

WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
March 25, 2025

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Ms. Judy **Paredes** at 3:57 p.m. with the following members present: Judy **Hines**, Kathy **Limes**, Mr. Joe **Long** and Mr. Timothy **Smith**. Also present: Mr. Mark **North**, Superintendent, Mr. Kyle **Kanuckel**, Associate Superintendent and Mr. Brad **McCracken**, Treasurer.

Staff Members Present

Kelly Llanas – Personnel Secretary & Sub Coordinator

Visitors Present

N/A

Director Report/Featured Program

N/A

Public Participation

N/A

Approval of Agenda

Mr. Long moved and Mr. Smith seconded the motion to approve the board agenda.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of the Minutes

Ms. Limes moved and Mr. Long seconded the motion to approve the following minutes:

- Regular Board Meeting – February 25, 2025

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

REPORTS OF THE TREASURER

Approval of Cash Reconciliation Report – The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Mr. Smith moved and Ms. Limes seconded the motion to approve the Cash Reconciliation report for the month of February, 2025:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Financial Report – The Financial Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Ms. Hines moved and Mr. Long seconded the motion to approve the Financial Report for the month of February, 2025:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Bills – Upon the recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve the Bills for February, 2025:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Investment Transaction Ledger – Upon the recommendation of the Treasurer, Mr. Long moved and Ms. Limes seconded the motion to approve the Investment Transaction Ledger for the month of February, 2025:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Creating Fund #014-9025 – Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Hines seconded the motion to approve the creation of fund #014-9025 for recording financial transactions of the Wood County Health District Grant contract entitled “Goods and Services Agreement between Wood County Health Department and Wood County Educational Service Center”:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Adopting 403(b) Plan Restatement & OMNI-TSACG TPA Service Agreement – Upon recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve the following 403(b) Plan Restatement and OMNI-TSACG Service Agreements: Agreements with School Districts:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of Memberships – Upon the recommendation of the Treasurer, Ms. Hines moved and Mr. Long seconded the motion to approve the following membership(s):

- ETLA (EdTech Leaders Alliance) \$1,700
In order to manage compliance with SB29

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of Sheakley Group Retrospective Program Invitation – Upon recommendation of the Treasurer, Mr. Smith moved and Mr. Long seconded the motion to approve the Group Retrospective Program Invitation from Sheakley for the rate year, 1/1/2026-12/31/2026:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of WCESC County Service Agreements for FY26 – Upon the recommendation of the Superintendent/Treasurer, Mr. Smith moved and Ms. Limes seconded the motion to approve the following Fiscal year 2026 County Service Agreements:

Fiscal Year 2026:

- Bowling Green City S.D. – Consortium Services
- Bowling Green City S.D. – Specialized Services
- Lake Local S.D. – Consortium Services
- North Baltimore Local S.D. – Consortium Services
- North Baltimore Local S.D. – Specialized Services

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of WCESC Work Calendars for 2025-2026 – Upon recommendation of the Treasurer, Mr. Long moved and Ms. Limes seconded the motion to approve the following 2025-2026 School Calendars for WCESC employees:

- 9/10 Month Employees
- 12 Month Employees

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Inventory Disposal – Upon recommendation of the Treasurer, Mr. Smith moved and Mr. Long seconded the motion to approve the following inventory disposal:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Revised FY25 Forecast of Expected Revenues & Appropriation– Upon recommendation of the Treasurer, Ms. Hines moved and Mr. Smith seconded the motion to approve the following Revised FY25 Forecast of Expected Revenues & Appropriation:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD

Approval of Pay Increase for the 2025-2026 School Year – Upon recommendation of the Superintendent, Ms. Limes moved and Mr. Smith seconded the motion to approve a 2.75% pay increase for ESC employees for the 2025-2026 school year.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Salary Schedules for the 2025-2026 School Year – Upon recommendation of the Superintendent, Mr. Long moved and Ms. Hines seconded the motion to approve the following Salary Schedules for the 2025-2026 school year:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Job Description– Upon recommendation of the Superintendent/Treasurer, Mr. Smith moved and Ms. Limes seconded the motion to approve the following job description:

- CLC Grant Curriculum Development Specialist

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Staff Personnel

Recommendations Pertaining to Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations, Leave of Absences – Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Long seconded the motion to approve the following Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Resignations:

Chloe **Beeker**, Special Contract Employee (BG), effective 8/2/2025
 Darian **Braddix**, CLC Seasonal Program Assistant, effective 6/2/2025
 Sunnee **Hazel**, CLC Seasonal Program Assistant, effective 3/20/2025
 Angela **Hill**, MD Program Sub, 2/26/2025
 Darryl **Kosciak**, Special Contract Employee (BG), effective 4/5/2025
 Jillian **Marroquin**, CLC Seasonal Program Assistant, effective 3/31/2025
 Rachel **Meadows**, CLC Seasonal Program Assistant, effective 3/21/2025
 Mara **Norton**, CLC Seasonal Program Assistant, effective 6/2/2025
 Kayla **Pfeiffer**, Para/Educational Aide (EA), effective 2/26/2025
 Kylie **Potts**, CLC Seasonal Program Assistant, effective 1/1/2025
 Madison **Rammel**, CLC Seasonal Program Assistant, effective 6/9/2025
 Lisa **Ramos**, Para/Educational Aide (Pathe), effective 3/10/2025
 Nicki **Reimer**, Secretary (BG), effective 3/27/2025
 Alexandria **Smith**, CLC Seasonal Program Assistant, effective 6/2/2025
 McKennah **Wolfrum**, CLC Seasonal Program Assistant, effective 3/21/2025
 Alexis **Wyatt**, MD Intervention Specialist (LA), effective 8/2/2025

