

WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
May 28, 2019

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Ms. **Kathy Limes**, at 3:00 p.m. with the following members present: Ms. Judith **Hines**, Mr. Joe **Long**, Ms. Judy **Paredes** and Mr. Timothy **Smith**. Also present: Ms. Gina **Fernbaugh**, Treasurer, Mr. Mark **North**, Superintendent.

Absent:

None

Staff Members Present

Kyle **Clark**, Prevention Education Director

Susan **Spencer**, Community Learning Centers Director

Visitors Present –

Marie **Thomas Baird** – Sentinel Tribune Reporter

Approval of the Minutes

Mr. Long moved and Ms. Hines seconded the motion to approve the following minutes:

Regular Board Meeting – **April 16, 2019**

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

REPORTS OF THE TREASURER

Approval of Cash Reconciliation Reports - The Cash Reconciliation Reports for the previous month were provided to each Board member. Members had the opportunity to ask questions or make comments regarding the report. Ms. Paredes moved and Mr. Smith seconded the motion to approve the Cash Reconciliation report for the month of April 2019:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

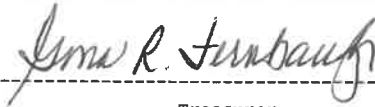
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DATE: 05/01/2019
TIME: 08:19

WOOD COUNTY E.S.C.
CASH RECONCILIATION AS OF 05/01/2019

PAGE: 1
(USAEMSED)

| | SUB-TOTALS | TOTALS |
|-----------------------------------|--------------|-----------------|
| | ----- | ----- |
| Gross Depository Balances: | | |
| The Huntington National Bank | \$ 39,655.07 | |
| | ----- | |
| Total Depository Balances (Gross) | | \$ 39,655.07 |
| Adjustments to Bank Balance: | | |
| Cash in Transit to Bank | \$ 0.00 | |
| Outstanding Checks | 87,436.32- | |
| Adjustments | 0.00 | |
| | ----- | |
| Total Adjustments to Bank Balance | | 87,436.32- |
| Investments: | | |
| Treasury Bonds and Notes | \$ 0.00 | |
| Certificate of Deposits | 4,825,000.00 | |
| Other Securities | 0.00 | |
| Other Investments: | | |
| Star Ohio | 1,199,506.57 | |
| Star Ohio Plus | 1,259,992.75 | |
| | ----- | |
| Total Investments | | 7,284,499.32 |
| Cash on Hand: | | |
| Petty Cash: | | |
| TREASURER'S OFFICE | \$ 50.00 | |
| ED PROGRAM | 30.00 | |
| Change Cash: | | |
| Cash with Fiscal Agent | 0.00 | |
| | ----- | |
| Total Cash on Hand | | 80.00 |
| | | ----- |
| Total Balances | | \$ 7,236,798.07 |
| | | ===== |
| Total Fund Balance | | \$ 7,236,798.07 |
| | | ===== |
| Depository Clearance Accounts: | | |
| Huntington National - Payroll | \$ 75,623.52 | |
| | ----- | |
| Total Clearance Account Balances | | \$ 75,623.52 |



Treasurer

Approval of Financial Reports – Upon the recommendation of the Treasurer, Ms. Hines moved and Mr. Smith seconded the motion to approve the Financial Reports for the month of April 2019:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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| Account Description | Appropriation | Expended | % Exp | Encumbered | Balance |
|--|----------------------|----------------------|---------------|-------------------|---------------------|
| General Fund | | | | | |
| 100 PERSONAL SERVICES - SALARIES | 7,395,393.67 | 6,224,594.72 | 84.2% | 0.00 | 1,170,798.95 |
| 200 EMPLOYEES RETIRE. & INSUR. BEN | 2,146,498.95 | 1,750,364.76 | 81.5% | 2,666.17 | 393,468.02 |
| 400 PURCHASED SERVICES | 428,675.64 | 307,581.27 | 71.8% | 102,992.91 | 18,101.46 |
| 500 SUPPLIES AND MATERIALS | 141,925.62 | 97,019.27 | 68.4% | 9,849.66 | 35,056.69 |
| 600 CAPITAL OUTLAY | 12,948.06 | 5,999.06 | 46.3% | 2,083.00 | 4,866.00 |
| 800 MISCELLANEOUS OBJECTS | 83,480.00 | 66,369.44 | 79.5% | 9,595.14 | 7,515.42 |
| 900 OTHER USES OF FUNDS | 136,138.10 | 1,449.68 | 1.1% | 0.00 | 134,688.42 |
| Total General Fund | 10,345,060.04 | 8,453,378.20 | 81.7% | 127,186.88 | 1,764,494.96 |
| Other Funds | | | | | |
| 014 ROTARY-INTERNAL SERVICES | 745,827.76 | 588,328.62 | 78.9% | 8,529.45 | 148,969.69 |
| 018 PUBLIC SCHOOL SUPPORT | 1,715.00 | 1,227.16 | 71.6% | 185.65 | 302.19 |
| 019 OTHER GRANT | 2,587,182.31 | 1,816,619.75 | 70.2% | 161,309.16 | 609,253.40 |
| 022 DISTRICT AGENCY | 413,975.86 | 337,857.92 | 81.6% | 12,818.59 | 63,299.35 |
| 035 TERMINATION BENEFITS - HB426 | 21,801.42 | 21,801.42 | 100.0% | 0.00 | 0.00 |
| 439 PUBLIC SCHOOL PRESCHOOL | 128,000.00 | 69,333.32 | 54.2% | 58,666.68 | 0.00 |
| 451 DATA COMMUNICATION FUND | 1,800.00 | 1,800.00 | 100.0% | 0.00 | 0.00 |
| 499 MISCELLANEOUS STATE GRANT FUND | 37,493.90 | 25,158.59 | 67.1% | 2,516.43 | 9,818.88 |
| 502 SCHOOL TO WORK | 954,974.69 | 618,883.02 | 64.8% | 84,051.68 | 252,039.99 |
| 516 IDEA PART B GRANTS | 25,000.00 | 21,100.86 | 84.4% | 1,583.73 | 2,315.41 |
| 572 TITLE I DISADVANTAGED CHILDREN | 143,155.20 | 98,569.26 | 68.9% | 44,585.94 | 0.00 |
| 587 IDEA PRESCHOOL-HANDICAPPED | 23,580.63 | 16,771.10 | 71.1% | 860.63 | 5,948.90 |
| 599 MISCELLANEOUS FED. GRANT FUND | 1,110,867.05 | 669,473.02 | 60.3% | 192,784.98 | 248,609.05 |
| Total Other Funds | 6,195,373.82 | 4,286,924.04 | 69.2% | 567,892.92 | 1,340,556.86 |
| Grand Total All Funds | 16,540,433.86 | 12,740,302.24 | 77.0% | 695,079.80 | 3,105,051.82 |
| July 1 Beginning Cash Balance (All Funds): | 7,684,353.84 | | | | |
| Total MTD Receipts: | 1,243,345.43 | FYTD Receipts: | 12,292,746.47 | | |
| Current Cash Balance (All Funds): | 7,236,798.07 | | | | |

Approval of Bills – Upon the recommendation of the Treasurer, Ms. Paredes moved and Mr. Smith seconded the motion to approve the Bills for the month of April 2019:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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LIST OF BILLS FOR WCESC

04/01/2019 TO 04/30/2019

| Fund | Func | Obj | SCC | Subj | OPU | Vendor Name | Description | Item Amount | Date |
|------|------|-----|------|--------|-----|-------------------------------|--------------------------------|-------------|------------|
| 001 | 2970 | 414 | 9900 | 000000 | 000 | RACHEL WIXEY | FY19 SUB COORD FEE 4.547% | 334.48 | 04/09/2019 |
| 001 | 2970 | 414 | 9900 | 000000 | 000 | RACHEL WIXEY | FY19 SUB COORD FEE 4.547% | 126.56 | 04/25/2019 |
| 001 | 2970 | 414 | 9902 | 000000 | 000 | RACHEL WIXEY | FY19 SUB COORD FEE 4.547% | 289.28 | 04/09/2019 |
| 001 | 2970 | 414 | 9902 | 000000 | 000 | RACHEL WIXEY | FY19 SUB COORD FEE 4.547% | 135.60 | 04/25/2019 |
| 001 | 2970 | 414 | 9902 | 000000 | 000 | RACHEL WIXEY | FY19 SUB COORD FEE 4.547% | 379.68 | 04/25/2019 |
| 001 | 2970 | 414 | 9902 | 000000 | 000 | RACHEL WIXEY | FY19 SUB COORD FEE 4.547% | 131.08 | 04/25/2019 |
| 001 | 2970 | 414 | 9904 | 000000 | 000 | RACHEL WIXEY | FY19 SUB COORD FEE 4.547% | 108.48 | 04/09/2019 |
| 001 | 2970 | 414 | 9904 | 000000 | 000 | RACHEL WIXEY | FY19 SUB COORD FEE 4.547% | 210.18 | 04/09/2019 |
| 001 | 2970 | 414 | 9904 | 000000 | 000 | RACHEL WIXEY | FY19 SUB COORD FEE 4.547% | 223.74 | 04/25/2019 |
| 001 | 1280 | 433 | 9493 | 000000 | 000 | SHAUNA RENSCH | REIMB FA/CPR CLASSES | 100.00 | 04/09/2019 |
| 001 | 1280 | 433 | 9493 | 000000 | 000 | BAILEY RIDGE | REIMB FA/CPR CLASSES | 100.00 | 04/09/2019 |
| 001 | 1280 | 439 | 9493 | 000000 | 000 | MARINA WILLIFORD | REIMB FA/CPR CLASSES | 100.00 | 04/09/2019 |
| 001 | 1280 | 439 | 9493 | 000000 | 000 | LAUREN GIRDLER | REIMB FA/CPR CLASSES | 100.00 | 04/09/2019 |
| 001 | 1280 | 439 | 9493 | 000000 | 000 | CAROLYN TEMPLIN | REIMB MILEAGE/ITINERANT | 187.97 | 04/25/2019 |
| 001 | 2140 | 439 | 9493 | 000000 | 000 | LAUREN NAPIER | REIMB MILEAGE/PSYCHOLOGIST | 207.32 | 04/25/2019 |
| 001 | 2152 | 439 | 9493 | 000000 | 000 | LORI HUTTON | REIMB MILEAGE SLP PRESCH 4% | 2.21 | 04/25/2019 |
| 001 | 2152 | 439 | 9493 | 000000 | 000 | JONELLE DIEFENTHALER | REIMB MILEAGE SLP 9 M0 | 4.11 | 04/25/2019 |
| 001 | 2152 | 439 | 9493 | 000000 | 000 | CHRISTY MOENTER | REIMB MILEAGE SLP PRESCHOOL | 30.64 | 04/25/2019 |
| 001 | 2181 | 439 | 9493 | 000000 | 000 | ROBYN HIGHTOWER SHARNINGHOUSE | REIMB MILEAGE 9M0 30% | 11.02 | 04/25/2019 |
| 001 | 2182 | 439 | 9493 | 000000 | 000 | KRISTA VARNER | REIMB MILEAGE/PT PRESCHOOL 5% | 6.34 | 04/25/2019 |
| 001 | 2182 | 439 | 9493 | 000000 | 000 | JOSIE ROWE | REIMB MILEAGE/PT PRESCHOOL 3% | 3.79 | 04/25/2019 |
| 001 | 2182 | 439 | 9493 | 000000 | 000 | JESSYE HARTMAN | REIMB MILEAGE/PT PRESCHOOL | 9.95 | 04/25/2019 |
| 001 | 2182 | 439 | 9493 | 000000 | 000 | JESSYE HARTMAN | REIMB MILEAGE/PT PRESCHOOL | 3.48 | 04/25/2019 |
| 001 | 2182 | 439 | 9493 | 000000 | 000 | JESSYE HARTMAN | REIMB MILEAGE/PT PRESCHOOL | 1.31 | 04/25/2019 |
| 001 | 1280 | 443 | 9493 | 000000 | 000 | WOOD COUNTY TREASURER | PRESCHOOL POSTAGE | 12.15 | 04/25/2019 |
| 001 | 1280 | 461 | 9493 | 000000 | 000 | WCESC - MEMO VENDOR | PARENT MENTOR COPIER USAGE | 400.45 | 04/26/2019 |
| 001 | 1280 | 461 | 9493 | 000000 | 000 | WCESC - MEMO VENDOR | PRESCHOOL/PRE RELATED SRVS | 6.62 | 04/26/2019 |
| 001 | 1280 | 461 | 9493 | 000000 | 000 | WCESC - MEMO VENDOR | PRESCHOOL/RELATED SRVS/COPIER | 167.59 | 04/26/2019 |
| 001 | 1280 | 510 | 9493 | 000000 | 000 | RESOURCES FOR EDUCATORS | FY20 EARLY YEARS NEWLETTER | 125.00 | 04/25/2019 |
| 001 | 1280 | 510 | 9493 | 000000 | 000 | MORGAN STECK | REIMB PRESCHOOL SUPPLIES/SNACK | 270.78 | 04/25/2019 |
| 001 | 2140 | 519 | 9493 | 000000 | 000 | MHS | CONNERS EARLY CHILDHOOD ONLINE | 292.00 | 04/09/2019 |
| 001 | 2140 | 519 | 9493 | 000000 | 000 | MHS | CEC BEHAVIOR P ONLINE FORMS | 42.50 | 04/09/2019 |
| 001 | 2140 | 519 | 9493 | 000000 | 000 | MHS | CEC BEHAVIOR TONUNE FORMS | 42.50 | 04/09/2019 |
| 001 | 2140 | 519 | 9493 | 000000 | 000 | MHS | SHIPPING | 15.00 | 04/09/2019 |
| 001 | 2140 | 519 | 9493 | 000000 | 000 | HOUGHTON MIFFLIN HARCOURT | 1652619-BDI-2 NU SCREENER TEST | 103.84 | 04/09/2019 |
| 001 | 2140 | 519 | 9493 | 000000 | 000 | HOUGHTON MIFFLIN HARCOURT | 1652631-EXAMINERS MANUAL | 112.89 | 04/09/2019 |
| 001 | 2140 | 519 | 9493 | 000000 | 000 | HOUGHTON MIFFLIN HARCOURT | SHIPPING | 21.67 | 04/09/2019 |
| 014 | 2415 | 443 | 9000 | 000000 | 000 | WOOD COUNTY TREASURER | JDC POSTAGE | 6.50 | 04/25/2019 |
| 014 | 2415 | 443 | 9900 | 000000 | 000 | WOOD COUNTY TREASURER | JRC POSTAGE | 9.00 | 04/25/2019 |
| 014 | 1140 | 447 | 9000 | 000000 | 000 | TIME WARNER CABLE | INTERNET ACCESS-JDC | 94.99 | 04/16/2019 |
| 014 | 1140 | 447 | 9900 | 000000 | 000 | TIME WARNER CABLE | INTERNET ACCESS-JRC | 94.99 | 04/16/2019 |
| 014 | 2415 | 461 | 9900 | 000000 | 000 | WCESC - MEMO VENDOR | JRC COPIER USAGE | 0.77 | 04/26/2019 |
| 014 | 2421 | 511 | 9900 | 000000 | 000 | SEAGATE OFFICE PRODUCTS | C GROTE DESK CHAIR | 133.95 | 04/09/2019 |

LIST OF BILLS FOR WCESC

04/01/2019 TO 04/30/2019

| Fund | Func | Obj | SCC | Subj | OPU | Vendor Name | Description | Item Amount | Date |
|------|------|-----|------|--------|-----|---------------------------|------------------------------|-------------|------------|
| 018 | 3120 | 568 | 9001 | 000000 | 000 | STEVE BECK | ITEMS FOR VENDING MACHINES | 102.18 | 04/25/2019 |
| 019 | 2173 | 410 | 9619 | 000000 | 000 | WOOD COUNTY SHERIFF | COMPLIANCE CHECKS | 335.06 | 04/09/2019 |
| 019 | 2173 | 410 | 9619 | 000000 | 000 | GREENLOCK STORAGE | JULY 2018-JUNE 2019 | 89.25 | 04/09/2019 |
| 019 | 2173 | 411 | 9619 | 000000 | 000 | CLC - MEMO | ALT. ACTIVITY SVCS | 9,166.50 | 04/10/2019 |
| 019 | 1190 | 414 | 9100 | 000000 | 000 | NADIA JOHNSON | REIMBURSE STAFF FOR REQUIRED | 39.95 | 04/09/2019 |
| 019 | 1190 | 414 | 9100 | 000000 | 000 | MCKENZIE WHITACRE | REIMBURSE STAFF FOR REQUIRED | 39.95 | 04/09/2019 |
| 019 | 1190 | 414 | 9100 | 000000 | 000 | ALEXIS MAUPIN | REIMBURSE STAFF FOR REQUIRED | 39.95 | 04/09/2019 |
| 019 | 1190 | 414 | 9100 | 000000 | 000 | WCESC - MEMO VENDOR | WCESC MEMO FOR BCII & FBI | 138.00 | 04/10/2019 |
| 019 | 1190 | 414 | 9100 | 000000 | 000 | WCESC - MEMO VENDOR | WCESC MEMO FOR BCII & FBI | 46.00 | 04/26/2019 |
| 019 | 1190 | 414 | 9100 | 000000 | 000 | WCESC - MEMO VENDOR | WCESC MEMO FOR BCII & FBI | 46.00 | 04/26/2019 |
| 019 | 1140 | 425 | 9418 | 000000 | 000 | FIRST PRESBYTERIAN CHURCH | RENT FOR ALC CLASSES | 200.00 | 04/25/2019 |
| 019 | 1140 | 433 | 9100 | 000000 | 000 | BRITTANY HOFFMAN | MILEAGE | 122.63 | 04/25/2019 |
| 019 | 2173 | 433 | 9619 | 000000 | 000 | JEANINE LINDQUIST | MILEAGE | 40.88 | 04/25/2019 |
| 019 | 2173 | 433 | 9619 | 000000 | 000 | BILL HAMILTON | MILEAGE | 122.08 | 04/25/2019 |
| 019 | 2173 | 433 | 9619 | 000000 | 000 | MELISSA NOTESTINE | MILEAGE | 58.32 | 04/25/2019 |
| 019 | 2173 | 433 | 9619 | 000000 | 000 | LINDA LOGUE | MILEAGE | 41.75 | 04/25/2019 |
| 019 | 2173 | 433 | 9619 | 000000 | 000 | JANE LINGENFELDER | MILEAGE | 165.68 | 04/25/2019 |
| 019 | 2173 | 433 | 9619 | 000000 | 000 | HANNAH JACOBS MADARAS | MILEAGE | 61.59 | 04/25/2019 |
| 019 | 2173 | 433 | 9619 | 000000 | 000 | CHELSEI MCEL RATH | MILEAGE | 57.77 | 04/25/2019 |
| 019 | 2415 | 433 | 9619 | 000000 | 100 | KYLE CLARK | ATOD MILEAGE | 118.26 | 04/25/2019 |
| 019 | 2429 | 433 | 9619 | 000000 | 000 | GREG VANVORHIS | ATOD MILEAGE | 36.52 | 04/25/2019 |
| 019 | 2173 | 434 | 9619 | 000000 | 000 | ADAPAO | ADAPAO CONFERENCE ATTENDANCE | 420.00 | 04/09/2019 |
| 019 | 2923 | 434 | 9100 | 000000 | 000 | MICHAEL FALLIS | MILEAGE | 30.52 | 04/25/2019 |
| 019 | 2922 | 439 | 9100 | 000000 | 000 | TIMOTHY BIALECKI | MILEAGE | 109.11 | 04/25/2019 |
| 019 | 2922 | 439 | 9100 | 000000 | 000 | TIMOTHY BIALECKI | MILEAGE | 259.86 | 04/25/2019 |
| 019 | 2922 | 439 | 9100 | 000000 | 000 | RACHAEL SMITH | MILEAGE | 104.10 | 04/25/2019 |
| 019 | 1140 | 441 | 9418 | 000000 | 000 | VERIZON WIRELESS | ALC IRVIN | 16.20 | 04/25/2019 |
| 019 | 2173 | 441 | 9619 | 000000 | 000 | VERIZON WIRELESS | PREV SPEC LOGUE | 50.34 | 04/25/2019 |
| 019 | 2173 | 441 | 9619 | 000000 | 000 | VERIZON WIRELESS | PREV SPEC LINDQUIST | 50.34 | 04/25/2019 |
| 019 | 2173 | 441 | 9619 | 000000 | 000 | VERIZON WIRELESS | CLC WOODMORE | 16.20 | 04/25/2019 |
| 019 | 2173 | 441 | 9619 | 000000 | 000 | VERIZON WIRELESS | ATOD MCEL RATH | 50.34 | 04/25/2019 |
| 019 | 2413 | 441 | 9100 | 000000 | 000 | VERIZON WIRELESS | CLC ROSSFORD | 16.20 | 04/25/2019 |
| 019 | 2413 | 441 | 9100 | 000000 | 000 | VERIZON WIRELESS | CLC NORTH BALTIMORE | 16.20 | 04/25/2019 |
| 019 | 2413 | 441 | 9100 | 000000 | 000 | VERIZON WIRELESS | CLC NORTHWOOD | 16.20 | 04/25/2019 |
| 019 | 2413 | 441 | 9100 | 000000 | 000 | VERIZON WIRELESS | CLC ELMWOOD | 16.20 | 04/25/2019 |
| 019 | 2413 | 441 | 9100 | 000000 | 000 | VERIZON WIRELESS | CLC GENOA | 16.20 | 04/25/2019 |
| 019 | 2413 | 441 | 9100 | 000000 | 000 | VERIZON WIRELESS | CLC CRIM | 16.20 | 04/25/2019 |
| 019 | 2413 | 441 | 9100 | 000000 | 000 | VERIZON WIRELESS | CLC KENWOOD | 16.20 | 04/25/2019 |
| 019 | 2413 | 441 | 9100 | 000000 | 000 | VERIZON WIRELESS | CLC LAKE | 16.20 | 04/25/2019 |
| 019 | 2413 | 441 | 9100 | 000000 | 000 | VERIZON WIRELESS | CLC CONNEAUT | 16.20 | 04/25/2019 |
| 019 | 2413 | 441 | 9100 | 000000 | 000 | VERIZON WIRELESS | CLC PEMBERVILLE | 16.20 | 04/25/2019 |
| 019 | 2415 | 441 | 9619 | 000000 | 100 | VERIZON WIRELESS | ATOD COORD CLARK | 60.39 | 04/25/2019 |
| 019 | 1140 | 443 | 9418 | 000000 | 000 | WOOD COUNTY TREASURER | ALC POSTAGE | 2.00 | 04/25/2019 |
| 019 | 1140 | 447 | 9418 | 000000 | 000 | TIME WARNER CABLE | ALC/INTERNET ACCESS | 99.94 | 04/25/2019 |
| 019 | 2173 | 461 | 9619 | 000000 | 000 | WCESC - MEMO VENDOR | ATOD/JDC PREV/PROJ PARENT | 330.94 | 04/26/2019 |
| 019 | 3190 | 462 | 9418 | 000000 | 200 | MEALS INC. | ALC LUNCH | 537.74 | 04/09/2019 |

