

WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
June 23, 2026

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Mr. Joe **Long** at 4:00 p.m. with the following members present: Ms. Kathy **Limes**, Ms. Judy **Paredes**, Mr. Timothy **Smith** and Ms. Bethany **Vincent**. Also present: Mark **North**, Superintendent, Kyle **Kanuckel**, Associate Superintendent and Mr. Brad **McCracken**, Treasurer.

Absent:

N/A

Staff Members Present

N/A

Visitors Present

Christian Kuhlwein presented the WCESC cyber framework to the Board for review.

Director Report/Featured Program

N/A

Public Participation

N/A

Approval of Agenda

Ms. Limes moved and Mr. Smith seconded the motion to approve the board agenda.

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.

Approval of the Minutes

Ms. Limes moved and Ms. Paredes seconded the motion to approve the following minutes:

- Regular Board Meeting – May 26, 2026

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.

REPORTS OF THE TREASURER

Approval of Cash Reconciliation Report – The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Mr. Smith moved and Ms. Vincent seconded the motion to approve the Cash Reconciliation report for the month of May, 2026:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of Financial Report – The Financial Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Ms. Limes moved and Ms. Paredes seconded the motion to approve the Financial Report for the month of May, 2026:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of Bills – Upon the recommendation of the Treasurer, Ms. Vincent moved and Mr. Smith seconded the motion to approve the Bills for May, 2026:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of Investment Transaction Ledger – Upon the recommendation of the Treasurer, Ms. Limes moved and Ms. Paredes seconded the motion to approve the Investment Transaction Ledger for the month of May, 2026:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of Donations – Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Vincent seconded the motion to approve the acceptance of the following donations:

From: City of Bowling Green Mini Grant	
<i>To benefit: Trunk or Treat</i>	\$1,000

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.

Approval of Transfer of Funds – Upon the recommendation of the Treasurer, Ms. Limes moved and Ms. Paredes seconded the motion to approve to transfer year-end fund balances of 011 Credit Recovery & 020 Prevention Education-Out of County accounts from FY26 to FY27, starting balances, amounts TBD:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of Bowling Green City Schools/JDC Title I-D MOU – Upon the recommendation of the Treasurer, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following Formal Agreement for the Management & Expenditure of Title I-D funds for the 2026-2027 school year with Bowling Green City Schools (grantee) and the Wood County Juvenile Detention Center:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of Bowling Green City Schools/JRC Title I-D MOU – Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Limes seconded the motion to approve the following Formal Agreement for the Management & Expenditure of Title I-D funds for the 2026-2027 school year with Bowling Green City Schools (grantee) and the Wood County Juvenile Residential Center:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of Building & Services Agreement w/Wood County Children's Services Association, dba Children's Resource Center – Upon the recommendation of the Treasurer, Ms. Vincent moved and Mr. Smith seconded the motion to approve the following Building & Services Agreement w/Wood County Children's Service Association, dba Children's Resource Center and Wood County Educational Service Center, effective 8/13/2026-6/2/2027:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of FY27 NOACSC Fee Schedule – Upon the recommendation of the Treasurer, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following FY27 NOACSC fee schedule:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval to Create a \$50 Treasurer's Office Change Fund for FY27 – Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Vincent seconded the motion to approve the creation of a \$50 treasurer's office change fund for FY27:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Approval of Non-Salary Schedule for 2026-2027 – Upon recommendation of the Treasurer, Ms. Vincent moved and Ms. Paredes seconded the motion to approve the following Non-Salary Schedule for 2026-2027:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Approval of United Way of Greater Toledo FY27 Funding Agreement – Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Paredes seconded the motion to approve the following United Way of Greater Toledo FY27 Funding Agreement:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Approval of Ohio Coalition Institute Grant & Authorization of Fund – Upon recommendation of the Treasurer, Ms. Vincent moved and Ms. Paredes seconded the motion to approval of the following Ohio Coalition Institute Grant of \$7,000 and authorization to create fund 019-9727 for tracking of the grant:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Approval of Fund-to-Fund Transfer – Upon recommendation of the Treasurer, Ms. Vincent moved and Ms. Paredes seconded the motion to approve the following fund-to-fund transfer from 001 GF To 019 CLC fund of \$153,462.28:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Approval of Wage Increase for Superintendent & Associate Superintendent – Upon recommendation of the Treasurer, Ms. Limes moved and Ms. Vincent seconded the motion to approve a 2.75% wage increase for both the Superintendent & Associate Superintendent for the 2026-2027 school year:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

