

**WOOD COUNTY EDUCATIONAL SERVICE CENTER**  
**Regular Governing Board Meeting Minutes**  
**July 27, 2021**

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board Vice President, Mr. Joe **Long**, at 4:00 p.m. with the following members present: Ms. Judith **Hines**, Ms. Kathy **Limes**, and Mr. Timothy **Smith**. Also present: Ms. Jackie **Haar**, Treasurer.

**Absent:**

**Mark North**

**Judith Paredes**

**Staff Members Present**

**N/A**

**Visitors Present**

**Julie Hines**

**Director Report/Featured Program**

**N/A**

**Approval of Agenda**

Ms. Limes moved and Mr. Smith seconded the motion to approve the board agenda.

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Mr. Smith. The chair declared the motion carried.*

**Approval of the Minutes**

Ms. Hines moved and Mr. Smith seconded the motion to approve the following minutes:

- Regular Board Meeting – June 22, 2021

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Mr. Smith. The chair declared the motion carried.*

**REPORTS OF THE TREASURER**

**Approval of Cash Reconciliation Reports-** The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions or make comments regarding the report.

Mr. Smith moved and Ms. Hines seconded the motion to approve the Cash Reconciliation report for the month of June 2021:

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Mr. Smith. The Chair declared the motion carried.*

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**Approval of Financial Report** – Upon the recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve the Financial Report for the month of June 2021:

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Mr. Smith. The Chair declared the motion carried.*

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**Approval of Bills** – Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Hines seconded the motion to approve the Bills for June 2021:

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Mr. Smith. The Chair declared the motion carried.*

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**Approval of Investment Transaction Ledger** – Upon the recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve the Investment Transaction Ledger for the month of June 2021:

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Mr. Smith. The Chair declared the motion carried.*

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**Approval of Tyco SimplexGrinnel Service Agreement Renewal**– Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Hines seconded, the motion to approve the following two-year renewable contract with Tyco SimplexGrinnel for fire and security system services, effective July 1, 2021 through June 30, 2023.

|  |                 |
|--|-----------------|
| ○ Fire Alarm testing and Inspecting    | \$572.00        |
| ○ Fire Alarm Monitoring                | \$420.00        |
| ○ Intrusion Panel Testing & Inspecting | \$500.00        |
| ○ <u>Intrusion Monitoring</u>          | <u>\$370.75</u> |

**Total:        \$1,862.75**

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Mr. Smith. The Chair declared the motion carried.*

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**Approval of WCESC Service Agreements with Agencies & School Districts** – Upon the recommendation of the Treasurer, Ms. Limes moved and Ms. Hines seconded the motion to approve the following Fiscal Year 2022 Service Agreements

**Fiscal 2022**

- Perrysburg E.V.S.D. – 2021-2022 Summer Academy - June 7, 2021 to July 1, 2021

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Mr. Smith. The Chair declared the motion carried.*

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**Approval of Grant**– Upon the recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve following Grant:

| Amount        | Grant Title      | Beginning Date | Ending Date | Fund/Spec |
|---------------|------------------|----------------|-------------|-----------|
|               |                  |                |             |           |
| \$ 530,132.89 | CCMEP WIOA FY'22 | 7/1/21         | 6/30/22     | 502-9622  |

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Mr. Smith. The Chair declared the motion carried.*

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**SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD**

**Recommendation Pertaining to Job Descriptions** - Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Smith seconded the motion to approve the following job descriptions:

- Strategic Intervention Support
- In School Suspension/COVID Coordinator
- Academic Intervention Coordinator
- Wood County Academy Teacher
- Grant Coordinator

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Mr. Smith. The Chair declared the motion carried.*

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**Recommendation Pertaining to First Presbyterian Church Lease Agreement** - Upon the recommendation of the Superintendent, Mr. Smith moved and Mr. Long seconded the motion to approve the following lease agreement between Wood County ESC and First Presbyterian Church for the rental of two classrooms to house the Wood County Academy classes. The lease runs from July 1, 2021 through June 30, 2022 at a fee of \$200 per month.