LIST OF BILLS FOR WCESC

04/01/2019 TO 04/30/2019

| Fund | Func | Obj | SCC | Subj | OPU | Vendor Name | Description | Item Amount | Date |
|------|------|-----|------|--------|-----|-------------------------------|-------------------------------|-------------|------------|
| 019 | 1140 | 510 | 9418 | 000000 | 000 | WALMART | CLASSROOM SUPPLIES | 20.62 | 04/25/2019 |
| 019 | 2173 | 510 | 9619 | 000000 | 000 | LINDA LOGUE | SUPPLIES | 5.14 | 04/09/2019 |
| 019 | 2173 | 510 | 9619 | 000000 | 000 | AIM MEDIA MIDWEST | SENTINEL-TRIBUNE SUBSCRIPTION | 148.25 | 04/09/2019 |
| 019 | 2173 | 510 | 9619 | 000000 | 000 | STAPLES | SUPPLIES | 15.48 | 04/25/2019 |
| 019 | 1190 | 511 | 9100 | 000000 | 000 | GREENLOCK STORAGE | JULY 2018-JUNE 2019 MONTHLY | 127.00 | 04/09/2019 |
| 019 | 1190 | 511 | 9100 | 000000 | 000 | SOFTERWARE, INC. | WEBLINK REGISTRATION | 67.00 | 04/09/2019 |
| 019 | 1190 | 511 | 9100 | 000000 | 000 | STAPLES | MISC SUPPLIES | 127.52 | 04/09/2019 |
| 019 | 1190 | 511 | 9100 | 000000 | 000 | SAFESAVE PAYMENT GATEWAY-MEMO | ONLINE COLLECTION FEES | 60.69 | 04/10/2019 |
| 019 | 1190 | 511 | 9100 | 000000 | 000 | TRANSFIRST-MEMO VENDOR | ONLINE COLLECTION FEES | 700.84 | 04/10/2019 |
| 019 | 1190 | 511 | 9100 | 000000 | 000 | WALMART | MISC SUPPLIES | 188.16 | 04/25/2019 |
| 019 | 1190 | 511 | 9100 | 000000 | 000 | WALMART | MISC SUPPLIES | 40.61 | 04/25/2019 |
| 019 | 1190 | 511 | 9100 | 000000 | 000 | WALMART | MISC FOOD SUPPLIES | 34.00 | 04/25/2019 |
| 019 | 1190 | 511 | 9100 | 000000 | 000 | WALMART | MISC FOOD SUPPLIES | 204.53 | 04/25/2019 |
| 019 | 1190 | 511 | 9100 | 000000 | 000 | WALMART | MISC FOOD SUPPLIES | 82.48 | 04/25/2019 |
| 019 | 1190 | 511 | 9100 | 000000 | 000 | WALMART | MISC FOOD SUPPLIES | 192.00 | 04/25/2019 |
| 019 | 1190 | 511 | 9100 | 000000 | 000 | PAGLIAI'S | LUNCHE FOR MEETINGS & EVENTS | 129.00 | 04/25/2019 |
| 019 | 1190 | 511 | 9100 | 000000 | 000 | WOOD COUNTY TREASURER | CLC POSTAGE | 78.00 | 04/25/2019 |
| 019 | 1190 | 511 | 9100 | 000000 | 000 | AMAZON CREDIT PLAN | MISC BOOKS & SUPPLIES | 14.75 | 04/25/2019 |
| 019 | 1190 | 511 | 9100 | 000000 | 000 | AMAZON CREDIT PLAN | MISC BOOKS & SUPPLIES | 318.18 | 04/25/2019 |
| 019 | 1190 | 511 | 9100 | 000000 | 000 | AMAZON CREDIT PLAN | MISC BOOKS & SUPPLIES | 31.96 | 04/25/2019 |
| 019 | 1190 | 511 | 9100 | 000000 | 000 | AMAZON CREDIT PLAN | MISC BOOKS & SUPPLIES | 12.29 | 04/25/2019 |
| 019 | 1190 | 511 | 9100 | 000000 | 000 | WCESC - MEMO VENDOR | CLC COPIER USAGE | 1,980.34 | 04/26/2019 |
| 019 | 3190 | 560 | 9418 | 000000 | 000 | MEALS INC. | ALC BREAKFAST | 268.87 | 04/09/2019 |
| 019 | 1190 | 568 | 9100 | 000000 | 000 | VIN CHAR PRODUCE, INC | PRODUCE & FRUIT FOR ALL SITES | 111.45 | 04/09/2019 |
| 019 | 1190 | 568 | 9100 | 000000 | 000 | VIN CHAR PRODUCE, INC | PRODUCE & FRUIT FOR ALL SITES | 185.00 | 04/09/2019 |
| 019 | 1190 | 568 | 9100 | 000000 | 000 | EASTWOOD LOCAL SCHOOLS | BREAKFAST FOR CLC STARS AT | 1,023.00 | 04/09/2019 |
| 019 | 1190 | 568 | 9100 | 000000 | 000 | NORTHWOOD LOCAL SCHOOLS | BREAKFAST FOR CLC STARS AT | 103.75 | 04/09/2019 |
| 019 | 1190 | 568 | 9100 | 000000 | 000 | NORTHWOOD LOCAL SCHOOLS | BREAKFAST FOR CLC STARS | 96.40 | 04/09/2019 |
| 019 | 1190 | 568 | 9100 | 000000 | 000 | GORDON FOOD SERVICE | BREAKFAST AND SNACKS FOR ALL | 2,083.64 | 04/09/2019 |
| 019 | 1190 | 568 | 9100 | 000000 | 000 | VIN CHAR PRODUCE, INC | PRODUCE & FRUIT FOR ALL SITES | 157.40 | 04/25/2019 |
| 019 | 1190 | 568 | 9100 | 000000 | 000 | VIN CHAR PRODUCE, INC | PRODUCE & FRUIT FOR ALL SITES | 191.80 | 04/25/2019 |
| 019 | 1190 | 568 | 9100 | 000000 | 000 | VIN CHAR PRODUCE, INC | PRODUCE & FRUIT FOR ALL SITES | 178.00 | 04/25/2019 |
| 019 | 1190 | 568 | 9100 | 000000 | 000 | WALMART | ROSSFORD MILK | 1.96 | 04/25/2019 |
| 019 | 1190 | 568 | 9100 | 000000 | 000 | WALMART | ELMWOOD MILK | 0.98 | 04/25/2019 |
| 019 | 1190 | 568 | 9100 | 000000 | 000 | WALMART | WOODMORE MILK | 8.82 | 04/25/2019 |
| 019 | 1190 | 568 | 9100 | 000000 | 000 | WALMART | WOODMORE MILK | 7.84 | 04/25/2019 |
| 019 | 7500 | 930 | 9100 | 000000 | 000 | KIMBERLEY MOORE | REFUND OF PRIOR YEAR OVERPAY | 52.65 | 04/25/2019 |
| 022 | 2229 | 419 | 9016 | 000000 | 000 | SAFESAVE PAYMENT GATEWAY-MEMO | ONLINE COLLECTION FEES | 10.20 | 04/10/2019 |
| 022 | 2229 | 419 | 9016 | 000000 | 000 | TRANSFIRST-MEMO VENDOR | ONLINE COLLECTION FEES | 19.88 | 04/10/2019 |
| 022 | 2229 | 425 | 9016 | 000000 | 100 | BGSU/BUSINESS OPERATIONS | NWOET-OFFICE SPACE LEASE | 312.00 | 04/25/2019 |
| 022 | 2229 | 425 | 9016 | 000000 | 100 | BGSU/BUSINESS OPERATIONS | NWOET-OFFICE SPACE LEASE | 312.00 | 04/25/2019 |
| 022 | 2229 | 425 | 9016 | 000000 | 100 | BGSU/BUSINESS OPERATIONS | NWOET-OFFICE SPACE LEASE | 312.00 | 04/25/2019 |
| 022 | 2943 | 439 | 9016 | 000000 | 000 | TONYA KOENIG SANDERS | MEETING/MILEAGE REIMBURSEMENT | 481.78 | 04/25/2019 |
| 022 | 2960 | 439 | 9016 | 000000 | 000 | WOODCO FEDERAL CREDIT UNION | NWOET - ASSISTANT DIRECTOR - | 100.00 | 04/09/2019 |
| 022 | 2229 | 441 | 9016 | 000000 | 000 | BGSU/BUSINESS OPERATIONS | NWOET-PHONE | 250.00 | 04/25/2019 |
| 022 | 2229 | 441 | 9016 | 000000 | 000 | BGSU/BUSINESS OPERATIONS | NWOET-PHONE | 250.00 | 04/25/2019 |

04/01/2019 TO 04/30/2019

| Fund | Func | Obj | SCC | Subj | OPU | Vendor Name | Description | Item Amount | Date |
|------|------|-----|------|--------|-----|-----------------------------|--------------------------------|-------------|------------|
| 022 | 2229 | 441 | 9016 | 000000 | 000 | BGSU/BUSINESS OPERATIONS | NWOET-PHONE | 250.00 | 04/25/2019 |
| 022 | 2229 | 445 | 9016 | 000000 | 000 | WOODCO FEDERAL CREDIT UNION | NWOET - GRASSHOPPER | 18.02 | 04/09/2019 |
| 022 | 2229 | 447 | 9016 | 000000 | 000 | BGSU/BUSINESS OPERATIONS | NWOET-INTERNET | 187.50 | 04/25/2019 |
| 022 | 2229 | 447 | 9016 | 000000 | 000 | BGSU/BUSINESS OPERATIONS | NWOET-INTERNET | 187.50 | 04/25/2019 |
| 022 | 2229 | 447 | 9016 | 000000 | 000 | BGSU/BUSINESS OPERATIONS | NWOET-INTERNET | 187.50 | 04/25/2019 |
| 022 | 2229 | 461 | 9016 | 000000 | 000 | U S BANK OFFICE EQUIPMENT | FY19 MONTHLY COPIER FEE/COPIES | 307.25 | 04/09/2019 |
| 022 | 2229 | 461 | 9016 | 000000 | 000 | PAPER & GRID ART | NWOET PRINTING | 950.00 | 04/25/2019 |
| 022 | 2229 | 512 | 9016 | 000000 | 000 | WOODCO FEDERAL CREDIT UNION | NWOET - OFFICE SUPPLIES - | 25.00 | 04/09/2019 |
| 022 | 2229 | 512 | 9016 | 000000 | 000 | WALMART | NWOET SUPPLIES AND FOOD | 92.59 | 04/25/2019 |
| 022 | 2229 | 517 | 9016 | 000000 | 000 | WOODCO FEDERAL CREDIT UNION | NWOET - TECH GADGETS | 150.00 | 04/09/2019 |
| 022 | 2229 | 560 | 9016 | 000000 | 000 | WOODCO FEDERAL CREDIT UNION | NWOET - FOOD SUPPLIES | 4.68 | 04/09/2019 |
| | | | | | | | | | |
| 502 | 1190 | 411 | 9619 | 000000 | 300 | CADE ENTSMINGER | STUDENTS/ATTENDENCE INCENTIVES | 200.00 | 04/04/2019 |
| 502 | 1190 | 411 | 9619 | 000000 | 300 | PATRICK CAMPOS | STUDENTS/ATTENDENCE INCENTIVES | 200.00 | 04/04/2019 |
| 502 | 1190 | 411 | 9619 | 000000 | 300 | MATT GRUDEN | STUDENTS/ATTENDENCE INCENTIVES | 200.00 | 04/04/2019 |
| 502 | 1190 | 411 | 9619 | 000000 | 300 | NOAH HALEY | STUDENTS/ATTENDENCE INCENTIVES | 200.00 | 04/04/2019 |
| 502 | 1190 | 411 | 9619 | 000000 | 300 | TYLER MAHONEY | STUDENTS/ATTENDENCE INCENTIVES | 200.00 | 04/04/2019 |
| 502 | 1190 | 411 | 9619 | 000000 | 300 | JASON STANFORD | STUDENTS/ATTENDENCE INCENTIVES | 200.00 | 04/04/2019 |
| 502 | 1190 | 411 | 9619 | 000000 | 300 | MILES WITSE | STUDENTS/ATTENDENCE INCENTIVES | 200.00 | 04/04/2019 |
| 502 | 1190 | 411 | 9619 | 000000 | 300 | SAMMY HENSLEY | STUDENTS/ATTENDENCE INCENTIVES | 200.00 | 04/04/2019 |
| 502 | 1190 | 411 | 9619 | 000000 | 300 | MARISELA HAACK | TUTORING SERVICES FOR YOUTH | 480.00 | 04/09/2019 |
| 502 | 1190 | 411 | 9619 | 000000 | 300 | MARISELA HAACK | TUTORING SERVICES FOR YOUTH | 560.00 | 04/09/2019 |
| 502 | 1190 | 411 | 9619 | 000000 | 300 | MARISELA HAACK | TUTORING SERVICES FOR YOUTH | 380.00 | 04/09/2019 |
| 502 | 1190 | 411 | 9619 | 000000 | 300 | DUSTIN SANTOS | YOUTH INCENTIVES EARNED | 50.00 | 04/09/2019 |
| 502 | 1190 | 411 | 9619 | 000000 | 300 | BRYCE POULIN | YOUTH INCENTIVES EARNED | 50.00 | 04/09/2019 |
| 502 | 1190 | 411 | 9619 | 000000 | 300 | CONDENSED CURRICULUM | R LEMLEY/NHA CERTIFIED MEDICAL | 155.00 | 04/09/2019 |
| 502 | 1190 | 411 | 9619 | 000000 | 300 | CONDENSED CURRICULUM | P BARROS/NHA CERTIFIED MEDICAL | 155.00 | 04/09/2019 |
| 502 | 1190 | 411 | 9619 | 000000 | 300 | JONA AFFHOLDER | YOUTH INCENTIVES EARNED | 150.00 | 04/09/2019 |
| 502 | 1190 | 411 | 9619 | 000000 | 300 | PATRICK BALMORIA | YOUTH INCENTIVES EARNED | 50.00 | 04/09/2019 |
| 502 | 1190 | 411 | 9619 | 000000 | 300 | SAMANTHA GERSCHUTZ | YOUTH INCENTIVES EARNED | 100.00 | 04/09/2019 |
| 502 | 1190 | 411 | 9619 | 000000 | 300 | DILLON ULCH | YOUTH INCENTIVES EARNED | 50.00 | 04/09/2019 |
| 502 | 1190 | 411 | 9619 | 000000 | 300 | WCESC - MEMO VENDOR | CREDIT RECOVERY COURSES | 85.00 | 04/10/2019 |
| 502 | 1190 | 412 | 9619 | 000000 | 300 | FRANCESCA FLORES | YOUTH STIPENDS FOR PARTICIPANT | 60.00 | 04/09/2019 |
| 502 | 2175 | 431 | 9519 | 000000 | 000 | MICHELLE VON LEHMEN | -REIMB MILEAGE | 18.26 | 04/25/2019 |
| 502 | 2175 | 431 | 9519 | 000000 | 000 | MATTHEW MEEKS | REIMB MILEAGE | 88.57 | 04/25/2019 |
| 502 | 2175 | 431 | 9519 | 000000 | 000 | PAUL FLORES | -REIMB MILEAGE | 54.47 | 04/25/2019 |
| 502 | 2175 | 431 | 9619 | 000000 | 000 | MICHELLE VON LEHMEN | REIMB MILEAGE | 18.26 | 04/25/2019 |
| 502 | 2175 | 431 | 9619 | 000000 | 000 | MATTHEW MEEKS | -REIMB MILEAGE | 88.56 | 04/25/2019 |
| 502 | 2175 | 431 | 9619 | 000000 | 000 | PAUL FLORES | REIMB MILEAGE | 355.92 | 04/25/2019 |
| 502 | 2173 | 439 | 9619 | 000000 | 999 | LESLIE M. HEAD | REIMB MEETING/MILEAGE | 338.34 | 04/25/2019 |
| 502 | 2173 | 441 | 9519 | 000000 | 000 | VERIZON WIRELESS | YEP HEAD (TANF'19) 50% | 30.20 | 04/25/2019 |
| 502 | 2173 | 441 | 9619 | 000000 | 000 | VERIZON WIRELESS | YEP HEAD (WIOA '19) 50% | 30.19 | 04/25/2019 |
| 502 | 2175 | 441 | 9519 | 000000 | 000 | VERIZON WIRELESS | YEP VONLEMDEN (TANF 19)50% | 30.20 | 04/25/2019 |
| 502 | 2175 | 441 | 9519 | 000000 | 000 | VERIZON WIRELESS | YEP MEEKS (TANF 19) 50% | 30.19 | 04/25/2019 |
| 502 | 2175 | 441 | 9619 | 000000 | 000 | VERIZON WIRELESS | YEP MEEKS (WIOA '19) 50% | 30.20 | 04/25/2019 |
| 502 | 2175 | 441 | 9619 | 000000 | 000 | VERIZON WIRELESS | YEP VONLEMDEN (WIOA 19) 50% | 30.19 | 04/25/2019 |
| 502 | 2176 | 441 | 9519 | 000000 | 000 | VERIZON WIRELESS | YEP FLORES (TANF '19) | 30.20 | 04/25/2019 |