Approval of Ohio Schools Council Membership Fee – Upon recommendation of the Treasurer, Ms. Vincent moved and Ms. Paredes seconded the motion to approve the following Ohio Schools Council membership fee for FY27, at a cost of \$350:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Approval of Revised Final FY26 Forecast of Expected Revenues & Appropriation – Upon recommendation of the Treasurer, Ms. Vincent moved and Mr. Smith seconded the motion to approve the following Revised FY26 Forecast of Expected Revenues & Appropriation:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

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Approval of Final FY27 Forecast of Expected Revenues & Appropriation – Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Limes seconded the motion to approve the following Final FY27 Forecast of Expected Revenues & Appropriation:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD

Approval of License Agreement w/NEOLA, Inc. – Upon recommendation of the Superintendent, Ms. Limes moved and Ms. Paredes seconded of the following License Agreement w/NEOLA, Inc.:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Approval of Wood County Department of Job & Family Services (WCDJFS) Agreement – Upon the recommendation of the Treasurer, Ms. Vincent moved and Ms. Limes seconded the motion to approve the following agreement between Wood County Department of Job & Family Services and Wood County Educational Service Center for 2026-2027 for consulting services:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Staff Personnel

Recommendations Pertaining to Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations, Leave of Absences – Upon the recommendation of the Superintendent, Ms. Vincent moved and Ms. Paredes seconded the motion to approve the following Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations:

Resignations:

Avalyn **Bihary**, Seasonal Program Assistant CLC, effective 8/4/2026

Ava **Evers**, Seasonal Program Assistant (CLC), effective 5/28/2026

Kyra **Fitzpatrick**, Para/Student Attendant (WL), effective 8/2/2026

Shelby **Keifer**, Administrative Support Specialist CLC, effective 7/9/2026

Ella **Koester**, Seasonal Program Assistant CLC, effective 5/29/2026

Kelly **Llanas**, Personnel Secretary/Substitute Management Coordinator, effective 7/9/2026

Arianna **Loney**, Para/Educational Aide (EW), effective 8/2/2026

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

Approval of Employment of Classified Personnel – Upon the recommendation of the Superintendent, and in accordance with the provisions of the Ohio Revised Code, Ms. Limes moved Mr. Smith seconded and the motion to approve the employment of the following Classified Personnel:

New Hires 2025-2026 ESY

Ashley **Garcia**, Para/Educational Aide (PB), As needed, N/A,
effective 6/1/2026-8/5/2026

Addison **Schliesser**, Treasurer Intern, As Needed (300 hrs. Max.),
effective 6/8/2026-9/30/2026

Skyler **Scoles**, Treasurer Intern, As Needed (300 hrs. Max.),
effective 6/8/2026-9/30/2026

CLC Summer New Hires/Rehires

Ellyson **Cole**, Seasonal Program Assistant CLC, As needed,
CLC/PA/0, effective 5/22/2026-8/15/2026

Mackenna **Cox**, Seasonal Program Assistant CLC, As needed,
CLC/PA/0, effective 6/3/2026-8/15/2026

Lauren **Deutschman**, Seasonal Program Assistant CLC, As needed,
CLC/PA/0, effective 6/8/2026-8/15/2026

Elizabeth **Fink**, Rossford Summer Academy Facilitator CLC, As needed,
CLC/ROFA/0, effective 5/21/2026-7/16/2026

Jillian **Kaminsky**, Seasonal Program Assistant CLC, As needed,
CLC/PA/0, effective 5/21/2026-8/15/2026

Darlene **Lightner-Stasher**, Seasonal Program Assistant CLC, As needed,
CLC/PA/0, effective 5/29/2026-8/15/2026

Jenny **Myers**, Seasonal Program Assistant CLC, As needed,
CLC/PA/0, effective 5/29/2026-8/15/2026

Kaycee **Noe**, Seasonal Program Assistant CLC, As needed,
CLC/PA/0, effective 5/27/2026-8/15/2026
Alexa **North**, Seasonal Program Assistant CLC, As needed,
CLC/PA/0, effective 6/18/2026-8/15/2026
Sophia **Wellman**, Seasonal Program Assistant CLC, As needed,
CLC/PA/0, effective 6/12/2026-8/15/2026
Taylor **Wisniewski**, Seasonal Program Assistant CLC, As needed,
CLC/PA/0, effective 5/22/2026-8/15/2026

Supplementals 2025-2026 (ESY)

