

WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
June 23, 2020

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Mr. **Timothy Smith**, at 4:00 p.m. with the following members present: Ms. Judith **Hines**, Mr. Joe **Long**, Ms. Kathy **Limes** and Ms. Judy **Paredes**. Also present: Ms. Gina **Fernbaugh**, Treasurer, Mr. Mark **North**, Superintendent.

Absent:

None

Visitors Present - None

Approval of Agenda

Ms. Paredes moved and Mr. Long seconded the motion to approve the board agenda.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of the Minutes

Ms. Paredes moved and Ms. Hines seconded the motion to approve the May 19, 2020 board minutes.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes. Mr. Smith abstained. The chair declared the motion carried.

Approval of Treasurer's Reports and Recommendations- The Treasurer's Reports and recommendations for the previous month were provided to each Board member. Members had the opportunity to ask questions or make comments regarding the reports. Ms. Limes moved and Mr. Long seconded the motion to approve the Treasurer's reports for the following month of May:

A. Cash Reconciliation Reports – Exhibit 7

Approval of the Cash Reconciliation Reports for the month of May 2020.

B. Financial Reports – Exhibit 8

Approval of the Financial Reports for the month of May 2020.

C. Bills – Exhibit 9

Approval of the Bills for the Month of May 2020.

D. Investment Transaction Ledger – Exhibit 10

Approval of the Investment Transaction Ledger for the month of May 2020.

E. Donations – Exhibit 11

Approval of the following Donations:

Benefit the Academic Excellence Banquet:

- Perry Protech Corporation \$ 50.
- BGSU \$100.
- Rachel Wixey & Associates \$100.

Waddington Jewelers – Engraving of Academic Awards

Benefit the Community Learning Centers

- JB’s Home Energy \$100.

F. Grant – Exhibit 12

Approval of the following grant:

Amount	Grant Title	Beginning Date	Ending Date	Fund/Spec
\$ 299,429.52	WIOA FY 2021	7/1/20	6/30/2021	502-9621

G. Fiscal Year 2021 Temporary Appropriations: --Exhibit 13

Approval of the following Fiscal Year 2021 Temporary Appropriations:

General Fund:	\$ <u>2,301.55</u>
Special Revenue Funds:	\$ <u>879,068.00</u>
Internal Service Funds:	\$ <u>160,407.00</u>
Agency Funds:	\$ <u>82,602.00</u>
Total:	\$ 3,423,232.00

H. United Way of Greater Toledo Funding Agreements: - Exhibit 14

Approval of the following United Way of Greater Toledo Funding Agreement:

- \$62,604 Out-of-School Program STARS

I. Appropriation & Revenue Adjustments and Transfers & Advances – Exhibit 15

Approval of fiscal year-end adjustments to closed the books for Fiscal Year 2020.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of Superintendent's Policies and Contracts –: Ms. Limes moved and Ms. Paredes seconded the approval of the Superintendent's Policies and Contracts.

1. Second Reading of Board Policies – Exhibit 16

Approval of the Second Reading of the following Board Policies.

GBRA	Family and Medical Leave Act Expansion
GBRA-R	Family and Medical Leave Act Expansion
GBRAA	Emergency Paid Sick Leave
GBRAA-R	Emergency Paid Sick Leave

Approval to waive the first reading & declare this as the second reading & adoption of policy AFC-1 & GCN-1 Evaluation of Professional Staff.

2. NBEC Technical Service Contract - Exhibit 17

Approval of the following contract with Northern Buckeye Educational Council (NBEC):

- November 1, 2020 – June 30, 2021
- Platform as a service (PAAS) – 2 servers
- \$1,614.02
- July 1, 2020 – June 30, 2021
- \$0.50 p/ADM – State Software
- \$10 p/User – Zoom Licenses
- \$500 – Content Filtering
- \$100 p/Computer + \$100 p/GB – Data Storage Non-Critical Data

3. Memberships – Exhibit 18

Approval of the following memberships:

- Perrysburg Chamber of Commerce Membership for FY'21 in the amount of \$170.
- Ohio ESC Association Membership for 2020-2021 in the amount of \$2,581.31
- AESA Membership for 2020-2021 in the amount of \$430.00.
- BASA membership for superintendent for 2020-2021 in the amount of \$1,180.38.