04/01/2019 TO 04/30/2019

| Fund | Func | Obj | SCC | Subj | OPU | Vendor Name | Description | Item Amount | Date |
|------|------|-----|------|--------|-----|-------------------------|--------------------------------|-------------|------------|
| 502 | 2176 | 441 | 9619 | 000000 | 000 | VERIZON WIRELESS | YEP FLORES (WIOA '19)50% | 30.19 | 04/25/2019 |
| 502 | 1140 | 443 | 9519 | 000000 | 000 | WOOD COUNTY TREASURER | TANF POSTAGE 10/1/18-9/30/19 | 0.50 | 04/25/2019 |
| 502 | 1140 | 443 | 9619 | 000000 | 999 | WOOD COUNTY TREASURER | WIOA FY19 LOCAL | 0.50 | 04/25/2019 |
| 502 | 1140 | 461 | 9619 | 000000 | 999 | WCESC - MEMO VENDOR | WIOA FY19 LOCAL COPIER USAGE | 306.16 | 04/26/2019 |
| 502 | 2190 | 499 | 9519 | 000000 | 000 | BKH INC. | LILLIAN BLAIR/DRIVERS ED CLASS | 375.00 | 04/09/2019 |
| 502 | 2190 | 499 | 9619 | 000000 | 000 | PAUL FLORES | REIMBURSE YEP STAFF FOR YOUTH | 31.38 | 04/09/2019 |
| 502 | 2190 | 499 | 9619 | 000000 | 999 | JARVIS WILLIAMSON | YOUTH INCENTIVES EARNED | 60.00 | 04/09/2019 |
| 502 | 2190 | 499 | 9619 | 000000 | 999 | EMILY WOODARD | YOUTH INCENTIVES EARNED | 55.00 | 04/09/2019 |
| 502 | 2190 | 499 | 9619 | 000000 | 000 | WCESC - MEMO VENDOR | BACKGROUND CHECKS FOR | 46.00 | 04/10/2019 |
| 516 | 2176 | 430 | 9919 | 000000 | 000 | JENNIFER VANLERBERG | REIMB MILEAGE | 7.06 | 04/25/2019 |
| 516 | 2176 | 430 | 9919 | 000000 | 000 | JENNIFER VANLERBERG | REIMB MILEAGE | 7.11 | 04/25/2019 |
| 516 | 2176 | 430 | 9919 | 000000 | 000 | JENNY MYERS | MILEAGE | 39.76 | 04/25/2019 |
| 516 | 2176 | 430 | 9919 | 000000 | 000 | JENNY MYERS | REIMB MILEAGE | 86.68 | 04/25/2019 |
| 572 | 1140 | 411 | 9019 | 000000 | 000 | WCESC - MEMO VENDOR | TITLE 1-D JRC CONTR TEACHER | 3,721.66 | 04/10/2019 |
| 572 | 1140 | 411 | 9019 | 000000 | 000 | WCESC - MEMO VENDOR | TITLE 1-D JDC CONTR TEACHER | 3,766.42 | 04/10/2019 |
| 572 | 1247 | 411 | 9019 | 000000 | 000 | WCESC - MEMO VENDOR | TITLE 1-D CONTR JDC INTERV SPE | 2,236.25 | 04/10/2019 |
| 587 | 1280 | 510 | 9519 | 000000 | 000 | MARINA WILLIFORD | REIMB PRESCHOOL SUPPLIES | 126.63 | 04/25/2019 |
| 587 | 1280 | 510 | 9519 | 000000 | 000 | NICOLE AUKERMAN MCNAMEE | REIMB PRESCHOOL SUPPLIES | 156.38 | 04/25/2019 |
| 587 | 1280 | 510 | 9519 | 000000 | 000 | LAUREN GIRDLER | REIMB SUPPLIES/SNACKS | 54.75 | 04/25/2019 |
| 599 | 2173 | 410 | 9919 | 000000 | 100 | OTSEGO LOCAL SCHOOLS | REIMB DISTRICTS FOR PBIS | 482.62 | 04/09/2019 |
| 599 | 2173 | 410 | 9919 | 000000 | 100 | OTSEGO LOCAL SCHOOLS | REIMB DISTRICTS FOR PBIS | 450.00 | 04/09/2019 |
| 599 | 2173 | 410 | 9919 | 000000 | 100 | ELMWOOD LOCAL SCHOOLS | REIMB DISTRICTS FOR PBIS | 1,556.46 | 04/25/2019 |
| 599 | 2414 | 410 | 9615 | 000000 | 000 | VERIZON WIRELESS | KARNA DRUG FREE | 60.39 | 04/25/2019 |
| 599 | 2414 | 410 | 9919 | 000000 | 100 | PAXIS INSTITUTE | PAX HEROES TRAINING 3/8/19 | 3,124.92 | 04/09/2019 |
| 599 | 1100 | 411 | 9919 | 000000 | 100 | EASTWOOD LOCAL SCHOOLS | REIMB FOR SUBS-2/25/19 | 440.00 | 04/09/2019 |
| 599 | 1100 | 411 | 9919 | 000000 | 100 | EASTWOOD LOCAL SCHOOLS | REIMB FOR SUBS 3/8/19 PAX | 550.00 | 04/09/2019 |
| 599 | 1100 | 411 | 9919 | 000000 | 100 | LAKE LOCAL SCHOOLS | REIMB FOR SUBS-2/25/19 | 330.00 | 04/25/2019 |
| 599 | 1100 | 411 | 9919 | 000000 | 100 | LAKE LOCAL SCHOOLS | REIMB FOR SUBS-3/8/19 PAX | 1,100.00 | 04/25/2019 |
| 599 | 2173 | 439 | 9919 | 000000 | 100 | JEANINE LINDQUIST | REIMB MILEAGE EXP-PAX TOOLS | 30.52 | 04/09/2019 |
| 599 | 2173 | 439 | 9919 | 000000 | 100 | BECKY WACHTER-PARKER | REIMB MEETING/MILEAGE EXP. | 132.98 | 04/25/2019 |
| 599 | 2173 | 439 | 9919 | 000000 | 100 | JANE LINGENFELDER | REIMB MEETING/MILEAGE EXP | 55.59 | 04/25/2019 |
| 599 | 2173 | 439 | 9919 | 000000 | 200 | HANNAH JACOBS MADARAS | REIMB MEETING/MILEAGE EXP. | 23.44 | 04/25/2019 |
| 599 | 2212 | 439 | 9319 | 000000 | 000 | MICHAEL FALLIS | MILEAGE | 13.08 | 04/25/2019 |
| 599 | 2413 | 439 | 9919 | 000000 | 100 | UPH HOLDINGS, LLC | TOLBERT-LODGING | 244.00 | 04/25/2019 |
| 599 | 2413 | 439 | 9919 | 000000 | 100 | UPH HOLDINGS, LLC | GASE-LODGING | 244.00 | 04/25/2019 |
| 599 | 2413 | 439 | 9919 | 000000 | 100 | UPH HOLDINGS, LLC | ZENDER-LODGING | 244.00 | 04/25/2019 |
| 599 | 2413 | 439 | 9919 | 000000 | 100 | UPH HOLDINGS, LLC | SYROWSKI-LODGING | 244.00 | 04/25/2019 |

LIST OF BILLS FOR WCESC

04/01/2019 TO 04/30/2019

| Fund | Func | Obj | SCC | Subj | OPU | Vendor Name | Description | Item Amount | Date |
|------|------|-----|------|--------|-----|------------------------------|--------------------------------|-------------|------------|
| 599 | 2414 | 439 | 9919 | 000000 | 100 | ANGELA PATCHEN | REIMB MISC EXPENSES (MEALS, | 1,633.20 | 04/09/2019 |
| 599 | 2414 | 439 | 9919 | 000000 | 100 | ANGELA PATCHEN | REIMB EXP-PAX TOOLS TRAINING | 159.90 | 04/09/2019 |
| 599 | 2414 | 439 | 9919 | 000000 | 100 | ANGELA PATCHEN | REIMB MBETTING/MILEAGE EXP. | 75.21 | 04/25/2019 |
| 599 | 2414 | 439 | 9919 | 000000 | 100 | ANGELA PATCHEN | REIMB MILEAGE EXP 4/12/19 | 164.59 | 04/25/2019 |
| 599 | 2414 | 439 | 9919 | 000000 | 100 | ANGELA PATCHEN | REIMB MEAL EXPENSES 4/12/19 | 20.00 | 04/25/2019 |
| 599 | 2414 | 439 | 9919 | 000000 | 100 | UPH HOLDINGS, LLC | PATCHEN-LODGING | 244.00 | 04/25/2019 |
| 599 | 2415 | 439 | 9615 | 000000 | 000 | MILAN KARNA | FY19 MEETING/MILEAGE | 227.81 | 04/25/2019 |
| 599 | 2415 | 439 | 9919 | 000000 | 100 | KYLE CLARK | PROJECT AWARE MILEAGE 50% | 118.27 | 04/25/2019 |
| 599 | 2415 | 439 | 9919 | 000000 | 100 | UPH HOLDINGS, LLC | CLARK-LODGING | 244.00 | 04/25/2019 |
| 599 | 2414 | 440 | 9615 | 000000 | 000 | WCESC - MEMO VENDOR | DRUG FREE GRANT COPIER USAGE | 47.81 | 04/26/2019 |
| 599 | 2424 | 443 | 9919 | 000000 | 100 | WOOD COUNTY TREASURER | PROJECT AWARE 9/30/18-9/29/19 | 2.50 | 04/25/2019 |
| 599 | 2173 | 510 | 9919 | 000000 | 100 | WOODCO FEDERAL CREDIT UNION | POSEABLE BEAR/MINDFUL TRAINING | 1,997.50 | 04/09/2019 |
| 599 | 2173 | 510 | 9919 | 000000 | 100 | WOODCO FEDERAL CREDIT UNION | SHIPPING | 131.90 | 04/09/2019 |
| 599 | 2173 | 510 | 9919 | 000000 | 100 | PAXIS INSTITUTE | PAX HEROES MANUALS | 1,617.00 | 04/09/2019 |
| 599 | 2173 | 510 | 9919 | 000000 | 100 | PAXIS INSTITUTE | | 56.00 | 04/09/2019 |
| 599 | 2173 | 510 | 9919 | 000000 | 100 | MENTAL HEALTH & RECOVERY BD | KITS FOR PAX TOOLS TRAINING | 300.00 | 04/25/2019 |
| 599 | 1140 | 511 | 9319 | 000000 | 000 | STAPLES | MISC SUPPLIES | 27.99 | 04/09/2019 |
| 599 | 1140 | 511 | 9319 | 000000 | 000 | WALMART | MISC SUPPLIES | 41.30 | 04/25/2019 |
| 599 | 1140 | 511 | 9319 | 000000 | 000 | WALMART | MISC SUPPLIES | 8.91 | 04/25/2019 |
| 599 | 1140 | 511 | 9319 | 000000 | 000 | AMAZON CREDIT PLAN | MISC BOOKS & SUPPLIES | 3.24 | 04/25/2019 |
| 599 | 1140 | 511 | 9319 | 000000 | 000 | AMAZON CREDIT PLAN | MISC BOOKS & SUPPLIES | 69.85 | 04/25/2019 |
| 599 | 1140 | 511 | 9319 | 000000 | 000 | AMAZON CREDIT PLAN | MISC BOOKS & SUPPLIES | 7.01 | 04/25/2019 |
| 599 | 1140 | 511 | 9319 | 000000 | 000 | AMAZON CREDIT PLAN | MISC BOOKS & SUPPLIES | 2.70 | 04/25/2019 |
| 599 | 2414 | 511 | 9615 | 000000 | 000 | EDGE DOCUMENT SOLUTIONS, LLC | NEW BOARD PRESIDENT SIGNATURE | 225.00 | 04/09/2019 |
| 599 | 2414 | 511 | 9615 | 000000 | 000 | CADCA | CADCA MEMBERSHIP- | 300.00 | 04/25/2019 |
| 599 | 2424 | 512 | 9918 | 000000 | 100 | WCESC - MEMO VENDOR | PROJECT AWARE COPIER USAGE | 250.00 | 04/26/2019 |
| 599 | 2424 | 512 | 9919 | 000000 | 100 | STAPLES | 1" 3 RING VIEW BINDER, WHITE | 11.97 | 04/25/2019 |
| 599 | 2424 | 512 | 9919 | 000000 | 100 | WCESC - MEMO VENDOR | PROJECT AWARE 9/30/18-9/29/19 | 89.00 | 04/26/2019 |

65,195.89

Approval of Investment Transaction Ledger – Upon the recommendation of the Treasurer, Mr. Long moved and Ms. Hines seconded the motion to approve the Investment Transaction Ledger for the month of April 2019:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Wood County Educational Service Center

General Fund Investment Transaction Ledger

April, 2019

| Date Purchased | Maturity Date | Type of Investment | Reference Number | Financial Institution | Length of Investment | Amount | Interest Rate | Monthly Interest Income |
|----------------|---------------|--------------------|------------------|--------------------------|----------------------|--------------|---------------|-------------------------|
| 01/30/17 | 04/01/19 | CD | 53001667 | Richwood Banking Company | 791 | - | 1.50% | 892.33 |
| 06/05/18 | 06/05/19 | CD | 0747-2633286 | Huntington Bank | 365 | 500,000.00 | 2.25% | 968.75 |
| 08/09/18 | 08/09/19 | CD | 18439 | Corn City State Bank | 365 | 500,000.00 | 2.20% | 934.25 |
| 08/24/18 | 08/24/19 | CD | 18442 | Corn City State Bank | 365 | 500,000.00 | 2.25% | 955.48 |
| 09/12/18 | 09/12/19 | CD | 53003821 | Richwood Banking Company | 365 | 1,275,000.00 | 2.50% | 2,709.97 |
| 11/05/18 | 11/05/19 | CD | 18513 | Corn City State Bank | 365 | 500,000.00 | 2.50% | 1,061.64 |
| 02/08/19 | 02/08/20 | CD | 18372 | Corn City State Bank | 365 | 800,000.00 | 2.55% | 1,732.60 |
| 02/28/19 | 02/29/20 | CD | 18375 | Corn City State Bank | 366 | 750,000.00 | 2.60% | 1,709.59 |
| | | MM | 44454 | Star Ohio - G.F. | | 1,199,506.57 | 2.59% | 2,499.51 |
| | | MM | 104791109739 | Star Ohio - Plus | | 1,259,992.75 | 2.58% | 2,635.29 |

4/30/2019 \$ 7,284,499.32

Total G.F. Interest Earned

April, 2019: \$ **16,099.41**

Total G.F. Interest Earned

Fiscal Year-To-Date: \$ **120,541.00**

Approval of Fixed Asset Disposals – Upon the recommendation of the Treasurer, Ms. Paredes moved and Mr. Smith seconded the motion to approve the following Fixed Asset Disposals:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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**W.C.E.S.C. INVENTORY
REQUESTS FOR DISPOSAL
April 05, 2019**

| Location | NameLast | Tag # | Item | Cost | P. O. # | Purchased | FUND | FUNC | OBJ | SPCC | |
|-------------------|----------|-------|------------------------------------|-----------------|---------|-----------|------|------|-----|------|--|
| WCESC | Dyar | 12317 | Chair-Opnl Pneu Hgt Arm Blue Green | 376.83 | 99-0553 | 10/27/98 | 001 | 2419 | 640 | | |
| Total Cost | | | | \$376.83 | | | | | | | |

Disposal Request: 2/01/19

Requested By: Stephanie Dyar

Reason for Disposal: broken

Method of Disposal: trash

Signature of Supervisor: _____ **Date** _____

Date of Board Approval: N/A

Signature of Treasurer: _____

Date Disposed: _____

**W.C.E.S.C. INVENTORY
REQUESTS FOR DISPOSAL**

May 01, 2019

| Location | NameLast | Tag # | Item | Cost | P. O. # | Purchased | FUND | FUNC | OBJ | SPCC |
|----------|----------|-------|-------------------------------------|--------|---------|-----------|------|------|-----|------|
| WCESC | Library | 12468 | Test Scoring Machine-Scantron 888P+ | 514.00 | 99-1400 | 5/04/99 | 001 | 2419 | 640 | |

Total Cost \$514.00

Disposal Request: 5/01/19 _____

Requested By: Naomi Stickle _____

Reason for Disposal: obsolete/ _____

Method of Disposal: recycle _____

Signature of Supervisor: _____ **Date** _____

Date of Board Approval: _____

Signature of Treasurer: _____

Date Disposed: _____

**W.C.E.S.C. INVENTORY
REQUESTS FOR DISPOSAL
April 03, 2019**

| Location | NameLast | Tag # | Item | Cost | P. O. # | Purchased | FUND | FUNC | OBJ | SPCC |
|----------|----------------|-------|----------------------------|----------|---------|-----------|------|------|-----|------|
| WCESC | Computer Lab | 12735 | Keyboard | | 20-0458 | 10/05/99 | 001 | 2212 | 640 | 9100 |
| WCESC | Printer Room | 13658 | Wycom Check Signer - F & E | 1,998.07 | 21-0930 | 11/08/00 | 001 | 2500 | 640 | |
| WCESC | Fingerprint Rm | 17685 | Keyboard/Mouse | | 2800639 | 9/20/07 | 001 | 2419 | 640 | |

Total Cost \$1,998.07

Disposal Request: 4/02/19

Requested By: Fellman

Reason for Disposal: Broken

Method of Disposal: Recycle

Signature of Supervisor: _____ **Date** _____

Date of Board Approval: _____

Signature of Treasurer: _____

Date Disposed: _____

Approval of Donations to Wood County ESC – Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Paredes seconded the motion to approve the following donations to Wood County Educational Service Center programs:

| | |
|--|-------------------|
| New Sportsman Club, Millbury | \$629.83 |
| Fishing poles (est value) | |
| <i>(to benefit ATOD hooked on fishing)</i> | |
| Owens Faculty Association | \$2,500.00 |
| <i>(to benefit MD classrooms)</i> | |
| Bowling Green State University | \$250.00 |
| Rachel Wixey & Associates | \$100.00 |
| <i>(to benefit Achievement Banquet)</i> | |

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Approval of Service Agreements with Agencies & School Districts – Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Hines seconded the motion to approve the following Service Agreements for Fiscal Year 2019 & Fiscal Year 2020:

2018-2019 School Year

- **Perrysburg E.V.S.D. – PT Services**

2019-2020 School Year

- **Eastwood L.S.D. – Consortium Services**
- **Eastwood L.S.D. – Specialized Services**
- **Northwood L.S.D. – Consortium Services**
- **Northwood L.S.D. – Specialized Services**

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Wood County Educational Service Center

2018 -2019 School Year

Service Agreement

Perrysburg Exempted Village School District

This agreement shall serve as a contract between the **Perrysburg E.V.S.D. (receiving district)** and the Wood County Educational Service Center (*providing district*) for the 2018 - 2019 school year.

The Perrysburg E.V.S.D. shall receive services as mutually agreed upon between the superintendents of the participating districts.

The Perrysburg E.V.S.D. shall pay the Wood County Educational Service Center for the following:

PT Services

The total amount of this service agreement will be approximately \$58,934 which includes all fringe benefits. Costs resulting from any claim for unemployment or severance by the individual(s) employed to fulfill this contract will be billed back to Perrysburg E.V.S.D. on a pro-rated basis.

Charges for this service agreement will be included in the fiscal year 2019 Cost Statement.

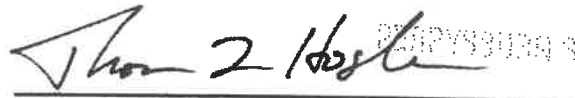
Please sign and return one copy of this agreement.

DEARLETT'S OFFICE

NOV 16 2018



Treasurer / CFO (signature)
Perrysburg E.V.S.D.