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Mr. Smith. The Chair declared the motion carried.*

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**Recommendation Pertaining to Memberships-** Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Limes seconded the motion to approve the following memberships for FY'22:

- Ohio ESC Association Membership for 2021-2022 in the amount of \$4,122.36
- AESA Membership for 2021-2022 in the amount of \$430.00
- Wood County Safety Council for 2021-2022 in the amount of \$100.00

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Mr. Smith. The Chair declared the motion carried*

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## Staff Personnel

### Recommendations Pertaining to Abolishment's, Resignations, Retirements, LOAs, RIFs, and

**Terminations:** - Upon the recommendation of the Superintendent, Mr. Smith moved and Mr. Long seconded the motion to approve the following, LOA, Resignations & Terminations:

#### **Resignations:**

Maci **Barnes**, YEP Student Worker, effective 6/30/2021  
 Cori **Bollin**, Paraprofessional, effective 8/6/2021  
 Amy **Boros**, CLC Seasonal Tutor, effective 8/14/2021  
 Alexis **Campbell**, CLC Seasonal Program Assistant, effective 8/14/2021  
 Kim **Campbell**, Intervention Specialist, effective 8/6/2021  
 Rachel **Carl**, CLC Seasonal Program Assistant, effective 7/9/2021  
 Emily **Carrick**, CLC Seasonal Tutor, effective 8/14/2021  
 Blair **Collins**, CLC Seasonal Program Assistant, effective 7/9/2021  
 Kellee **Colon**, CLC Seasonal Program Assistant, effective 7/9/2021  
 Hipolito (Paul) **Flores**, Community Outreach Worker/Case Manager, effective 8/7/2021  
 Stephanie **Gerken**, CLC Seasonal Tutor, effective 8/14/2021  
 Lydia **Goduto**, Paraprofessional, effective 8/6/2021  
 Lauren **Gregory**, CLC Senior Team Leader, 7/8/2021  
 Cassidy **Hiser**, CLC Seasonal Tutor, effective 8/14/2021  
 Anne **Jennings**, ED Intervention Specialist, effective 8/6/2021  
 Denise **Maines**, Paraprofessional, effective 8/6/2021  
 Bianca **Mastriciano**, Paraprofessional, effective 8/6/2021  
 Kayla **Medley**, Family & Community Liaison, effective 7/31/2021  
 Jennifer **Nichols**, Special Contract Employee, effective 8/6/2021  
 Lauren **Payton**, Paraprofessional, effective 7/9/2021  
 Anna **Pilmore**, CLC Program Administrator, effective 7/30/2021  
 Sherry **Shaffer**, CLC Seasonal Tutor, effective 8/14/2021  
 Rachael **Smith**, CLC Education Liaison, effective 8/21/2021  
 Mickayla **Thompson**, CLC Site Coordinator, effective 8/4/2021  
 Tiffany **Voland**, CLC Seasonal Program Assistant, effective 7/3/2021  
 Beata **Warren**, CLC Seasonal Program Assistant, effective 7/24/2021

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Mr. Smith. The Chair declared the motion carried*

**Approval of Employment of Classified Personnel** – Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Hines seconded the motion to approve the employment of the following Classified Personnel:

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Mr. Smith. The Chair declared the motion carried*

**New Hire 2021-2022 School Year**

Jamee **Crosby**, Transition Paraprofessional, 7 hrs. p/day,  
5 days p/wk., 185 days, TR/0, effective 8/16/2021  
Ashlyn **Jordan**, Para/Student Attendant, 6.75 hrs. p/day,  
5 days p/wk., 190 days, A/N/1, effective 8/12/2021  
Jamie **Renda**, Para/Educational Aide, 6.75 hrs. p/day,  
5 days p/wk., 192 days, A/N/7, effective 8/9/2021  
Kaitlyn **Throckmorton**, YEP Case Manager, 7 hrs. p/day,  
5 days p/wk., 251 days, (\$38,000 Prorated), effective 7/15/2021