4. Agreements – Exhibit 19

Approval of the following agreements:

- Webcheck agreement with the Ohio Attorney General, effective 06/23/2020
- Lease agreement between Jill Messenger and WCESC, effective July 1, 2020 through June 30, 2021 for the lease of Apartment L1 located at the Hillsdale Apartment Complex, 1082 Fairview Street, Bowling Green, Ohio at a cost of \$850 per month. The leased premises will provide a functional living classroom for Multiple Disability students.

5. Red Rover Automated Substitute Placement Service - Exhibit 20

Approval of the following one-year renewable contract with Red Rover for automated substitute placement services, effective July 1, 202 through June 30, 2021 at a cost of \$4,870.80.

6. Lamar Contract for Billboards - Exhibit 21

Approval of the following contract with Lamar for Billboards effective 6/22/2020 through 6/1/2021 in the amount of \$16,800.00

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes, and Mr. Smith. The Chair declared the motion carried.

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Approval of Staff Personnel -- Ms. Hines moved and Mr. Long seconded the motion to approve the following staff personnel:

1. Resignation, Abolish, RIF & Retirements – Exhibit 22

Approval of the following:

Resignations:

Katherine **Barton**, Student Worker, effective 06/22/2020
 Nancy **Beck**, Occupational Therapist, effective 06/06/2020
 Elvira **Black**, Student Worker, effective 06/22/2020
 Michael **Blevins**, Student Worker, effective 06/22/2020
 Emmaline **Carpenter**, Student Worker, effective 06/22/2020
 Collin **Chase**, Student Worker, effective 6/22/2020
 Jordan **Fraser**, Student Worker, effective 6/22/2020
 Samantha **Gerschutz**, Student Worker, effective 6/22/2020
 Danielle **Gueli**, Student Worker, effective 6/22/2020
 Kaleb **Kuhlman**, Special Needs Supervisor, effective 07/31/2020
 Cody **Lantz**, Student Worker, effective 6/22/2020
 Joshua **McCauley**, Student Worker, effective 6/22/2020
 Sarah **Newman**, Intervention Specialist, effective 08/07/2020
 Deandra **Owens**, Student Worker, effective 6/22/2020
 Jera **Shehorn**, School Nurse, effective 08/07/2020
 Paul **Somerville**, Student Worker, effective 6/22/2020
 Brittani **Spencer-Hamilton**, Student Worker, effective 6/22/2020
 Morgan **Tatro**, Student Worker, effective 6/22/2020
 Nicholas **Young**, Paraprofessional, effective 06/04/2020

Abolishments FY20 & FY21 Contracts:

Timothy **Bialecki**, CLC Program Quality Coordinator, effective 05/29/2020

Abolishment FY21 Contract:

Laraine **Cocke**, Project Success, effective 06/23/2020

RIF FY21 Contract:

Lisa **Potter**, Itinerant Teacher, effective 6/23/2020

2. Classified Personnel – Exhibit 23

Approval of the following:

Student Worker New Hire 19-20 School Year

Konner **Johnson**, TANF Student Worker, 8 hrs. p/day,
5 days p/wk., as needed, effective 06/01/2020- 6/30/2020

Rehire 2020-2021 School Year

Melissa **Young-Notestine**, Prevention Specialist, 8 hrs. p/day,
5 days p/wk., 205 days, effective 08/10/2020

Student Worker Rehires 2020-2021 School Year

Maci **Barnes**, TANF Student Worker, 8 hrs. p/day,
5 days p/wk., as needed, effective 07/01/2020

Isaiah **Biglow**, TANF Student Worker, 8 hrs. p/day,
5 days p/wk., as needed, effective 07/01/2020

Paul **Bogdan**, WIOA Student Worker, 8 hrs. p/day,
5 days p/wk., as needed, effective 07/01/2020

Lacy **Burlew**, TANF Student Worker, 8 hrs. p/day,
5 days p/wk., as needed, effective 07/01/2020

Jorge **Celis**, TANF Student Worker, 8 hrs. p/day,
5 days p/wk., as needed, effective 07/01/2020

Caleb **Cornell**, TANF Student Worker, 8 hrs. p/day,
5 days p/wk., as needed, effective 07/01/2020

Orion **Crimmins**, TANF Student Worker, 8 hrs. p/day,
5 days p/wk., as needed, effective 07/01/2020

Teriana **Durham**, WIOA Student Worker, 8 hrs. p/day,
5 days p/wk., as needed, effective 07/01/2020