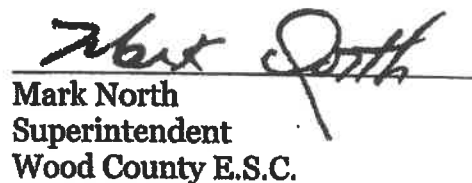
Superintendent (signature)
Perrysburg E.V.S.D.

2-27-2019
Date Approved

FY19-03-006
Perrysburg E.V.S.D. Res.No.



Gina R. Fernbaugh
Treasurer / CFO
Wood County E.S.C.



Mark North
Superintendent
Wood County E.S.C.

Wood County Educational Service Center
2019 - 2020
County Service Agreement – Consortium Services

Pursuant to the Ohio Revised Code 3313.843 and 3313.845, the Wood County Educational Service Center (WCESC), as Fiscal Agent, and the Board of Education of the **Eastwood Local School District** (District), agree this 15 day of April, 2019 to the following contractual terms:

Section 1.

Subject to the terms and conditions set forth in Sections 2-9, the WCESC agrees to provide services authorized by the Ohio Revised Code and requested by the District through this contract, as selected by the district in Section 2 below, for the period of July 1, 2019 through June 30, 2020.

Section 2.

The District elects to participate in the following programs and receive any services associated with those programs as detailed below. Additional services not checked (√) can be added as agreed upon between the District and the WCESC.

- A. Adaptive Physical Education Services
- B. Bus Monitors - *including ESY*
- C. Community Learning Centers Tutoring Services (*Math & Reading*)
- D. Community & School-Based ATOD Services (*Alcohol, Tobacco & Other Drugs*)
- E. Emotionally Disturbed Classroom Program
- F. Multiple Disabilities Classroom Program
- G. On-line Math & Reading Intervention through SuccessMaker
- H. Occupational Therapy Services
- I. Paraprofessionals / Student Attendants – *including ESY*
- J. Parent Mentor Services
- K. Physical Therapy Services
- L. Preschool Itinerant Services
- M. Preschool Special Needs Classroom Program – (*NO Classroom Teachers*)
- N. Psychologist Services _____ Number of Days
- O. School Improvement Specialist Services _____ Number of Days
- P. Speech Language Therapy Services

Section 3.

The WCESC reserves the right to cancel any one or all of the services and programs listed in Section 2 of this Agreement if an insufficient number of districts elect to participate in a particular program or if there is a discontinuation or reduction of funds. Notice of such cancellation will be provided to the District by the WCESC.

Section 4.

In consideration of the services and programs contracted for above, the District agrees to pay for any programs or services in which it has elected to participate, and the pro-rata share of any unemployment benefits which may become payable due to cancellation of any services or programs.

Section 5.

The District further agrees to pay the WCESC for any and all programs or services in which it has elected to participate. The District agrees to assume and pay all expenses including, but not limited to, any and all salary and

fringe benefits (such as unemployment, health care insurance, severance, liability insurance, workers' compensation) for individuals contracted by the District from the WCESC.

Section 6.

The District agrees to pay the WCESC an agency fee of 4.5% for any and all services rendered.

Section 7.

The District, in consideration of the Agreement with the WCESC to provide services and programs contracted for above, agrees to provide written notice to the WCESC of its desire to withdraw from participation in any one or more of the programs and services contracted for above no later than **December 31, 2019**. Such withdrawal notice, if received by WCESC on or before December 31, 2019, shall operate to eliminate for the succeeding school year, all contractual obligations of the parties with respect to the programs or services, which are included in the notice of withdrawal.

Section 8.

All invoices for the programs and services contracted herein by the WCESC shall be due and payable not more than thirty (30) days from the date of mailing of the invoice by WCESC.

Section 9.

With regard to any therapy services provided by the WCESC pursuant to this Agreement, the WCESC (1) will comply with the requirement of 45 CFR 164.504(e)(1) for safeguarding and limiting access to information concerning beneficiaries; (2) will allow the representatives of the U.S. Department of Human Services, ODM, ODE or their respective designee access to the subcontractor's books, documents and records; and (3) acknowledges that they or their principles are not suspended or debarred.

Terms of Agreement:

In consideration of their mutual promises continued herein, and for the other goods and valuable consideration, it is hereby agreed as follows:

Eastwood Local Board of Education (District) and Wood County Educational Service Center (WCESC) state that they will comply with all rules and regulations of the Americans with Disabilities Act and agree by signing this agreement that each shall conform and comply with said regulations related to this agreement.

The District and WCESC agree that as a condition of this contract, there shall be no discrimination against any employee, agent, or sub-contractor because of race, color, sex, religion, national origin, handicap, or any other factor as specified in Title VI of the Civil Rights Act of 1964, Rehabilitation Act of 1973 and subsequent amendments. It is further agreed that the District and WCESC will comply with all appropriate federal and state laws regarding such discrimination and the right to and method of appeal shall be made available to all persons under this contract. Any agency found out of compliance with this paragraph may be subject to termination of this contract.

The WCESC agrees to ensure that any agent, including a subcontractor to whom it provides Protected Health Information received from or created or received by WCESC on behalf of the District, agrees to the same restrictions and conditions that apply through this contract to the WCESC with respect to such information.

Except as otherwise limited in this contract, the WCESC may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, the District, provided that such use or disclosure would not violate the Privacy Rule if done by the District or the minimum necessary policies and procedures of the District.

The District hereby agrees, in return for such services provided, as set forth in this contract to assume the following costs as outlined herein:

Salary

As per salary schedules adopted by the Wood County Educational Service Center Governing Board for the school year(s) covered by this agreement.

Retirement / Workers' Compensation

The employer's share of retirement, including SERS Surcharge, and Workers' Compensation

Insurance

Cost of life, medical, dental, and liability insurance currently paid by the Educational Service Center for eligible employees.

Medicare

The employer's share of Medicare premium

Severance Pay

Costs incurred due to payment of "severance pay" to an individual previously employed as part of this service agreement shall be the obligation of the participating district(s) pro-rated on district participation of that employee's service in the various programs within the ESC over the previous five (5) years.

Unemployment Compensation

Costs resulting from any claim filed for unemployment by an individual previously employed as part of this service agreement shall be the obligation of the participating district(s) pro-rated on district participation of that employee's service.

Miscellaneous Expenses

Expenses for approved professional meetings, mileage, supplies, purchased services, equipment, agency fee and another other necessary budgetary expenses.

Out of County & Non-Alignment Fee

A fee of 5% will be charged against any and all services rendered to school districts who are not aligned to the WCESC and all agencies.

Approval of Agreement:

Approved by the Board of Education of the Eastwood Local School District:

#097-19
Resolution Number

(Please attach a copy of Board Resolution)

Approved by the Governing Board of the Wood County ESC:

Resolution Number

Wood County Educational Service Center

Governing Board President

Treasurer / CFO

Date

Eastwood Local School District

Sherril L. Snapp
Board of Education President

[Signature] 4/25/19
Treasurer / CFO Date

R.C. 5705.41 and R.C. 5705.412 Certificate

We certify that the Board has in effect for the remainder of the fiscal year and succeeding fiscal years the authorization to levy taxes including the renewal or replacement of existing levies, which when combined with the estimated revenues from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the Board to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year. We additionally certify that the amount required to meet the obligation of the fiscal year in which the attached contract is made has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

 4/25/19

Treasurer / CFO Date

 4/15/19

Superintendent Date

 4/15/19

Board President Date

R.C. 3313.843 and R.C. 3313.845 Verification

I hereby certify that a copy of this Agreement was sent to the Ohio Department of Education via Regular U.S. Mail on or before _____.

WCESC Treasurer / CFO Date

2019 - 2020

**Wood County Educational Service Center
2019 - 2020
County Service Agreement - Consortium Services**

Pursuant to the Ohio Revised Code 3313.843 and 3313.845, the Wood County Educational Service Center (WCESC), as Fiscal Agent, and the Board of Education of the **Northwood Local School District** (District), agree this 18th day of February, 2019 to the following contractual terms:

Section 1.

Subject to the terms and conditions set forth in Sections 2-9, the WCESC agrees to provide services authorized by the Ohio Revised Code and requested by the District through this contract, as selected by the district in Section 2 below, for the period of July 1, 2019 through June 30, 2020.

Section 2.

The District elects to participate in the following programs and receive any services associated with those programs as detailed below. Additional services not checked (√) can be added as agreed upon between the District and the WCESC.

- A. Adaptive Physical Education Services
- B. Bus Monitors - including ESY
- C. Community Learning Centers Tutoring Services (Math & Reading)
- D. Community & School-Based ATOD Services (Alcohol, Tobacco & Other Drugs)
- E. Emotionally Disturbed Classroom Program
- F. Multiple Disabilities Classroom Program
- G. On-line Math & Reading Intervention through SuccessMaker
- H. Occupational Therapy Services
- I. Paraprofessionals / Student Attendants - including ESY
- J. Parent Mentor Services (No cost if grant funded)
- K. Physical Therapy Services
- L. Preschool Itinerant Services
- M. Preschool Special Needs Classroom Program - (NO Classroom Teachers)
- N. Psychologist Services
- O. School Improvement Specialist Services
- P. Speech Language Therapy Services

Section 3.

The WCESC reserves the right to cancel any one or all of the services and programs listed in Section 2 of this Agreement if an insufficient number of districts elect to participate in a particular program or if there is a discontinuation or reduction of funds. Notice of such cancellation will be provided to the District by the WCESC.

Section 4.

In consideration of the services and programs contracted for above, the District agrees to pay for any programs or services in which it has elected to participate, and the pro-rata share of any unemployment benefits which may become payable due to cancellation of any services or programs.

Section 5.

The District further agrees to pay the WCESC for any and all programs or services in which it has elected to participate. The District agrees to assume and pay all expenses including, but not limited to, any and all salary and

2019 - 2020**2**

fringe benefits (such as unemployment, health care insurance, severance, liability insurance, workers' compensation) for individuals contracted by the District from the WCESC.

Section 6.

The District agrees to pay the WCESC an agency fee of 4.5% for any and all services rendered.

Section 7.

The District, in consideration of the Agreement with the WCESC to provide services and programs contracted for above, agrees to provide written notice to the WCESC of its desire to withdraw from participation in any one or more of the programs and services contracted for above no later than **December 31, 2019**. Such withdrawal notice, if received by WCESC on or before December 31, 2020, shall operate to eliminate for the succeeding school year, all contractual obligations of the parties with respect to the programs or services, which are included in the notice of withdrawal.

Section 8.

All invoices for the programs and services contracted herein by the WCESC shall be due and payable not more than thirty (30) days from the date of mailing of the invoice by WCESC.

Section 9.

With regard to any therapy services provided by the WCESC pursuant to this Agreement, the WCESC (1) will comply with the requirement of 45 CFR 164.504(e)(1) for safeguarding and limiting access to information concerning beneficiaries; (2) will allow the representatives of the U.S. Department of Human Services, ODM, ODE or their respective designee access to the subcontractor's books, documents and records; and (3) acknowledges that they or their principles are not suspended or debarred.

Terms of Agreement:

In consideration of their mutual promises continued herein, and for the other goods and valuable consideration, it is hereby agreed as follows:

Northwood Local Board of Education (District) and **Wood County Educational Service Center (WCESC)** state that they will comply with all rules and regulations of the Americans with Disabilities Act and agree by signing this agreement that each shall conform and comply with said regulations related to this agreement.

The District and WCESC agree that as a condition of this contract, there shall be no discrimination against any employee, agent, or sub-contractor because of race, color, sex, religion, national origin, handicap, or any other factor as specified in Title VI of the Civil Rights Act of 1964, Rehabilitation Act of 1973 and subsequent amendments. It is further agreed that the District and WCESC will comply with all appropriate federal and state laws regarding such discrimination and the right to and method of appeal shall be made available to all persons under this contract. Any agency found out of compliance with this paragraph may be subject to termination of this contract.

The WCESC agrees to ensure that any agent, including a subcontractor to whom it provides Protected Health Information received from or created or received by WCESC on behalf of the District, agrees to the same restrictions and conditions that apply through this contract to the WCESC with respect to such information.

Except as otherwise limited in this contract, the WCESC may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, the District, provided that such use or disclosure would not violate the Privacy Rule if done by the District or the minimum necessary policies and procedures of the District.

The District hereby agrees, in return for such services provided, as set forth in this contract to assume the following costs as outlined herein:

Salary

As per salary schedules adopted by the Wood County Educational Service Center Governing Board for the school year(s) covered by this agreement.

2019 - 2020

Retirement / Workers' Compensation

The employer's share of retirement, including SERS Surcharge, and Workers' Compensation

Insurance

Cost of life, medical, dental, and liability insurance currently paid by the Educational Service Center for eligible employees.

Medicare

The employer's share of Medicare premium

Severance Pay

Costs incurred due to payment of "severance pay" to an individual previously employed as part of this service agreement shall be the obligation of the participating district(s) pro-rated on district participation of that employee's service in the various programs within the ESC over the previous five (5) years.

Unemployment Compensation

Costs resulting from any claim filed for unemployment by an individual previously employed as part of this service agreement shall be the obligation of the participating district(s) pro-rated on district participation of that employee's service.

Miscellaneous Expenses

Expenses for approved professional meetings, mileage, supplies, purchased services, equipment, agency fee and another other necessary budgetary expenses.

Out of County & Non-Alignment Fee

A fee of 5% will be charged against any and all services rendered to school districts who are not aligned to the WCESC and all agencies.

Approval of Agreement:

Approved by the Board of Education of the **Northwood Local School District:**

2019-032
Resolution Number

(Please attach a copy of Board Resolution)

Approved by the Governing Board of the **Wood County ESC:**

Resolution Number

Wood County Educational Service Center

Governing Board President

Treasurer / CFO

Date

Northwood Local School District

Amy M. Konstant
Board of Education President

Angie Adams 2/19/19
Treasurer / CFO Date

R.C. 5705.41 and R.C. 5705.412 Certificate

We certify that the Board has in effect for the remainder of the fiscal year and succeeding fiscal years the authorization to levy taxes including the renewal or replacement of existing levies, which when combined with the estimated revenues from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the Board to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year. We additionally certify that the amount required to meet the obligation of the fiscal year in which the attached contract is made has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

Angela Adams 2/18/19
Treasurer / CFO Date

[Signature] 2/18/19
Superintendent Date

Arny M. Konstadt 2/18/19
Board President Date

R.C. 3313.843 and R.C. 3313.845 Verification

I hereby certify that a copy of this Agreement was sent to the Ohio Department of Education via Regular U.S. Mail on or before _____.

WCESC Treasurer / CFO Date

Wood County Educational Service Center
2019 - 2020
County Service Agreement – Specialized Services

Pursuant to the Ohio Revised Code 3313.843 and 3313.845, the Wood County Educational Service Center (WCESC), as Fiscal Agent, and the Board of Education of the **Eastwood Local School District** (District), agree this 15 day of April, 2019 to the following contractual terms:

Section 1.

Subject to the terms and conditions set forth in Sections 2-9, the WCESC agrees to provide services authorized by the Ohio Revised Code and requested by the District through this contract, as selected by the district in Section 2 below, for the period of July 1, 2019 through June 30, 2020.

Section 2.

The District elects to participate in the following programs and receive any services associated with those programs as detailed below. Additional services not checked (✓) can be added as agreed upon between the District and the WCESC.

- A. Gifted Coordinator *55 Days Maximum*
- B. Intervention Consultants
- C. Nurse
- D. Nurse Assistant
- E. Project Success Coordinator
- F. Special Contract Employees
- G. Special Education Secretary
- H. Technology Assistant

Section 3.

The WCESC reserves the right to cancel any one or all of the services and programs listed in Section 2 of this Agreement if an insufficient number of districts elect to participate in a particular program or if there is a discontinuation or reduction of funds. Notice of such cancellation will be provided to the District by the WCESC.

Section 4.

In consideration of the services and programs contracted for above, the District agrees to pay for any programs or services in which it has elected to participate, and the pro-rata share of any unemployment benefits which may become payable due to cancellation of any services or programs.

Section 5.

The District further agrees to pay the WCESC for any and all programs or services in which it has elected to participate. The District agrees to assume and pay all expenses including, but not limited to, any and all salary and fringe benefits (such as unemployment, health care insurance, severance, liability insurance, workers' compensation) for individuals contracted by the District from the WCESC.

Section 6.

The District agrees to pay the WCESC an agency fee of 4.5% for any and all services rendered.

Section 7.

The District, in consideration of the Agreement with the WCESC to provide services and programs contracted for above, agrees to provide written notice to the WCESC of its desire to withdraw from participation in any one or more of the programs and services contracted for above no later than **December 31, 2019**. Such withdrawal notice, if received by WCESC on or before December 31, 2019, shall operate to eliminate for the succeeding school year, all contractual obligations of the parties with respect to the programs or services, which are included in the notice of withdrawal.

Section 8.

All invoices for the programs and services contracted herein by the WCESC shall be due and payable not more than thirty (30) days from the date of mailing of the invoice by WCESC.

Section 9.

With regard to any therapy services provided by the WCESC pursuant to this Agreement, the WCESC (1) will comply with the requirement of 45 CFR 164.504(e)(1) for safeguarding and limiting access to information concerning beneficiaries; (2) will allow the representatives of the U.S. Department of Human Services, ODM, ODE or their respective designee access to the subcontractor's books, documents and records; and (3) acknowledges that they or their principles are not suspended or debarred.

Terms of Agreement:

In consideration of their mutual promises continued herein, and for the other goods and valuable consideration, it is hereby agreed as follows:

Eastwood Local Board of Education (District) and Wood County Educational Service Center (WCESC) state that they will comply with all rules and regulations of the Americans with Disabilities Act and agree by signing this agreement that each shall conform and comply with said regulations related to this agreement.

The District and WCESC agree that as a condition of this contract, there shall be no discrimination against any employee, agent, or sub-contractor because of race, color, sex, religion, national origin, handicap, or any other factor as specified in Title VI of the Civil Rights Act of 1964, Rehabilitation Act of 1973 and subsequent amendments. It is further agreed that the District and WCESC will comply with all appropriate federal and state laws regarding such discrimination and the right to and method of appeal shall be made available to all persons under this contract. Any agency found out of compliance with this paragraph may be subject to termination of this contract.

The WCESC agrees to ensure that any agent, including a subcontractor to whom it provides Protected Health Information received from or created or received by WCESC on behalf of the District, agrees to the same restrictions and conditions that apply through this contract to the WCESC with respect to such information.

Except as otherwise limited in this contract, the WCESC may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, the District, provided that such use or disclosure would not violate the Privacy Rule if done by the District or the minimum necessary policies and procedures of the District.

The District hereby agrees, in return for such services provided, as set forth in this contract to assume the following costs as outlined herein:

Salary

As per salary schedules adopted by the Wood County Educational Service Center Governing Board for the school year(s) covered by this agreement.

Retirement / Workers' Compensation

The employer's share of retirement, including SERS Surcharge, and Workers' Compensation

Insurance

Cost of life, medical, dental, and liability insurance currently paid by the Educational Service Center for eligible employees.

Medicare

The employer's share of Medicare premium

Severance Pay

Costs incurred due to payment of "severance pay" to an individual previously employed as part of this service agreement shall be the obligation of the participating district(s) pro-rated on district participation of that employee's service in the various programs within the ESC over the previous five (5) years.

Unemployment Compensation

Costs resulting from any claim filed for unemployment by an individual previously employed as part of this service agreement shall be the obligation of the participating district(s) pro-rated on district participation of that employee's service.

Miscellaneous Expenses

Expenses for approved professional meetings, mileage, supplies, purchased services, equipment, agency fee and another other necessary budgetary expenses.

Out of County & Non-Alignment Fee

A fee of 5% will be charged against any and all services rendered to school districts who are not aligned to the WCESC and all agencies.

