

WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
March 26, 2024

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Mr. Timothy **Smith** at 4:30 p.m. with the following members present: Ms. Judy **Hines**, Ms. Kathy **Limes**, Mr. Joe **Long** and Ms. Judy **Paredes**. Also present: Mr. Brad **McCracken**, Treasurer and Mr. Mark **North**, Superintendent.

Absent:

N/A

Staff Members Present

N/A

Visitors Present

N/A

Director Report/Featured Program

Diane Witt, Programs Coordinator/Special Education Services

Teresa Kitchen, Special Education Supervisor/Behavioral Support Specialist

Public Participation

N/A

Approval of Agenda

Mr. Long moved and Ms. Limes seconded the motion to approve the board agenda.

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of the Minutes

Ms. Paredes moved and Ms. Hines seconded the motion to approve the following minutes:

- Regular Board Meeting – February 27, 2024

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

REPORTS OF THE TREASURER

Approval of Cash Reconciliation Report – The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Ms. Limes moved and Ms. Hines seconded the motion to approve the Cash Reconciliation report for the month of February, 2024:

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Financial Report – The Financial Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Ms. Hines moved and Ms. Paredes seconded the motion to approve the Financial Report for the month of February, 2024:

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Bills – Upon the recommendation of the Treasurer, Ms. Limes moved and Ms. Paredes seconded the motion to approve the Bills for February, 2024:

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Investment Transaction Ledger – Upon the recommendation of the Treasurer, Mr. Long moved and Ms. Limes seconded the motion to approve the Investment Transaction Ledger for the month of February, 2024:

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Fund for School Safety Grant – Upon recommendation of the Treasurer, Ms. Paredes moved and Ms. Hines seconded the motion to approve the following Fund 499-9224 to be used for \$2,500 Safety School Grant:

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of Grant Revisions – Upon recommendation of the Treasurer, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following grant revisions:

- Fund 439 – Early Childhood Expansion Grant reduced from \$136,000 to \$93,500
- Fund 451 – FY24 Data Communications, the state increased our K-12 network subsidy by \$151.42, from \$1,800 to \$1,951.42

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of FY24 Expected Revenues & Appropriations – Upon recommendation of the Treasurer, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following FY24 Expected Revenues & Appropriations:

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of WCESC Service Agreements with Agencies & School Districts – Upon recommendation of the Treasurer, Mr. Long moved and Ms. Hines seconded the motion to approve the following Service Agreements with School Districts:

Fiscal Year 2024:

- Huber Heights City S.D. - Psychologist

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of WCESC 2024-2025 County Service Agreements – Consortium Services and Specialized Services – Upon recommendation of the Treasurer, Mr. Long moved and Ms. Paredes seconded the motion to approve the following contracts for consortium services and/or specialized services:

Fiscal Year 2025:

- Bowling Green City S.D. ~ Consortium Services and Specialized Services
- Eastwood Local S.D. ~ Consortium Services and Specialized Services
- North Baltimore Local S.D. ~ Consortium Services and Specialized Services
- Northwood Local S.D. ~ Consortium Services and Specialized Services
- Perrysburg Exempted Village S.D. ~ Consortium Services and Specialized Services

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS TO BOARD

Approval of Board Forgiveness for 31 CLC Accounts – Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Hines seconded the motion to approve loan forgiveness for the following CLC accounts:

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval to Teen Mental Health First Aide (tMHFA) Agreement – Upon the recommendation of the Superintendent, Ms. Paredes moved and Mr. Long seconded the motion to approve the following Teen Mental Health First Aide (tMHFA) agreement:

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Job Description – Upon the recommendation of the Superintendent, Ms. Hines moved and Mr. Long seconded the motion to approve the following job description:

- NWOET Classroom Curriculum Technology Specialist

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Memorandum of Understanding w/Juvenile Residential Center of NW Ohio – Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following Memorandum of Understanding between the Juvenile Residential Center of NW Ohio and the Wood County ESC for services for disabled residents:

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of PowerSchool Onsite Applicant Tracking Training – Upon the recommendation of the Superintendent, Mr. Long moved and Ms. Hines seconded the motion to approve the following quote for PowerSchool Applicant Tracking Training Onsite - 6 hours of onsite training at a cost of \$3,745. The contract term is from March 22, 2024-March 21, 2025.