Elijah **Garza**, TANF Student Worker, 8 hrs. p/day,
5 days p/wk., as needed, effective 07/01/2020

Gianna **Gutierrez**, TANF Student Worker, 8 hrs. p/day,
5 days p/wk., as needed, effective 07/01/2020

Konner **Johnson**, TANF Student Worker, 8 hrs. p/day,
5 days p/wk., as needed, effective 07/01/2020

Gwendolyn **Landry**, WIOA Student Worker, 8 hrs. p/day,
5 days p/wk., as needed, effective 07/01/2020

Garrett **Otley**, WIOA Student Worker, 8 hrs. p/day,
5 days p/wk., as needed, effective 07/01/2020

James **Paige**, TANF Student Worker, 8 hrs. p/day,
5 days p/wk., as needed, effective 07/01/2020

Dwain **Perez-Alonso**, TANF Student Worker, 8 hrs. p/day,
5 days p/wk., as needed, effective 07/01/2020

Student Worker Rehires 2020-2021 School Year Continued

Maremi **Perez-Alonso**, TANF Student Worker, 8 hrs. p/day,
5 days p/wk., as needed, effective 07/01/2020

Amber **Polen**, TANF Student Worker, 8 hrs. p/day,
5 days p/wk., as needed, effective 07/01/2020

Ethan **Roberts**, WIOA Student Worker, 8 hrs. p/day,
5 days p/wk., as needed, effective 07/01/2020

Deja **Roosevelt**, WIOA Student Worker, 8 hrs. p/day,
5 days p/wk., as needed, effective 07/01/2020

Derek **Souvenir**, TANF Student Worker, 8 hrs. p/day,
5 days p/wk., as needed, effective 07/01/2020

Andrew **Thompson**, TANF Student Worker, 8 hrs. p/day,
5 days p/wk., as needed, effective 07/01/2020

Robert **Wilson**, WIOA Student Worker, 8 hrs. p/day,
5 days p/wk., as needed, effective 07/01/2020

Tabitha **Woods**, TANF Student Worker, 8 hrs. p/day,
5 days p/wk., as needed, effective 07/01/2020

Changes 20-21 School Year

Cori **Bollin**, From Para/Student Attendant, 6.75 hrs. p/day,
3 days p/wk., 116 days, A/N/1, \$9,263 To Para/Educational Aide,
6.75 hrs. p/day, 5 days p/wk., 191 days, A/N/1,
effective 8/10/2020

Kristyn **Fisher**, From Para/Educational Aide, 6.75 hrs. p/day,
5 days p/wk., 190 days, A/N/6, To Para/Student Attendant,
6.75 hrs. p/day, 5 days p/wk., 190 days, A/N/1, effective 08/10/2020

Rochelle **Manley**, From NWOET Substitute Trainer, as needed,
\$85.00 p/day, To NWOET Professional Trainer Assistant, as needed,
Effective 5/26/2020

Supplementals 20-21 School Year

Melanie **Feather**, Fiscal Data Specialist Extra Hours, as needed,
Max 5 hrs. p/wk., effective 7/1/2020-6/30/21, Fiscal/16

Deb **Johnson**, Coordinator Family Student, 7 hrs. p/day,
5 days p/wk., 190 days, effective 08/10/2020-6/30/2021

Naomi **Stickles**, Technology Assistant, 7 hrs. p/day,
3 days p/wk, 157 days, Effective 07/01/2020-6/30/2021

Naomi **Stickles**, Extra Hours, as needed,

Max 40 hrs. p/yr., effective 07/01/2020-6/30/2021, Secretary/29 \$20.37 p/hr.

Gregory **Van Vorhis**, Website Assistant, 8 hrs. p/day,
5 days p/wk., 261 days, Effective 07/01/2020-6/30/2021

3. Certified Personnel – Exhibit 24

Approval of the following:

New Hire 20-21 School Year

Emily **Avers**, Occupational Therapist, 2.5 days p/wk.,
93 days, effective 8/10/2020, OT/PT/11