Unpaid Leave of Absence

Kristyn **Fisher**, Para/Educational Aide (LA), leave 3/20/2025-6/6/2025

Approval of Employment of Classified Personnel – Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Smith seconded the motion to approve the employment of the following Classified Personnel:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Seasonal New Hires 8/11/2024-5/17/2025

Rebekah **Arcuri**, CLC Seasonal Program Assistant, As needed,
CLC/PA/3, effective 3/24/2025-5/17/2025

Nicholas **Dent**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 2/24/2025-5/17/2025

Sarah **Feick**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 2/7/2025-5/17/2025

Kendal **Graler**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 2/27/2025-5/17/2025

Rebekah **Harper**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 2/25/2025-5/17/2025

Lillian **Hoening**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 3/11/2025-5/17/2025

Madeline **Jaroch**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 2/20/2025-5/17/2025

Meah **Peltz**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 3/18/2025-5/17/2025

Ella **Serrano**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 2/10/2025-5/17/2025

Meghan **Sterling**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 3/11/2025-5/17/2025

New Hires/ Rehires 2024-2025 School Year

Desiree **Baker**, Para/Educational Aide (PB), 6.75 hrs. p/day, 5 days p/wk.,
56 days, UPK4/0, effective 2/26/2025-5/22/2025

Rebecca **Flores**, Para/Educational Aide (PB), As needed,
UPK4/0, effective 3/10/2025-5/22/2025

Victoria **Leslie**, Para/Student Attendant (Pathe), 6.75 hrs. p/day,
5 days p/wk., 59 days, PED/5, effective 3/3/2025-5/30/2025

Hannah **Robinson**, Para/Educational Aide (LA), As needed, 3 days p/wk.,
Max hrs. 20.25, P/1, effective 3/14/2025-6/6/2025

Alexandra **Stelnicki**, CLC Grant Curriculum Development, As needed,
effective 3/3/2025-6/30/2025

Changes 2024-2025 School Year

Brooke **Flannagan**, Para/Educational Aide, From 6.75 hrs. p/day, \$22,504, To 5 hrs. p/day, effective 3/24/2025

Qamar **Nawazish**, ELL Para/Educational Aide (PB), From P/0, \$13,157.24, To P/5, effective 11/13/2024-5/22/2025

Megan **Reeder**, Para/Educational Aide (LA), From 5 days p/wk., \$23,589, To 3 days p/wk., effective 2/24/2025-6/6/2025

Approval of Employment of Certified Personnel – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Hines seconded the motion to approve the employment of the following Certified Personnel:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

New Hires/ Rehires 2024-2025 ESY

Emily **Mueller**, JRC Summer School Teacher, 4 days p/wk., effective 6/2/2025-7/25/2025

Supplementals 2024-2025 School Year

Paula **Leidel**, Teacher-JRC Summer School, 2 days p/wk., 14 days, effective 6/2/2025-7/25/2025

Elizabeth **Luce**, Teacher-JRC Summer School, 4 days p/wk., effective 6/2/2025-7/25/2025

Diana **Neumann**, Teacher-JRC Summer School, 2 days p/wk., 15 days, effective 6/2/2025-7/25/2025

New Hires/ Rehires 2025-2026 School Year

Emily **Mueller**, Teacher-JRC, 7 hrs. p/day, 5 days p/wk., 185 days, M/0, effective 8/6/2025-6/25/2025

(Pay contingent on Emily getting her master's degree this summer)

Recommendation Pertaining to Substitutes – Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Long seconded the motion to approve the following new Substitutes for the 2024-2025 school year:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of Employment of CLC Seasonal Program Assistants for Summer 2025 – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Limes seconded the motion to approve the employment of the following CLC Seasonal Program Assistants, effective 5/18/2025-8/16/2025:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Employment of Classified Personnel for the 2025-2026 School Year – Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Long seconded the motion to approve the employment of the following classified personnel for the 2025-2026 school year:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Employment of Certified Personnel for the 2025-2026 School Year – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Limes seconded the motion to approve the employment of the following certified personnel for the 2025-2026 school year:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Governing Board Updates:

Penta Career Center Report:

- Ms. Paredes noted the new director and assistant superintendent at Penta.
- On April 3rd @ 5:30p, there will be the Tech Honor Roll Recognition.
- There are a large number of waitlisted students for next school year.

Legislative Liaison Report: N/A

Student Achievement Liaison Report: N/A

Adjournment

Motion by Mr. Long and seconded by Mr. Smith to adjourn the meeting at 5:08 p.m.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

ATTEST:

Judy Paredes, President

Brad McCracken, Treasurer/CFO