

WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
February, 23, 2021

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Ms. Judith **Paredes**, at 4:00 p.m. with the following members present: Ms. Judith **Hines**, Ms. Kathy **Limes**, Mr. Joe **Long** and Mr. Timothy **Smith**. Also present: Ms. Jackie **Haar**, Treasurer, Mr. Mark **North**, Superintendent.

Absent:

N/A

Staff Members Present

N/A

Visitors Present

Julie Hines

Director Report/Featured Program – N/A

Executive Session

Motion by Ms. Limes seconded by Mr. Smith to move into executive session at 4:00 p.m. to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee. Inviting in Bill Deiter, Attorney with ENNIS Britton, via zoom, Mark North and Jackie Haar.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

The President declared the Executive Session was over at 4:46 p.m.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Removal of Resignation

Motion by Mr. Smith and seconded by Mr. Long to remove Head's resignation.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Approval of Agenda

Ms. Hines moved and Mr. Smith seconded the motion to approve the board agenda.

Roll Call: Yeas: Ms. Hines, Mr. Long, Ms. Paredes and Mr. Smith. Ms. Limes abstained. The chair declared the motion carried.

Approval of the Minutes

Ms. Hines moved and Mr. Smith seconded the motion to approve the following minutes:

- Regular Board Meeting – January 26, 2021

Roll Call: Yeas: Ms. Hines, Ms. Paredes, Mr. Long, and Mr. Smith. Ms. Limes abstained. The chair declared the motion carried.

REPORTS OF THE TREASURER

Approval of Cash Reconciliation Reports- The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions or make comments regarding the report.

Ms. Limes moved and Mr. Long seconded the motion to approve the Cash Reconciliation report for the month of January 2021:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Financial Report – Upon the recommendation of the Treasurer, Ms. Hines moved and Mr. Smith seconded the motion to approve the Financial Report for the month of January 2021:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Bills – Upon the recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve the Bills for January 2021:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Investment Transaction Ledger – Upon the recommendation of the Treasurer, Ms. Hines moved and Mr. Long seconded the motion to approve the Investment Transaction Ledger for the month of January 2021:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Donations– Upon recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded, the motion to approve the following donations from the Wood County ADAMHS Board:

- Chipotle Mexican Grill \$161.83
(To benefit CLC Programs)
- ATOD-FY21 \$500.00
(To benefit Wheel Deal)
- Safe Communities of Wood County \$500.00
(To Benefit Wheel Deal)

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Approval of Grant – Upon the recommendation of the Treasurer, Mr. Long moved and Ms. Hines seconded the motion to approve the following Grants and to appropriate funds to these grants:

Amount	Grant Title	Beginning Date	Ending Date	Fund/Spec	Fund Type
\$ 2,000.00	Parent Mentor Supplemental FY'21	1/29/21	6/30/21	516-9821	Special Revenue
\$ 2,500.00	BG Community Foundation FY'21	11/20/20	12/31/21	019-9821	Special Revenue

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Approval of Appropriation Amendments - Upon recommendation of the Treasurer, Ms. Limes moved and Ms. Hines seconded, the motion to approve the following Appropriation Amendments:

General Fund: \$1,938.42

Total: \$1,938.42

A detailed listing for information purposes follows.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Amended Section 125 Flexible Benefit Plan Adoption Agreement – Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Hines seconded the motion to approve the following Amended Section 125 Flexible Benefit Plan Adoption Agreement with American Fidelity effective July 1, 2021:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of WCESC Service Agreements with Agencies & School Districts– Upon the recommendation of the Treasurer, Mr. Long moved and Ms. Hines seconded the motion to approve the following FY 2022 WCESC Service Agreements with Agencies & School Districts:

- Elmwood L.S.D. – Consortium Services

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS TO BOARD

Recommendation Pertaining to 2021-2022 Salary Schedule - Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Hines seconded the motion to approve the following Salary Schedules for 2021-2022 School Year:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Recommendation Pertaining to Non-Salary Schedule Staff for 2021-2022- Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Smith seconded the motion to approve the following non-salary schedule staff for 2021-2022 school year:

ATOD Prevention Education Director.....	2.25%
ATOD Prevention Administrative Assistant	2.25%
ATOD Prevention Specialists – Salaried	2.25%
ATOD Prevention Specialists – Hourly.....	2.25%
ATOD Prevention Education Program Manager	2.25%
ATOD Prevention Specialist – JDC (Kipplen).....	0.3%
DFC Grant Program Coordinator	2.25%
Parent Mentor.	0%
YEP Community Outreach/Case Manager.....	2.25%
YEP Specialist.....	2.25%
BG Middle School Secretary.....	2.50%
ELM School Psychologist (12 month)	2.25%
EW Intervention Consultant	2.00%
LK Nurse	2.75%
NB School Psychologist (10 month)	2.25%
NWOET Director.....	0%
NWOET Associate Director of PD	0%

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Recommendation Pertaining to Lawn Care & Snow Removal Contracts - Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Smith seconded the motion to approve the following 3-year contract with ASD 1, Inc. for the period of March 31, 2021 through March 31, 2024:

Lawn Care

Mowing, trimming, and blowing of debris	\$99.50 per Mow
Fertilizer application 4 step program	\$260.00 per Application

Snow Removal

Snow Plowing	\$85.00 per service
Salt on Parking Lot	\$165.00 per service

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Recommendation Pertaining to North Baltimore Area Chamber of Commerce Membership – Upon recommendation of the Superintendent, Ms. Hines moved and Mr. Smith seconded, the motion to approve the following CY'2021 North Baltimore Area Chamber of Commerce Membership in the amount of \$100:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Staff Personnel

Recommendations Pertaining to Abolishment's, Resignations, Retirements, LOAs, RIFs, and Terminations: - Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Hines seconded the motion to approve the following, LOA, Resignations & Terminations:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Resignations:

Djuan **Newsom**, CLC Seasonal Program Assistant, effective 1/30/2021

Jonna **Nissen**, Paraprofessional, effective 1/21/2021

Jenna **Robbins**, CLC Seasonal Program Assistant, effective 1/22/2021

Anthony **Singer**, CLC Seasonal Program Assistant, effective 1/30/2021

Joy **Torres**, YEP Specialist & Supplemental, effective 2/20/2021

Courtney **Wagner**, CLC Seasonal Program Assistant, effective 2/5/2021

Malik **Walls**, CLC Seasonal Program Assistant, effective 1/30/2021

Retirement

Julie **Iannantuono**, School Improvement Specialist, effective 7/1/2021

Deb **Johnson**, ECS Teacher, effective 6/1/2021

Approval of Employment of Classified Personnel – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Hines seconded the motion to approve the employment of the following Classified Personnel:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

New Hires 2020-2021 School Year

Mallory **Bridle**, Para/Educational Aide, 7 hrs. p/day,
4 days p/wk., As needed, A/N/7, effective 2/16/2021
Charti **Lockard**, Para/Educational Aide, 6.5 hrs. p/day, as needed,
Max 26 hrs. p/wk., A/N/7, effective 2/1/2021
Joy **Stacey**, Assistant to the Treasurer, 7.5 hrs. p/day,
5 days p/wk., 95 days, AstToTreas/9, effective 2/18/21

Seasonal New Hires 8/17/2020-5/14/2021

Rachel **Carl**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 2/3/2021
Anna **Latona**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 2/5/2021
Carley **Miller**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 1/28/2021
Rylin **Parsell**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 2/5/2021
Diana **Rosing**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 1/29/2021

Student Workers New Hire 2020-2021 School Year

Amber **Polen**, TANF Student Worker, 8 hrs. p/day,
As needed, effective 2/13/2021

Rehire 2020-2021 School Year

Joy **Torres**, Curriculum Consultant, As needed, Max 9 hrs. p/wk.,
Effective 2/22/2021

Supplementals 2020-2021 School Year

Jessica **Kizer**, Parapro-Extra Hours- Unit Para, As needed,
Effective 8/10/2020-1/31/2021

Changes 2020-2021 School Year

Kayla **Aytes**, From Para/Educational Aide, 6.5 hrs. p/day, 4 days p/wk., As needed, A/N/7, \$14.08 p/hr. To Para/Educational Aide, 6.5 hrs. p/day, 5 days p/wk., As needed, A/N/7, effective 3/1/2021

Rachel **Beaudoin**, From Para/Student Attendant, 6.75 hrs. p/day, 4 days p/wk., 155 days, A/N/11, \$15,129, To Para/Student Attendant, 6.75 hrs. p/day, 5 days p/wk., 168 days, A/N/11, effective 3/1/2021

Daniel **Black**, From Unit Para, 6.5 hrs. p/day, 4 days p/wk., As needed, UP/2, \$17.44 p/hr. To Unit Para 6.5 hrs. p/day, 5 days p/wk., As needed, UP/2, effective 3/1/2021

Jennifer **Burkett**, From Para/Educational Aide, 6.5 hrs. p/day, 4 days p/wk., 149 days, A/N/14, \$14,005, To Para/Educational Aide, 6.5 hrs. p/day, 4 days p/wk., 152 days, A/N/14, effective 8/20/2020

Alyshia **Byer**, From Para/Educational Aide, 6.75 hrs. p/day, 4 days p/wk., 134 days, A/N/5, \$12,057, To Para/Educational Aide, 6.75 hrs. p/day, 5 days p/wk., 147 days, A/N/5, effective 3/1/2021

Amanda **Canby**, From Para/Student Attendant, 6.75 hrs. p/day, 4 days p/wk., 155 days, A/N/2, \$12,764 To Para/Student Attendant, 6.75 hrs. p/day, 5 days p/wk., 168 days, A/N/2, effective 3/1/2021

Courtney **Cooper-Laing**, From Para/Educational Aide, 6.5 hrs. p/day, 4 days p/wk., As needed, A/N/7, \$14.08 p/hr., To Para/Educational Aide, 6.5 hrs. p/day, 5 days p/wk., As needed, A/N/7, effective 3/1/2021

