

WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
May 26, 2026

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Mr. Joe **Long** at 3:03 p.m. with the following members present: Ms. Kathy **Limes**, Ms. Judy **Paredes**, Mr. Timothy **Smith** and Ms. Bethany **Vincent**. Also present: Mark **North**, Superintendent, Kyle **Kanuckel**, Associate Superintendent and Mr. Brad **McCracken**, Treasurer.

Absent:

N/A

Staff Members Present

N/A

Visitors Present

N/A

Director Report/Featured Program

N/A

Public Participation

N/A

Approval of Agenda

Ms. Paredes moved and Ms. Vincent seconded the motion to approve the board agenda.

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.

Approval of the Minutes

Ms. Limes moved and Mr. Smith seconded the motion to approve the following minutes:

- Regular Board Meeting – March 24, 2026

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.

REPORTS OF THE TREASURER

Approval of Cash Reconciliation Report – The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Mr. Smith moved and Ms. Vincent seconded the motion to approve the Cash Reconciliation report for the month of March, 2026:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of Financial Report – The Financial Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Ms. Paredes moved and Mr. Smith seconded the motion to approve the Financial Report for the month of March, 2026:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of Bills – Upon the recommendation of the Treasurer, Ms. Vincent moved and Ms. Limes seconded the motion to approve the Bills for March, 2026:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of Investment Transaction Ledger – Upon the recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve the Investment Transaction Ledger for the month of March, 2026:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of Donations – Upon recommendation of the Treasurer, Ms. Paredes moved and Ms. Vincent seconded the motion to approve the acceptance of the following donations:

From: Chick Fil-A	\$121.99
<i>To Benefit: 2026 Trunk or Treat</i>	
From: Perrys North – BW3	\$100.00
<i>To Benefit: 2026 Trunk or Treat</i>	
From: Sportsman Club	\$500.00
<i>To Benefit: Hooked on Fishing</i>	

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval to Revision to Johnson Control Planned Service Agreement – Upon recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve the cancellation of Contract #12390512 for Burglar Alarm Monitoring. The revised amount for Johnson Control Planned Service Agreement for 2026-2027 would be \$2,244.91, a reduction of \$523.34.

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of Proposal w/Kuns Northcoast Security – Upon recommendation of the Treasurer, Ms. Paredes moved and Ms. Vincent seconded the motion to approve the following proposal w/Kuns Northcoast Security to upgrade the existing Security Alarm System and Access Control System, at a cost of \$4,148.10. This includes Monthly Alarm System Monitoring by Quick Response Monitoring Stations, Cleveland, Ohio.

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Approval of PowerSchool Quote/Invoice for Records/Records Contract – Upon recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve pay the following PowerSchool quote/invoice for Records and Records Contracts, effective 7/1/2026-6/30/2027:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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WCESC County Service Agreements for FY26 & FY27 – Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Limes seconded the motion to approve the following county service agreements for FY26 & FY27:

Fiscal Year 2026:

- Northwood Local S.D. – PreK Itinerant Services
- Rossford E.V.S.D. – OT Assessment Services (ESY)

Fiscal Year 2027:

- Genoa Area Local S.D. – Consortium Services
- Lake Local S.D. – Consortium Services

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of Salary Schedules Updates/Revisions for the 2026-2027 School Year – Upon recommendation of the Treasurer, Ms. Vincent moved and Ms. Paredes seconded the motion to approve the following salary schedules for the 2026-2027 school year (updates/revisions to pages 9, 24-33):

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Approval of Preventative Maintenance Contract w/Positive Trades Group – Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Vincent seconded the motion to approve pay the following: Preventive Maintenance Contract w/Positive Trades Group, effective 5/1/2026-5/1/2027, at a cost of \$5,530:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Approval of Revised FY26 Forecast of Expected Revenues & Appropriation – Upon recommendation of the Treasurer, Ms. Limes moved and Ms. Vincent seconded the motion to approve the following Revised FY26 Forecast of Expected Revenues & Appropriation:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS TO BOARD

Approval of 2026-2027 ESC School Calendars – Upon recommendation of the Superintendent, Ms. Limes moved and Mr. Smith seconded the following 2026-2027 ESC School Calendars:

- JDC/JDC
- Pathe/Living Classroom

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval to Hire Christian Kuhlwein, IT Support – Upon the recommendation of the Superintendent, Ms. Paredes moved and Ms. Vincent seconded the motion to approve the hiring of Christian Kuhlwein, IT Support, at a rate of \$25.00 p/hr., as needed, beginning 5/1/2026.

