

WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
May 27, 2025

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Ms. Judy **Paredes** at 4:00 p.m. with the following members present: Judy **Hines**, Kathy **Limes**, Mr. Joe **Long** and Mr. Timothy **Smith**. Also present: Mr. Mark **North**, Superintendent and Mr. Brad **McCracken**, Treasurer.

Staff Members Present

N/A

Visitors Present

N/A

Director Report/Featured Program

N/A

Public Participation

N/A

Approval of Agenda

Mr. Long moved and Ms. Hines seconded the motion to approve the board agenda.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of the Minutes

Ms. Limes moved and Mr. Smith seconded the motion to approve the following minutes:

- Regular Board Meeting – April 29, 2025

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

REPORTS OF THE TREASURER

Approval of Cash Reconciliation Report – The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Ms. Limes moved and Ms. Hines seconded the motion to approve the Cash Reconciliation report for the month of April, 2025:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Financial Report – The Financial Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Ms. Hines moved and Mr. Smith seconded the motion to approve the Financial Report for the month of April, 2025:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Bills – Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Limes seconded the motion to approve the Bills for April, 2025:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Investment Transaction Ledger – Upon the recommendation of the Treasurer, Mr. Long moved and Ms. Hines seconded the motion to approve the Investment Transaction Ledger for the month of April, 2025:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval to Accept Donations – Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Limes seconded the motion to approve to accept the following donations:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

\$500.00	Northwood Sportsman Club <i>For: Hooked on Fishing</i>
\$250.00	Bowling Green Human Relations Commission (HRC) <i>For: Summer Trunk or Treat</i>
\$100.00	Bowling Green Human Relations Commission (HRC) <i>For: Grandparents Raising Grandchildren</i>
\$60.00	Anonymous <i>For: CLC Class Fees</i>

Approval to Waive Preschool Fees – Upon recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve to wave the following preschool fees, totaling \$398.71:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of Employee Benefit Packages for 2025-2026 SY – Upon the recommendation of the Treasurer, Ms. Limes moved and Ms. Hines seconded the motion to approve the Employee Benefit Packages for the 2025-2026 school year:

- 35 or more hours per week
- 30-34.99 hours per week

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of Insurance Coverage through the Ohio School Plan – Upon recommendation of the Treasurer, Mr. Long moved and Mr. Smith seconded the motion to approve the following insurance coverage through the Ohio School Plan:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of WCESC Service Agreements w/Agencies & School Districts – Upon recommendation of the Treasurer, Ms. Limes moved and Ms. Hines seconded the motion to approve the following service agreements for FY25:

- Lake Local Schools Preschool Screenings (Revised)
- Rossford EV Schools Occupational Therapy Services (Summer)

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of WCESC County Service Agreements for FY26 – Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Hines seconded the motion to approve the following county service agreements for FY26:

- Otsego Local S.D. – Consortium Services
- Otsego Local S.D. – Specialized Services

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Johnson Controls 2-yr. Planned Service Agreement – Upon recommendation of the Treasurer, Ms. Limes moved and Mr. Long seconded the motion to approve the following Johnson Controls 2-yr. Planned Service Agreement:

<u>Year</u>	<u>Term</u>	<u>PSA Charges</u>
1	7/1/2025 - 6/30/2026	\$2,539.68
2	7/1/2026 - 6/30/2027	\$2,768.25

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Acceptance of ADAMHS Mini Grant – Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Limes seconded the motion to accept the following ADAMHS Mini Grant, in the amount of \$1,500, to be used towards the purchase of t-shirts for the Hooked on Fishing, Not on Drugs program:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Inventory Disposal – Upon recommendation of the Treasurer, Ms. Limes moved and Mr. Long seconded the motion to approve the following inventory disposal

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Pest Control Service Agreement w/Banfax, Inc. – Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Hines seconded the motion to approve the following Pest Control Service Agreement w/Banfax, Inc., at a cost of \$44 p/quarter, effective 7/1/2025-6/30/2026:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Stipends for Mentoring Student Teachers – Upon recommendation of the Treasurer, Ms. Limes moved and Ms. Hines seconded the motion to approve the stipends for the following for mentoring student teachers for the 2024-2025 school year:

- Kelly Heintl \$75.00
- Holly Stager \$75.00

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Revised 2025-2026 Salary Schedule – Upon recommendation of the Treasurer, Mr. Long moved and Mr. Smith seconded the motion to approve the following revisions to pages 9 & 24 of the 2025-2026 salary schedule:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Technical Services Agreement w/Northern Buckeye Education Council – Upon recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve the following Technical Services Agreement w/Northern Buckeye Education Council, effective 7/1/2025-6/30/2026:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Non-Salary Staff Pay Schedule for 2025-2026 FY – Upon recommendation of the Treasurer, Ms. Limes moved and Ms. Hines seconded the motion to approve the following Non-salary Staff Pay Schedule for FY26:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of 2-yr. Services Agreement w/Businessmap – Upon recommendation of the Treasurer, Mr. Long moved and Mr. Smith seconded the motion to approve the following 2-yr. Services Agreement w/Businessmap:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Revised FY25 Forecast of Expected Revenues & Appropriation – Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Hines seconded the motion to approve the following Revised FY25 Forecast of Expected Revenues & Appropriation:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS TO BOARD

Staff Personnel

Recommendations Pertaining to Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations, Leave of Absences – Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Hines seconded the motion to approve the following Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Resignations:

Kyle **Clark**, Director of Prevention Education, effective 7/31/2025

Jenny **DeVries**, Unit Para (PB), effective 5/10/2025

Leslie **Petroff**, Para/Student Attendant (LA), effective 8/2/2025

Constance **Sanders**, CLC Senior Team Leader, effective 5/17/2025

Michael **Vannett**, Special Contract Employee (BG), effective 5/31/2025

Aaron **Witt**, Speech/Language Pathologist, effective 6/1/2025

Unpaid Leave of Absence

Rachel **Lehman**, Para/Educational Aide (WL), effective 4/8/2025-6/4/2025 (rev.)

Heather **Slagle**, Para/Student Attendant (WL), effective 5/2/2025-6/2/2025 (rev.)

Jennifer **Yost**, Unit Para (PB), effective 4/22/2025-5/22/2025

Retirement(s)

Michelle **DeVore**, Para/Student Attendant (WL), effective 7/1/2025

Bonita **Howard**, Para/Educational Aide (PB), effective 6/1/2025

Amy **McAnally**, Occupational Therapist, effective 7/1/2025

Approval of Employment of Classified Personnel – Upon the recommendation of the Superintendent, Mr. Long moved and Mr. Smith seconded the motion to approve the employment of the following Classified Personnel:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Seasonal New Hires 8/11/2024-5/17/2025

Paige **Brainard**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 4/25/2025-5/17/2025
Vivian **Brant**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 4/14/2025-5/17/2025
Avreon **Dickinson**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 4/17/2025-5/17/2025
Makenna **Fry**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/9/2025-5/17/2025
Alexandra **Gonzalez**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 4/28/2025-5/17/2025
Hannah **Jaqua**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 4/28/2025-5/17/2025
Addison **Shultz**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/8/2025-5/17/2025

Seasonal New Hires/ Rehires 5/18/2025-8/16/2025

Christopher **Andruch**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/18/2025-8/16/2025
Isabelle **Cohara**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/18/2025-8/16/2025

New Hires/ Rehires 2024-2025 School Year

Jillian **Magato**, Para/Educational Aide (PB), As needed, UPK4/0,
effective 5/8/2025-5/22/2025

Changes 2024-2025 School Year

Megan **Reeder**, Para/Educational Aide (LA), From 3 days p/wk.,
189 total days To 5 days p/wk., 177 total days, PD/12, \$19,844.39,
effective 4/7/2025-6/6/2025

Supplementals 2024-2025 Extended School Year (ESY)

Melanie **Baird**, Unit Para (PB), As needed (50 hrs. Max), UP/3,
effective 5/23/2025-8/10/2025
Christy **Bennett**, Unit Para (PB), As needed (50 hrs. Max), UP/13,
effective 5/23/2025-8/10/2025
Heather **Butterfield**, Para/Educational Aide (PB),
As needed (25 hrs. Max), UPK4/1, effective 5/23/2025-8/10/2025

Melinda **Edgington**, Transition Para (PB), As needed (80 hrs. Max),
TR/26, effective 5/23/2025-8/10/2025

