

**WOOD COUNTY EDUCATIONAL SERVICE CENTER**  
**Regular Governing Board Meeting Minutes**  
**February 22, 2022**

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Mr. Joseph **Long**, at 3:00 p.m. with the following members present: Ms. Kathy **Limes**, Ms. Judy **Paredes** and Mr. Timothy **Smith**. Also present: Ms. Jackie **Haar**, Treasurer, **and** Mr. Mark **North**, Superintendent.

**Absent:**

**Judy Hines**

**Staff Members Present**

**Kyle Kanuckel, Grant Coordinator, reported on the Extending Learning Grant, requested \$926,370 and received full funding.**

**Visitors Present:**

**N/A**

**Director Report/Featured Program**

**Student of the Month Recognition**

**Approval of Agenda**

Mr. Smith moved and Ms. Paredes seconded the motion to approve the board agenda.

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**Approval of the Minutes**

Mr. Smith moved and Ms. Paredes seconded the motion to approve the following minutes:

- Organizational Meeting – January 25, 2022
- Regular Board Meeting – January 25, 2022

*Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. Ms. Limes abstained. The chair declared the motion carried.*

## REPORTS OF THE TREASURER

**Approval of Cash Reconciliation Reports-** The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions or make comments regarding the report.

Ms. Limes moved and Mr. Smith seconded the motion to approve the Cash Reconciliation report for the month of January 2022:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Approval of Financial Report** – Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Paredes seconded the motion to approve the Financial Report for January 2022:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Approval of Bills** – Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Paredes seconded the motion to approve the Bills for January 2022:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Approval of Investment Transaction Ledger** – Upon the recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve the Investment Transaction Ledger for the month of January 2022:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Approval of WCESC Service Agreements with Agencies and School Districts-** Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Paredes seconded, the motion to approve the following Fiscal Year 2022 Service Agreements:

- Maumee C.S.D. – Vaping Prevention Classes
- Wood Lane School – Speech Language Pathology Services

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Approval of Grant Amendments** – Upon recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded, the motion to approve the following Grant Amendments:

**FROM:**

Title VIB – Preschool	\$21,446.85
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**TO:**

Title VIB – Preschool	\$21,457.26
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*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS TO BOARD**

**Recommendation Pertaining to First Reading of Board Policies** - Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Paredes seconded the motion to approve the first reading of the following Board Policies:

GBS-E            Wood County School Consortium Health Insurance Plan Notice of Privacy Practices

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Recommendation Pertaining to Job Description** Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following job description:

- Student Services/Office Secretary

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Recommendation Pertaining to Fox36 Agreement** - Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Paredes seconded the motion to approve the following agreement with Wood County Educational Service Center (Prevention Coalition) and Fox36 effective March 2022 and April 2022 in the amount of \$2800.

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Recommendation Pertaining to Spectrum Agreement** - Upon the recommendation of the Superintendent, Ms. Paredes moved and Ms. Limes seconded the motion to approve the following agreement with Wood County Educational Service Center (Prevention Coalition) and Spectrum in the amount of \$3,526.85.

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Recommendation Pertaining to Non-Salary Schedule Staff 2022-2023** Upon the recommendation of the Superintendent, Ms. Paredes moved and Mr. Smith seconded the motion to approve following non-salary schedule staff for the 2022-2023 school year:

<b>Position</b>	<b>Percentage Increase</b>
NWOET Director	<b>0%</b>
NWOET Associate Director of PD	<b>0%</b>

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**Recommendation Pertaining to Salary Schedule** Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Limes seconded the motion to approve following salary schedules for the 2022-2023 School Year:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Recommendation Pertaining to Memberships** Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Paredes seconded the motion to approve following memberships:

- Bowling Green Chamber of Commerce in the amount of \$150.

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Recommendation Pertaining to agreement with City of Bowling Green** Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Paredes seconded the motion to approve following agreement between Wood County Educational Service Center (Prevention Coalition) and the City of Bowling Green for increased presence for prom/after-prom in the areas of surrounding but outside of BGSU campus effective February 17, 2022.