Approval of Agreement:

Approved by the Board of Education of the **Eastwood Local School District:**

#096-19
Resolution Number

(Please attach a copy of Board Resolution)

Approved by the Governing Board of the **Wood County ESC:**

Resolution Number

Wood County Educational Service Center

Governing Board President

Treasurer / CFO

Date

Eastwood Local School District

Shawn L. Sheffer
Board of Education President


A. Ball *4/25/19*
Treasurer / CFO Date

R.C. 5705.41 and R.C. 5705.412 Certificate

We certify that the Board has in effect for the remainder of the fiscal year and succeeding fiscal years the authorization to levy taxes including the renewal or replacement of existing levies, which when combined with the estimated revenues from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the Board to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year. We additionally certify that the amount required to meet the obligation of the fiscal year in which the attached contract is made has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

 4/25/19
Treasurer / CFO Date

 4/15/19
Superintendent Date

 4/15/19
Board President Date

R.C. 3313.843 and R.C. 3313.845 Verification

I hereby certify that a copy of this Agreement was sent to the Ohio Department of Education via Regular U.S. Mail on or before _____.

WCESC Treasurer / CFO Date

2019 - 2020

**Wood County Educational Service Center
2019 - 2020
County Service Agreement – Specialized Services**

Pursuant to the Ohio Revised Code 3313.843 and 3313.845, the Wood County Educational Service Center (WCESC), as Fiscal Agent, and the Board of Education of the **Northwood Local School District** (District), agree this 18th day of February, 2019 to the following contractual terms:

Section 1.

Subject to the terms and conditions set forth in Sections 2-9, the WCESC agrees to provide services authorized by the Ohio Revised Code and requested by the District through this contract, as selected by the district in Section 2 below, for the period of July 1, 2019 through June 30, 2020.

Section 2.

The District elects to participate in the following programs and receive any services associated with those programs as detailed below. Additional services not checked (√) can be added as agreed upon between the District and the WCESC.

- A. Family & Student Coordinator – Supplemental Contract
- B. Nurse – 9-Month Contract – 6.9 Hours Per Day
- C. Preschool Special Needs Teacher
- D. Public Preschool Teacher

Section 3.

The WCESC reserves the right to cancel any one or all of the services and programs listed in Section 2 of this Agreement if an insufficient number of districts elect to participate in a particular program or if there is a discontinuation or reduction of funds. Notice of such cancellation will be provided to the District by the WCESC.

Section 4.

In consideration of the services and programs contracted for above, the District agrees to pay for any programs or services in which it has elected to participate, and the pro-rata share of any unemployment benefits which may become payable due to cancellation of any services or programs.

Section 5.

The District further agrees to pay the WCESC for any and all programs or services in which it has elected to participate. The District agrees to assume and pay all expenses including, but not limited to, any and all salary and fringe benefits (such as unemployment, health care insurance, severance, liability insurance, workers' compensation) for individuals contracted by the District from the WCESC.

Section 6.

The District agrees to pay the WCESC an agency fee of 4.5% for any and all services rendered.

Section 7.

The District, in consideration of the Agreement with the WCESC to provide services and programs contracted for above, agrees to provide written notice to the WCESC of its desire to withdraw from participation in any one or more of the programs and services contracted for above no later than **December 31, 2019**. Such withdrawal notice, if received by WCESC on or before December 31, 2019, shall operate to eliminate for the succeeding school year, all contractual obligations of the parties with respect to the programs or services, which are included in the notice of withdrawal.

Section 8.

All invoices for the programs and services contracted herein by the WCESC shall be due and payable not more than thirty (30) days from the date of mailing of the invoice by WCESC.

Section 9.

With regard to any therapy services provided by the WCESC pursuant to this Agreement, the WCESC (1) will comply with the requirement of 45 CFR 164.504(e)(1) for safeguarding and limiting access to information

Out of County & Non-Alignment Fee

A fee of 5% will be charged against any and all services rendered to school districts who are not aligned to the WCESC and all agencies.

Approval of Agreement:

Approved by the Board of Education of the **Northwood Local School District:**

2019-032

Resolution Number

(Please attach a copy of Board Resolution)

Approved by the Governing Board of the **Wood County ESC:**

Resolution Number

Wood County Educational Service Center

Governing Board President

Treasurer / CFO

Date

Northwood Local School District

Amy M Penstork
Board of Education President

Angel Adamo
Treasurer / CFO

2/19/18
Date

R.C. 5705.41 and R.C. 5705.412 Certificate

We certify that the Board has in effect for the remainder of the fiscal year and succeeding fiscal years the authorization to levy taxes including the renewal or replacement of existing levies, which when combined with the estimated revenues from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the Board to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year. We additionally certify that the amount required to meet the obligation of the fiscal year in which the attached contract is made has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

Amal Damji 2/19/19
Treasurer / CFO Date

[Signature] 2/18/19
Superintendent Date

Amy M Lemstoft 2/18/19
Board President Date

R.C. 3313.843 and R.C. 3313.845 Verification

I hereby certify that a copy of this Agreement was sent to the Ohio Department of Education via Regular U.S. Mail on or before _____.

WCESC Treasurer / CFO Date

Approval of PRI Phone Line – Upon the recommendation of the Treasurer, Mr. Long moved and Ms. Hines seconded the motion to approve the following 3-year renewal contract between Spectrum and Wood County ESC for a Business Class PRI phone line, which includes up to 100 numbers and 5,000 long distance minutes at a cost of \$275 per month. The 3-year term begins 7/1/2019 and ends 6/30/2022:

INTENTIONALLY BLANK



Customer Service Order

THIS SERVICE ORDER (“Service Order”), is executed and effective upon the date of the signature set forth in the signature block below (“Effective Date”) and is by and between Charter Communications Operating, LLC on behalf of those operating subsidiaries providing the Service(s) hereunder (“Spectrum”) and Customer (as shown below) and is governed by and subject to the Spectrum Enterprise Commercial Terms of Service posted to the Spectrum Enterprise website, <https://enterprise.spectrum.com/> (or successor url) or, if applicable, an existing services agreement mutually executed by the parties (each, as appropriate, a “Service Agreement”). Except as specifically modified herein, all other terms and conditions of the Service Agreement shall remain unamended and in full force and effect.

Account Executive: Michael DiDonato
Phone: 330-634-7542 ext:
Cell Phone: +1 3308125604
Fax:
Email: michael.didonato@charter.com

Order # 11230864

| | | |
|---|--|---|
| Customer Information: Customer Code 0000 | | |
| Business Name | WOOD COUNTY EDUCATION SERVICE CENTER | Customer Type: |
| Federal Tax ID | Tax Exempt Status | Tax Exempt Certificate # |
| *****1606 | Federal/State/Local | |
| Billing Address | | Account Number |
| Attention To: | | |
| 1867 N Research Dr Bowling Green OH 43402 | | |
| Billing Contact | Billing Contact Phone | Billing Contact Email Address |
| Gina Fernbaugh | (419) 354-9010 | gfernbaugh@wcesc.org |
| Authorized Contact | Authorized Contact Phone | Authorized Contact Email Address |
| Gina Fernbaugh | (419) 354-9010 | gfernbaugh@wcesc.org |
| Technical Contact | Technical Contact Phone | Technical Contact Email Address |

Voice Service Order Information 1867 N Research Dr Bowling Green OH 43402

| Current LEC | LEC BTN | Porting Required |
|-------------|---------|------------------|
| | | |

Trunk Service Order Information For 1867 N Research Dr Bowling Green OH 43402

| Current LEC | Current IXC | LEC BTN(S) | E-911 Location 1 | E-911 Location 2 | E-911 Location 3 |
|-------------|-------------|------------|------------------|------------------|------------------|
| | | | | | |
| | | | | | |

Current Services and Monthly charges At 11120 E Gypsy Lane Rd , Bowling Green OH 43402

| Description | Quantity | Sales Price | Monthly Recurring Total |
|-------------------------|----------|-------------|-------------------------|
| HSD Modem | 1 | \$0.00 | \$0.00 |
| ERATE/BEAR | 1 | \$0.00 | \$0.00 |
| BC Modem Fee | 1 | \$0.00 | \$0.00 |
| BC Internet 10Mx1M | 1 | \$94.99 | \$94.99 |
| BC Internet Term - 3 YR | 1 | \$0.00 | \$0.00 |
| *Total | | | \$94.99 |

*Prices do not include taxes and fees.

New and Revised Services and Monthly Charges At 1867 N Research Dr , Bowling Green OH 43402

| Description | Quantity | Sales Price | Monthly Recurring Total | Contract Term |
|--------------------------------|----------|-------------|-------------------------|---------------|
| 5,000 Minutes | 1 | \$0.00 | \$0.00 | 36 Months |
| DID Block 100 Numbers - 1 Year | 1 | \$0.00 | \$0.00 | 36 Months |
| Enterprise Trunking 23 | 1 | \$275.00 | \$275.00 | 36 Months |
| *Total | | | \$275.00 | |

*Prices do not include taxes and fees.

Special Terms

Electronic Signature Disclosure

By signing and accepting below you are acknowledging that you have read and agree to the terms and conditions outlined in this document.

Authorized Signature for Customer

Printed Name and Title

Date Signed

Approval of FY2020 United Way of Greater Toledo Funding Agreement – Upon the recommendation of the Treasurer, Ms. Paredes moved and Mr. Smith seconded the motion to approve the following United Way of Greater Toledo Funding Agreement:

- \$70,854 Out of School STARS Program

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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April 19, 2019

Dear Susan,

Thank you for another year of engaging in collaboration, offering insight, and supporting United Way. Without you, it would be impossible to accomplish our goals in strengthening and increasing accessibility for local health, education and financial stability services.

This is a special year for United Way, as the 2019-2020 funding cycle will conclude investments around our *2020 Bold Goals*. With over \$9.2 million raised this year, we are proud to finish our community's strategic plan with you by our side.

On April 17, volunteers of the Community Impact Cabinet gave their final funding recommendations to United Way's Board of Directors, based on your mid-year and year-end reports. We are pleased to inform **Community Learning Centers of WCESC** of the following program investment commencing on July 1, 2019 through June 30, 2020.

Out-of-School STARS at \$70,854

Please review the attached funding agreement(s) for additional information. Once these materials have been signed, be sure to make copies for your agency records. Upon completion, return a copy no later than Friday, May 31, 2019 to:

*Sue Clanton, Wood County Area Director
United Way in Wood County
111 S. Main St.
Bowling Green, OH 43402*

As we move into 2020 and beyond, United Way is excited to transition to a new *Collaborative Impact Model* in Lucas County. To review our community's next big step in solving local health and human service issues, visit unitedwaytoledo.org/RFP.

Thank you again for your dedication to serving the residents of Lucas, Wood and / or Ottawa County. We appreciate and see the value of your program, and wish its continued success.

Sincerely,

President & CEO
United Way of Greater Toledo

Area Director
United Way in Wood County

UNITED WAY OF GREATER TOLEDO
424 Jackson Street
Toledo, OH 43604

P: 419-246-2424
F: 419-246-4614
E: unitedway@unitedwaytoledo.org

WOOD COUNTY OFFICE
111 S. Main St.
Bowling Green, OH 43402

P: 419-352-2390
F: 419-254-4766
E: info@unitedwaywoodcounty.org

OTTAWA COUNTY OFFICE
1854 E. Perry St. #300
Port Clinton, OH 43452

P: 419-734-6645
F: 419-254-4786
E: info@unitedwayottawacounty.org



**ORGANIZATION REQUIREMENTS FOR RECEIPT OF
UNITED WAY OF GREATER TOLEDO FUNDING
July 1, 2019 – June 30, 2020**

**Agency: Community Learning Centers of WCESC
Program: Out-of-School STARS
Amount: \$70,854**

Please read and check each requirement below to indicate the organization's commitment and ability to fulfill the requirement.

Both United Way and the organization agree to:

Not construe anything contained in this document or funding agreement(s) as to grant United Way or the organization rights of control over the other's operations, activities, governing body, employees, or contractors. It is understood that each retains financial responsibility for its affairs, including all obligations and any deficits it may incur.

The Organization agrees to:

Act in performance of this contract in an independent contractor capacity, and not as officers, employees or agents of United Way of Greater Toledo. No organization, agent or employee shall have any claim against United Way for vacation pay, sick leave, retirement benefits, social security, workers compensation, disability, unemployment benefits, or any other benefits provided to United Way employees.

Notify United Way in writing at the earliest possible date of any:

- 1) Significant changes in any program or changes in organizational structure that may affect the delivery of any program prior to implementing proposed changes. This includes but is not limited to a change in intended outcomes, a change in stated indicators and results, a change in customer, a change in program philosophy, delivery strategy, etc.;
- 2) Unforeseen circumstances that impact a funded program's ability to provide program activities or services as stated in the Outcome Measurement Plan or other agreements at any time during the 2019-20 fiscal year;
- 3) Change in the organization's staffing of the Executive Director or Board Chair.

Is eligible to receive tax-deductible donations within the meaning of IRS Code Section 170 (c) (1) or (2), which includes 501 (c) (3) organizations.

The organization must agree to comply with United Way reporting requirements detailed below:

Have a system for measuring the outcomes achieved as a result of clients receiving services and has the capacity to collect and report measurable qualitative and quantitative data to support program results.

At least once a year, update United Way 2-1-1 on services provided (including volunteer opportunities), hours of service, and any other details pertinent to your organization's acceptance of referrals from 2-1-1 Resource Navigators.

If applicable, the organization shall remain current on payments on contributions to United Way of Greater Toledo defined benefit plan. Failure to do so could result in deduction of delinquent payments from available funding payments.

The organization embraces diversity and is committed to inclusiveness in their practice.

The organization has proof of current directors' and officers' liability insurance.

The organization maintains written general board policies and procedures, including those governing conflicts of interest and self-dealing transactions. These policies and procedures are reviewed and revised every three (3) years and/or as necessary with appropriate revisions.

Ensure the organization's Board of Directors is composed of qualified, term-limited volunteers serving without remuneration* and supplies the expertise needed to effectively govern. The organization has bylaws that state the board will: Further the organization's mission, determine its strategic direction and annual operating budget, provide oversight that ensures proper policy development, evaluation, public and community relations, personnel, and resources, and meets at least four (4) times per year with written minutes that documents attendance, deliberations, and decisions of the board.-*May not apply to school boards and other governmental entities.

The organization follows generally accepted accounting principles for financial accounting and record keeping and has a functioning fund accounting system. The organization shall maintain and preserve all records related to this and other agreements, including any documentation used in the administration of the program, in its possession for a period of three years from the date of execution. Upon written request, such records shall be made available for review by duly authorized United Way personnel or those acting on their behalf.

Please check appropriate level of independent financial review (see 1, 2, or 3, below):

- 1) Organizations with annual budgets of \$500,000 or more submits a full, independent audit and management letter conducted by an independent CPA whose examination complies with GAAP. The board, executive committee or audit committee reviews the auditor's management letter and takes appropriate action to minimize any risks identified. The audit and letter are submitted no later than nine months after the end of an organization's fiscal year.
- 2) Organizations with annual budgets of at least \$100,000 but less than \$500,000 are required to submit a review of their financial statements from an outside, independent CPA firm no later than nine (9) months after the end of an agency's fiscal year.
- 3) Organizations with budgets of less than \$100,000 must submit un-reviewed internal financial statements no later than three (3) months after the end of an organization's fiscal year.

If required to complete an IRS 990, the organization's completed IRS 990, for the most recent fiscal year end, is on the GuideStar website or on the organization's website for public view. If not online, it is attached to this document.

Maintain required licensure and/or certifications and abides by applicable national, state and local laws, regulations and codes, and maintains appropriate liability insurance.

Conform to all local, state, and federal laws including those regarding discrimination on the basis of race, sex, age, physical or mental disability, religion or national origin regarding its governing body, employees, and persons served (this requirement may be waived if the organization has an exemption from the proper federal and/or state authorities).

Complete required Anti-Terrorist Compliance Measures (PATRIOT ACT) documents.

Run a United Way campaign, encouraging non-designated donations.

Where appropriate, locally generated print, electronic and other media, publications, physical locations and the like, state the program and organization is supported by United Way.

United Way agrees to:

Conduct its activities in a manner that builds a strong sense of community in the three-county area. United Way's relationship with funded programs will be open and positive and will be directed toward finding solutions to community needs as outlined in the LIVE UNITED 2020 goals.

Maintain the organization's eligibility and compliance with all local, state, and federal laws and regulations governing 501(c)(3) charitable organizations, including compliance with the U.S. Patriot Act;

Provide ongoing information to the community that outlines progress being made towards achieving long-term community outcomes;

- Conduct an annual community-wide fundraising campaign and other resource development activities.
 - Work together with United Way funded partners to communicate collective community results.
 - Actively promote, as appropriate, funded programs with its donors for the purpose of building community awareness of program services, and for the purpose of accountability to the donor for contributed dollars, e.g., special events, site visits, speakers, annual reports, community directives, advertisements, mailings to constituents, social media and other informational pieces.
 - Initiate year-round activities that highlight for the community a call to action for giving, advocacy and volunteerism.
 - As part of ongoing stewardship, and its responsibility to United Way donors, United Way will review semi-annual and year-end reports, periodically visit funded programs and provide necessary feedback to programs and/or the United Way Board of Trustees.
 - Respect and maintain the confidential nature of certain information provided by funded partners.

Program-specific Requirements

In accepting the 2019-20 investment funding, the agency and program agree to the following, for the 2019-20 program year:

- Provide any missing or incomplete data for the entirety of the Live United 2020 Plan funding (2014 - 15 - 2018-19 reporting).
- Provide the program activities and services as outlined in a mutually agreed upon Outcome Measurement Plan (OMP). Collect the program performance data as outlined in the OMP.
- Complete the following reporting through United Way of Greater Toledo's CB Andar online system by deadlines outlined in the Compliance Policy.

Proposal CB Package "2019-20 Proposal Package" (May 24, 2019)

- Program Profile
- Budget and Narrative
- Outcome Measurement Plan (Outcome, Inputs, Activities & Outputs, Indicators)
- Upload Board Roster (include name, email, and place of employment)

Mid-Year CB Package "2019-20 Mid-Year Reports" (January 18, 2020)

- Financial Narrative Update
- Indicator Results, Activity & Output Results, and Outcome Narrative
- All Demographic Results and Narrative
- Success Story

Year-End CB Package "2019-20 Year-End Reports" (July 19, 2020)

- Financial Results and Narrative
- Indicator Results, Activity & Output Results, and Outcome Narrative
- All Demographic Results and Narrative
- Success Story

- Funding will be paid out in the following method:

- 1/12 payments made by electronic funds transfer to the designated account.
- Fee for Service-Agency will invoice United Way as outlined in this agreement.
- Other _____

Payment of this award is contingent upon successful delivery of the program & program reporting requirements. United Way reserves the right to immediately suspend this agreement should, in the opinion of the Board of Directors of United Way, the agency fail to comply with the terms set out in this agreement or any other agreement actively in place at the time. The suspension shall remain in place until resolved to the satisfaction of United Way. The agency has the right to request a formal written statement outlining the requirements for reinstatement of this agreement. This agreement may be removed by either party giving written notice of no less than 30 days of the desire to terminate the agreement.

Organization Board Chair or other designated Board Officer

Date

Organization's Executive Director

Date

Rashesh Shah, Board Chair, United Way

Date

Wendy Pestrue, J.D., President & CEO, United Way

Date

Please retain a copy of the signed agreement for your records and return the original to:

Attn: Sue Clanton
United Way in Wood County
111 S. Main St.
Bowling Green, OH 43402

Receipt of your monthly investment funding for Fiscal Year 2019-20 is contingent upon the return of this signed agreement by May 31, 2019.