**Rehires 2021-2022 School Year**

Kayla **Medley**, Prevention Education Specialist, 8 hrs. p/day,  
5 days p/wk., 205 days, effective 8/2/2021  
Anna **Pilmore**, Prevention Education Specialist, 8 hrs. p/day,  
5 days p/wk., 205 days, effective 8/2/2021  
Beata **Warren**, CLC Site Coordinator, 8 hrs. p/day, 5 days p/wk.,  
244 days, CLC/SC/0, effective 7/26/2021

**Seasonal New Hires 5/15/2021-8/13/2021**

Mikayla **Buchanan**, CLC Seasonal Program Assistant, As needed,  
CLC/PA/0, effective 5/24/2021  
Paige **Herbach**, CLC Seasonal Program Assistant, As needed,  
CLC/PA/0, effective 6/18/2021  
Julianna **Icsman**, CLC Seasonal Program Assistant, As needed,  
CLC/PA/0, effective 7/1/2021  
Abigail **Kaiser**, CLC Seasonal Program Assistant, As needed,  
CLC/PA/0, effective 6/25/2021  
Julia **Yutkowitz**, CLC Seasonal Program Assistant, As needed,  
CLC/PA/0, effective 6/3/2021

**Seasonal Rehires 5/15/2021-8/13/2021**

Lauren **Gregory**, CLC Seasonal Program Assistant, As needed,  
CLC/PA/3, effective 7/9/2021

**New Hires Student Workers 2021-2022 School Year**

Jalynn **Greer**, YEP Student Worker, 8 hrs. p/day, As needed,  
effective 7/15/2021

**Rehires Student Worker 2021-2022 School Year**

Elvira **Black**, YEP Student Worker, 7.5 hrs. p/day, 2 days p/wk.,  
As needed, effective 7/1/2021

Paul **Bogdan**, YEP Student Worker, 7 hrs. p/day, 3 days p/wk.,  
As needed, effective 7/1/2021

Kaleb **Cheney**, YEP Student Worker, 8 hrs. p/day, 5 days p/wk.,  
As needed, effective 7/1/2021

Fathia **Finton**, YEP Student Worker, 7 hrs. p/day, 2 days p/wk.,  
As needed, effective 7/5/2021

Karrah **Klinger**, YEP Student Worker, 7 hrs. p/day, 5 days p/wk.,  
As needed, effective 7/1/2021

Amber **Polen**, YEP Student Worker, 7 hrs. p/day, 4 days p/wk.,  
As needed, effective 7/1/2021

**Summer Supplementals 2020-2021 School Year**

Kathryn **Lehsten**, Unit Para – Extra Hrs. Bus Riding,  
4.25 hrs. p/day, 5 days p/wk., UP/0, effective 6/1/2021-8/12/2021

Kelly **Rate**, Para/Educational Aide, As needed,  
A/N/8, effective 6/7/2021-7/30/2021

**Supplementals 2021-2022 School Year**

Jamie **Renda**, MD Job Coach, 5 days p/wk., 192 days,  
As needed, effective 8/9/2021-6/3/2022

**Changes 2021-2022 School Year**

Rachel **Ewing**, From Para/Educational Aide, 6.75 hrs. p/day,  
5 days p/wk., 192 days, A/N/11, \$19,168, To Para/Student Attendant,  
6.75 hrs. p/day, 5 days p/wk., 192 days, A/N/11, effective 8/9/2021

Josiah **Hanson**, From Unit Para, 6.5 hrs. p/day, 5 days p/wk.,  
UP/4, 186 days, \$22,874, To Restorative Practices Liaison,  
7.5 hrs. p/day, 5 days p/wk., 186 days, RPL/0, effective 8/9/2021

Scott **Mitchell**, From Para/Educational Aide, 6.75 hrs. p/day,  
5 days p/wk., 192 days, A/N/18, \$19,647, To Para/Student Attendant,  
6.75 hrs. p/day, 5 days p/wk., 192 days, A/N/18, effective 8/9/2021

James **Pierce**, From Para/Educational Aide, 6.5 hrs. p/day, 5 days p/wk.,  
As needed, A/N/7, \$14.40 p/hr., To Para/Educational Aide,  
6.5 hrs. p/day, 5 days p/wk., As needed, A/N/8, effective 8/9/2021

