bowling Green, OH at a cost of \$850 per month. The leased premises will provide a functional living classroom for Multiple Disability students.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried

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Recommendation Pertaining to Job Descriptions - Upon the recommendation of the Superintendent, Mr. Long moved and Mr. Smith seconded the motion to approve the following Job Descriptions:

- Director of Technology
- Consultant to the Treasurer

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried

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Recommendation Pertaining to Orion Institute- Upon the recommendation of the Superintendent, Mr. Long moved and Mr. Smith seconded the motion to approve the following memorandum of understanding (MOU) agreement between The Orion Institute and WCESC - Youth Empowerment Program effective May 15, 2021 – May 15, 2022. WCESC will receive benefits as described in Exhibit A of the agreement.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried

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Staff Personnel

Recommendations Pertaining to Abolishment's, Resignations, Retirements, LOAs, RIFs, and

Terminations: - Upon the recommendation of the Superintendent, Mr. Smith moved and Mr. Long seconded the motion to approve the following, LOA, Resignations & Terminations:

Resignations:

Isaiah **Biglow**, Student Worker, effective 4/16/21
 Mallory **Bridle**, Para/Educational Aide, effective 5/28/2021
 Elijah **Garza**, Student Worker, effective 5/14/2021
 Lauren **Gregory**, CLC Seasonal Program Assistant, 5/15/2021
 Mariah **Grow**, Para/Student Attendant, effective 6/1/2021
 Esperanza **Gutierrez**, SLP, effective 8/6/2021
 Dan **Horner**, Paraprofessional, effective 8/6/2021
 Kimberly **Isabell**, Paraprofessional & Supplementals, effective 5/1/2021
 Kayleigh **Kummerer**, OT, effective 8/6/2021
 Clara **Marks**, Paraprofessional, effective 5/28/2021
 Elizabeth **Nester**, Special Contract Employee, effective 6/10/2021
 Akiera **Robinson**, Seasonal CLC Program Assistant, effective 3/25/2021
 Alyssa **Russell**, Paraprofessional, effective 3/13/2021
 Emily **Smith**, ATOD Prevention Specialist, effective 7/31/2021
 Beth **Utz**, ED Intervention Specialist, effective 7/31/2021
 Mary **Young**, Paraprofessional, effective 8/6/2021

Non-Renewals 2021-2022 School Year

Gertrude **Fails**, Unit Paraprofessional
 Kristi **Ferguson**, Paraprofessional

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried

Approval of Employment of Classified Personnel – Upon the recommendation of the Superintendent, Ms. Hines moved and Mr. Smith seconded the motion to approve the employment of the following Classified Personnel:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried

New Hires 2020-2021 School Year

Gertrude **Fails**, Unit Para, 5.5 hrs. p/day, 5 days p/wk.,

As needed, UP/0, effective 4/26/2021

Mariah **Grow**, Para/Student Attendant, 7 hrs. p/day,

5 days p/wk., As needed, A/N/2, effective 4/28/2021

Gabrielle **Sheets**, CLC Senior Team Leader, 6 hrs. p/day,

5 days p/wk., 33 days, CLC/STL/0, effective 5/17/2021

New hires 2021-2022 School Year

Melissa **Owens**, ECS Teacher, 7 hrs. p/day, 5 days p/wk.,

190 days, AA/3, effective 8/12/2021

Rehire 2020-2021 School Year

Lauren **Gregory**, CLC Senior Team Leader, 6 hrs. p/day,

5 days p/wk., 33 days, CLC/STL/0, effective 5/17/2021

Rehires 2021-2022 School Year

Lauren **Gregory**, CLC Senior Team Leader, 6 hrs. p/day,

5 days p/wk., 261 days, CLC/STL/0, effective 7/1/2021

Gabrielle **Sheets**, CLC Senior Team Leader, 6 hrs. p/day,

5 days p/wk., 261 days, CLC/STL/0, effective 7/1/2021

Seasonal New Hires 8/17/2020-5/14/2021

Alicia **Breneman**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/3/2021

Elizabeth **Hornyak**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/6/2021

Erin **Kirner**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/6/2021

Leah **Miller**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/6/2021

Ashley **Osbeck**, CLC Seasonal Program Assistant, As needed,
CLC/PA/3, effective 5/3/2021

Ashley **Svec**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/10/2021

Seasonal New Hires 5/15/2021-8/13/2021

Taylor **Blum**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/17/2021

Mariah **Grow**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 6/1/2021

Daeqwon **Plowden**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/17/2021

Stephanie **Ravas**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/15/2021

Mia **Tilley**, CLC Seasonal Program Assistant, As needed,
CLC/PA0, effective 5/15/2021

Lily **Yoder**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/17/2021

Seasonal Rehires 5/15/2021-8/13/2021

Alicia **Breneman**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/15/2021

Elizabeth **Hornyak**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/15/2021