Approval of Grant Amendment – Upon the recommendation of the Treasurer, Mr. Long moved and Mr. Smith seconded the motion to approve the following grant amendment:

IDEA Early Childhood Special Education FY'19
Fund 587 – 9519

Original: **\$20,948.75**
Amended: **\$20,945.84**

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Approval of Appropriation Modifications – Upon the recommendation of the Treasurer, Ms. Paredes moved and Ms. Limes seconded the motion to approve the following Appropriation Modifications:

General Fund: \$207,932.33
Special Revenue Funds: (\$2.91)
022 Agency Fund: (\$34,569.91)

Total: **\$173,359.51**

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of JDC Prevention Grant – Upon the recommendation of the Treasurer, Ms. Paredes moved and Mr. Smith seconded the motion to approve the following JDC Prevention Grant for FY2020:

| Amount | Grant Title | Beginning Date | Ending Date | Fund/Spcc |
|---------------|----------------------|-----------------------|--------------------|------------------|
| \$7,544.96 | JDC Prevention FY'20 | 07/01/19 | 06/30/20 | 019-9620 |

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Juvenile Detention Center Prevention Program Budget
Program Request: \$7,544.96
July 1, 2019 through June 30, 2020
Wood County ADAMHS: \$6,503.00

| | |
|--|-----------------|
| 9 hours/week at \$37.72/hour x 40 weeks | \$13,578.54 |
| Based on \$32.39/hour plus 14% retirement; 1.45% Medicare; 1% Worker's Comp Total: 16.45% x \$32.39 = \$37.72 (Salary: \$11,660.40; SERS: \$1,632.46; Medicare: \$169.08; W. Comp: 116.60) | |
| Administration: 5.97% ((\$7,544.96 + 6,503.00) x 5.97%) | <u>\$791.42</u> |
| Total Cost | \$14,369.96 |

| | |
|--|---------------------------|
| In Kind (Prevention Education Program) | \$322.00 |
| Juvenile Detention Center | \$7,544.96 |
| Wood County ADAMHS Board | <u>\$6,503.00</u> |
| Grand Total Amount: | <u>\$14,369.96</u> |

**Juvenile Detention Center
ATOD Prevention Program Proposal
July 1, 2019-June 30, 2020**

**Submitted by:
Wood County Educational Service Center
School and Community Based Prevention Program
1867 North Research Drive
Bowling Green, Ohio 43402
March 15, 2019**

**Wood County Educational Service Center (WCESC)
School- and Community-Based ATOD Prevention Program
Juvenile Detention Center Prevention Program FY2020
\$7,544.96**

According to the National Survey on Drug Use and Mental Health (NSDUH) Report released by SAMHSA (February, 2004), youth who have been in a detention center or jail at least once in their lifetime are three times more likely to use alcohol, tobacco, or other drugs (ATOD) than youth who had not been incarcerated. Additionally, their abuse of or dependence on ATOD was also found to be nearly three times higher than youth who had not been in a detention center or jail. As noted in the 2006 ADAMHS System Assessment and Design Project Final Report, Wood County Juvenile Court Division Statistics from 2004 indicated that 30% of the 1,887 youth on probation who were screened for ATOD tested positive for signs of drug abuse. Also, substance abuse was identified as one of the most prevalent issues among detained youth. These findings clearly indicate that youth who are incarcerated are at a higher risk for substance abuse problems and are therefore in need of opportunities to build protective factors.

To address this need, the Wood County Educational Service Center (WCESC) began to provide educational asset-building programming to youth in the Juvenile Detention Center in March 2007. In the fall of 2014, we introduced the Why Try curriculum. This program is designed to build resilience in youth. We also expanded the offering to include lessons on drug and alcohol issues, teen dating violence, bullying prevention and social media responsibility.

Additionally, efforts have been made to connect Wood County youth with their in-school Prevention Specialists to facilitate positive re-entry into their home school after youth are released from detention. In an effort to engage parents, Parent Project class information will again be distributed to parents of detained youth and participation will be encouraged. Approximately 431 youth have received prevention programming from July 1, 2017 through June 30, 2018 (please see attached evaluations).

This project is a result of a collaborative effort between the Juvenile Detention Center and the WCESC's Prevention Education Program funded through the Wood County ADAMHS Board. The combined effort has allowed us to expand the summer JDC programming throughout the school year. We are requesting the Wood County Juvenile Court cover the cost of \$7,544.96 for operating expenses. The remainder of the budget (\$6,503.00) has been included in our 2019/2020 proposal to the Wood County ADAMHS Board. This collaboration between the ADAMHS Board, the ATOD School and Community Based Prevention program, and the Juvenile Court allows us to make a wise investment in the future of high-risk youth in Wood County.

Evaluations from past programming suggest that this prevention program is very valuable and has made some relevant changes in the way youth perceive themselves and their environment. For specific program results, please see the attached evaluation reports for the Juvenile Detention Center Prevention Program.

**Wood County Education Center Proposal for
ATOD Prevention Programming in the Wood County Juvenile Detention Center
July 1, 2019- June 30, 2020**

Introduction

According to the National Institute on Drug Abuse, research has shown that effective prevention efforts are sensitive to the identification of risk factors and development of protective factors that influence drug and alcohol use (*Alcohol, Tobacco and Other Drug Prevention: Why Schools Can't Afford to Cut Back*, 2006). Accordingly, the proposed program will identify risk factors for alcohol, tobacco, and other drug (ATOD) use among the detained youth, and use the developmental asset approach to aid youth in building protective factors. According to the Search Institute, research has found that "developmental assets help young people make wise decisions, choose positive paths, and grow up competent, caring and responsible." Failure to build these assets may contribute to youth participation in high-risk behaviors, such as problem alcohol use, illicit drug use, sexual activity, and violence (*The Asset Approach: Giving Kids What They Need to Succeed*, 1997).

Proposal

The WCESC ATOD Prevention staff proposes to 1) develop and implement a protocol that will facilitate contact between detainees and their school's Onsite Prevention Specialist during detainees' reentry to school, and 2) offer evidence-based educational workshops to enhance protective factors among youth in the Wood County Juvenile Detention Center

- WCESC ATOD Prevention staff will present a series of three-hour-long psycho-educational workshops to detained youth. The lessons will be selected and adapted from the empirically supported *LifeSkills*, *Why Try*, *Insight*, and *Teen Intervene* curriculums.
 - The *LifeSkills* program addresses the important factors that lead adolescents to use drugs by teaching a combination of health information, general life skills, and drug resistance skills. It has been selected as an exemplary, research-based prevention program by the American Medical Association, American Psychological Association, the Center for Substance Abuse Prevention, Drug Strategies, Inc., and the National Centers for Disease Control and Prevention.
 - The *Why Try* program uses a series of ten visual metaphors to teach social, emotional and leadership principals. The program's unique multisensory approach caters to every learning type, and has been used in more than 16,000 schools and organizations with 2 million students and counting. The curriculum has been proven to increase GPA and graduation rates, reduce failure and expulsion, decrease rule-breaking behaviors, improve self-concept and emotional health, increase resilience, and improve academic progress in all areas. A link to further research can be found on the home page at www.whytry.org.
 - The *Insight* program is designed for secondary school-aged teens that are experiencing problems because of their alcohol and drug use. It is research-based and has been grounded in theory that has been supported by the National Institute on Drug Abuse (NIDA), the U.S. Department of Health and Human Services, the Center for Substance Abuse Prevention (CSAP), and the U.S. Department of Education.
 - *Teen Intervene* is a one-on-one screening, brief intervention and referral to treatment (SBIRT) model of care program for teens who have experience mild to moderate problems associated with alcohol or drug-use. The goal of the program is to help teens

identify reasons they have chosen to use alcohol or other drugs, examine the effects of substance abuse in their lives, and learn to make healthier choices.

Program Curricula

Curricula will include interactive education pertaining to:

- Decision-Making and Problem-Solving
- Effective Communication and Social Skills
- Anger Management
- Self-Image and Self-Improvement
- Future Planning
- Personal Harm Connected with Drugs and At-Risk Behavior

Learning Modalities may include:

- Didactic Instruction
- Discussion/Brainstorming
- Worksheets
- Brief out-of-session assignments designed to improve transfer-of-training

Every workshop will conclude with a discussion of ways to apply what has been learned in that session. Additionally, each workshop will open with a discussion on youths' experiences with applying skills learned in the previous session.

Outcomes

An evaluation will be conducted by the WCESC ATOD staff that will solicit the feedback of the participating youth. Because of the transient nature of the JDC population, a brief post-test will be given at the end of each session that will assess whether participants have the knowledge to apply the skills they learned. The longer their length of stay and the number of sessions they are exposed to will determine the strength and number of developmental assets they will attain.

Annual Outcomes Report: 2017-2018

The annual outcomes report for the JDC program is included later in this proposal.

Approval of Renewal of Insurance – Upon the recommendation of the Treasurer, Mr. Long moved and Mr. Smith seconded the motion to approve the following insurance coverage through the Ohio School Plan, effective July 1, 2019 through June 30, 2020:

| | |
|---|------------------|
| <u>Liability</u> | \$7,031. |
| General, Legal, & Fiduciary | |
| • \$3 Million per occurrence | |
| • \$5 Million aggregate | |
| Employer’s Liability | |
| • \$3 Million per occurrence – No aggregate | |
| <u>Property</u> | \$3,815. |
| • \$5,384,187 per occurrence | |
| <u>Violence</u> | \$346. |
| • \$1 Million member aggregate | |
| <u>Automobile</u> | \$671. |
| • \$1 Million Bodily Injury Liability & Property Damage | |
| • \$75,000 Hired Car Physical Damage | |
| <u>Cyber</u> | \$392. |
| • \$1 Million member aggregate | |
| • \$20 Million policy aggregate (all members combined) | |
| <u>Pollution</u> | \$722. |
| • \$1 Million member aggregate | |
| • \$5 Million policy aggregate (all members combined) | |
| Total: | \$12,977. |

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of NBEC Technical Service Contract FY19 – Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Paredes seconded the motion to approve the following 1-year contract with Northern Buckeye Education Council for Content Filtering at a cost of \$500:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Menu of Services Available to you through NWOCA

(Note: Please Contact NBEC for quote for detailed description of each service)

| Menu of Services Available to you through NWOCA (Note: Please Contact NBEC for quote for detailed description of each service) | **ACTION REQUIRED** FY20 ELECTED SERVICES | | FY20 Fees | Comments |
|---|---|------------------|--|----------|
| | Please "X" all services ELECTED for FY20 | Current Quantity | | |
| HOSTED VIRTUAL SERVERS | | | Contact NBEC for quote | |
| PAAS (PLATFORM AS A SERVICE) Servers = WCESC-DC-01; WCESC-SM7-01 | X | 2 | \$1,826.97 Year 5 of 5 | |
| CITRIX LICENSE/THIN CLIENT MAINTENANCE | | | \$73.00/License | |
| DATA STORAGE FOR NON-CRITICAL BUSINESS DATA | | | \$100.00/Computer + \$1.00/GB | |
| PHYSICAL SERVER HOSTING | | | Contact NBEC for quote | |
| ONBASE DOCUMENT IMAGING SOLUTION | | | \$6,080.00 | |
| GAGGLE EMAIL ARCHIVING | | | Contact NBEC for quote | |
| ALERT SOLUTIONS POWER ANNOUNCEMENT - Base Product | | 1 Year | \$1.49/Student 1 Year Term \$1.25/Student/yr 3 Yr Term | |
| Add-On Power Teacher ALERT SOLUTIONS POWER ANNOUNCEMENT | | | \$0.75/Student | |
| Add-On SpeakUP ALERT SOLUTIONS POWER ANNOUNCEMENT | | | \$1.00/Student | |
| EMAIL HOSTING | | | \$125.00 | |
| IEP ANYWHERE | | | \$1.50/ADM/\$1,125.00 min | |
| INFORMACAST PAGING SYSTEM LICENSING/MAINTENANCE | | | Contact NBEC for quote | |
| VIDEO SURVEILLANCE & ACCESS CONTROL LICENSING/MAINT | | | Contact NBEC for quote | |
| DISTRICT OWNED VOICE GATEWAYS - MAINTENANCE | | | Contact NBEC for quote | |
| MAINTENANCE | | | Contact NBEC for quote | |
| CONTENT FILTERING | X | | \$500 | |

Wood County Educational Service Center

By _____ Title _____
Date _____ Title _____
By _____ Title _____

Northern Buckeye Education Council

By _____ Title _____
Date _____

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD

Policies/Contracts

Approval of First Reading of Board Policies– Upon the recommendation of the Superintendent, Mr. Long moved and Ms. Hines seconded the first reading of the following Board Policies:

- EDE Computer/On-Line Services
- EDE-E Computer Network Agreement Form (exhibit)
- EDE-R Computer/On-Line Services (regulation)
- JEFB Released Time for Religious Instruction

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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COMPUTER/ON-LINE SERVICES (Acceptable Use and Internet Safety)

Technology can greatly enhance the instructional program, as well as the efficiency of the Educational Service Center. The Governing Board recognizes that careful planning is essential to ensure the successful, equitable and cost-effective implementation of technology-based materials, equipment, systems and networks. Computers and use of the Educational Service Center network or on-line services support learning and enhance instruction, as well as assist in administration. For purposes of this policy computers include Wood County ESC owned desktop computers, laptops, tablets and other mobile computing devices.

All computers are to be used in a responsible, efficient, ethical and legal manner. Failure to adhere to this policy and the guidelines below will result in the revocation of the user's access privilege. Unacceptable uses of the computer/network include but are not limited to:

1. violating the conditions of State and Federal law dealing with students' and employees' rights to privacy, including unauthorized disclosure, use and dissemination of personal information;
2. using profanity, obscenity or other language which may be offensive to another user; or intended to harass, intimidate or bully other users;
3. accessing personal social networking websites for non-educational purposes;
4. reposting (forwarding) personal communication without the author's prior consent;
5. copying commercial software and/or other material in violation of copyright law;
6. using the network for financial gain, for commercial activity or for any illegal activity;
7. "hacking" or gaining unauthorized access to other computers or computer systems, or attempting to gain such unauthorized access;
8. accessing and/or viewing inappropriate material and;
9. downloading of freeware or shareware programs.

The Superintendent/designee shall develop a plan to address the short-and long-term technology needs and provide for compatibility of resources among school sites, offices and other operations. As a basis for this plan, he/she shall examine and compare the costs and benefits of various resources and shall identify the blend of technologies and level of service necessary to support the instructional program.

Because access to on-line services provides connections to other computer systems located all over the world, users (and parents of users who are under 18 years old) must understand that neither the school nor the Educational Service Center can control the content of the information available on these systems. Some of the information available is controversial and sometimes offensive.

The Governing Board does not condone the use of such materials. Employees, students and parents of students must be aware that the privileges to access on-line services are withdrawn from users who do not respect the rights of others or who do not follow the rules and regulations established. A user's agreement is signed to indicate the user's acknowledgment of the risks and regulations for computer/on-line services use.

The Educational Service Center has implemented technology-blocking measures to prevent students from accessing inappropriate material or materials considered to be harmful to minors on school computers. The Educational Service Center has also contracted services for monitoring a running log of Internet activity recording which sites a particular user has visited through NWOCA. The Educational Service Center educates minors about appropriate on-line behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber bullying awareness and response.

“Harmful to minors” is defined as any picture, image, graphic image file or other visual depiction that:

1. taken as a whole and with respect to minors, appeals to an offensive interest in nudity, sex or excretion;
2. depicts, describes or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts or lewd exhibition of genitals or;
3. taken as a whole, lacks serious literary, artistic, political or scientific value as to minors.

Annually, a student who wishes to have computer network and Internet access during the school year must read the acceptable use and Internet safety policy and submit a properly signed agreement form. Students and staff are asked to sign a new agreement each year after reviewing the policies and regulations of the Educational Service Center. These policies and regulations also apply to use of Wood County ESC owned devices, or accessing of District intranet off District property.

The Educational Service Center will provide age-appropriate training for students who use the ESC's Internet facilities. The training provided will be designed to promote the ESC's commitment to:

The standards and acceptable use of Internet services as set forth in the ESC's Internet Safety Policy;

Student safety with regard to:

- Safety on the Internet
- Appropriate behavior while on online, on social networking Web sites, and in chat rooms; and
- Cyberbullying awareness and response.

Following receipt of this training, students will acknowledge that s/he received the training, understood it, and will follow the provisions of the ESC's Acceptable Use Policies (AUP).

[Adoption Date: 3/18/04]
[Amended Date: 7/19/05]
[Amended Date: 2/22/11]
[Amended Date: 6/19/12]
[Amended Date: 7/22/14]
[Amended Date: 12/7/15]
[Amended Date:

LEGAL REFS.: U. S. Const. Art. I, Section 8
Family Educational Rights and Privacy Act; 20 USC 1232g et seq.
Children's Internet Protection Act; (P.L. 106-554, HR 4577, 2000,
114 Stat 2763)
ORC 1329.54-1329.67
3313.20
3319.321

CROSS REFS.: AC, Nondiscrimination
ACA, Nondiscrimination on the Basis of Sex
ACAA, Sexual Harassment
IB, Academic Freedom
IIA, Instructional Materials
JFC, Student Conduct
Staff Policy Books

COMPUTER NETWORK AGREEMENT FORM

I hereby apply for a student/employee account on the Wood County Educational Service Center computer network:

Circle one: student employee

Name: _____

School: _____

Home address: _____

City/State/Zip: _____

Home phone: _____

I have read and I understand this computer policy and its guidelines and regulations and agree to abide by all of the rules and standards for acceptable use stated therein. I further state that all information provided for the creation of this account is truthful and accurate.

Signature: _____ Date: _____

Parental Release Form
(for students under 18 years of age)

I / We, _____, the parent(s) of _____
have read and understand the computer policy and its guidelines and regulations and we agree to its terms and conditions. We confirm our child's intentions to abide by the terms and conditions therein, and we agree to supervise our child's use of the computer network from home or outside of the classroom.

Signature: _____ Date: _____

[Adoption Date: 3/18/04]
[Amended Date:]

**COMPUTER/ONLINE SERVICES
(Acceptable Use and Internet Safety)**

The following guidelines and procedures shall be complied with by staff, students or community members who are specifically authorized to use the Wood County ESC's computers or online services.

1. Use appropriate language. Do not use profanity, obscenity or other language that may be offensive to other users. Illegal activities are strictly forbidden.
2. Do not reveal your personal home address or phone numbers or those of other students or colleagues.
3. Note that electronic mail (email) is not guaranteed to be private. Technology coordinators have access to all messages relating to or in support of illegal activities and such activities may be reported to the authorities.
4. Use of the computer and/or network is not for financial gain or for any commercial or illegal activity.
5. The network should not be used in such a way that it disrupts the use of the network by others.
6. All communications and information accessible via the network should be assumed to be property of the ESC.
7. Rules and regulations of online etiquette are subject to change by the administration.
8. The user in whose name an online service account is issued is responsible for its proper use at all times. Users shall keep personal account numbers and passwords private. They shall use this system only under the account numbers issued by the ESC.
9. The system shall be used only for purposes related to education or administration. Commercial, political and/or personal use of the system is strictly prohibited. The administration reserves the right to monitor any computer activity and online communications for improper use.
10. Users shall not use the system to encourage the use of drugs, alcohol or tobacco nor shall they promote unethical practices or any activity prohibited by law or Board policy.
11. Users shall not view, download or transmit material that is threatening, obscene, disruptive or sexually explicit or that could be construed as harassment, intimidation, bullying or disparagement of others based on their race, color, national origin, ancestry, citizenship status, sex, sexual orientation, age, disability, religion, economic status, military status, political beliefs or any other personal or physical characteristics.
12. Copyrighted materials may not be placed on the system without the author's permission.
13. Vandalism results in the cancellation of user privileges. Vandalism includes uploading/downloading any inappropriate material, creating computer viruses and/or any malicious attempt to harm or destroy equipment or materials or the data of any other user.
14. Users shall not read other users' mail or files; they shall not attempt to interfere with other users' ability to send or receive electronic mail, nor shall they attempt to read, delete, copy, modify or forge other users' mail.
15. Users are expected to keep messages brief and use appropriate language.
16. Users shall report any security problem or misuse of the network to the teacher, his/her immediate supervisor or building administrator.

[Adoption Date: 7/22/14]

[Amended Date:]

RELEASED TIME FOR RELIGIOUS INSTRUCTION

The Board permits students to be released from school for religious instruction consistent with law. Absence during the school day for religious instruction is permitted, provided:

1. The student's parents or guardians submit a written request to the ~~building principal~~ **supervisor**
2. The private entity providing instruction maintains attendance records and makes them available to the ESC and
3. The student is not absent from core curriculum subject courses.