Rebecca **Rose**, From Para/Student Attendant, 6.75 hrs. p/day,  
5 days p/wk., 192 days, A/N/3, \$16,667, To Para/Educational Aide,  
6.75 hrs. p/day, 5 days p/wk., 192 days, A/N/3, effective 8/9/2021

**Supplemental Changes 2020-2021 School Year**

**Martin DeStazio**, From Para/Educational Aide – Extra Hours, 5.75 hrs. p/day, 4 days p/wk., As needed, A/N/6, To Para/Educational Aide – Extra Hours, 6 hrs. p/day, 4 days p/wk., A/N/6, effective 6/7/2021

**Susan Hottinger**, From Unit Paraprofessional, 5.75 hrs. p/day, 4 days p/wk., As needed, UP/2, To Unit Paraprofessional, 6 hrs. p/day, 4 days p.wk., As needed, UP/2, effective 6/7/2021

**Darisa Taylor**, From Para/Educational Aide – Extra Hours, 5.75 hrs. p/day, 4 days p/wk., As needed, A/N/7, To Para/Educational Aide- Extra Hours, 6 hrs. p/day, 4 days p/wk., A/N/7, effective 6/7/2021

**Approval of Employment of Certified Personnel** – Upon the recommendation of the Superintendent, Ms. Hines moved and Mr. Smith seconded the motion to approve the employment of the following Certified Personnel:

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Mr. Smith. The Chair declared the motion carried*

**New Hires 2021-2022 School Year**

Ashley **Baer**, ED Intervention Specialist, 7 hrs. p/day,  
5 days pw/k., 185 days, ED/MD/B/1, effective 8/9/2021  
Ellen **Diemer**, Occupational Therapist, 7 hrs. p/day, 5 days p/wk.,  
185 days, OT/PT/2, effective 8/9/2021  
Jennifer **Huber**, Special Contract Employee, 8 hrs. p/day,  
3 days p/wk., As needed, SC/NW, effective 8/12/2021  
Kyle **Kanuckel**, Grant Coordinator, 5 days p/wk.,  
As needed, Max 29 hrs. p/wk., effective 8/2/2021

**Summer Supplementals 2020-2021 School Year**

Jessica **Dible**, MD Tutor 7-12, As needed, Max 35 hrs.,  
ED/MD/M/5, effective 6/1/2021-8/6/2021  
Kelly **Heinl**, MD Tutor 7-12, As needed, Max 15 hrs.,  
ED/MD/M/22, effective 6/15/2021-8/20/2021  
Kelly **Heinl**, MD Teacher K-6 – Extra Hours, As needed,  
Max 25 hrs., ED/MD/M/22, effective 6/10/2021-8/6/2021  
Lori **Hutton**, SLP Extra Hours, As needed, Max 30 hrs.,  
SLP/M/8, effective 6/14/2021-7/16/2021  
Robyn **Sharninghouse**, OT – Extra Hours, As needed,  
OT/PT/10, effective 7/5/2021-8/6/2021

**Supplementals 2021-2022 School Year**

Lisa **Neeson**, CFS – Clinical Fellowship Supervision, As needed,  
Effective 8/9/2021-6/10/2022

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**Approval of Seasonal CLC Tutors** - Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Limes seconded the motion to approve the following Seasonal CLC Tutors for 5/15/2021 – 8/13/2021:

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Mr. Smith. The Chair declared the motion carried*

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**Approval of Substitutes** - Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Smith seconded the motion to approve the following substitutes for the 2021-2022 school year:

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Mr. Smith. The Chair declared the motion carried*

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**Governing Board Updates:**

**Penta Career Center Report:**

**Legislative Liaison Report:**

**Student Achievement Liaison Report:** - N/A

**Executive Session**

**Adjournment**

Motion by Mr. Smith and Seconded by Ms. Limes to adjourn the meeting at 4:23 p.m.

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Mr. Smith. The Chair declared the motion carried*

ATTEST:

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Joe Long, Vice President

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Jackie Haar, Treasurer/CFO