

**WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
May 28, 2024**

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Mr. Timothy **Smith** at 4:00 p.m. with the following members present: Ms. Kathy **Limes**, Mr. Joe **Long** and Ms. Judy **Paredes**. Also present: Mr. Mark **North**, Superintendent.

Absent:

Ms. Judith Hines

Staff Members Present

N/A

Visitors Present

N/A

Director Report/Featured Program

Shanna Gerken – Parent Mentor

Public Participation

N/A

Approval of Agenda

Mr. Long moved and Ms. Limes seconded the motion to approve the board agenda.

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of the Minutes

Ms. Paredes moved and Ms. Limes seconded the motion to approve the following minutes:

- Regular Board Meeting – April 23, 2024

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

REPORTS OF THE TREASURER

Approval of Cash Reconciliation Report – The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Ms. Limes moved and Ms. Paredes seconded the motion to approve the Cash Reconciliation report for the month of April, 2024:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Financial Report – The Financial Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Ms. Limes moved and Mr. Long seconded the motion to approve the Financial Report for the month of April, 2024:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Bills – Upon the recommendation of the Treasurer, Ms. Paredes moved and Ms. Limes seconded the motion to approve the Bills for April, 2024:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Investment Transaction Ledger – Upon the recommendation of the Treasurer, Ms. Limes moved and Ms. Paredes seconded the motion to approve the Investment Transaction Ledger for the month of April, 2024:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Acceptance of Reimbursement for Health Supplies from the WC Health Dept.

Upon recommendation of the Treasurer, Ms. Paredes moved and Mr. Long seconded the motion to accept the following Reimbursement Agreement with the Wood County Health Department for health supplies in the amount of \$7,063.76:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of Non-Salary Schedule Staff for 2024-2025– Upon recommendation of the Treasurer, Ms. Limes moved and Mr. Long seconded the motion to approve the following Non-Salary Schedule Staff for 2024-2025:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Acceptance of the PAA Gambling Grant – Upon recommendation of the Treasurer, Mr. Long moved and Ms. Paredes seconded the motion to accept the following PAA Gambling Grant for FY25 in the amount of \$20,000:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of FY24 Expected Revenues & Appropriations – Upon recommendation of the Treasurer, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following FY24 Expected Revenues & Appropriations:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of 2-year NWOET Agreement– Upon recommendation of the Treasurer, Mr. Long moved and Ms. Paredes seconded the motion to approve the following 2-year agreement with Northwest Ohio Educational and Technology Foundation’s use of the WCESC facilities:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of WCESC Employee Benefit Package for 2024-2025 – Upon recommendation of the Treasurer, Ms. Paredes moved and Mr. Long seconded the motion to approve the following Employee Benefit package for 2024-2025:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of Reimbursement Agreement for JRC Required Training – Upon recommendation of the Treasurer, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following agreement for JRC required training, at a cost of \$375.29:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Payment of Science of Reading Stipend upon Completion of Required Professional Development – Upon recommendation of the Treasurer, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following payment of Science of Reading stipend upon completion of required professional development at a cost of \$1,200 per employee listed:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS TO BOARD

Recommendation Pertaining to Fox36 Agreement – Upon the recommendation of the Superintendent, Mr. Long moved and Ms. Limes seconded the motion to approve the following Fox36’s Custom Digital proposal for Wood County Prevention Coalition Problem Gambling Prevention agreement with Wood County Educational Service Center (Prevention Coalition) and Fox36 for advertising effective June, July & August 2024, in the amount of \$4,500.00:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Job Description – Upon recommendation of the Superintendent, Ms. Paredes moved and Mr. Long seconded the motion to approve the following revised Job Descriptions:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

- ELL Assistant/Paraprofessional (Educational Aide/Student Attendant)
- NWOET Professional Development Trainer 1
- NWOET Professional Development Trainer 2

INTENTIONALLY BLANK

Approval of Service Contract(s) w/Coalition of Rural & Appalachian Schools – Upon the recommendation of the Superintendent, Mr. Long moved and Ms. Paredes seconded the motion to approve the following Service Contract(s) FY25 with the Coalition of Oho Rural and Appalachian Schools & Sunday Creek Horizons, in the amount of \$5,000:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of WCESC 2024-2025 County Service Agreements – Consortium Services and Specialized Services – Upon recommendation of the Superintendent, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following contracts for consortium services and/or specialized services:

Fiscal Year 2025:

- Lake Local S.D. ~ Consortium Services

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of WCESC Service Agreements with Agencies & School Districts – Upon recommendation of the Superintendent, Mr. Long moved and Ms. Paredes seconded the motion to approve the following Service Agreements with School Districts:

Fiscal Year 2024 (ESY):

- Genoa Local S.D. – MD Teacher K-6

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Staff Personnel

Recommendations Pertaining to Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations – Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Andrea **Alonzo**, Para/Educational Aide, effective 4/20/2024
 Spencer **Amoo-Dotse**, CLC Seasonal Program Assistant, effective 4/21/2024
 Rebekah **Arcuri**, CLC Seasonal Program Assistant, effective 4/27/2024
 Chelsea **Benton**, Para/Educational Aide, effective 8/3/2024
 Danielle **Blatnik**, CLC Seasonal Program Assistant, effective 4/11/2024
 Lauren **Boudreaux**, CLC Senior Team Leader, effective 5/5/2024
 McKenna **Coukart**, CLC Seasonal Program Assistant, effective 5/25/2024
 Tonya **DeWese**, Nurse, effective 8/1/2024 (revised)
 Alyssa **Ducat**, COTA, effective 8/3/2024
 Mandy **Hemming**, MD Intervention Specialist, effective 8/3/2024
 Felicia **Hibbard**, CLC Seasonal Program Assistant, effective 4/23/2024
 Stephen **Kell**, Unit Para, effective 8/3/2024
 Addison **Kirchenbauer-Roney**, CLC Seasonal Program Assistant, effective 5/4/2024
 Sophia **Konrad**, CLC Site Coordinator, effective 5/16/2024
 Aislinn **Kovarik**, CLC Seasonal Program Assistant, effective 4/20/2024
 Sarah **Kuch**, COTA, effective 8/3/2024
 Kaylyn **Matheson**, CLC Seasonal Program Assistant, effective 5/25/2024
 Kayla **Medley**, Prevention Ed Specialist, effective 7/31/2024
 Kate **Milkie**, CLC Seasonal Program Assistant, effective 5/18/2024
 Audra **Moore**, OT, effective 8/3/2024
 Lisa **Neeson**, SLP, effective 8/3/2024
 Delores **Perkins**, JDC Intervention Specialist, effective 8/3/2024
 Megan **Phillips**, CLC Seasonal Program Assistant, effective 4/27/2024
 Keri **Poggemeyer**, Para/Educational Aide, effective 5/04/2024
 Kelly **Powell**, Para/Educational Aide, effective 4/25/2024
 Kennedy **Priest**, CLC Seasonal Program Assistant, effective 5/4/2024
 Jessica **Roth**, SLP, effective 8/3/2024
 Constance **Sanders**, CLC Seasonal Team Leader, effective 5/19/2024
 Nicolette (**Tegano**) **Hayes**, Para/Educational Aide, effective 4/11/2024
 Taryn **Wicker**, SLP, effective 8/3/2024
 Kristen **Wolfe**, COTA, effective 8/3/2024
 Taylor **Wolfe**, CLC Seasonal Program Assistant, effective 5/20/2024

Non-Renewals for the 24-25 School Year

Tina **Elsass**, District Sub
 Elizabeth **Howland**, Long-term Sub
 Elizabeth **Niederhorn**, Special Contract Employee

Brittany **Parsons**, Unit Para
 Alyssa **Russell**, Academic Intervention Coordinator
 Shamishtha **Sasmal**, Para/Educational Aide
 Kelly **Schuh**, Para/Educational Aide

Unpaid Leave of Absence

Rachel **Wilson**

Approval of Employment of Classified Personnel/Interns/Volunteers – Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Long seconded the motion to approve the employment of the following Classified Personnel:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