The ESC is not responsible for transportation to and from the place of instruction. Regular classroom instruction missed as a result of a student's absence for religious instruction will not be made up and students assume responsibility for any missed schoolwork. Students are not considered absent from school while attending a released time course in religious instruction. The ESC does not aid, assist or enforce attendance in a religious instruction program. The ESC does not discriminate against students who participate in such programs.

No public funds are expended and no public school personnel are involved in providing religious instruction. This policy is not intended and shall not be construed in any way, to associate the ESC with any faith or religious denomination.

[Amended date: 3/27/18]

[Amended Date:]

LEGAL REFS.: U.S. Const. Amend. I
 ORC **3313.20**; 3313.47; 3313.60222
 3321.04

CROSS REFS.: IGAC, Teaching about Religion
 JED, Student Absences and Excuse
 KJA, Distribution of Material in the Schools

Approval of Lease Agreement – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Paredes seconded the motion to approve the following lease agreement between Jill Messenger and Wood County ESC, effective July 1, 2019 through June 30, 2020, for the lease of Apartment L1, located at the Hillside Apartment Complex, 1082 Fairview Street, Bowling Green, Ohio at a cost of \$850 per month. The leased premises will provide a functional living classroom for Multiple Disability students:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Lease Agreement

FY 2020

This Lease Agreement is made and entered into by and between **Jill Messenger**, 304 Stonegate Blvd, Bowling Green, Ohio 43402 hereinafter referred to as Lessor, and the Governing Board of **Wood County Educational Service Center**, 1867 North Research Drive Bowling Green, OH 43402 hereinafter referred to as Lessee.

In consideration of the mutual covenants and agreements herein set forth, and other good and valuable consideration, Lessor does hereby demise and lease to Lessee, and Lessee does hereby lease from Lessor, the premises, situated on **1082 Fairview, Apartment L1 Hillsdale Apartment Complex, Bowling Green**, Wood County, Ohio and hereinafter called the "leased premises."

ARTICLE 1. TERM

1.01. The Term of this agreement shall commence on **July 1, 2019** and end on **June 30, 2020**, unless sooner terminated as herein provided.

ARTICLE 2. RENT and UTILITIES

2.01. Lessee agrees to pay to Lessor without any prior demand therefore and without any deduction or setoff whatsoever, and as a fixed minimum rent the sum of **\$850.00** in advance of the first day of each calendar month during the term of the agreement. Lessee assumes all liability for the direct payment of utilities to each utility company, and is also responsible for any late payment fees.

ARTICLE 3. CONDUCT OF BUSINESS

3.01. Lessee shall have the exclusive right to use the leased premises in the conduct and operations of its special needs educational programming during the term of the agreement.

ARTICLE 4. MAINTENANCE, WASTE, AND NUISANCE

Maintenance

4.01. Lessor shall at its expense and risk maintain the roof, foundation, underground or otherwise concealed plumbing, and the structural soundness of the exterior walls (including all windows, window glass, plate glass, and all doors), and all other parts of the building and other improvements on the leased premises in good repair and condition. Lessee shall, at its expense, change furnace filters and light bulbs.

Waste and Nuisance

4.02. Lessee shall throughout the term of the agreement maintain the leased premises and keep it free from waste or nuisance, and shall deliver up the leased premises in a clean and sanitary condition at the termination of the agreement in good repair and condition, reasonable wear and tear and damage by fire, tornado, or other casualty excepted.

ARTICLE 5. OBLIGATIONS OF LESSOR AND LESSEE

Taxes and Assessments

5.01. Lessor shall pay and fully discharge all taxes, special assessments, and governmental charges of every character imposed during the term of the agreement on or with respect to the leased premises or any part thereof, and all improvements erected thereon.

Alterations, Additions and Improvements

5.02. Lessee shall not make any alterations, additions or improvements to the leased premises without the prior written consent of Lessor. All alterations, additions, or improvements made by Lessee shall become the property of Lessor at the termination of the agreement; however, the Lessee shall promptly remove, if Lessor so elects, all alterations, additions, improvements, and other property placed in the premises by Lessee, and Lessee shall repair any damage caused by such removal.

Utility Charges

5.03. Lessee shall pay all utility charges for water, electricity, heat, gas and power used in and about the leased premises.

Insurance

5.04. Lessor shall maintain fire and extended coverage insurance on the building and leased premises in such amounts as Lessor shall deem appropriate. Lessee shall be responsible, at its expense, for fire and extended coverage insurance on all its personal property, including removable trade fixtures located in the leased premises.

5.05. Lessor and Lessee shall, each at its own expense, shall maintain a policy of comprehensive general liability insurance in the minimum coverage amount of \$1,000,000 general aggregated or per occurrence during the term of the agreement.

5.06. The original insurance policies may be retained by the insured, but the other party shall have the right to inspect any and all such policies upon request.

5.07. If the building or the leased premises should be totally destroyed by fire, flood, or other casualty, or if it should be so damaged that rebuilding or repairs cannot reasonably be completed within thirty (30) working days from the occurrence of the damage, the agreement shall terminate effective as of the date of said casualty.

5.08. If during the term of the agreement or any extension or renewal thereof, all of the leased premises should be taken for any public or quasi-public use under any law, ordinance, or regulation or by right eminent domain, or should be sold to the condemning authority under threat of

condemnation, the agreement shall terminate effective as of the date of the taking of said premises by the condemning authority.

ARTICLE 6. RESERVED

ARTICLE 7. TERMINATION

Either party may, upon twenty (20) days written notice to the other, terminate the agreement for the terminating party's convenience and without cause.

ARTICLE 8. INSPECTION BY LESSOR

Lessee shall permit Lessor and his agents to enter into and upon the leased premises at all reasonable times for inspecting the same or for the purpose of maintaining or making repairs or alternations to the leased premises.

ARTICLE 9. ASSIGNMENT AND SUBLEASE

Assignment and Subletting by Lessee

9.01. Lessee shall have the right with the prior written consent of Lessor to assign the agreement, and any interest therein, and to sublet the leased premises, or any part of thereof, or any right or privilege pertinent thereto, provided each assignee assumes in writing all of Lessee's obligations under the agreement, and Lessee shall remain liable for each and every obligation under the agreement.

9.02. Lessor is expressly given the right to assign any or all of its interest under the terms of the agreement.

ARTICLE 10. RESERVED

ARTICLE 11. MISCELLANEOUS

11.01. All notices given under the agreement shall be given by a Regular U.S. Mail, recognized national courier or by certified mail or registered mail with return receipt requested, addressed to the proper party, at the following address:

Lessor:

304 Stonegate Blvd.

Bowling Green, Ohio 43402

Lessee:

1867 North Research Drive

Bowling Green, OH 43402

11.02. This agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns when permitted by the agreement.


11.03. The agreement shall be construed under and in accordance with the laws of the States of Ohio.

11.04. The agreement constitutes the sole and only agreement of the parties hereto and supersedes any prior understandings or written oral agreements between the parties respecting the within subject matter.

11.05. No amendment, modification, or alteration of the terms of the agreement shall be binding unless the same is in writing, dated subsequent to the date hereof and duly executed by the parties hereto.

The undersigned Lessor and Lessee hereto execute the agreement as of the last day and year last indicated below.

LESSOR: Jill Messenger

By 
Jill Messenger

Date 4/15/2019

LESSEE: Governing Board of the Wood County Educational Service Center

By _____
Kathy Limes, Board President

Date _____

By _____
Gina R. Fernbaugh, Treasurer/CFO

Date _____

Pursuant to Governing Board Resolution No. _____

Approval of NWOCA Rent-A-Tech Agreement FY20 – Upon the recommendation of the Superintendent, Ms. Paredes moved and Ms. Hines seconded the motion to approve the following following renewal agreement with Northwest Ohio Computer Association (NWOCA) for Rent-a-Tech services beginning July 1, 2019 through June 30, 2020:

- \$265 per 7.5 hours work day
- Approximately 2 days per week
- Travel costs – IRS mileage rate

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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North West Ohio Computer Association
209 Nolan Parkway, Archbold, OH 43502
Telephone: (419) 267-5565 ... Facsimile: (419) 267-5222

On-Site Technical Services Agreement (Rent-a-Tech) Wood County Educational Service Center

This agreement is entered into by and between the Northwest Ohio Computer Association (NWOCA) and Wood County Educational Service Center for On-Site Technical Services. This agreement will begin on July 1, 2019 and remain in effect until June 30, 2020. This agreement provides district with On-Site Technician Services as outlined below.

Scope of Services

- 1 Part-Time Technician
- Technician(s) will be available to perform computer setup, software installation, troubleshooting, repairs, and one-on-one computer assistance with district staff members.
- Technician(s) provided to the district under this contract will be considered employees of the Northern Buckeye Education Council (NBEC) and will be afforded all benefits and working conditions offered to all NBEC employees. It will be the responsibility of the NBEC to maintain all state and federal employment regulations. Contracted district agrees to honor all terms of assigned technician's NBEC employment
 - All NBEC employees are required to be members of the School Employee Retirement System of Ohio
 - Employee(s) will be covered under the NBEC Ohio Bureau of Workers compensation policy

Cost of Services

- **Rent-a-Tech 1:** \$265.00 per day
 - Work day will be considered 7.5 work hours
 - As needed
 - Verification of Hours form will be required for this position
- **Travel Costs:** District will reimburse NWOCA for all travel within the district incurred by Rent-a-Tech when traveling on district business. Cost of travel will be actual mileage at the current IRS rate. Travel costs will be invoiced with the regular monthly Rent-a-Tech fees.

It is the district's responsibility to assign a staff member to whom the technician(s) will report each time they arrive at the district. It is the district staff member's responsibility to explain the tasks to be completed by the NBEC employee(s) and also be available to answer questions. This staff member from your district will be contacted periodically by the Director of Operations and Technology, Joe Prchlik, at the NBEC to ensure the technical service being provided is meeting the needs of the district, as well as to discuss the NBEC employee's performance and future assignments. If any questions or concerns should arise during the course of this agreement, you need to contact Joe Prchlik immediately. Joe can be reached at (800)472-5475, ext. 2515 or via Email (prchlik@nwoca.org).

Staff Members Assigned to Technician:

Primary District Contact: _____

Secondary District Contact: _____

By signing this and returning this contract to the NBEC, you are agreeing to the fees and terms listed.

District Treasurer/Superintendent

Date

NBEC Treasurer

Date

Approval of North Baltimore Chamber of Commerce Membership – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Hines seconded the motion to approve the following 2019-2020 membership to North Baltimore Chamber of Commerce, in the amount of \$100:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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INVOICE
TO: WOOD COUNTY
EDUCATIONAL SERVICE
CENTER

A: P.O. Box 284
North Baltimore, Ohio 45872
T: (419)857-8310 **E:** chamber@nbacc.org

A: 1867 North Research Drive
Bowling Green, OH 43402
T: (419) 354-9010 **E:** kkanuckel@wcesc.org
W: www.wcesc.org

Invoice No. #MEM65-2019 Issued: 04/01/2019 Due Date: 05/01/2019 Total: \$100.00

| Product | Description | Price | Qty | Total |
|---------------------|-------------|----------|-------|-----------------|
| Annual Membership | Renewal | \$100.00 | x1.00 | \$100.00 |
| Subtotal | | | | \$100.00 |
| Total Billed | | | | \$100.00 |
| Balance | | | | \$100.00 |

TERMS AND CONDITIONS

Please make checks Payable to North Baltimore Area Chamber of Commerce

RECEIVED
APR 15 2019

BY:

Thank you for your contribution!

Approval of School Law Hotline Agreement – Upon the recommendation of the Superintendent, Mr. Long moved and Mr. Smith seconded the motion to approve the following following agreement between McGown & Markling Co. L.P.A. and Wood County ESC, effective July 1, 2019 through June 30, 2020 for the following services:

- 5 pro bono hours of legal services
- Additional time used by the Governing Board over the 5 hours will be billed at the hourly rate of \$285.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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**2019-2020 SCHOOL YEAR
SCHOOL LAW HOTLINESM AGREEMENT
Wood Educational Service Center Governing Board**

The law firm of McGown & Markling Co., L.P.A. ("Firm") is dedicated to the common good of Ohio's education community. The Firm believes that all educational institutions and their officials should be provided with adequate school law representation. The Firm honors this professional commitment through its exclusive *School Law Hotline*SM, which offers all eligible Ohio educational institutions with five hours of pro bono legal services per school year. For the 2019-2020 school year alone, the Firm is offering over 5,000 pro bono hours to eligible educational institutions, which amounts to over \$1 million worth of legal services offered to Ohio's education community. The *School Law Hotline*SM is a registered service mark held by the Firm. More information regarding the *School Law Hotline*SM can be found at www.schoolawhotline.com.

The Educational Institution and Firm enter into this Agreement for the provision of legal services as outlined below for the 2019-2020 school year (i.e., July 1, 2019, through June 30, 2020). This Agreement is at-will and may be terminated by either party at any time.

SCOPE OF ENGAGEMENT

I. Eligible Educational Institution: Every educational institution that does not have a conflict with the Firm or any client of the Firm, as determined by the Firm, is eligible to participate in the *School Law Hotline*SM.

II. Attorney-Client Relationship:

An attorney-client relationship exists on a matter-by-matter basis only within the applicable constraints set forth within the Ohio Rules of Professional Conduct. An attorney-client relationship between the Educational Institution and Firm exists for those matters wherein the Firm actually provides legal services for the Educational Institution. In other words, no attorney-client relationship exists if no legal services are provided in any matter. Moreover, the attorney-client relationship only exists with respect to those matters wherein legal services are actually provided to the Educational Institution by the Firm.

III. School Law Hotline Hours:

A. The Firm shall provide the Educational Institution with five (5) pro bono hours of legal services for the 2019-2020 school year.

B. Any additional hours billed beyond the five (5) pro bono hours referenced above for the 2019-2020 school year, shall be billed at a blended hourly rate of \$285 (rounded up to the nearest tenth of an hour) as compared to the Firm's regular rates of up to \$385 and \$600 per hour which may be billed to the Firm's non-*School Law Hotline*SM clients. These hours may be used for any purpose including, but not limited to, special education, pupil services, school finance, governance, labor and employment, collective bargaining, in-services, and general matters.

School Law HotlineSM Agreement
2019-2020 School Year

C. Expenses

- 1) In addition to the above hourly rate, the Firm shall charge for items incidental to the performance of our legal services, such as photocopying, messengers, travel expenses at IRS rates, postage, specialized computer applications, and filing fees. These charges shall be itemized on the Firm's invoices. Unless special arrangements are made, fees and expenses of others (such as experts, investigators, and consultants) shall be the responsibility of, and billed directly to, the Educational Institution.
- 2) Travel Time
 - a) If the Firm believes that the presence of a Firm attorney at the Educational Institution office is required in order to provide legal services on a matter, the time traveled to and from the Educational Institution office shall not be billed to the Educational Institution. Only travel expenses at IRS rates shall be billed.
 - b) If the Firm believes that the presence of a Firm attorney at the Educational Institution office is not required in order to provide legal services on a matter and the Educational Institution nonetheless requests the attendance of an attorney, the time traveled to and from the Educational Institution office shall be billed to the Educational Institution, as well as travel expenses at IRS rates.

D. Hotline questions shall be directed to the Firm by the Superintendent/CEO, Treasurer/CFO, Board Members, and/or designees only, thereby preserving the attorney-client relationship between the Firm and the Educational Institution.

E. **Nothing in this agreement limits the ability of the Educational Institution to obtain legal services from additional law firms.**

Wood Educational Service Center Governing Board:

By: _____
_____, Board President

By: _____
Mark O. North, Superintendent

By: _____
Gina R. Fernbaugh, Treasurer

Resolution No.: _____

McGOWN & MARKLING Co., L.P.A.:

By: /s/ Matthew John Markling
Matthew John Markling

July 1, 2019
Date

Approval of Medical Insurance Rates for FY2020 – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Paredes seconded the motion to approve the following Medical Insurance rates effective for coverage beginning July 1, 2019 through June 30, 2020:

PPO Single PPO Family
(For Employees Working 35 or More Hrs p / wk.)

| | | |
|--------------------|-----------------|-------------------|
| Board Cost: | \$518.87 | \$1,385.39 |
| Employee Cost: | \$98.92 | \$264.12 |
| Total Cost: | \$617.79 | \$1,649.51 |

MVP Single MVP Family
(For Employees Working 35 or More Hrs p / wk.)

| | | |
|--------------------|-----------------|-------------------|
| Board Cost: | \$389.41 | \$1,039.70 |
| Employee Cost: | \$38.51 | \$102.83 |
| Total Cost: | \$427.92 | \$1,142.53 |

MVP Single MVP Family

| | | |
|--------------------|-----------------|-------------------|
| Board Cost: | \$296.55 | \$296.55 |
| Employee Cost: | \$131.37 | \$845.98 |
| Total Cost: | \$427.92 | \$1,142.53 |

Employees Qualifying through the ACA Measurement Period
OR
Initial Hire of 30 hours p / week
OR
Working 33.74 – 34.99 hours p / week

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Approval of Dental Insurance Rates for FY2020 – Upon the recommendation of the Superintendent, Mr. Smith moved and Mr. Long seconded the motion to approve the following Dental Insurance rates effective for coverage beginning July 1, 2019 through June 30, 2020:

| | |
|----------------|----------------|
| Board Cost: | \$74.03 |
| Employee Cost: | <u>\$19.68</u> |
| Total Cost: | \$93.71 |

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Approval of 2019-2020 Salary Schedule – Upon the recommendation of the Superintendent, Ms. Paredes Moved and Ms. Hines seconded the motion to approve the following Amendment to the Special Contract Employee 2019-2020 Salary Schedule:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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WOOD COUNTY EDUCATIONAL SERVICE CENTER
Salary Schedule - Special Contract Employee
2019 - 2020 School Year

| Location | Daily Rate |
|------------------|-------------------|
| Bowling Green | 95.27 |
| Eastwood | 128.21 |
| <i>Northwood</i> | <i>95.27</i> |

1.85% increase on base BG
2% increase on base EW
Adopted 2/26/19
Amended 5/28/19

Approval of Lamar Advertising Contract – Upon the recommendation of the Superintendent, Mr. Long Moved and Ms. Paredes seconded the motion to approve the following advertising contract #3222361 with Lamar Outdoor Advertising, effective May 20,2019 – April 27, 2020, in the amount of \$6,900:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Toledo
 5030 Advantage Drive, Suite 102
 Toledo, OH 43612
 Phone: 419-727-8822
 Fax: 419-727-8840



CONTRACT # 3223361

Date: 5/13/2019
 New/Renewal: NEW
 Account Executive: Tony Mack
 Phone: 419-727-8822

| CONTRACTED DIRECTLY BY ADVERTISER | |
|-----------------------------------|---|
| Customer # | 557544-0 |
| Name | WOOD COUNTY EDUCATIONAL SERVICE CENTER |
| Address | 1867 N Research Dr |
| City/State/Zip | Bowling Green, OH 43402-8835 |
| Contact | GREG VANVORHIS |
| Email Address | GVANVORHIS@WCESC.ORG |
| Phone # | (419) 354-9010 |
| Fax # | (419) 354-1146 |
| P.O./ Reference # | |
| Advertiser/Product | WOOD COUNTY EDUCATIONAL SERVICE CENTER |
| Campaign | Wood County (Vaping Awareness) Campaign 2019-2020 |

| Production/Other Services | | | | | | | |
|--|----------------|-------------------|-------------------------|---------------|-------------------|-------------------|----------|
| Department | Plant | Production Type | Misc | Service Dates | # Billing Periods | Invest Per Period | Cost |
| Poster Flex | 293 Toledo, OH | (4) Poster Flexes | Design:Vaping Awareness | 05/20/19 | 1 | \$400.00 | \$400.00 |
| Total Production/Other Services Costs: | | | | | | | \$400.00 |

| Space | | | | | | | | | | |
|--------------------|------------------------|-----------------------------------|-------|------------|-----------------|-----------------------------|-------------------|------------------------------|-------------------|------------|
| # of Panels: 4 | | | | | | | | Billing Cycle: Every 4 weeks | | |
| Panel # TAB ID | Market | Location | Illum | Media Type | Size | Misc | Service Dates | # Billing Periods | Invest Per Period | Cost |
| 6005 30719169 | 293-WOOD COUNTY, OH | E. Wooster N/O Cloverdale | No | Poster | 10' 6" x 22' 9" | Design:Vapin g Awareness | 05/27/19-08/18/19 | 3 | \$500.00 | \$1,500.00 |
| 668 144890 | 293-WOOD COUNTY, OH | SR 25 SW CORNER OF SR 582 WFN | No | Poster | 10' 6" x 22' 9" | Design:Vapin g Awareness | 08/19/19-11/10/19 | 3 | \$500.00 | \$1,500.00 |
| 6022 30719186 | 293-WOOD COUNTY, OH | S. Main n/o Powell | No | Poster | 10' 6" x 22' 9" | Design:Vapin g Awareness | 11/11/19-02/02/20 | 3 | \$500.00 | \$1,500.00 |
| 672 144894 | 293-WOOD COUNTY, OH | SR 25 N/O DEVILS HOLE ROAD EFS | Yes | Poster | 10' 6" x 22' 9" | Design:Vapin g Awareness | 02/03/20-05/24/20 | 4 | \$500.00 | \$2,000.00 |
| Total Space Costs: | | | | | | | | | \$6,500.00 | |
| Total Costs: | | | | | | | | | \$6,900.00 | |

Special Considerations:

Advertiser authorizes and instructs The Lamar Companies (Lamar) to display in good and workmanlike manner, and to maintain for the terms set forth above, outdoor advertising displays described above or on the attached list. In consideration thereof, Advertiser agrees to pay Lamar all contracted amounts within thirty (30) days after the date of billing. Advertiser acknowledges and agrees to be bound by the terms and conditions on all pages of this contract.