Derek **Jacobson**, Unit Para (PB), As needed (25 hrs. Max), UP/4,
effective 5/23/2025-8/10/2025

Brandy **Kaufman**, Unit Para (PB), As needed (50 hrs. Max), UP/3,
effective 5/23/2025-8/10/2025

Thomas **Leuschner**, Transition Para (PB), As needed (50 hrs. Max),
TR/2, effective 5/23/2025-8/10/2025

Taylor **Oberhouse**, Para/Educational Aide (PB),
As needed (40 hrs. Max), UPK4/0, effective 5/23/2025-8/10/2025

Janet **Smith**, Unit Para (PB), As needed (80 hrs. Max), UP/1,
effective 5/23/2025-8/10/2025

Lisa **Stewart**, Para/Educational Aide (PB),
As needed (80 hrs. Max), P/16, effective 5/23/2025-8/10/2025

Approval of Employment of Certified Personnel – Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Hines seconded the motion to approve the employment of the following Certified Personnel:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

CLC Seasonal Tutors (Rossford Summer Academy) 5/18/2025-8/16/2025

Martha **Fellman**, Rossford Summer Academy Tutor, As needed,
CLC/TU/B150/5, effective 5/18/2025-8/16/2025

Robert **Lillie**, Rossford Summer Academy Tutor, As needed,
CLC/TU/B150/5, effective 5/18/2025-8/16/2025

Brenda **Pennington**, Rossford Summer Academy Tutor, As needed,
CLC/TU/M/2, effective 5/18/2025-8/16/2025

Caitlyn **Schwiefert**, Rossford Summer Academy Tutor, As needed,
CLC/TU/B150/3, effective 5/18/2025-8/16/2025

Supplementals 2024-2025 Extended School Year (ESY)

Heather **Salazar**, Psychologist (PreK) – Extra Hours, As needed, N/A
effective 4/28/2025-6/6/2025

Melissa **Snyder**, Occupational Therapist – Extra Hours,
As needed (10 hrs. Max), OT/M/14, effective 6/2/2025-6/27/2025

New Hires/ Rehires 2025-2026 School Year

Beth **Hall**, MD Teacher/Intervention Specialist, 7 hrs. p/day, 5 days p/wk.,
185 days, ED/MD/M/17, effective 8/6/2025

Kayla **Kindle-Bunch**, Occupational Therapist, 7 hrs. p/day, 5 days p/wk.,
185 days, OT/B/0, effective 8/6/2025

Changes 2025-2026 School Year

James **Bremner**, From Para/Student Attendant, 6.75 hrs. p/day, 5 days p/wk., PMD/5 To MD Teacher, 7 hrs. p/day, 5 days p/wk., 185 days, ED/MD/M/0, Effective 8/6/2025

Supplementals 2025-2026 School Year

Kathleen **Bell**, SLP – Extra Hours, As needed (4 hrs. Max), SLP/15, effective 8/6/2025-8/15/2025

James **Bremner**, MD Teacher – Extra Hours, As needed (4 hrs. Max), ED/MD/M/0, effective 8/6/2025-8/15/2025

Approval of Contracts for CLC Seasonal Program Assistants for Summer 2025 – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Limes seconded the motion to approve contracts for the following CLC Seasonal Program Assistants, effective 5/18/2025-8/16/2025:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Contracts for Classified Personnel for the 2025-2026 School Year – Upon the recommendation of the Superintendent, Mr. Smith moved and Mr. Long seconded the motion to approve contract for the following classified personnel for the 2025-2026 school year:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Contracts for Certified Personnel for the 2025-2026 School Year – Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Hines seconded the motion to approve contracts for the following certified personnel for the 2025-2026 school year:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Governing Board Updates:

Penta Career Center Report:

Ms. Paredes reported Penta: 4 employees are retiring, May 28th is the last day for students, STEM Camp is June 2-6 or 9-13, Manufacturing Camp is also scheduled June 10-12

Legislative Liaison Report:

Mark & Brad updated the Board on the budget proposals of the Governor and the House, with the Senate proposals expected next week.

Student Achievement Liaison Report: N/A

Adjournment

Motion by Mr. Smith and seconded by Ms. Limes to adjourn the meeting at 5:35awee p.m.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

ATTEST:

Judy Paredes, President

Brad McCracken, Treasurer/CFO