

**WOOD COUNTY EDUCATIONAL SERVICE CENTER**  
**Regular Governing Board Meeting Minutes**  
**July 22, 2025**

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Ms. Judy **Paredes** at 4:08 p.m. with the following members present: Kathy **Limes** and Mr. Timothy **Smith**. Also present: Mr. Mark **North**, Superintendent, Mr. Kyle **Kanuckel**, Associate Superintendent and Mr. Brad **McCracken**, Treasurer.

**Board Members Absent**

Judy **Hines**, Board Member

Mr. Joe **Long**, Board Member

**Staff Members Present**

N/A

**Visitors Present**

N/A

**Director Report/Featured Program**

N/A

**Public Participation**

N/A

**Approval of Agenda**

Mr. Limes moved and Mr. Smith seconded the motion to approve the board agenda.

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**Approval of the Minutes**

Mr. Smith moved and Ms. Limes seconded the motion to approve the following minutes:

- Regular Board Meeting – June 24, 2025
- Special Board Meeting – July 8, 2025

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

7/22/2025

## **REPORTS OF THE TREASURER**

**Approval of Cash Reconciliation Report** – The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Ms. Limes moved and Mr. Smith seconded the motion to approve the Cash Reconciliation report for the month of June, 2025:

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**INTENTIONALLY BLANK**

**Approval of Financial Report** – The Financial Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Ms. Limes moved and Mr. Smith seconded the motion to approve the Financial Report for the month of June, 2025:

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**INTENTIONALLY BLANK**

**Approval of Bills** – Upon the recommendation of the Treasurer, Ms. Paredes moved and Mr. Smith seconded the motion to approve the Bills for June, 2025:

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**INTENTIONALLY BLANK**

**Approval of Investment Transaction Ledger** – Upon the recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve the Investment Transaction Ledger for the month of June, 2025:

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**INTENTIONALLY BLANK**

**Approval to Accept Donations** – Upon the recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve to accept the following donations:

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

\$250.00	Rudolph/Libbe, Inc. <i>For: Summer Trunk or Treat</i>
\$100.00	Wood County PCP jOffices <i>For: Summer Trunk or Treat</i>

**INTENTIONALLY BLANK**

**Approval of Inventory Disposal** – Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Limes seconded the motion to approve the following inventory disposal

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**INTENTIONALLY BLANK**

**Approval of Bowling Green City Schools Title I-D MOU** – Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Limes seconded the motion to approve the following Formal Agreement for the Management & Expenditure of Title I-D Funds, School Year: 2025-2026, Bowling Green City Schools (Grantee) and the Wood County Juvenile Detention Center:

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**INTENTIONALLY BLANK**



**Approval of Revised Final FY25 Forecast of Expected Revenues & Appropriations** – Upon recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve the following Revised FY25 Forecast of Expected Revenues & Appropriation:

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**INTENTIONALLY BLANK**

**Approval of WCESC Service Agreements w/Agencies & School Districts** – Upon recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve the following service agreements for FY25:

Fiscal Year 2025:

- |                              |                                       |
|------------------------------|---------------------------------------|
| • Bowling Green City Schools | Occupational Therapy Services (ESY)   |
|                              | Physical Therapy Services (ESY)       |
| • Eastwood Local Schools     | Paraprofessional Services (ESY)       |
| • Genoa Local Schools        | Speech Language Pathology (ESY)       |
| • Otsego Local Schools       | Kindergarten OT Screening (ESY)       |
| • Rossford E.V. Schools      | Speech Language Pathology (ESY)       |
|                              | OT Assessment Services for PreK (ESY) |
|                              | Tutor Services (ESY)                  |

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**INTENTIONALLY BLANK**

**Approval of WCESC County Service Agreements for FY26** – Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Paredes seconded the motion to approve the following county service agreements for FY26:

Fiscal Year 2026:

- Lakota Local S.D. – Consortium Services

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**INTENTIONALLY BLANK**

**Approval/Acceptance of FY Grant Allocations** – Upon recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approval/accept the following FY26 grant allocations:

- \$200,000 Establish fund 509-9326 (NB Elem) pending Federal funding review
- \$100,000 Establish fund 509-9426 (LA STARS) pending Federal funding review
- \$93,500 Establish fund 439-9026 Early Childhood Education Expansion
- \$25,000 Establish fund 516-9926 IDEA Parent Mentor
- \$21,921.54 Establish fund 587-9526 IDEA Early Childhood Special Education (to be reallocated from Eastwood, North Baltimore & Northwood)

**INTENTIONALLY BLANK**

**Approval of Contract w/Wood County Job & Family Services** – Upon recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to accept the following contract between Wood County Department of Job & Family Services and Wood County Educational Service Center for the purchase of employee retention services and student fellowship recruitment services:

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**INTENTIONALLY BLANK**

**Approval of Wood County Commissioners Diversion & JDC Life Skills Agreement** – Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Limes seconded the motion to approve the following first amendment agreement between Wood County Board of County Commissioners and Wood County Educational Service Center to provide Community-Based Diversion Services & Detention Life Skills program:

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**INTENTIONALLY BLANK**

**Approval of Off-Campus Work Study Contracts w/Owens Community College** – Upon recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve the following Off-Campus Work Study Contracts between Owens Community College and Wood County Educational Service Center for employment of Owens Community College students under the College Work-Study Program:

- Tutor                                      up to 24 hrs. p/wk.      \$11.00 p/hr.
- Teacher Assistant                      up to 24 hrs. p/wk.      \$10.70 p/hr.