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Prevention Action Alliance Assurances – Upon the recommendation of the Superintendent, Ms. Paredes moved and Ms. Hines seconded the motion to approve the following Prevention Action Alliance Assurances:

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of JDC/JRC 2024-2025 Academic Calendar – Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Hines seconded the motion to approve the following JDC/JRC 2024-2025 Academic Calendar.

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of 2024-2025 Revised Salary Schedules (pgs. 16-18) – Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following 2024-2025 Revised Salary Schedules (pgs. 16-18):

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Staff Personnel

Recommendations Pertaining to Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations – Upon the recommendation of the Superintendent, Mr. Long moved and Ms. Limes seconded the motion to approve the following Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations:

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Resignations:

Miriam **Adams**, CLC Seasonal Program Assistant, effective 5/18/2024
 Nya **Atkins**, CLC Seasonal Program Assistant, effective 3/15/2024
 Rachel **Beaudoin**, Para/Student Attendant, effective 3/23/2024
 Taylor **Blum**, CLC Seasonal Program Assistant, effective 2/13/2024
 Briley **Camp**, CLC Seasonal Program Assistant, effective 3/11/2024
 Heather **Caudill**, CLC Seasonal Program Assistant, effective 9/25/2023
 Emily **Hersch**, Para/Educational Aide, effective 3/8/2024
 Maria **Holderbaum**, CLC Seasonal Program Assistant, effective 5/18/2024
 Hilaree **Kindelt**, CLC Program Administrator, effective 4/6/2024
 Brernna **Kindle**, CLC Seasonal Program Assistant, effective 3/14/2024
 Kristen **Krah**, CLC Seasonal Program Assistant, effective 3/13/2024
 Hope **Mazey**, Para/Educational Aide, effective 3/29/2024
 Jenessa **Miller**, Para/Educational Aide, effective 3/29/2024
 Jenessa **Miller**, CLC Seasonal Program Assistant, effective 8/19/2023
 Madison **Miller**, CLC Seasonal Program Assistant, effective 10/20/2023
 Krystal **Pritchett**, CLC Seasonal Program Assistant, effective 3/5/2024
 Julianne **Spencer**, CLC Seasonal Program Assistant, effective 3/8/2024
 Lori **Terwilliger**, CLC Seasonal Program Assistant, effective 12/20/2023
 Marcella **Welling**, Unit Para, effective 3/5/2024
 Abigail **Westfall**, CLC Seasonal Program Assistant, effective 3/23/2024

Approval of Employment of Classified Personnel/Interns/Volunteers – Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Paredes seconded the motion to approve the employment of the following Classified Personnel:

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

New Hires 2023-2024 School Year

Andrea **Alonzo**, Para/Educational Aide, As needed, UPK4/0,
 effective 3/14/2024-5/23/20234
 Samantha **Arquette**, CLC Site Coordinator, 8 hrs. p/day, 5 days p/wk.,
 78 days, CLC/SC/0, effective 3/13/2024-6/30/2024
 Jill **Grayson**, Para/Educational Aide, As needed, UPK4/2,
 effective 3/13/2024-5/23/20234

Ashley **Johnson**, Para/Educational Aide, 6.75 hrs. p/day, 5 days p/wk.,
54 days, PD/1, effective 3/7/2024-5/24/2024

Jodi **Johnson**, Parent Project Instructor, As needed,
Max. – 30 hrs., effective 3/4/2024-6/30/2024

Cory **Moyer**, Para/Educational Aide, 6.75 hrs. p/day, 5 days p/wk.,
43 days, PNW/0, effective 3/19/2024-5/24/2024

Kelly **Powell**, Student Attendant, 7.5 hrs. p/day, 5 days p/wk.,
52 days, PWL/6, effective 3/18/2024-5/30/2024

Heather **Slagle**, Para/Student Attendant, 7.5 hrs. p/day, 5 days p/wk.,
58 days, PWL/6, effective 3/8/2024-5/30/2024

Seasonal New Hires 8/13/2023-5/18/2024

Rylie **Cano**, CLC Seasonal Program Assistant, As needed,
As needed, CLC/PA/0, Effective 2/21/2024-5/18/2024

Lindsey **Jeffries**, CLC Seasonal Program Assistant, As needed,
As needed, CLC/PA/0, effective 3/1/2024-5/18/2024