Martin **DeStazio**, From Para/Educational Aide, 6.5 hrs. p/day, 4 days p/wk., As needed, A/N/7, \$14.08 p/hr. To Para/Educational Aide, 6.5 hrs. p/day, 5 days p/wk., As needed, A/N/7, Effective 3/1/2021

Peyton **Himburg**, From Unit Para, 6.5 hrs. p/day, 4 days p/wk., As needed, UP/5, \$19.03 p/hr. To Unit Para, 6.5 hrs. p/day, 5 days p/wk., As needed, UP/5, effective 3/1/2021

Jessica **Kizer**, From Para – Extra Hours, As needed, Max 20 hrs., A/N/8, To Unit Para, As needed, Max 20 hrs., UP/0, effective 2/1/2021

Jessica **Kizer**, From Para/Educational Aide, 7 hrs. p/day, 4 days p/wk., A/N/8, 152 days, \$14,949 To Unit Para, 7 hrs. p/day, 4 days p/wk., UP/0, 152 days, effective 2/1/2021

Susan **Marshall**, From Para/Educational Aide, 6.5 hrs. p/day, 4 days p/wk., As needed, A/N/7, \$14.08 p/hr. To Para/Educational Aide, 6.5 hrs. p/day, 5 days p/wk., As needed, A/N/7, effective 3/1/2021

Angela **Navarro**, From Para/Educational Aide, 6.5 hrs. p/day, 4 days p/wk., As needed, A/N/7, \$14.08 p/hr. To Para/Educational Aide, 6.5 hrs. p/day, 5 days p/wk., As needed, A/N/7, Effective 3/1/2021

Changes 2020-2021 School Year Continued

Lauren Payton, From Para/Educational Aide, 6.5 hrs. p/day, 4 days p/wk., As needed, A/N/5, \$13.33 p/hr. To Para/Educational Aide, 6.5 hrs. p/day, 5 days p/wk., As needed, A/N/5, Effective 3/1/2021

Christine Rollins, From Para/Student Attendant, 6.75 hrs. p/day, 4 days p/wk., 87 days, A/N/0, \$6,724 To Para/Student Attendant, 6.75 hrs. p/day, 5 days p/wk., 100 days, A/N/0, effective 3/1/2021

Amanda Rudd, From Para/Student Attendant, 6.75 hrs. p/day, 4 days p/wk., 155 days, A/N/3, \$13,151 To Para/Student Attendant, 6.75 hrs. p/day, 5 days p/wk., 168 days, A/N/3, effective 3/1/2021

Peter Short, From Para/Educational Aide, 6.5 hrs. p/day, 4 days p/wk., As needed, A/N/7, \$14.08 p/hr. To Para/Educational Aide 6.5 hrs. p/day, 5 days p/wk., As needed, A/N/7, Effective 3/1/2021

Stacey Shultz, From Para/Student Attendant, 6.75 hrs. p/day, 4 days p/wk., 134 days, A/N/0, \$10,357 To Para/Student Attendant, 6.75 hrs. p/day, 5 days p/wk., 147 days, A/N/0, effective 3/1/2021

Valerie Sponaule, From Student Attendant, 5.25 hrs. p/day, 4 days p/wk., 155 days, A/N/5, \$10,847 To Para/Student Attendant, 5.25 hrs. p/day, 5 days p/wk., 168 days, A/N/5, effective 3/1/2021

Valerie Webb, From Para/Educational Aide, 6.5 hrs. p/day 4 days p/wk., As needed, A/N/7, \$14.08 p/hr. To Para/Educational Aide, 6.5 hrs. p/day, 5 days p/wk., As needed, A/N/7, effective 3/1/2021

Danielle Wilhelm, From Unit Para, 6.5 hrs. p/day, 4 days p/wk., 149 days, UP/4, \$17,917 To Unit Para, 6.5 hrs. p/day, 4 days p/wk., 152 days, UP/4, Effective 8/10/2020

Karen Winkler, From Unit Para, 6.5 hrs. p/day, 4 days p/wk., As Needed, UP/0, \$16.38 p/hr. To Unit Para, 6.5 hrs. p/day, 5 days p/wk., As needed, UP/0, effective 3/1/2021

Mary Young, From Unit Para- Extra Hours, As needed, Max 80 hrs., To Unit Para – Extra Hours, As needed, effective 12/1/2020

Approval of Substitute Personnel - Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Limes seconded the motion to approve the following substitute list:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Governing Board Updates:

Penta Career Center Report: Judy Paredes reported COVID vaccinations went seamless, Brent Welker even emailed.

Mr. North added comments about the success of COVID vaccinations. Health commissioner is doing a remarkable job.

Joe Long added Marks roll in arranging the vaccinations and thanked him.

Legislative Liaison Report: None

Student Achievement Liaison Report: - None

Ms. Limes left at 5:25 pm.

Adjournment

Motion by Mr. Long and Seconded by Mr. Smith to adjourn the meeting at 5:41 p.m.

Roll Call: Yeas: Ms. Hines, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

ATTEST:

Judith Paredes, President

Jackie Haar, Treasurer/CFO