New Hire/Rehire 2023-2024 School Year

Madison **Clark**, Para/Educational Aide, As needed,
 UPK4/0, effective 5/8/2024
 Alexis **Oberhouse**, Para/Educational Aide, 6.75 p/hr., 5 days p/wk.,
 UPK4/0, effective 5/14/2024-5/24/2024
 Constance **Sanders**, CLC Senior Team Leader, 6 hrs. p/day, 5 days p/wk.,
 CLC/STL/0, effective 5/20/2024-6/30/2024

Seasonal New Hires 8/14/2023-5/19/2024

Neil Amborski, CLC Seasonal Program Assistant, As needed,
 CLC/PA/0, effective 5/16/2024-5/18/2024
 Emma **Bell**, CLC Seasonal Program Assistant, As needed,
 CLC/PA/0, effective 5/3/2024-5/18/2024
 Lauren **Boudreaux**, CLC Seasonal Team Leader, As needed,
 CLC/PA/0, effective 5/6/2024-5/18/2024
 Emily **Campbell**, CLC Seasonal Program Assistant, As needed,
 CLC/PA/0, effective 5/17/2024-5/18/2024
 Mackenna **Foster**, CLC Seasonal Program Assistant, As needed,
 CLC/PA/3, effective 4/22/2024-5/18/2024
 John **Klocko**, CLC Seasonal Program Assistant, As needed,
 CLC/PA/0, effective 5/3/2024-5/18/2024
 Alec **Lee**, CLC Seasonal Program Assistant, As needed,
 CLC/PA/0, effective 5/3/2024-5/18/2024
 Keri **Pierson**, CLC Seasonal Program Assistant, As needed,
 CLC/PA/0, effective 5/16/2024-5/18/2024
 Gabrielle **Salmon**, CLC Seasonal Program Assistant, As needed,
 CLC/PA/0, effective 4/22/2024-5/18/2024
 Emma **Wade**, CLC Seasonal Program Assistant, As needed,
 CLC/PA/3, effective 5/3/2024-5/18/2024
 Jared **Webb**, CLC Seasonal Program Assistant, As needed,
 CLC/PA/0, effective 4/23/2024-5/18/2024

Changes 2023-2024 School Year

Wyatt **Lang**, CLC Seasonal Program Assistant, From CLC/PA/1, \$11.49 p/hr., To CLC/PA/5, effective 5/20/2024

Hannah **Madaras**, JDC Prevention Ed Specialist-Extra Hours, From 50 hrs. To 65 hrs., effective 5/3/2024-6/30/2024

Supplementals 2023-2024 Extended School Year

Melinda **Edgington**, Transitional Para – Extra Hours, As needed, T/25, effective 6/1/2024 – 8/9/2024

Jacob **McNulty**, Para/Educational Aide-Extra Hours (4 hrs. Max), As needed, UP/0, effective 5/24/2024-6/3/2024

New Hire 2024-2025 School Year

James **Bremner**, Para/Educational Aide, 6.75 hrs. p/day, 5 days p/wk., PMD/5, effective 8/7/2024

Sierra **Wymer**, Para/Student Attendant, 7 hrs. p/day, 5 days p/wk., 187 Days, PD/1, effective 8/12/2024

Changes 2024-2025 School Year

Cayleigh **Vance**, From MD Program Sub To MD Para/Student Attendant, 7 hrs. p/day, 5 days p/wk., 191 Days, PMD/5, effective 8/7/2024

Recommendation Pertaining to New Seasonal Summer Contracts for 5/19/24-8/10/24 – Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following New Seasonal Summer Contracts for 5/19/24-8/10/24:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Seasonal Hires 5/19/2024 – 8/10/2024

Neil Amborski, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 5/19/2024-8/10/2024

Emma **Bell**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 5/19/2024 – 8/10/2024

Lauren **Boudreaux**, CLC Seasonal Team Leader, As needed, CLC/PA/0, effective 5/19/2024 – 8/10/2024

Emily **Campbell**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 5/19/2024 – 8/10/2024

Mackenna **Foster**, CLC Seasonal Program Assistant, As needed, CLC/PA/3, effective 5/19/2024 – 8/10/2024

John **Klocko**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 5/19/2024 – 8/10/2024

Alec **Lee**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 5/19/2024 – 8/10/2024