Lily **Knaley**, CLC Seasonal Program Assistant, As needed,
As needed, CLC/PA/0, effective 2/22/2024-5/18/2024

Hallie **Knorr**, CLC Seasonal Program Assistant, As needed,
As needed, CLC/PA/0, effective 2/22/2024-5/18/2024

Savana **Lee**, CLC Seasonal Program Assistant, As needed,
As needed, CLC/PA/0, effective 3/21/2024-5/18/2024

Leigh **McKelvey**, CLC Seasonal Program Assistant, As needed,
As needed, CLC/PA/0, effective 2/22/2024-5/18/2024

Samantha **Weaver**, CLC Seasonal Program Assistant, As needed,
As needed, CLC/PA/0, effective 3/4/2024-5/18/2024

Changes 2023-2024 School Year

Montana **Garcia**, Para/Educational Aide, From P/4, \$20,279
To P/7, effective 8/22/2023

Morgan **Hollandsworth**, From Admin Support Specialist,
Max-8 hrs. p/wk., Total Max – 96 hrs., CLC/ADSS/2, \$19,124,
To Program Administrator, 8 hrs. p/day, 5 days p/wk., 92 days,
CLC/PR ADM/0, effective 3/25/2023

Hannah **Jaqua**, From CLC Seasonal Program Assistant, As needed,
CLC/PA/3, \$12.52 p/hr., To CLC Program Quality Coordinator,
As needed, effective 3/11/2024-6/30/2024

Alexandra **Stelnicki**, From CLC Program Quality Coordinator,
CLC/PQC/7, \$18.78 p/hr. To Admin Support Specialist,
CLC/ADSS/7, 70 days, effective 3/25/2024-6/30/2024

Supplementals 2023-2024 School Year

Brittany **Fleming**, Para/Educational Aide – Extra Hours (Max-15 hrs.),
As needed, PPS/15, effective 2/26/2024-6/1/2024

Kathleen **Stinson**, Para/Student Attendant – Extra Hours (Max.-8 hrs.),
As needed, PD/11, effective 4/15/2024-5/30/2024

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Recommendation Pertaining to New Seasonal Summer Contracts for 5/19/24-8/10/24 – Upon the recommendation of the Superintendent, Mr. Long moved and Ms. Limes seconded the motion to approve the following New Seasonal Summer Contracts for 5/19/24-8/10/24:

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Recommendation Pertaining to New Classified Contracts for the 2024-2025 School Year – Upon the recommendation of the Superintendent, Ms. Paredes moved and Ms. Hines seconded the motion to approve the following New Classified Contracts for the 24-25 school year:

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Employment of Certified Personnel – Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Paredes seconded the motion to approve the employment of the following Certified Personnel:

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

New Hires 2023-2024 School Year

N/A

Supplementals 2023-2024 School Year

Stacey **Miles**, Occupational Therapist – Extra Hours, As needed (6 hrs.), OT/M/13, effective 3/18/2024-5/30/2024

Christy **Moenter**, Speech/Language Pathologist – Extra Hours, As needed, SLP/M/11, effective 3/20/2024-5/30/2024

Changes 2024-2025 School Year

Jessie **Dible**, From MD Intervention Specialist To Director of Special Education/Life Skills Program, 260 days, DIR/M/1/12MO, effective 8/1/2024

Recommendation Pertaining to New Certified Contracts for the 2024-2025 School Year – Upon the recommendation of the Superintendent, Mr. Long moved and Ms. Hines seconded the motion to approve the following New Certified Contracts for the 24-25 school year:

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Recommendation Pertaining to Substitutes – Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Long seconded the motion to approve the following new Substitutes for the 23-24 school year:

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Governing Board Updates:

Penta Career Center Report: Architects presented plans for an addition/renovation of the Texas Roadhouse building and additions for auto lab & cosmetology on the main building.

Legislative Liaison Report: N/A

Student Achievement Liaison Report: N/A

Executive Session: N/A

Adjournment

Motion by Mr. Long and Mr. Smith seconded by to adjourn the meeting at 5:50 p.m.

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

ATTEST:

Timothy Smith, President

Brad McCracken, Treasurer/CFO

The next regular Board meeting on April 23, 2024 will be at 3:00 p.m.