

WOOD COUNTY EDUCATIONAL SERVICE CENTER
Governing Board Organizational Meeting Minutes
January 27, 2026

The organizational meeting of the Wood County Educational Service Center Governing Board was called to order by the President Pro Tempore, Ms. Judy Paredes, at 3:45 p.m. with the following members present: Mr. Joseph Long, Mr. Timothy Smith. Also present were: Mr. Mark North, Superintendent, Mr. Kyle Kanuckel, Associate Superintendent and Mr. Brad McCracken, Treasurer.

Absent: Ms. Kathy Limes & Ms. Bethany Vincent

Adoption of Agenda

Ms. Paredes called for adoption of the agenda.

Mr. Long made the motion and Mr. Smith seconded the motion to adopt the agenda.

Roll Call: Yeas: Mr. Long, Ms. Paredes, Mr. Smith. The Chair declared the motion carried.

Oath of Office

The Oath of Office was given by the Treasurer to the following:

Ms. Judith Paredes Term of office - January 1, 2026 through December 31, 2030

Mr. Timothy Smith Term of office - January 1, 2026 through December 31, 2030

Nomination and Election of President and Vice-President (3313.14)

Ms. Paredes called for nominations of a one-year term for President.

Motion made by Mr. Smith and seconded by Ms. Paredes to nominate and elect Mr. Long for President for 2026.

Roll Call: Yeas: Mr. Long, Ms. Paredes, Mr. Smith. The Chair declared the motion carried.

Ms. Paredes called for nominations of a one-year term for Vice-President.

Motion made by Ms. Paredes and seconded by Mr. Long to nominate and elect Ms. Vincent for Vice-President for 2026.

Roll Call: Yeas: Mr. Long, Ms. Paredes, Mr. Smith. The Chair declared the motion carried.

Recommendations for the Annual Organizational Meeting

At the time of this organizational meeting, Mr. Long moved and Mr. Smith seconded the following motions:

- **Grants** – to authorize the Superintendent/Associate Superintendent and Treasurer to enter into and/or accept/participate in Federal, State or Local Grants or agreements and authorize the Treasurer to appropriate funds for the grants awarded.

- **Funds** – to authorize the Treasurer to make fund-to-fund advances, advance returns and transfers as needed throughout the year with Board ratification as part of the financial reports at the next regular meeting.

- **Investments** – to authorize the Treasurer to invest active, interim and inactive funds in permissible investments pursuant to Board Policy and as prescribed by the Ohio Revised Code.
- **Checks** – to authorize the Treasurer to sign all checks drawn on bank accounts of the school district as prescribed by the Ohio Revised Code.
- **Records Commission** - to authorize the Treasurer to convene meeting of the Records Commission not limited to, but at minimum, annually.
- **Bills** – to authorize the Treasurer to pay bills as they are received, and within limits of the appropriations resolution, as prescribed by Ohio Revised Code.
- **Hiring of Temporary Personnel** – to authorize the Superintendent/Associate Superintendent to employ such temporary personnel as needed in emergency situations as prescribed by Ohio Revised Code. Such employment will be presented to the Board of Education for approval at the next regular meeting.

Roll Call: Yeas: Mr. Long, Ms. Paredes, Mr. Smith. The Chair declared the motion carried.

Designation of Meeting Date, Time and Place (3313.15)

At the time of this Organizational Meeting, the Wood County Governing Board elected to set the date, time and place of holding its regular meetings. Mr. Smith moved and Mr. Long seconded the motion that Governing Board meetings for 2026 will be held the 4th Tuesday of each month at 4:00 p.m. at the Wood County Educational Service Center. The Governing Board also stated that should conflicts occur throughout the year, the Board would adjust the date and time of the meetings.

Roll Call: Yeas: Mr. Long, Ms. Paredes, Mr. Smith. The Chair declared the motion carried.

Designee for Public Records – Mr. Smith moved and Mr. Long seconded the motion to authorize the Executive Secretary to the Superintendent as the designee for Public Records for the Wood County Governing Board members and the Wood County ESC. Designee must complete the Public Records training(s). Duties include fulfilling public records requests.

Roll Call: Yeas: Mr. Long, Ms. Paredes, Mr. Smith. The Chair declared the motion carried.

Adjournment

Motion was made by Mr. Long and seconded by Mr. Smith to adjourn at 3:52 p.m.

Roll Call: Yeas: Mr. Long, Ms. Paredes, Mr. Smith. The Chair declared the motion carried.

ATTEST:

Joseph Long, President

Brad McCracken, Treasurer/CFO