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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## Staff Personnel

### Recommendations Pertaining to Abolishment's, Resignations, Retirements, LOAs, RIFs, and

Terminations: - Upon the recommendation of the Superintendent, Ms. Paredes moved and Mr. Smith seconded the motion to approve the following, LOA, Resignations & Terminations:

#### Resignations:

Andrea **Evans**, Paraprofessional, effective 3/1/2022

Haven **Flores**, CLC Seasonal Program Assistant, effective 1/29/2022

Stephanie **Ravas**, CLC Seasonal Program Assistant, effective 2/12/2022

Rachael **Smith**, CLC Program Administrator, effective 2/11/2022

Judith **Steiner**, EP Program Manager, effective 3/1/2022

Darisa **Taylor**, Paraprofessional, effective 2/5/2022

Kelsey **West**, Paraprofessional, effective 3/4/2022

#### Termination:

Jasmine **Forbes**, Paraprofessional, effective 2/1/2022

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**Approval of Employment of Classified Personnel** – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Limes seconded the motion to approve the employment of the following Classified Personnel:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**New Hire 2021-2022 School Year**

Carol **Doerfler**, Para/Educational Aide, 6.5 hrs. p/day 4 days p/wk., 67 days, A/N/7, effective 2/15/2022

Mandy **Sargeant**, Unit Para, 6 hrs. p/day, 5 days p/wk., As needed, UP/0, effective 2/14/2022

Jahaira **Severson**, Para/Educational Aide, 6.5 hrs. p/day, 4 days p/wk., 68 days, A/N/7, effective 2/14/2022

**Rehires 2021-2022 School Year**

Haven **Flores**, CLC Senior Team Leader, 6 hrs. p/day, 5 days p/wk., 109 days, CLC/STL/0, effective 1/31/2022

Judith **Steiner**, Program Quality Administrator, 8 hrs. p/day, 5 days p/wk., 109 days, CLC/PQS/PA/3, effective 3/1/2022

**Seasonal New Hires 8/14/2021-5/20/2022**

Nicole **Cox**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 1/25/2022

Laura **Drew**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 2/7/2022

Maia **Garbrandt**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 2/7/2022

**Changes 2021-2022 School Year**

Gloria **Heise**, From Para/Educational Aide, 6.75 hrs. p/day, 5 days p/wk., 192 days, A/N/16, \$19,647, To Para/Student Attendant, 6.75 hrs. p/day, 5 days p/wk., 192 days, A/N/16, effective 1/26/2022

Elizabeth **Kelso**, From Para/Educational Aide, 6.5 hrs. p/day, 5 days p/wk., As needed, A/N/7, \$14.40 p/hr. To Unit Para, 6.5 hrs. p/day, 5 days p/wk., 83 days, UP/0, effective 1/24/22

Alayna **Rodgers**, From CLC Senior Team Leader, 6 hrs. p/day, 5 days p/wk., 239 days, CLC/STL/0, To CLC Senior Team Leader, 6 hrs. p/day, 5 days p/wk., 239 days, CLC/STL/2, effective 1/31/2022



**Supplemental 2021-2022 School Year**

**Ginger Adkins**, Para/Educational Aide – Extra Training Hours,  
As needed, Max 20 hrs., A/N/7, effective 1/10/2022-5/26/2022

**Courtney Cooper-Laing**, Para – Extra Hours, As needed,  
Max 10 hrs., A/N/8, effective 12/1/2021-5/25/2022

**Jennifer Crabtree**, Para/Educational Aide – Extra Training Hours,  
As needed, Max 3 hrs., A/N/7, effective 1/10/2022-1/31/2022

**Jennifer Dewar**, Para/Educational Aide – Extra Training Hours,  
As needed, Max 20 hrs., A/N/7, effective 1/10/2022-5/26/2022

**Nancy Geisler**, Para – Residential Home, As needed,  
A/N/10, effective 1/21/2022-6/30/2022

**Amanda Martin**, Para -Residential Home, As needed,  
A/N/5, effective 2/1/2022-6/30/2022

**Michelle McIntyre**, Para/Educational Aide – Extra Training Hours,  
As needed, Max 3 hrs., A/N/9, effective 1/10/2022-2/12/2022

**Morgan McLane**, Para/Educational Aide – Extra Training Hours,  
As needed, Max 20 hrs., A/N/6, effective 1/10/2022-5/26/2022

**Brittany Mihlbauer**, Para/Educational Aide – Extra Hours,  
As needed, Max 10 hrs., A/N/8, effective 1/1/2022-5/27/2022

**April Partlow**, Para – Residential Home, As needed,  
A/N/6, effective 1/21/2022-6/30/2022

OT

**Jennifer Schneider**, Para/Educational Aide – Extra Training Hours,  
As needed, Max 20 hrs., A/N/7, effective 1/10/2022-5/26/2022

**Jahaira Severson**, Para/Educational Aide – Extra Training Hours,  
As needed, Max 15 hrs., A/N/7, effective 2/14/2022-5/26/2022

**Amal Shaheen**, Para – Residential Home, As needed,  
A/N/5, effective 1/27/2022 – 6/30/2022

**Machiko Underwood**, Para/Educational Aide – Extra Training Hours,  
As needed, Max 20 hrs., A/N/7, effective 1/10/2022-5/26/2022