Rehire CLC Tutors 7/1/2020-8/14/2020

Rachel **Hetrick**, CLC Tutor, as needed, Max 8 hrs. p/wk.,
Max 61 hrs., Effective 07/01/2020-8/14/2020, CLC/TU/BA/150/0
Hope **Nevins**, CLC Tutor, as needed, Max 8 hrs. p/wk.,
Max 61 hrs., Effective 07/01/2020-08/14/2020, CLC/TU/BA/0
Christine **Price**, CLC Tutor, as needed, Max 8 hrs. p/wk.,
Max 61 hrs., Effective 07/01/2020-8/14/2020, CLC/TU/M/6
Becky **Schardt**, CLC Tutor, as needed, Max 8 hrs. p/wk.,
Max 61 hrs., Effective 07/01/2020-8/14/2020, CLC/TU/M/6
Jennifer **Yoder**, CLC Tutor, as needed, Max 8 hrs. p/wk.,
Max 61 hrs., Effective 7/1/2020-8/14/2020, CLC/TU/M/5

Seasonal Rehire 5/19/2020-12/18/2020

Judy **Tucker**, Professional Trainer II, as needed,
15 hrs. max, effective 05/20/2020-12/18/2020

Rehire 20-21 School Year

Jera **Shehorn**, Nurse Consultant, as needed, effective
08/18/2020-6/1/2021

Changes 20-21 School Year

Rachel **Lotycz**, From Intervention Specialist, as needed,
M/10, \$39.71 p/hr. To Intervention Specialist, as needed, M/11
Effective 08/10/2020

Supplementals 2020-2021 School Year

Esperanza **Gutierrez**, Clinical Fellowship Supervision, as needed,
Effective 08/10/2020-06/04/2021
Christy **Spontelli**, State Testing Coordinator, as needed,
260 days, Effective 08/01/2020-7/31/2021
Joy **Torres**, Curriculum Consultant, as needed,
Max 20 hrs. p/wk., effective 07/01/2020-6/30/2021,
Diane **Witt**, Coordinator Special Education Extra Duties,
5 days p/wk., 205 days, effective 08/03/2020-
06/17/2020

Supplemental Changes 19-20 School Year

Lauren **Maag**, From COTA Sub, 7 hrs. p/day, 3 days p/wk.,
Effective 3/1/2020 – 5/22/2020, as needed, AA/3
To COTA Sub, 7 hrs. p/day, 3 days p/wk., effective 2/7/2020-
5/22/2020, as needed, AA/3

Supplementals Summer 2020

Hilary **Burch**, Teacher Early Childhood, as needed,
Max 8 hrs., effective 06/08/2020-08/28/2020, BA/0
Jonelle **Diefenthaler**, SLP Extra hours, as needed,
Max 8 hrs., effective 06/08/2020-08/28/2020, SLP/M/8
Lauren **Girdler**, IEP/ETR Coordinator, as needed, Max 6 hrs.,
Effective 6/22/2020-7/31/2020, BA/150/5
Amy **Keegan**, SLP Extra Hours, as needed, Max 6 hrs.,
Effective 6/22/2020-7/31/2020, SLP/M/18
Nicole **McNamee**, IEP/ETR Coordinator, as needed, Max 6 hrs.
Effective 6/22/2020-7/31/2020, BA/5
Audra **Moore**, OT Extra hours (Northwood), as needed, Max 8 hrs.,
Effective 06/08/2020 – 8/28/2020, OT/PT/12
Audra **Moore**, OT Extra hours, as needed, Max 25 hrs.,
Effective 06/19/2020-08/28/2020, OT/PT/12
Sara **Newman**, ED Tutor 7-12, as needed, Max 9 hrs.,
Effective 06/08/2020-08/07/2020, BA/150/2
Marina **Williford**, IEP/ETR Coordinator, as needed, Max 12 hrs.
Effective 6/22/2020-7/31/2020, MA/29

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes, and Mr. Smith. The Chair declared the motion carried.

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Governing Board Updates

Penta Career Center Report: Judith Paredes – reported the following:

- Board members and the community had the opportunity to watch the graduation ceremonies via a link on the Internet.

Legislative Liaison Report: Joe Long

- HB164 – Has been signed by Governor DeWine. The bill, which originally dealt with student religious expression in public schools, was amended and passed by the General Assembly to address school district operations for the 2020-2021 school year. Due to the emergency clause in the bill the legislation took effect immediately.

Adjournment

Motion by Mr. Long and Seconded by Ms. Paredes to adjourn the meeting at 4:32 p.m.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

ATTEST:

Timothy Smith, President

Gina R. Fernbaugh, Treasurer/CFO