The Agency representing this Advertiser in the contract executes this contract as an agent for a disclosed principal, but hereby expressly agrees to be liable jointly and severally and in solido with Advertiser for the full and faithful performance of Advertiser's obligations hereunder. Agency waives notice of default and consents to all extensions of payment.

The undersigned representative or agent of Advertiser hereby warrants to Lamar that he/she is the Board President (Officer/Title) of the Advertiser and is authorized to execute this contract on behalf of the Advertiser.

| | |
|------------|--|
| Customer: | WOOD COUNTY EDUCATIONAL SERVICE CENTER |
| Signature: | (signature above) |
| Name: | (print name above) |
| Date: | (date above) |

INITIALS _____



Toledo
5030 Advantage Drive, Suite 102
Toledo, OH 43612
Phone: 419-727-8822
Fax: 419-727-8840



CONTRACT # 3223361

Date: 5/13/2019
New/Renewal: NEW
Account Executive: Tony Mack
Phone: 419-727-8822

THE LAMAR COMPANIES

This contract is NOT BINDING UNTIL ACCEPTED by a Lamar General Manager.

ACCOUNT EXECUTIVE: Tony Mack

GENERAL MANAGER

DATE

STANDARD CONDITIONS

- 1. Late Artwork:** The Advertiser must provide or approve art work, materials and installation instructions ten (10) days prior to the initial Service Date. In the case of default in furnishing or approval of art work by Advertiser, billing will occur on the initial Service Date.
- 2. Copyright/Trademark:** Advertiser warrants that all approved designs do not infringe upon any trademark or copyright, state or federal. Advertiser agrees to defend, indemnify and hold Lamar free and harmless from any and all loss, liability, claims and demands, including attorney's fees arising out of the character contents or subject matter of any copy displayed or produced pursuant to this contract.
- 3. Payment Terms:** Lamar will, from time to time at intervals following commencement of service, bill Advertiser at the address on the face hereof. Advertiser will pay Lamar within thirty (30) days after the date of invoice. If Advertiser fails to pay any invoice when it is due, in addition to amounts payable thereunder, Advertiser will promptly reimburse collection costs, including reasonable attorney's fees plus a monthly service charge at the rate of 1.5% of the outstanding balance of the invoice to the extent permitted by applicable law. Delinquent payment will be considered a breach of this contract. Payments will be applied as designated by the Advertiser; non designated payments will be applied to the oldest invoices outstanding.
- 4. Service Interruptions:** If Lamar is prevented from posting or maintaining any of the spaces by causes beyond its control of whatever nature, including but not limited to acts of God, strikes, work stoppages or picketing, or in the event of damage or destruction of any of the spaces, or in the event Lamar is unable to deliver any portion of the service required in this contract, including buses in repair, or maintenance, this contract shall not terminate. Credit shall be allowed to Advertiser at the standard rates of Lamar for such space or service for the period that such space or service shall not be furnished or shall be discontinued or suspended. In the case of illumination, should there be more than a 50% loss of illumination, a 20% pro-rata credit based on four week billing will be given. If this contract requires illumination, it will be provided from dusk until 11:00p.m. Lamar may discharge this credit, at its option, by furnishing advertising service on substitute space, to be reasonably approved by Advertiser, or by extending the term of the advertising service on the same space for a period beyond the expiration date. The substituted or extended service shall be of a value equal to the amount of such credit.
- 5. Entire Agreement:** This contract, all pages, constitutes the entire agreement between Lamar and Advertiser. Lamar shall not be bound by any stipulations, conditions, or agreements not set forth in this contract. Waiver by Lamar of any breach of any provision shall not constitute a waiver of any other breach of that provision or any other provision.
- 6. Copy Acceptance:** Lamar reserves the right to determine if copy and design are in good taste and within the moral standards of the individual communities in which it is to be displayed. Lamar reserves the right to reject or remove any copy either before or after installation, including immediate termination of this contract.
- 7. Termination:** All contracts are non-cancellable by Advertiser without the written consent of Lamar. Breach of any provisions contained in this contract may result in cancellation of this contract by Lamar.
- 8. Materials/Storage:** Production materials will be held at customer's written request. Storage fees may apply.
- 9. Installation Lead Time:** A leeway of five (5) working days from the initial Service Date is required to complete the installation of all non-digital displays.
- 10. Customer Provided Production:** The Advertiser is responsible for producing and shipping copy production. Advertiser is responsible for all space costs involved in the event production does not reach Lamar by the established Service Dates. These materials must be produced in compliance with Lamar production specifications and must come with a 60 day warranty against fading and tearing.
- 11. Bulletin Enhancements:** Cutouts/extensions, where allowed, are limited in size to 5 feet above, and 2 feet to the sides and 1 foot below normal display area. The basic fabrication charge is for a maximum 12 months.
- 12. Assignment:** Advertiser shall not sublet, resell, transfer, donate or assign any advertising space without the prior written consent of Lamar.

INITIALS



Toledo
5030 Advantage Drive, Suite 102
Toledo, OH 43612
Phone: 419-727-8822
Fax: 419-727-8840



CONTRACT # 3223361

Invoice Schedule

Date: 5/13/2019
New/Renewal: NEW
Account Executive: Tony Mack
Phone: 419-727-8822

| Year | Invoice Date | Service Period | Total Investment | |
|-----------|--------------|----------------|-------------------|----------|
| 2019 | 5/20/2019 | 5/20 | \$400.00 | |
| | 5/27/2019 | 5/27-6/23 | \$500.00 | |
| | 6/24/2019 | 6/24-7/21 | \$500.00 | |
| | 7/22/2019 | 7/22-8/18 | \$500.00 | |
| | 8/19/2019 | 8/19-9/15 | \$500.00 | |
| | 9/16/2019 | 9/16-10/13 | \$500.00 | |
| | 10/14/2019 | 10/14-11/10 | \$500.00 | |
| | 11/11/2019 | 11/11-12/8 | \$500.00 | |
| | 12/9/2019 | 12/9-1/5 | \$500.00 | |
| | 2020 | 1/6/2020 | 1/6-2/2 | \$500.00 |
| | | 2/3/2020 | 2/3-3/1 | \$500.00 |
| | | 3/2/2020 | 3/2-3/29 | \$500.00 |
| 3/30/2020 | | 3/30-4/26 | \$500.00 | |
| 4/27/2020 | | 4/27-5/24 | \$500.00 | |
| | | | \$6,900.00 | |

Staff Personnel

Recommendations Pertaining to Abolishments, Resignations, Retirements LOAs, RIFs, and Terminations: - Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Hines seconded the motion to approve the following LOA, Resignations & Terminations:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Resignations

Brian, Ahrns, CLC Seasonal Program Assistant, effective 05/13/2019

Mary Bahnsen, Paraprofessional, effective 05/06/19

Megan Brinkman, CLC Seasonal Program Assistant, effective 05/09/2019

Bryce Cherko, CLC Seasonal Program Assistant, effective 08/18/2019

Martha Foltz, Speech/Language Pathologist, effective 06/01/2019

Markesha Frazier, Paraprofessional, effective 05/08/2019

Celeste Grime, Paraprofessional, effective 08/05/2019

Christine Haas, Nurse for Northwood, effective 08/05/2019

Abbey Heider, CLC Seasonal Program Assistant, effective 05/15/19

Chelsea Mason, Paraprofessional, effective 08/05/19

Alexis Maupin, CLC Seasonal Program Assistant, effective 05/11/2019

Ellie Miller, CLC Seasonal Program Assistant, effective 05/18/2019

Carrie Nowak, Occupational Therapist, effective 08/05/19

Ryan Osborne, CLC Seasonal Program Assistant, effective 12/13/2018

Emily Perkins, CLC Site Coordinator, effective 05/11/2019

Michelle Perkins, Paraprofessional, effective 08/05/2019

Dominique Scriptor, CLC Seasonal Program Assistant, effective 05/18/2019

Susan Shaffer, Gifted Teacher, effective 08/05/2019 (still Gifted Coordinator)

Abbey Stephens, Paraprofessional, effective 05/31/19

Melissa Trautman, Paraprofessional, effective 05/24/19

Rachel Walsh, Paraprofessional, effective 06/01/19

Olivia Welch, Behavior Support Coordinator, effective 08/05/19

INTENTIONALLY BLANK

Approval of Employment of Classified Personnel – Upon the recommendation of the Superintendent, Ms. Hines moved and Mr. Long seconded the motion to approve the employment of the following Classified Personnel:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

New Hire for 2018-2019 School Year

Julie Bulkowski, Receptionist/Office Coordinator, effective 06/10/2019,
7 hrs p/day, 5 days p/wk, 15 days, Secty/23 \$2,010
Taylor Sickler, CLC Site Coordinator, effective 05/06/19, 8 hrs p/day,
5 day p/week, 40 days, CLC/SC/0 – 1 yr limited \$4,484

Seasonal Summer Rehire for 2019

Emily Perkins, CLC Seasonal Program Assistant, effective 6/10/2019 –
8/17/2019, 5 hrs p/day, 5 days/ p/week, As Needed \$10.34 p/hr.

Changes for 2018-2019 School Year

Victoria Bowser, effective 04/15/19
From – Para/Student Attendant
To – Para/Educational Aide
Rochelle Sikora, Para/Educational Aide, effective 04/01/19
From - 5 hrs p/day, 5 days p/week, 48 days @\$2,899
To - 5 hrs p/day, 5 days p/week, 43 days @\$2,597

Supplemental for 2018-2019 School Year

Marcella Welling, Unit Paraprofessional, effective 01/01/2019 –
06/30/2019, Max 15 hrs, As Needed, UP/4 \$17.26 p/hr.
Nikki Wright, Unit Paraprofessional, effective 11/01/18 –
06/01/19, Max 10 hrs, As Needed, UP/3 \$17.26 p/hr.

Supplemental Change for 2018-2019 School Year

Nicole Porter, Unit/Para Extra Curricular
From - Effective 08/14/2018- 05/25/2019, Max 30 hrs
To – Effective 08/14/2018 – 06/30/2019, Max 50 hrs total

Supplemental for Summer 2019

David Gamboa, Para/Student Attendant, effective 06/17/2019 –
07/19/2019, 3.25 hours p/day, 3 days, A/N/6 \$13.16 p/hr.

2019-2020**Classified Staff – Continued****Rehire for 2019-2020 School Year**

| | |
|--|----------|
| April Bryant , Para/Educational Aide, effective 08/12/2019, 6.75 hrs p/day, 5 days p/wk, 192 days, A/N/5 | \$16,900 |
| Julie Bulkowski , Receptionist/Office Coordinator, effective 07/01/2019, 7 hrs p/day, 5 days p/wk, 262 days, Secty/23 | \$35,487 |
| Kyra Fitzpatrick , Para/Student Attendant, effective 08/12/2019, 7.5 hrs p/day, 5 days p/wk, 191 days, A/N/1 | \$16,574 |
| Emmalee Halleck , Para/Student Attendant, effective 08/12/2019, 7 hrs p/day, 5 days p/wk, 191 days, A/N/1 | \$15,469 |
| Rachel Lehman , Para/Student Attendant, effective 08/12/2019, 7 hrs p/day, 5 days p/wk, 191 days, A/N/8 | \$18,424 |
| Katheryn Meier , Para/Student Attendant, effective 08/12/2019, 6.75 hrs p/day, 5 days p/wk, 184 days, A/N/6 – 1 yr limited | \$16,643 |
| Taylor Sickler , CLC Site Coordinator, effective 07/01/19, 8 hrs p/day, 5 day p/week, 262 days, CLC/SC/0 – 1 yr limited | \$29,685 |
| Sheila Swartz , Para/Student Attendant, effective 08/12/2019, 7 hrs p/day, 5 days p/wk, 191 days, A/N/5 | \$17,434 |

Changes for 2019-2020 School Year

| | |
|---|----------|
| Renee Delventhal , COTA, effective 8/12/19 From - 7 hrs p/day, 4.5 days p/week, 134 days @\$25,353 To - 7 hrs/ p day, 3 days p/week, 111 days @\$22,124 | |
| Morgan Musser , effective 08/12/2019, From – Para/Educational Aide, 6.75 hrs p/day, 5 days p/wk, 192 days, A/N/3 @ \$15,941 To – Support Team Resource Coordinator, 7 hrs p/day, 5 days p/wk, 192 days, STRC/0/no degree | \$24,908 |
| Andrew Thomas , effective 08/12/2019 From – Job Coach/Teaching Assistant Paraprofessional To – Para/Student Attendant | |

Supplemental for 2019-2020 School Year

| | |
|--|---------|
| David Gamboa , Behavior Coach, effective 08/12/2019 – 06/30/2020, 5 days p/wk, 192 days, As Needed | \$4,000 |
| Deb Johnson , Family Student Coordinator, effective 08/15/19 – 05/29/20, 192 days, As Needed | \$2,500 |

Approval of Employment of Certified Personnel – Upon the recommendation of the Superintendent, Ms. Paredes moved and Mr. Smith seconded the motion to approve the employment of the following Certified Personnel:

Supplemental for 2018-2019 School Year

Kyle Kanuckel, Superintendent Consultant, effective 08/02/18 – 06/30/2019, As Needed

\$365.47 p/day

Supplemental for Summer 2019

Kelly Heintz, Home Instruction Tutor, effective 05/13/2019 – 08/16/2019, Max 20 hrs, As Needed, ED/MD/M/20

\$49.03 p/hr.

New Hire for 2019-2020 School Year

Jamie Bihn, Occupational Therapist, effective 08/12/2019, 7 hrs p/day, 5 days p/wk, 185 days, OT/PT/2 (*pending passing OT State Boards*)

\$45,916

Teresa Kitchen, Behavior Support Specialist, effective 08/01/19, 7 hrs p/day, 5 days p/week, 225 days, Supvr/7/11 – 1 yr limited

\$75,853

Rehires for 2019-2020 School Year

Roger Minier, NWOET Executive Director, effective 08/01/2019, Maximum 29.5 hrs p/wk, As Needed, NWOET/Hrly

\$50 p/hr.

Lisa Potter, ESC Itinerant Teacher, effective 08/12/2019, Max 14 hrs p/wk, As Needed, M/5

\$33.74 p/hr.

Changes for 2019-2020 School Year

Nathan James, effective 08/15/19

From - Special Contract Sub Teacher

To - Special Contract Employee

Susan Shaffer, effective 08/12/19

From - Gifted Teacher, 7 hrs p/day, 2 days p/week, 74 days

To - Coordinator of Gifted, 7 hrs p/day, Max 133 hours

\$46.87 p/hr.

Supplemental for 2019-2020 School Year

Josie Rowe, Summer PT, effective 06/03/2019-08/20/2019, Max 20 hrs, As Needed, PT/150/10

\$43.74 p/hr.

Melissa Snyder, Summer OT, effective 06/03/2019-08/20/2019, Max 20 hrs, As Needed, OT/M/8

\$41.51 p/hr.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Approval of Substitute List – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Limes seconded the motion to approve the following certificated teachers and other classified personnel on the following Substitute List. The hire date of the substitutes will be their first day of work:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

INTENTIONALLY BLANK

**Wood County Substitutes
Agenda/Addendum
5/28/19**

K-12

| | | |
|-------------------|---------------|----------------------|
| Claude Kilpatrick | Gen Education | 1 yr short term |
| Erin Kozey | Gen Education | 1 yr short term (RW) |
| Meagan Wise | Gen Education | 1 yr short term |

PK-3

| | | |
|---------------------|-----------------------|---------------------|
| Bridgette McClellan | Early Childhood (P-3) | 1 yr long term (RW) |
|---------------------|-----------------------|---------------------|

Governing Board Updates

Directors Reports:

Kyle Clark, Prevention Educational Director, reported the following:

- Distributed copies of the Environmental Scans of Ohio's Gambling Landscape: A 2019 Report on Hollywood Casino Toledo and Environmental Scans of Ohio's Gambling Landscape: A 2019 Report on Hollywood Gaming at Dayton Raceway.

Susan Spencer, Community Learning Centers Director, reported the following:

- The WCESC was awarded the Top Community Partnership Award for its work with the 2019 United Way Campaign.
- The CLC held their Summer Staff Training on Saturday, May 4th, training almost 100 staffers who will welcome over 1,000 children throughout Wood County. The summer 2019 STARS Program will be held at Bowling Green – Conneaut and Crim, North Baltimore, Northwood, Woodmore, Rossford, Eastwood and Elmwood.

Penta Career Center Report – May 8, 2019 Board Meeting

Judith Paredes reported the following:

- The featured program consisted of student contest winners who placed top at the State and National Contests, along with their instructors, sharing their stories of participation in the contests.

Executive Session

None

Adjournment

Motion by Ms. Paredes, and Seconded by Mr. Smith, to adjourn the meeting at 4:32 p.m.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

ATTEST:

Kathy Limes, President

Gina R. Fernbaugh, Treasurer/CFO

Student of the Month Recognitions May 28, 2019

February

Emma Lazor Perrysburg

March

| | |
|---------------------|-----------------|
| Jake Stucker | Bowling Green |
| Moira Cunningham | Eastwood |
| Katie Haughawout | Elmwood |
| Justin Cole | Lake |
| Hailey Watson | North Baltimore |
| Alyssa Danyi | Northwood |
| Noah Svanberg | Otsego |
| Carson Selley | Penta |
| Paige Stine | Perrysburg |
| Austin Szczublewski | Rossford |

April

| | |
|-----------------|-----------------|
| Saralynn George | Bowling Green |
| Jordan Reiter | Eastwood |
| Trey Barnhisel | Elmwood |
| Jaelyn McNamee | Lake |
| Rachel Crouse | North Baltimore |
| Tristen Roach | Northwood |
| Madeline Nell | Otsego |
| Harmony Hunt | Penta |
| Katherine Davis | Perrysburg |
| Megan Dunne | Rossford |

May

| | |
|--------------------|-----------------|
| Kathryn Fyfe | Bowling Green |
| Shaunna Jubenville | Eastwood |
| Carter Taft | Elmwood |
| Lukas Walsh | Lake |
| Olivia Hyatt | North Baltimore |
| Ashley Crampton | Northwood |
| Amber Underwood | Otsego |
| Sophie Staats | Penta |
| Julia Kelly | Perrysburg |
| Cameron Reynolds | Rossford |
| Ashley Wilson | Penta |
| Leah Dworczyk | Perrysburg |