Keri **Pierson**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/19/2024 – 8/10/2024
Gabrielle **Salmon**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/19/2024 – 8/10/2024
Emma **Wade**, CLC Seasonal Program Assistant, As needed,
CLC/PA/3, effective 5/19/2024 – 8/10/2024
Jared **Webb**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/19/2024 – 8/10/2024

Recommendation Pertaining to New Classified Contracts for the 2024-2025 School Year – Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Long seconded the motion to approve the following New Classified contracts for the 24-25 school year:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Employment of Certified Personnel – Upon the recommendation of the Superintendent, Ms. Paredes moved and Mr. Long seconded the motion to approve the employment of the following Certified Personnel:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

New Hires 2023-2024 Extended School Year

Joshua **Funk**, JRC Summer School Teacher, 7 hrs. p/day, 4 days p/wk.,
N/A, effective 6/3/2024-7/26/2024

Stacie **Nagy**, JRC Summer School Teacher, 7 hrs. p/day, 4 days p/wk.,
N/A, effective 6/3/2024-7/26/2024

Supplementals 2023-2024 School Year & Extended School Year

Andrew **Friess**, CPI Training, As needed, effective 6/10/2024

Cheryl **Grote**, CPI Training, As needed, effective 6/10/2024

Cheryl **Grote**, LPDC Chairman, As needed, effective 8/23/2023-
5/15/2024

Cheryl **Grote**, LPDC Representative, As needed,
effective 8/23/2023-5/15/2024

Mandy **Hemming**, LPDC Representative, As needed,
effective 8/23/2023-5/15/2024

Chris **Len**, CPI Training, As needed, effective 6/10/2024

Amy **McAnally**, LPDC Representative, As needed,
effective 8/23/2023-5/15/2024

Kaelyn **Moore**, LPDC Representative, As needed,
effective 8/23/2023-5/15/2024

Jennifer **Robertson**, OT – Extra Hours, As needed,
OT/B/33, effective 6/3/2024-6/7/2024

Angie **Sprang**, Occupational Therapist – Extra Hours, As needed,
OT/M/15, effective 6/13/2024-8/12/2024

Cordie **Stone**, Occupational MD Teacher K-6 – Extra Hours (8 hrs. Max),
As needed, MD/M/5, effective 7/1/2024-8/20/2024

Joe **Taylor**, LPDC Representative, As needed,
effective 8/23/2023-5/15/2024

New Hires 2024-2025 School Year

Elizabeth **Luce**, JDC Intervention Specialist, 7 hrs. p/day, 5 days p/wk.,
185 Days, B/11, effective 8/7/2024

Diane **Witt**, Consultant, 7 hrs. p/day, 1 day p/wk. (up to 22 days Max),
D/36, effective 8/1/2024-12/31/2024

Kristin **Wolff**, Psychologist, 7 hrs. p/day, 5 days p/wk., 205 Days, N/A,
Effective 8/7/2024

Supplementals 2024-2025

Cheryl **Grote**, LPDC Chairman, As needed, effective 8/7/2024-5/30/2025

Cheryl **Grote**, LPDC Representative, As needed, effective 8/7/2024-5/30/2025

Amy **McAnally**, LPDC Representative, As needed effective 8/7/2024-5/30/2025

Kaelyn **Moore**, LPDC Representative, As needed, effective 8/7/2024-5/30/2025

Joe **Taylor**, LPDC Representative, As needed, effective 8/7/2024-5/30/2025

Recommendation Pertaining to New Certified Contracts for the 2024-2025 School Year – Upon the recommendation of the Superintendent, Mr. Long moved and Ms. Paredes seconded the motion to approve the following New Certified Contracts for the 24-25 school year:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Governing Board Updates:

Penta Career Center Report: N/A

Legislative Liaison Report: N/A

Student Achievement Liaison Report: N/A

Executive Session: At 4:57p.m. a motion was made by Mr. Long and seconded by Ms. Limes for the Board to enter into Executive Session to discuss Personnel. The Board came out of Executive Session at 5:29p.m.

Adjournment

Motion by Ms. Limes and Mr. Long seconded by to adjourn the meeting at 5:30 p.m.

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

ATTEST:

Timothy Smith, President

Brad McCracken, Treasurer/CFO

The next regular Board meeting on June 25, 2024 will be at 3:00 p.m.