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**INTENTIONALLY BLANK**

**Approval of JDC/JRC Agreement** – Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Limes seconded the motion to approve the following JDC/JRC agreement for 2025-2026:

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**INTENTIONALLY BLANK**



**Approval of Revised Final FY26 Forecast of Expected Revenues & Appropriation** – Upon recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve the following Revised Final FY26 Forecast of Expected Revenues & Appropriation:

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**INTENTIONALLY BLANK**

**SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD**

**Approval of Agreement w/SHP for Limited Professional Services** – Upon recommendation of the Superintendent, Mr. Smith moved and Ms. Limes seconded approval of the following agreement with SHP for Limited Professional Services for Wood County PACE & Pathe facility feasibility study:

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**INTENTIONALLY BLANK**

**Approval of NSLP Vended Meal Contract Renewal** – Upon recommendation of the Superintendent, Ms. Limes moved and Mr. Smith seconded the motion to approve the following NSLP Vended Meal Contract Renewal w/Extra Virgin Food Services for PACE/Pathé, effective 7/1/2025-7/1/2026:

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**INTENTIONALLY BLANK**

**Approval of Memberships** – Upon recommendation of the Superintendent, Ms. Limes moved and Mr. Smith seconded the motion to approve the following memberships:

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

- Ohio Educational Service Center Association (OESCA)      \$4,122.36
- Wood County Safety Council      \$150

**INTENTIONALLY BLANK**

**Approval of Preschool Parent Handbooks** – Upon recommendation of the Superintendent, Mr. Smith moved and Ms. Limes seconded the motion to approve the following Parent Preschool Handbooks for the 2025-2026 school year:

- Eastwood
- North Baltimore
- Northwood

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**INTENTIONALLY BLANK**

**Approval of Payroll – Employee Procedures Manual** – Upon recommendation of the Superintendent, Ms. Limes moved and Mr. Smith seconded the motion to approve the following Payroll – Employee Procedures Manual for the 2025-2026 fiscal year:

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**INTENTIONALLY BLANK**

### **Staff Personnel**

**Recommendations Pertaining to Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations, Leave of Absences** – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Limes seconded the motion to approve the following Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations:

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

#### **Resignations:**

Brandy **Beltran**, Para/Educational Aide (PB), effective 8/2/2025  
 Sydney **Busdeker**, Para/Student Attendant (WL), effective 8/2/2025  
 Luke **Ermie**, Para/Educational Aide (PB), effective 8/2/2025  
 Courtney **Iler-Bailey**, Prevention Education Specialist, effective 7/2/2025  
 Brittany **Martin**, Para/Educational Aide (LA), effective 8/2/2025  
 Kayla **Minnear**, Unit Para (PB), effective 6/27/2025  
 Sarah **Morse**, Para/Educational Aide (PB), effective 8/2/2025  
 Justine **Scherer**, COTA, effective 8/2/2025  
 Kelsey **Schultz**, Unit Para (PB), effective 8/2/2025

#### **Rescind 2025-2026 Contract**

Jill **Morse** for non-renewal of license, effective 7/1/2025

**Approval of Employment of Classified Personnel** – Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Smith seconded the motion to approve the employment of the following Classified Personnel:

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

#### **Seasonal New Hires/ Rehires 5/18/2025-8/16/2025**

Lindsey **Graham**, CLC Seasonal Program Assistant, As needed,  
 CLC/PA/0, effective 7/7/2025-8/16/2025  
 Riley **Rowe**, CLC Seasonal Program Assistant, As needed,  
 CLC/PA/0, effective 7/11/2025-8/16/2025  
 Scarlett **Williams**, CLC Seasonal Program Assistant, As needed,  
 CLC/PA/0, effective 7/2/2025-8/16/2025

#### **Supplementals 2024-2025 ESY**

Stephanie **Peer**, Unit Para-Extra Hours, As needed, UP/1,  
 effective 5/23/2025-8/10/2025

### **New Hires/ Rehires 2025-2026 School Year**

Jorja **Miller**, Para/Educational Aide (MD), 6.75 hrs. p/day, 5 days p/wk., 189 days, PMD/2, effective 8/6/2025-6/2/2026

Paige **Palmer**, Para/Student Attendant (WL), 7.5 hrs. p/day, 5 days p/wk., 192 days, PWL/4, effective 8/18/2025-6/3/2026

Amanda **Sanchez**, Para/Student Attendant (WL), 7.5 hrs. p/day, 5 days p/wk., 192 days, PWL/3, effective 8/18/2025-6/3/2026