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of Membership(s) – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Vincent seconded the motion to approve the following membership:

- Perrysburg Area Chamber of Commerce (2026-2027) \$200

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Staff Personnel

Recommendations Pertaining to Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations, Leave of Absences – Upon the recommendation of the Superintendent, Ms. Vincent moved and Ms. Limes seconded the motion to approve the following Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations:

Resignations:

Christopher **Andruch**, CLC Seasonal Program Assistant, effective 5/15/2026
 Amel **Asefa**, CLC Seasonal Program Assistant, effective 5/1/2026
 Alexis **Blankenship**, CLC Seasonal Program Assistant, effective 4/24/2026
 Justine **Bowling**, COTA, effective 3/27/2026
 Paige **Brainard**, CLC Seasonal Program Assistant, effective 5/25/2026
 Megan **Brewer**, CLC Seasonal Program Assistant, effective 4/21/2026
 Mary **Brock**, CLC Seasonal Program Assistant, effective 5/15/2026
 Emma **Buettner**, CLC Seasonal Program Assistant, effective 5/15/2026
 Amanda **Callockio**, OT, effective 8/2/2026
 Rylie **Cano**, CLC Seasonal Program Assistant, effective 4/7/2026
 Lilly **Coriell**, CLC Seasonal Program Assistant, effective 4/21/2026
 Gunnar **Davis**, CLC Seasonal Program Assistant, effective 4/21/2026
 Nicholas **Dent**, CLC Seasonal Program Assistant, effective 5/15/2026
 Meghan **Donnelly**, CLC Seasonal Program Assistant, effective 5/15/2026
 Kaylee **Fair**, CLC Seasonal Program Assistant, effective 5/15/2026
 Carly **Felchlin**, CLC Seasonal Program Assistant, effective 6/5/2026
 Elizabeth **Fischer**, CLC Seasonal Program Assistant, effective 4/30/2026
 Isabelle **Furley**, CLC Seasonal Program Assistant, effective 4/20/2026
 Kristyn **Gregory**, CLC Seasonal Program Assistant, effective 5/29/2026
 Emily **Grove**, CLC Seasonal Program Assistant, effective 4/29/2026
 Emma **Guanzon**, CLC Seasonal Program Assistant, effective 3/20/2026
 Rebekah **Harper**, CLC Seasonal Program Assistant, effective 4/24/2026
 Alfie **Jordan**, CLC Seasonal Program Assistant, effective 5/15/2026
 Prabhjot **Kaur**, Para/Educational Aide (PB), effective 5/1/2026
 Emma **Kneblewicz**, CLC Seasonal Program Assistant, effective 5/15/2026
 Alycia **Larson**, Para/Student Attendant (LA), effective 4/17/2026
 Darlene **Lightner-Stasher**, CLC Seasonal Program Assistant, effective 4/22/2026
 Samantha **Maenle**, CLC Seasonal Program Assistant, effective 4/30/2026
 Avery **Mueller**, CLC Seasonal Program Assistant, effective 5/15/2026
 Jenny **Myers**, Para/Student Attendant (WL), effective 3/23/2026
 Eleanor **Newland**, CLC Seasonal Program Assistant, effective 5/1/2026
 Ashley **Nieset**, CLC Seasonal Program Assistant, effective 5/1/2026
 Alexa **North**, CLC Seasonal Program Assistant, effective 4/24/2026
 Mara **Norton**, CLC Seasonal Program Assistant, effective 4/22/2026
 Bailey **Smith**, CLC Seasonal Program Assistant, effective 5/15/2026
 Ian **Thomas**, CLC Seasonal Program Assistant, effective 5/15/2026
 Madison **Thurston**, CLC Seasonal Program Assistant, effective 5/30/2026
 Paige **Wallen**, Para/Student Attendant (MD), effective 8/2/2026
 Christina **Williams**, Para/Student Attendant (LA), effective 4/25/2026

Retirements:

Lynne **Kotlarczyk**, Special Contract Employee (BG), effective 7/31/2026
 Beverly **McCracken**, Para/Student Attendant (WL), effective 6/30/2026
 Kelly **VanOrder**, Intervention Specialist (MD), effective 8/31/2026

Non-Renews:

Sarah **Carson**, Para/Educational Aide (PB)
 Kristyn **Fisher**, Para/Educational Aide (LA)

Leave of Absence w/o pay (2026-2027 SY)

Elizabeth **Apple**, Para/Educational Aide (NB), effective 8/17/2026-11/29/2026
 (complete student teaching @ NB)

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
 The Chair declared the motion carried.*

Approval of Employment of Classified Personnel – Upon the recommendation of the Superintendent, and in accordance with the provisions of the Ohio Revised Code, Ms. Vincent moved and Mr. Smith seconded the motion to approve the employment of the following Classified Personnel:

New Hires/Rehires 2025-2026 School Year

Katrina **Adkins**, Para/Student Attendant (WL), 7.5 hrs. p/day,
 5 days p/wk., 44 days, PWL/4, effective 3/30/2026-6/3/2026
 Taylor **Cookson**, Para/Educational Aide, (ED) As Needed,
 PED/0, effective 3/23/2026-5/29/2026
 Jenny **DeVries**, Para/Educational Aide (PB), As Needed,
 UPK4/0, effective 4/14/2026-5/21/2026
 Sarah **Robinson**, Para/Educational Aide (ED), 6.75 hrs. p/day,
 5 days p/wk., 40 days, PED/5, effective 4/6/2026-5/29/2026
 Derek **Sanderson**, Prevention Ed Specialist, As needed (120 hrs. Max),
 N/A, effective 4/27/2026-7/31/2026