**Patricia Willford**, Para/Educational Aide – Extra Training Hours,  
As needed, Max 20 hrs., A/N/10, effective 1/10/2022-5/26/2022

**Supplemental Changes 2021-2022 School Year**

Susan **Hottinger**, From Unit Para – Extra Hours, As needed,  
Max 25 hrs., UP/3, \$18.37 p/hr. To Unit Para – Extra Hours,  
As needed, UP/3, Effective 8/17/2021-5/27/2022

Erin **Vile**, From Para/Educational Aide – Extra Training Hours,  
As needed, Max 10 hrs., A/N/8, \$14.40 p/hr. To Para/Educational  
Aide – Extra Training Hours, As needed, Max 20 hrs., A/N/8,  
Effective 1/1/2021-5/25/2022

Karen **Winkler**, From Unit Para – Extra Hours, As needed,  
Max 50 hrs., UP/1, \$17.29 p/hr. To Unit Para – Extra Hours,  
As needed, UP/1, Effective 1/1/2022-5/27/2022

**Owens Method Student for MD classrooms**

Rita **Adler**

Brittany **Brown**

Carol **Brown**

Lindsey **Donaldson**

Diane **Gante**

Kimberly **Glaab**

Meriana **Houmni**

Rebecca **Jewell**

Samuel **King**

Rebecca **Lewis**

Alexandra **Lopez**

Morgan **Mustafaga**

Tatum **Peery**

Elizabeth **Rice**

Grace **Rummler**

Alexis **Sarvo**

Jade **Smith**

Brian **Sobczak Jr.**

Dillon **Timbrook**

Salvina **Tirone**

Imurana **Yakubu**

Krista **Yeager**

**Wood County Academy Mentors**

Iris **Faria**

Justin **Page**

Madison **Schroer**

**Approval of Employment of Certified Personnel** – Upon the recommendation of the Superintendent, Ms. Paredes moved and Ms. Limes seconded the motion to approve the employment of the following Certified Personnel:

**Supplementals Changes 2021-2022 School Year**

Caylee **Hewitt**, From Sub Teacher, 8 hrs. p/day, 5 days p/wk.,  
As needed, \$140.00 p/day, To Sub Teacher 8 hrs. p/day, 5 days p/wk.,  
As needed, effective 9/24/2021-3/18/2022

**Changes 2021-2022 School Year**

Becky **Varner**, From COTA, 7 hrs. p/day, 5 days p/wk.,  
97 days, AA/12, \$23,162, To COTA, 7 hrs. p/day, 5 days p/wk.,  
95 days, AA/12, effective 1/5/2022

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**Recommendation Pertaining to New Classified Contracts for 2022-2023 School Year** - Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Limes seconded the motion to approve the following New Classified Contracts for the 2022-2023 School Year:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Recommendation Pertaining to New Certified Contracts for 2022-2023 School Year** - Upon the recommendation of the Superintendent, Ms. Paredes moved and Ms. Limes seconded the motion to approve the following New Certified Contracts for the 2022-2023 School Year:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Recommendation Pertaining to Substitutes** - Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Paredes seconded the motion to approve the following new Substitutes for the 2021-2022 School Year.

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Governing Board Updates:**

**Penta Career Center Report:** N/A

**Legislative Liaison Report:** N/A

**Student Achievement Liaison Report:** - N/A

**Adjournment**

Motion by Mr. Smith and seconded by Ms. Paredes to adjourn the meeting at 3:40 p.m.

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

ATTEST:

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Joseph Long, President

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Jackie Haar, Treasurer/CFO

## Student of the Month Recognition

### December

Bowling Green	Jacob Jicha
Eastwood	Audrey Sandberg
Elmwood	William Sorenson
Lake	Ava Ayers
North Baltimore	Daltin Oberley
Northwood	Olivia Cox
Otsego	Megan Vollmar
Penta	Alexia Longoria
Perrysburg	Karen Li
Rossford	Kyrah Underwood
Wood Lane	Cole Fausey ( <b>Dec-Feb</b> )

### January

Bowling Green	Mallory Miller
Eastwood	Kaylee Moore
Elmwood	Madelyn Davis
Lake	Isabelle Greene
North Baltimore	Olivia Matthes
Northwood	Kyle Wagner
Otsego	Micah May
Penta	Griffin Carlson
Perrysburg	Alexandra O'Connell
Rossford	Izabella Hernadez

### February

Bowling Green	Prachi Patel
Eastwood	Adelia Young
Elmwood	Mason Crum
Lake	Desiree Smoot
North Baltimore	Lucy Trout
Northwood	Dustin Ashton
Penta	Job Getzinger
Perrysburg	Anna Luscombe
Rossford	Clare Logan