### **Changes 2025-2026 School Year**

Dan **Black**, Unit Para (PB), From 6.5 hrs. p/day, \$25,174.24 To 6.75 hrs. p/day, effective 8/11/2025-5/21/2026

Martin **DeStazio**, Para/Educational Aide (PB), From 5.75 hrs. p/day, 182 days, \$19,370.72 To 6.25 hrs. p/day, 181 days, effective 8/11/2025-5/21/2026

Jillian **Magato**, Para/Educational Aide (PB), From 6.5 hrs. p/day, 4 days p/wk., 151 days, \$21,647.60 To As needed, UPK4/0, effective 8/6/2025-5/30/2026

Taylor **Oberhouse**, From Para/Educational Aide (PB), 6.25 hrs. p/day, 181 days, P/3, \$20,181.50 To Unit Para, 6.75 hrs. p/day, 182 days, UP/0, effective 8/8/2025-5/21/2026

### **Supplementals 2025-2026 School Year**

Suzanne **Eames**, Prevention Education Specialist-Extra Hours (70 hrs. Max), As needed, effective 8/1/2025-6/30/2026

Emma **Gray**, Prevention Education Specialist-Extra Hours (15 hrs. Max), As needed, effective 8/1/2025-6/30/2026

Emma **Landals**, Prevention Education Specialist-Extra Hours (15 hrs. Max), As needed, effective 8/1/2025-6/30/2026

Hannah **Madaras**, Prevention Education Specialist-Extra Hours (15 hrs. Max), As needed, effective 8/1/2025-6/30/2026

Scott **Mitchell**, Prevention Education Specialist-Extra Hours (15 hrs. Max), As needed, effective 8/1/2025-6/30/2026

Sarah **Nidiffer**, Prevention Education Specialist-Extra Hours (15 hrs. Max), As needed, effective 8/1/2025-6/30/2026

Annie **Pilmore**, Prevention Education Specialist-Extra Hours (15 hrs. Max), As needed, effective 8/1/2025-6/30/2026

Taylor **Sickler**, Food Services, As needed, effective 8/1/2025-7/31/2026

Janet **Smith**, Unit Para-Extra Curriculars, As needed, UP/2, effective 8/11/2025-5/21/2026

Gregory **VanVorhis**, Prevention Education Specialist-Extra Hours (100 hrs. Max), As needed, effective 8/1/2025-6/30/2026

Florentino **Vergiels**, Behavior Support, As Needed, effective 8/6/2025-6/2/2026



**Approval of Employment of Certified Personnel** – Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Smith seconded the motion to approve the employment of the following Certified Personnel:

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**New Hires/ Rehires 2024-2025 ESY**

Kathryn **Bomer**, JRC Summer School Substitute Teacher, As Needed, N/A, effective 6/26/2025-7/25/2025

**New Hires/ Rehires 2025-2026 School Year**

Autum **Grames**, MD Teacher/Intervention Specialist, 7 hrs. p/day, 5 days p/wk., 185 days, ED/MD/B150/7, effective 8/6/2025-6/3/2026

Noel **McCluney**, Physical Therapist, 7 hrs. p/day, 5 days p/wk., 185 days, PT/PhD/13, effective 8/6/2025-5/21/2026

Michelle **Steedman**, COTA, 7 hrs. p/day, 2 days p/wk., 74 days, OT/AA/12, effective 8/6/2025-5/21/2026

**Changes 2025-2026 School Year**

Elizabeth **Luce**, JDC Teacher, From B/12, \$55,371 To B150/12, effective 8/6/2025

Taryn **Joyce-Mendive**, COTA, From 5 days p/wk., 185 days, \$40,263 To 3 days p/wk., 111 days, effective 8/6/2025-5/21/2026

Marie **Thornton**, SLP, From 4 days p/wk., 148 days, \$50,592 To 3.5 days p/wk., 130 days, effective 8/6/2025-5/21/2026

**Graduate Student Intern**

Shyla **Williams** w/Katie Bell, effective 8/25/2025-12/5/2025

**Occupational Therapy Assistant Students from Owens Community College**

Denay **Brunner** w/Hannah Blausey, effective 8/25/2025-10/3/2025

Kassi **Knight** w/Cordie Stone, effective 10/7/2025-11/13/2025

Anna **Vickers** w/Hannah Blausey, effective 10/7/2025-11/13/2025

**Recommendation Pertaining to Substitutes** – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Limes seconded the motion to approve the following new Substitutes for the 2025-2026 school year:

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**Governing Board Updates:**

**Penta Career Center Report:**

Ms. Paredes updated the Board on the construction progress at Penta.

**Legislative Liaison Report:** N/A

**Student Achievement Liaison Report:** N/A

**Adjournment**

Motion by Mr. Smith and seconded by Ms. Limes to adjourn the meeting at 4:52 p.m.

*Roll Call: Yeas: Ms. Limes, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

ATTEST:

\_\_\_\_\_  
Judy Paredes, President

\_\_\_\_\_  
Brad McCracken, Treasurer/CFO