

WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
May 26, 2026

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Mr. Joe **Long** at 4:05 p.m. with the following members present: Ms. Kathy **Limes**, Ms. Judy **Paredes**, Mr. Timothy **Smith** and Ms. Bethany **Vincent**. Also present: Mark **North**, Superintendent, Kyle **Kanuckel**, Associate Superintendent and Mr. Brad **McCracken**, Treasurer.

Absent:

N/A

Staff Members Present

N/A

Visitors Present

Julia Barnett, Bowling Green High School, was presented the Franklin B Walter Scholarship Award.

Director Report/Featured Program

N/A

Public Participation

N/A

Approval of Agenda

Ms. Limes moved and Mr. Smith seconded the motion to approve the board agenda.

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.

Approval of the Minutes

Mr. Smith moved and Ms. Limes seconded the motion to approve the following minutes:

- Regular Board Meeting – April 28, 2026

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.

REPORTS OF THE TREASURER

Approval of Cash Reconciliation Report – The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Ms. Vincent moved and Mr. Smith seconded the motion to approve the Cash Reconciliation report for the month of April, 2026:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of Financial Report – The Financial Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Ms. Paredes moved and Ms. Vincent seconded the motion to approve the Financial Report for the month of April, 2026:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of Bills – Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Limes seconded the motion to approve the Bills for April, 2026:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of Investment Transaction Ledger – Upon the recommendation of the Treasurer, Ms. Paredes moved and Ms. Vincent seconded the motion to approve the Investment Transaction Ledger for the month of April, 2026:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of Donations – Upon recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve the acceptance of the following donations:

From: Chick Fil-A	
<i>340 nugget donation valued at</i>	\$200
From: Perrys North – BW3	
<i>Grandparent food donation valued at</i>	\$100.00
From: Toledo Zoo	
<i>Zoo memberships for every kinship family</i>	\$3,500
From: Juvenile Court	\$2,500
<i>To benefit: Trunk or Treat</i>	
From: Humana	\$1,000
<i>To benefit: Trunk or Treat</i>	
From: Jupmode	\$40

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

Approval of Employee Benefit Packages for 2026-2027 SY – Upon the recommendation of the Treasurer, Ms. Vincent moved and Ms. Limes seconded the motion to approve the Employee Benefit Packages for the 2026-2027 school year:

- 35 or more hours per week
- 30-34.99 hours per week

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of Insurance Coverage through the Ohio School Plan – Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Paredes seconded the motion to approve the following insurance coverage through the Ohio School Plan, total property & liability coverage \$26,116 & cyber coverage \$4,174, effective July 1, 2026 – June 30, 2027:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Approval of Julian & Grube Compilation Proposal – Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Limes seconded the motion to approve the following compilation proposal with Julian & Grube for cash basis compilation services:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Approval of NOACSC Membership – Upon recommendation of the Treasurer, Ms. Paredes moved and Ms. Vincent seconded the motion to approval of the following NOACSC membership: BE IT RESOLVED by the Governing Board of the Wood County Educational Service Center to approve an Agreement to join the Northwest Ohio Area Computer Services Cooperative (NOACSC) and to approve the following Bylaws of NOACSC:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Approval of Northern Buckeye Education Council Northwest Ohio Virtual Academy Agreement –

Upon recommendation of the Treasurer, Ms. Limes moved and Ms. Vincent seconded the motion to approve the following Agreement w/Northern Buckeye Education Council (NBEC/NOVA), effective 8/1/2026-7/31/2027:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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WCESC County Service Agreements for FY26 & FY27 – Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Vincent the motion to approve the following county service agreements for FY26 & FY27:

Fiscal Year 2026 (ESY):

- Northwood Local Schools – Itinerant Teacher
- Rossford E.V.S.D. – Tutor Services
- Wood Lane – Summer Experience Student Attendants

Fiscal Year 2027:

- Bittersweet, Inc. – RESA Teacher Mentor
- Our Lady of Perpetual Help School – Intervention Specialist Services

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of NOACSC Service Agreement – Upon recommendation of the Treasurer, Ms. Limes moved and Ms. Vincent seconded the motion to approve the following 3-yr. service agreement with Northwest Ohio Area Computer Services Cooperative, effective July 1, 2026 – June 30, 2029:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Approval of NIST Cybersecurity Policy – Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Vincent seconded the motion to approve the following NIST Cybersecurity Framework Version 2.0 as the official cybersecurity program framework for the Wood County Educational Service Center and to authorize implementation in accordance with Ohio House Bill 96:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Approval of Updated NEOLA Board Policy Maintenance Rates – Upon recommendation of the Treasurer, Ms. Vincent moved and Mr. Smith seconded the motion to approve the following updated NEOLA Board Policy Maintenance Rates, effective December 1, 2026:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of Second Amendment to Agreement Services Between Wood County Board of County Commissioners & Wood County Educational Service Center

– Upon recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve the following second amendment to agreement services between Wood County Board of County Commissioners & Wood County Educational Service Center:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of Daily Rates for JDC & JRC for the 2026-27 SY – Upon the recommendation of the Treasurer, Ms. Vincent moved and Ms. Paredes seconded the motion to approve the following daily rates for JDC & JRC for the 2026-2027 school year:

- JDC \$88 p/day
- JRC \$96 p/day

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of NSLP Vended Meal Contract Renewal – Upon recommendation of the Treasurer, Ms. Vincent moved and Ms. Paredes seconded the motion to approve the following NSLP Vended Meal Contract Renewal w/Extra Virgin Food Services, effective 7/1/2026 – 7/1/2027:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Approval of Revised FY26 Forecast of Expected Revenues & Appropriation – Upon recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve the following Revised FY26 Forecast of Expected Revenues & Appropriation:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS TO BOARD

Approval of Administrative Support Vendor Contract – Upon recommendation of the Superintendent, Mr. Smith moved and Ms. Vincent seconded of the following Administrative Support Vendor Contract between the Wood County Educational Service Center, the Wood County Schools Benefits Plan and Carrie Herringshaw:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Approval of Intern Memorandum of Agreement w/University of Toledo – Upon the recommendation of the Treasurer, Ms. Limes moved and Ms. Vincent seconded the motion to approve the following Intern Memorandum of Agreement w/University of Toledo, effective 8/17/2026 – 5/28/2027:

- WCESC will be the School District/School District Fiscal Agent (see pg. 2)

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Approval of Contract for Speech Language Pathology Services – Upon recommendation of the Superintendent, Ms. Vincent moved and Ms. Paredes seconded the motion to approve the following contract between Wood County Educational Service Center and Toledo Pediatric Speech Therapy, LLC whereas Toledo Pediatric Speech Therapy, LLC will provide speech and language services on behalf of Wood County ESC's schools being served under the Individuals with Disabilities Education Act (IDEA):

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Staff Personnel

Recommendations Pertaining to Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations, Leave of Absences – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Paredes seconded the motion to approve the following Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations:

Resignations:

Amy **Ackerman**, Para/Educational Aide (NW), effective 8/2/2026
 Kaitlyn **Bachmayer**, Para/Educational Aide (LA), effective 8/2/2026
 Hannah **Bingle**, CLC Senior Team Leader, effective 7/1/2026
 Hannah **Blausey**, Intervention Specialist, effective 8/2/2026
 Kayla **Bunch**, OT, effective 8/2/2026
 Alexis **Hart-Nichols**, Special Contract Employee, effective 8/2/2026
 Rachel **Henke**, COTA, effective 8/2/2026
 Samantha **Momeyer**, Para/Educational Aide (PB), effective 5/7/2026
 Rayanna **Schmidt**, Para/Student Attendant (NB), effective 5/12/2026
 Michelle **Stanton**, Para/Student Attendant (WL), effective 6/4/2026
 Marie **Thornton**, SLP, effective 8/2/2026

Non-Renews:

Madeline **Burtch**, Long-Term Sub Teacher (WL)
 Hope **Hopkins-Fawcett**, NWOET Professional Trainer 2
 Rebecca **McMillan**, Para/Educational Aide (EA)
 Heather **Meter**, Para/Educational Aide (EA)
 Laurie **Meyers**, Para/Educational Aide (PB)
 Brittany **Parsons**, Para/Educational Aide (PB)
 David **Rymers**, Curriculum Consultant (Prev)
 Leslie **Sherman**, Para/Educational Aide (EA)
 Judith **Tucker**, NWOET Professional Trainer 2

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
 The Chair declared the motion carried.*

Approval of Employment of Classified Personnel – Upon the recommendation of the Superintendent, and in accordance with the provisions of the Ohio Revised Code, Mr. Smith moved and Ms. Limes seconded the motion to approve the employment of the following Classified Personnel:

CLC Fall Seasonal New Hires/Rehires

Avalyn **Bihary**, CLC Seasonal Program Assistant, As needed,
 CLC/PA/0, effective 4/29/2026-5/16/2026
 Tess **O'Connell**, CLC Seasonal Program Assistant, As needed,
 CLC/PA/0, effective 5/5/2026-5/16/2026
 Taylor **Westrick**, CLC Seasonal Program Assistant, As needed,
 CLC/PA/0, effective 4/17/2026-5/16/2026

Changes 2025-2026 School Year

Peyton **Massey**, From CLC Seasonal Program Assistant, Step 7, \$14.57,
To CLC Program Associate, Step 0, effective 5/18/2026-6/30/2026

Supplementals 2025-2026 School Year

Katlyn **Kendall**, META Curriculum Staff, effective 2/27/2026-5/15/2026

Annie **Pilmore**, META Grant-Certified Teacher,
effective 2/27/2026-5/15/2026

Taylor **Sickler**, META Curriculum Manager, effective 2/27/2026-5/15/2026

Susan **Spencer**, META Project Manager, effective 2/27/2026-5/15/2026

CLC Summer New Hires/Rehires

McKenna **Boling**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/18/2026-8/16/2026

Taylor **Cookson**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/19/2026-8/16/2026