CLC Fall Seasonal New Hires/Rehires

Mia **Brown**, CLC Seasonal Program Assistant, As needed,
 CLC/PA/0, effective 3/27/2026-5/16/2026
 Marissa **Calva**, CLC Seasonal Program Assistant, As needed,
 CLC/PA/0, effective 3/23/2026-5/16/2026
 Sarah **Hirt**, CLC Seasonal Program Assistant, As needed,
 CLC/PA/0, effective 4/6/2026-5/16/2026
 Adrianna **Stewart**, CLC Seasonal Program Assistant, As needed,
 CLC/PA/0, effective 3/3/2026-5/16/2026

Changes 2025-2026 School Year

Daniel **Black**, Unit Para (PB), From 190 days \$27,291.50 To 185 days
 effective 1/12/2026-5/21/2026

2025-2026 Extended School Year (ESY)

Amy **Murphy**, Summer Experience Student Attendant (WL),
As Needed, effective 6/8/2026-7/30/2026

Supplementals 2026-2027 School Year

Alicia **Dodd**, Behavior Support Para (Pathe), As needed,
effective 8/5/2026-5/28/2027

Delores **Haynes**, Food Service Assistant (Pathe), As needed,
effective 8/5/2026-5/28/2027

Kelly Llanas, Sub Coordinator – Extra Hours, As needed,
effective 7/1/2026-6/30/2027

Morgan **Musser**, Behavior Coordinator-Extra Duties (Pathe), As needed,
effective 8/5/2026-5/28/2027

Michele **Thomas**, Food Service Assistant (Pathe), As needed,
effective 8/5/2026-5/28/2027

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

Pertaining to Employment of Certified Personnel – Upon the recommendation of the Superintendent, and in accordance with the provisions of the Ohio Revised Code, Mr. Smith moved and Ms. Vincent seconded the motion to approve the employment of the following Certified Personnel:

Supplementals 2025-2026

Julia **Sayen**, PT – Extra Hours, As needed, PT/M/14,
effective 4/10/2026-5/8/2026

Carolyn **Templin**, PreK Itinerant, As needed (2 hrs. p/wk. Max),
M/30, effective 4/20/2026-6/1/2026

Supplementals 2025-2026 ESY

Elizabeth **Luce**, JRC Summer School Teacher, As needed,
effective 6/1/2026-7/24/2026

Kaelyn **Moore**, JRC Summer School Teacher, As needed,
effective 6/1/2026-7/24/2026

Emily **Mueller**, JRC Summer School Teacher, As needed,
effective 6/1/2026-7/24/2026

Supplementals 2026-2027

James **Bremner**, Intervention Specialist – Extra Hours, As needed
(10 hrs. Max), ED/MD/M/1, effective 8/5/2026-8/21/2026

Cheryl **Grote** LPDC Chairman, As needed,
effective 9/1/2026-6/11/2027

Cherly **Grote**, LPDC Representative, 4 mtgs. p/yr.,
effective 9/1/2026-6/11/2027

Kim **Kamelesky**, LPDC Representative, 4 mtgs. p/yr.,
effective 9/1/2026-6/11/2027

Kaelyn **Moore**, Pathe/Pace State Test, As needed,
effective 8/5/2026-5/28/2026

Kaelyn **Moore**, LPDC Representative, 4 mtgs. p/yr.,
effective 9/1/2026-6/11/2027

Jennifer **Robertson**, LPDC Representative, 4 mtgs. p/yr.,
effective 9/1/2026-6/11/2027

Joe **Taylor**, LPDC Representative, 4 mtgs. p/yr.,
effective 9/1/2026-6/11/2027

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

Recommendation Pertaining to Substitutes – Upon the recommendation of the Superintendent, Ms. Vincent moved and Ms. Paredes seconded the motion to approve the following new Substitutes for the 2025-2026 school year:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of Employment of CLC Seasonal Program Assistants – Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Vincent seconded the motion to approve contract for the following CLC Seasonal Program Assistants, effective 5/17/2026-8/15/2026 (unless otherwise noted):

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Approval of Employment of Classified Personnel for the 2026-2027 School Year – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Limes seconded the motion to approve the employment of the following classified personnel for the 2026-2027 school year:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Approval of Employment of Certified Personnel for the 2026-2027 School Year – Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Vincent seconded the motion to approve the employment of the following certified personnel for the 2026-2027 school year:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Governing Board Updates:

Penta Career Center Report:

Ms. Paredes noted April 30th will be “Signing Night” for new enrollees. Student State & National competitions are ongoing. Graduation will be scheduled for Mid-May.

Legislative Liaison Report:

Mr. North provided legislative updates on SB377.

Student Achievement Liaison Report:

Student recognition follows at 4:00p.m.

Adjournment

Motion by Ms. Limes and seconded by Mr. Smith to adjourn the meeting at 3:50 p.m.

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

ATTEST:

Joseph Long, President

Brad McCracken, Treasurer/CFO