Erin **Kirner**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/15/2021

Leah **Miller**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/15/2021

Ashley **Osbeck**, CLC Seasonal Program Assistant, As needed,
CLC/PA/3, effective 5/15/2021

Ashley **Svec**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/15/2021

Student Workers 2020-2021 School Year

Kaleb **Cheney**, WIOA Student Worker, 8 hrs. p/day,
As needed, effective 5/24/2021

Changes 2020-2021 School Year

Christy **Bennett**, From Unit Para – Extra Hours As needed,
Max 80 hrs., UP/4, \$18.50 p/hr. To Unit Para – Extra Hours,
As needed, UP/4, effective 5/24/2021

Dannelle **Sutton**, From Nurse Assistant, As needed, Max 120 hrs.,
\$33.62 p/hr., BA/19, To Nurse Assistant, As needed, Max 138 hrs.,
BA/19, effective 2/26/2021

Connie **Weis**, From Para/Student Attendant, 6.75 hrs. p/day,
5 days p/wk., 157 days, A/N/27, \$16,512 T/From Para/Educational Aide
& Student Attendant, 6.75 hrs. p/day, 5 days p/wk., 15 days, A/N/27,
\$1,577 To Para/Educational Aide, 6.75 hrs. p/day 5 days p/wk.,
20 days, A/N/27, effective 5/10/2021

Changes 2021-2022 School Year

Kathryn **Lehsten**, From Unit Para, 4.75 hrs. p/day,
4 days p/wk., As needed, UP/0, \$16.76 p/hr., To Unit Para,
4.75 hrs. p/day, 4 days p/wk., UP/1, As needed, effective 8/9/2021

Supplementals 2020-2021 School Year

Jennifer **Burkett**, Para/Educational Aide – Extra Hours,
As needed, Max 3 hrs., A/N/14, effective 4/19/2021-
5/27/2021

Mariah **Grow**, CLC Seasonal Program Assistant, As needed,
Effective 5/27/2021-5/28/2021, CLC/PA/0

Monica **Pillen**, Para/Educational Aide – Extra Hours,
Max 15 hrs., As needed, A/N/5,
effective 5/3/2021-5/31/2021

Rebecca **Sheldrick**, Para/Educational Aide, 6.5 hrs. p/day,
5 days p/wk., As needed, A/N/7, effective 4/26/2021-5/28/2021

Lisa **Stewart**, Para/Educational Aide – Extra Hours,
As needed, Max 3 hrs., A/N/12, effective 4/19/2021-
5/27/2021

Supplementals 2021-2022 School Year

Steve **Beck**, Custodian Over-time hours, As needed,
Cust/16, Effective 7/1/2021-6/30/2022

Minda **Parker**, Food Service Assistant, As needed,
Max 5 hrs. p/wk., A/GF/27, effective 8/23/2021-6/30/2022

Coalition Interns for ATOD, YEP & WCPC

John **Norman**

Approval of Employment of Certified Personnel – Upon the recommendation of the Superintendent, Mr. Smith moved and Mr. Long seconded the motion to approve the employment of the following Certified Personnel:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried

New Hires 2021-2022 School Year

Nicole **Grzymkowski**, Speech-Language Pathologist, 7 hrs. p/day,
5 days p/wk., 185 days, SLP/M/2, effective 8/9/2021

Summer Supplementals 2020-2021

Josie **Rowe**, PT-Extra Hours, As needed,
Max 20 hrs., OT/PT/12, effective 6/1/2021-8/6/2021
Melissa **Snyder**, OT – Extra Hours, As needed,
Max 20 hrs., OT/PT/10, effective 6/1/2021-8/6/2021
Shelby **Strayer**, SLP – Extra Hours, As needed,
Max 30 hrs., SLP/M/0, effective 6/1/2021-8/6/2021

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Approval of Classified Personnel - Upon the recommendation of the Superintendent, Ms. Hines moved and Mr. Long seconded the motion to approve the following New Classified Contracts for the 2021-2022 School Year

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried

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Approval of Certified Personnel - Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Hines seconded the motion to approve the following New Certified Contracts for the 2021-2022 School Year

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried

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Approval of Substitute Personnel - Upon the recommendation of the Superintendent, Mr. Long moved and Mr. Smith seconded the motion to approve the following substitute list:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried

Governing Board Updates:

Penta Career Center Report: Judith Paredes updated on graduation exercises. Both Ms. Limes and Ms. Paredes attended at least one ceremony. Penta has openings for employment.

Legislative Liaison Report: N/A

Student Achievement Liaison Report: - N/A

Adjournment

Motion by Mr. Smith and Seconded by Mr. Long to adjourn the meeting at 5:43 p.m.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried

ATTEST:

Judith Paredes, President

Jackie Haar, Treasurer/CFO