Polly **Emch**, Para/Educational Aide (Summer School), As needed
(40 hrs. Max), P/9, effective 6/8/2026-6/30/2026
Sharon **Emch**, Para/Educational Aide (MD) Extra Hours, As needed,
PMD/17, effective 6/8/2026-7/2/2026
Maliesha **Gillespie**, Para/Educational Aide (MD) Extra Duties, As needed
N/A, effective 1/1/2026-6/5/2026
Shelby **Keifer**, Training-Extra Hours, As needed (20 hrs. Max), Secty/1,
effective 6/25/2026-6/30/2026
Priscilla **Maldonado**, Para/Educational Aide (MD) Extra Hours, As needed,
PMD/2, effective 6/8/2026-7/2/2026
Sarah **Nidiffer**, Community Engagement/Credit Recovery-Extra Hours
(65 hrs. Max), As needed, N/A, effective 6/15/2026-7/31/2026
Sarah **Nidiffer**, Wood County Prevention Coalition, As needed, (99 hrs. Max),
N/A, effective 6/18/2026-7/31/2026
Leslie **Petroff**, Para/Educational Aide (MD) Extra Duties, As needed
N/A, effective 1/1/2026-6/5/2026
Paige **Wallen**, Para/Educational Aide (MD) Extra Hours (10 hrs. Max),
As needed, PMD/0, effective 6/3/2026-7/31/2026

New Hires/Rehires 2026-2027 School Year

Lily **Gerwin**, Para/Student Attendant (WL), 7.5 hrs. p/day, 5 days p/wk.,
191 days, PWL/1, effective 8/17/2026-5/27/2027
Shelby **Keifer**, Personnel Secretary/Sub Management Coordinator, 7 hrs.
p/day, 5 days p/wk., TBD, Secty/2, effective 7/9/2026-6/30/2027

Changes 2026-2027 School Year These are in red because I need to look up more info

Alicia **Dodd**, From Para/Educational Aide (Pathe), PMD/15, \$29,328.001
To Behavior Support Para, AA/1, effective 8/5/2026-5/28/2027
Qamar **Nawazish**, Para/Educational Aide-ELL (PB), From ELL Para
Calendar To JH Para Calendar, 180 days, P/6, effective 8/6/2026-5/19/2027
Tiffany **Nicely**, From Para/Educational Aide ELL (PB), P/8 To Para/
Educational Aide, 177 days. UPK4/8, effective 8/6/2026-5/20/2027
Adrienne **Perreault**, From Para/Educational Aide ELL, P/7 To Para/
Educational Aide, 177 days, UPK4/7, effective 8/6/2026-5/20/2027
Sarah **Robinson**, From Para/Educational Aide (Pathe), PED/6, \$26,545.66
To Administrative Assistant, AA/2, effective 8/5/2026-5/28/2027

Jennifer **Singleton**, From Para/Educational Aide (PB), 6.75 hrs. p/day, 5 days p/wk., To 6.75 hrs. p/day, 2 days p/wk., 71 days, UPK4/3, effective 8/6/2026-5/19/2027

Supplementals 2026-2027 School Year

Shelby **Keifer**, Training-Extra Hours, As needed (20 hrs. Max-combined) Secty/2, effective 7/1/2026-7/8/2026

Shelby **Keifer**, Sub Management Coordinator-Extra Hours, As needed, effective 7/9/2026-6/30/2027

Andrew **Thomas**, Job Coach (MD), As needed, effective 8/5/2026-6/4/2027

Cayleith **Vance**, Job Coach (MD), As needed, effective 8/5/2026-6/4/2027

Austin **White**, Job Coach (MD), As needed, effective 8/5/2026-6/4/2027

Interns (CLC)

Sydney **Skala**, effective now through 7/17/2026

Victor **Palumbo**, effective 5/18/2026- 8/14/2026

Roan **Williams**, effective 5/18/2026- 8/14/2026

Derek **Hettesheimer**, effective 5/18/2026- 8/14 /2026

BGSU Foreign exchange students (CLC)

Dennis **Mutisya**, effective 6/1/2026-7/19/2026

Daudi **Akama**, effective 6/1/2026-7/10/2026

Ezekiel **Nabi**, effective 6/8/2026-7/22/2026

Aliou **Ball**, effective 6/15/2026-7/31/2026

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

Pertaining to Employment of Certified Personnel – Upon the recommendation of the Superintendent, and in accordance with the provisions of the Ohio Revised Code, Ms. Vincent moved and Ms. Paredes seconded the motion to approve the employment of the following Certified Personnel:

CLC Seasonal Tutors (Rossford Summer Academy) 5/18/2025-8/16/2025

Amanda **Albert**, Rossford Summer Academy Tutor, As needed,

CLC/TU/M/0, effective 5/21/2026-7/16/2026

David **Albert**, Rossford Summer Academy Tutor, As needed,

CLC/TU/M/1, effective 5/21/2026-7/16/2026

Madison **Atkinson**, Rossford Summer Academy Tutor, As needed,

CLC/TU/M/1, effective 5/21/2026-7/16/2026

Amy **Brown**, Rossford Summer Academy Tutor, As needed,

CLC/TU/M/1, effective 5/21/2026-7/16/2026

Emily **Darr**, Rossford Summer Academy Tutor, As needed,

CLC/TU/B/0, effective 5/21/2026-7/16/2026

Makena **Dietrich**, Rossford Summer Academy Tutor, As needed,
CLC/TU/B/1, effective 5/21/2026-7/16/2026
Abbey **Espen**, Rossford Summer Academy Tutor, As needed,
CLC/TU/B/0, effective 5/21/2026-7/16/2026
Isabella **Garza**, Rossford Summer Academy Tutor, As needed,
CLC/TU/M/0, effective 5/21/2026-7/16/2026
Chad **Jones**, Rossford Summer Academy Tutor, As needed,
CLC/TU/B/0, effective 5/21/2026-7/16/2026
Macey **Laubenthal**, Rossford Summer Academy Tutor, As needed,
CLC/TU/B/0, effective 5/21/2026-7/16/2026
Michaela **Ohradzansky**, Rossford Summer Academy Tutor, As needed,
CLC/TU/M/0, effective 5/21/2026-7/16/2026
Kaitlyn **Schaefer**, Rossford Summer Academy Tutor, As needed,
CLC/TU/B/0, effective 5/21/2026-7/16/2026
Pamela **Sobecki**, Rossford Summer Academy Tutor, As needed,
CLC/TU/M/4, effective 5/21/2026-7/16/2026

Supplementals 2025-2026 (ESY)

James **Bremner**, Teacher (MD) – Extra Hours, As needed (15 hrs. Max),
MD/M/0, effective 6/8/2026-8/4/2026
Lorraine **Flick**, Tutor – Extra Hours, As needed (50 hrs. Max),
N/A, effective 6/8/2026-7/31/2026
Nick **Herbster**, APE – Extra Hours, As needed (4 hrs. Max), B/13
effective 6/5/2026-8/4/2026
Lori **Hutton**, SLP – Extra Hours, As needed (7 hrs. Max),
SLP/M/13, effective 6/5/2026-8/4/2026
Kim **Kamelesky**, Teacher (MD) – Extra Hours, As needed (10 hrs. Max),
MD/M/20, effective 6/5/2026-8/4/2026
Kim **Kamelesky**, Van Certification-Extra Hrs. (10 hrs. Max),
As needed, effective 6/16/2026-7/31/2026
Ashley **Reed**, OT – Extra Hours, As needed (12 hrs. Max),
COTA/AA/8, effective 5/27/2026-5/28/2026
Marina **Williford**, ESC Intervention Specialist – Extra Hours, As needed,
M/35, effective 5/19/2026-5/27/2026

New Hires 2025-2026 (ESY)

Kathryn **Bomer**, JRC Summer School Substitute Teacher, As needed,
N/A, effective 6/8/2026-7/24/2026

New Hires 2026-2027 School Year

Kaitlyn **DePew**, OT, 7 hrs. p/day, 4 days p/wk., 148 days, OT/M/10,
effective 8/5/2026-5/20/2027
Karen **Hammel**, Special Contract Employee (NW), 7 hrs. p/day, 5 days p/wk.,
184 days, SC/NW, effective 8/13/2026-5/28/2027

Changes 2026-2027 School Year

Carolyn **Templin**, ECS Itinerant Teacher, From 4 days p/wk.
To 5 days p/wk., 185 days, M/31, effective 8/5/2026-5/20/2027
Mason **Wright**, From Long-Term Substitute, 7.5 hrs. p/day, 5 days p/wk.,
192 days To Intervention Specialist 7 hrs. p/day, 5 days p/wk., MD/B/1,
185 days, effective 8/5/2026-5/27/2027

Supplementals 2026-2027

Corinne **Tooman**, SLP- CF Supervisor, As needed, N/A, 8/5/2026-6/7/2027

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

Approval of Employment of Certified Personnel for the 2026-2027 School Year Through Contract Management – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Vincent seconded the motion to approve the employment of the following certified personnel for the 2026-2027 school year through contract management:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The chair declared the motion carried.*

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Governing Board Updates:

Penta Career Center Report:

Ms. Paredes and Ms. Limes updated the Board on Penta's adult education program graduation.

Legislative Liaison Report:

Mark North reported on SB377 and Capital Funding efforts through ADAMHS.

Student Achievement Liaison Report:

N/A

Adjournment

Motion by Ms. Vincent and seconded by Ms. Paredes to adjourn the meeting at 4:53 p.m.

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith and Ms. Vincent
The Chair declared the motion carried.*

ATTEST:

Joseph Long, President

Brad McCracken, Treasurer/CFO