

WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
January 27, 2026

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Mr. Joe **Long** at 4:00 p.m. with the following members present: Ms. Judy **Paredes** and Mr. Timothy **Smith**. Also present: Mr. Mark **North**, Superintendent, Mr. Kyle **Kanuckel**, Associate Superintendent and Mr. Brad **McCracken**, Treasurer.

Absent:

Kathy **Limes**, Board member
 Bethany **Vincent**, Board member

Staff Members Present

N/A

Visitors Present

N/A

Director Report/Featured Program

Alana **Stanberry-Sigg**, Director of Prevention, presented information on the Prevention Program.

Public Participation

N/A

Approval of Agenda

Mr. Smith moved and Ms. Paredes seconded the motion to approve the board agenda.

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of the Minutes

Ms. Paredes moved and Mr. Smith seconded the motion to approve the following minutes:

- Regular Board Meeting – December 16, 2025

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

REPORTS OF THE TREASURER

Approval of Cash Reconciliation Report – The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Mr. Smith moved and Ms. Paredes seconded the motion to approve the Cash Reconciliation report for the month of December, 2025:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Financial Report – The Financial Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Ms. Paredes moved and Mr. Smith seconded the motion to approve the Financial Report for the month of December, 2025:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Bills – Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Paredes seconded the motion to approve the Bills for December, 2025:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Investment Transaction Ledger – Upon the recommendation of the Treasurer, Ms. Paredes moved and Mr. Smith seconded the motion to approve the Investment Transaction Ledger for the month of December, 2025:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Write-off of Costs for Uncollectible Preschool Funds – Upon the recommendation of the Treasurer, Ms. Paredes moved and Mr. Smith seconded the motion to approve the following write-offs of uncollectible preschool funds, totaling \$896.

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Write-off of Costs for JDC– Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Paredes seconded the motion to approve the following write-offs of costs for out-of-state students at JDC:

<u>Invoice</u>	<u>Amount</u>
#468-26 (JDC-November Billing-28 Days)	\$2,464

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Mileage Reimbursement Rate – Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Paredes seconded the motion to approve the following Mileage Reimbursement Rate for Board members & ESC employees, based on the IRS rate of 72.5¢ p/mile, beginning January 1, 2026:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Revised Grant Amounts – Upon recommendation of the Treasurer, Ms. Paredes moved and Mr. Smith seconded the motion to approve the following revised grant amounts:

- Fund 587 – Title VI-B IDEA Preschool Handicapped \$23.06, increase to \$21,944.60

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Job Description – Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Paredes seconded the motion to approve the following job description:

- Accounts Payable Specialist

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Revised Salary Schedule (p. 14) – Upon recommendation of the Treasurer, Ms. Paredes moved and Mr. Smith, seconded the motion to approve the following revised Salary Schedule (p. 14) to include Accounts Payable Specialist (middle column):

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Service Contract for Cybersecurity Policy Document – Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Paredes seconded the motion to approve the following Service Contract w/Christian Kuhlwein, to provide a Cybersecurity Policy Document consistent with NIST framework in compliance with State of Ohio law ORC 9.64:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Revised FY26 Forecast of Expected Revenues & Appropriation– Upon recommendation of the Treasurer, Ms. Paredes moved and Mr. Smith seconded the motion to approve the following Revised FY26 Forecast of Expected Revenues & Appropriation:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

INTENTIONALLY BLANK

SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS TO BOARD

Approval of Memberships – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Paredes seconded the motion to approve the following memberships for CY26:

- Sentinel Tribune Newspapers in Education \$300
- Wood County Economic Development Commission \$500

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Pay Increase for the 2026-2027 School Year – Upon recommendation of the Superintendent, Mr. Smith moved and Ms. Paredes seconded the motion to approve a 2.75% pay increase for ESC employees for the 2026-2027 school year.

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Job Description – Upon the recommendation of the Superintendent, Ms. Paredes moved and Mr. Smith seconded the motion to approve the following job description:

- Intern

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of State Report Card Performance Stipend for ESC Eastwood Employees – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Paredes seconded the motion to approve a one-time stipend to be paid to the following ESC employees working for Eastwood Local Schools:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Staff Personnel

Recommendations Pertaining to Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations, Leave of Absences – Upon the recommendation of the Superintendent, Ms. Paredes moved and Mr. Smith seconded the motion to approve the following Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Resignations:

Raquel **Aguayo**, Para/Student Attendant (WL), effective 1/21/2026
 Kaylee **Ault**, CLC Seasonal Program Assistant, effective 12/20/2025
 Allie **Beale**, CLC Seasonal Program Assistant, effective 12/20/2025
 Vivian **Brant**, CLC Seasonal Program Assistant, effective 12/24/2025
 Jack **Bryar**, CLC Seasonal Program Assistant, effective 12/20/2025
 Elizabeth **Burks**, Para/Student Attendant (WL), effective 2/7/2026
 Anna **Camper**, CLC Seasonal Program Assistant, effective 12/20/2025
 Addison **Clark**, Fiscal Data Specialist, effective 1/1/2026
 Gabriella **Cunningham**, CLC Seasonal Program Assistant, effective 12/20/2025
 Kathryn **Dean**, CLC Seasonal Program Assistant, effective 12/20/2025
 Aleycia **Fender**, CLC Seasonal Program Assistant, effective 12/20/2025
 Sonia **Fermoso**, CLC Seasonal Program Assistant, effective 12/20/2025
 Adrianna **Franks**, CLC Seasonal Program Assistant, effective 12/20/2025
 Lillian **Hoening**, CLC Seasonal Program Assistant, effective 11/4/2025
 Madeline **Jaroch**, CLC Seasonal Program Assistant, effective 12/20/2025
 Ashley **Johnson**, Para/Educational Aide (LA), effective 12/13/2025
 Meghan **Johnson**, CLC Seasonal Program Assistant, effective 12/20/2025
 Faith **Jones**, CLC Seasonal Program Assistant, effective 12/20/2025
 Kaden **Kohlrieser**, CLC Seasonal Program Assistant, effective 12/20/2025
 Sara **McGill**, CLC Seasonal Program Assistant, effective 12/20/2025
 Tabitha **Molnar**, CLC Seasonal Program Assistant, effective 12/20/2025
 Armairi **Painter**, CLC Seasonal Program Assistant, effective 12/20/2025
 Meah **Peltz**, CLC Seasonal Program Assistant, effective 12/20/2025
 Amanda **Roberts**, CLC Seasonal Program Assistant, effective 12/20/2025
 Margaret **Rosenfeld**, CLC Seasonal Program Assistant, effective 1/2/2026
 Ava **Sabatucci**, CLC Seasonal Program Assistant, effective 12/20/2025
 Gabrielle **Salmon**, CLC Seasonal Program Assistant, effective 12/20/2025
 Brooklyn **Sims**, CLC Seasonal Program Assistant, effective 12/20/2025
 Jada **Wilhelms**, CLC Seasonal Program Assistant, effective 12/19/2025
 Scarlett **Williams**, CLC Seasonal Program Assistant, effective 1/12/2026
 Aubrie **Wilson**, CLC Seasonal Program Assistant, effective 1/13/2026
 Madison **Wilson**, CLC Seasonal Program Assistant, effective 12/19/2025
 Isabella **Yatko**, CLC Seasonal Program Assistant, effective 12/20/2025

Retirements

Michelle **Geerken**, Special Contract Employee (NW), effective 7/1/2026
 Minda **Parker**, Administrative Assistant (Pathe), effective 6/1/2026

Approval of Employment of Classified Personnel – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Paredes seconded the motion to approve the employment of the following Classified Personnel:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

New Hires/Re-Hires 2025-2026 School Year

Addison **Clark**, Fiscal Data Specialist, As needed, N/A, effective 1/1/2026-6/30/2026

Jon **Eichar**, Para/Educational Aide (NB), 7 hrs. p/day, 5 days p/wk., 92 days, PD/35, effective 1/15/2026-5/29/2026

Kyra **Fitzpatrick**, Para/Student Attendant (WL), 7.5 hrs. p/day, 5 days p/wk., 99 days, PWL/6, effective 1/12/2026-6/3/2026

Nancy **Geisler**, Para/Student Attendant (WL), 7.5 hrs. p/day, 5 days p/wk., 102 days, PWL/22, effective 1/7/2026-6/3/2026

Leigh Ann **McKinney**, Accounts Payable Specialist, 7.5 hrs. p/day, 5 days p/wk., 112 days, Fiscal AP/10, effective 1/26/2026-6/30/2026

Sireesha **Savvana**, Para/Educational Aide (PB), 6.75 hrs. p/day, 5 days p/wk., 90 days, UPK4/0, effective 1/6/2026-5/21/2026

Changes 2025-2026 School Year

Kathleen **Williams**, Para/Educational Aide (PB), From: 6.75 hrs. p/day, 5 days p/wk., 179 days, UPK4/14, \$14,221.35 To: Para/Educational Aide (PB), As needed, UPK4/14, effective 12/13/2025-5/21/2026

Supplementals 2025-2026 School Year

Holli **Burkard**, Para/Educational Aide-Extra Hours (OT), PD/0, effective 3/13/2026-3/13/2026

Carly **Felchlin**, Child Care/Grandparent's Night, As needed (25 hrs. Max), N/A, effective 1/5/2026-6/30/2026

Kathleen **Stinson**, Para/Student Attendant-Extra Hours, As needed (4.5 hrs. p/wk. Max), PD/13, effective 1/6/2026-6/1/2026

Intern(s)

Cadence Litteral - Prevention

Recommendation Pertaining to Substitutes – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Paredes seconded the motion to approve the following new Substitutes for the 2025-2026 school year:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Governing Board Updates:

Penta Career Center Report:

Judith Paredes reported on the following:

- Penta will have three new members this year. Total enrollment is expected to increase.

Legislative Liaison Report:

- Mark North provided an OESCA update packet to the Board.

Student Achievement Liaison Report: N/A

Adjournment

Motion by Mr. Smith and seconded by Ms. Paredes to adjourn the meeting at 5:20 p.m.

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

ATTEST:

Joseph Long, President

Brad McCracken, Treasurer/CFO