Amy **Pisanti**, CLC Rossford Summer Academy Facilitator, As needed,
N/A, effective 5/21/2026-7/16/2026

New Hires 2025-2026 ESY

Katrina **Adkins**, Summer Experience Student Attendant (WL),
As Needed, effective 6/8/2026-7/30/2026

Victoria **Amos-James**, Summer Experience Student Attendant (WL),
As Needed, effective 6/8/2026-7/30/2026

Anna **Gazarek**, Summer Experience Student Attendant (WL),
As Needed, effective 6/8/2026-7/30/2026

New Hires/Rehires 2026-2027 School Year

Samantha **Credicott**, Para/Educational Aide (NB), 7 hrs. p/day,
5 days p/wk., 187 days, P/5, effective 8/17/2026-5/27/2027

Sandra **Kepling**, Para/Educational Aide (NB), 7 hrs. p/day,
5 days p/wk., 187 days, P/2, effective 8/17/2026-5/27/2027

Changes 2026-2027 School Year

Kathryn **Green**, From CLC Senior Team Leader, Step 1, 6 hrs. p/day,
\$16.89 p/hr., To CLC Site Coordinator, Step 2, 8 hrs. p/day,
effective 7/1/2026-6/30/2027

Supplementals 2026-2027 School Year

Gregory **VanVorhis**, FY26 Contract Extension,
effective 7/1/2026-7/30/2026

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

Pertaining to Employment of Certified Personnel – Upon the recommendation of the Superintendent, and in accordance with the provisions of the Ohio Revised Code, Ms. Limes moved and Ms. Vincent seconded the motion to approve the employment of the following Certified Personnel:

CLC Seasonal Tutors (Rossford Summer Academy) 5/18/2025-8/16/2025

Robert **Lillie**, Rossford Summer Academy Tutor, As needed,
CLC/TU/M/6, effective 5/21/2026-7/16/2026
Brenda **Pennington**, Rossford Summer Academy Tutor, As needed,
CLC/TU/M/2, effective 5/21/2026-7/16/2026
Christine **Price**, Rossford Summer Academy Tutor, As needed,
CLC/TU/M/6, effective 5/21/2026-7/16/2026
Janelle **Ruetz**, Rossford Summer Academy Tutor, As needed,
CLC/TU/B/1, effective 5/21/2026-7/16/2026
Molly **Rutkowski**, Rossford Summer Academy Tutor, As needed,
CLC/TU/B/1, effective 5/21/2026-7/16/2026
Madison **Sampsell**, Rossford Summer Academy Tutor, As needed,
CLC/TU/B/1, effective 5/21/2026-7/16/2026
Becky **Schardt**, Rossford Summer Academy Tutor, As needed,
CLC/TU/M/6, effective 5/21/2026-7/16/2026

Supplementals 2025-2026 (ESY)

Julie **Muchiarone**, OT- Extra Hours,
As needed, OT/M/14, effective 6/2/2026-8/4/2026

New Hires 2026-2027 School Year

Salwa **Abualata**, Teacher/Intervention Specialist (JRC), 7 hrs. p/day,
5 days p/wk., 185 days, M/0, effective 8/5/2026-5/21/2027
Jeffrey **Nichols**, Special Contract Employee (BG), 6.75 hrs. p/day,
As needed, N/A, effective 8/17/2026-5/27/2027
Jaelynn **White**, Teacher K-6/Intervention Specialist (MD), 7 hrs. p/day,
5 days p/wk., 184 days, MD/B/0, effective 8/5/2026-5/28/2027
(contingent on obtaining licensure)

Supplementals 2026-2027

Jennifer **Huber**, Special Contract Employee - Extra Hours, 8 hrs. p/day,
As needed, N/A, effective 8/13/2026-5/28/2027

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

Recommendation Pertaining to Substitutes – N/A

Approval of Employment of CLC Seasonal Program Assistants – Upon the recommendation of the Superintendent, Ms. Vincent moved and Ms. Paredes seconded the motion to approve contract for the following CLC Seasonal Program Assistants, effective 5/17/2026-8/16/2026 (unless otherwise noted):

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Approval of Employment of Classified Personnel for the 2026-2027 School Year – Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Smith seconded the motion to approve the employment of the following classified personnel for the 2026-2027 school year:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Approval of Employment of Certified Personnel for the 2026-2027 School Year – Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Smith seconded the motion to approve the employment of the following certified personnel for the 2026-2027 school year:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Governing Board Updates:

Penta Career Center Report:

Ms. Paredes reported today was their last student day and that she and Kathy Limes participated in Student Recognition.

- 33 students inducted into NHS,
- FCCLA competition included 38 students
- Population next year will be 767, with a waiting list of 139
- STEM Camp – June 1st through 5th

Ms. Limes noted many students will be working through the summer at Penta.

Legislative Liaison Report:

Mr. North updated the Board on SB377.

Student Achievement Liaison Report:

N/A

Adjournment

Motion by Ms. Limes and seconded by Mr. Long to adjourn the meeting at 5:11 p.m.

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

ATTEST:

Joseph Long, President

Brad McCracken, Treasurer/CFO