

WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
February 25, 2025

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Ms. Judy **Paredes** at 3:01 p.m. with the following members present: Judy **Hines**, Kathy **Limes**, Mr. Joe **Long** and Mr. Timothy **Smith**. Also present: Mr. Mark **North**, Superintendent, Mr. Kyle **Kanuckel**, Associate Superintendent and Mr. Brad **McCracken**, Treasurer.

Staff Members Present

N/A

Visitors Present

N/A

Director Report/Featured Program

Teresa Kitchen, Director of Special Education/Behavioral Programming

Public Participation

N/A

Approval of Agenda

Mr. Long moved and Ms. Hines seconded the motion to approve the board agenda.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of the Minutes

Mr. Smith moved and Mr. Long seconded the motion to approve the following minutes:

- Organizational Board Meeting – January 28, 2025
- Regular Board Meeting – January 28, 2025

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

REPORTS OF THE TREASURER

Approval of Cash Reconciliation Report – The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Mr. Smith moved and Ms. Hines seconded the motion to approve the Cash Reconciliation report for the month of January, 2025:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Financial Report – The Financial Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Mr. Long moved and Ms. Hines seconded the motion to approve the Financial Report for the month of January, 2025:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Bills – Upon the recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve the Bills for January, 2025:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Investment Transaction Ledger – Upon the recommendation of the Treasurer, Mr. Long moved and Ms. Hines seconded the motion to approve the Investment Transaction Ledger for the month of January, 2025:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of WCESC Service Agreements with Agencies & School Districts – Upon recommendation of the Treasurer, Ms. Limes moved and Mr. Long seconded the motion to approve the following Service Agreements with School Districts:

Fiscal Year 2025:

- I Am Boundless – Intervention Specialist Services

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Fee Adjustment for Web Check FBI/BCII Fingerprint Data Sheet – Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Limes seconded the motion to approve the following fee adjustment for Web Check FBI/BCII Fingerprint Data Sheet to include a \$1.25 reduction in the cost of FBI check for ESC employees:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Transfer of Funds – Upon recommendation of the Treasurer, Mr. Long moved and Ms. Hines seconded the motion to approve the following transfer of funds:

- \$23,074.44 to 001-9002 (Tech Fund)
- \$4,522.63 to 001-9100 (Building Fund)

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of Revised Grant Amounts – Upon recommendation of the Treasurer, Ms. Hines moved and Ms. Limes seconded the motion to approve the following revised grant amounts

- ADAMHS Grant – decrease of \$85,533.04

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of WCESC County Service Agreements for FY26 – Upon the recommendation of the Superintendent/Treasurer, Ms. Hines moved and Mr. Smith seconded the motion to approve the following Fiscal year 2026 County Service Agreements:

Fiscal Year 2026:

- Eastwood Local S.D. – Consortium Services
- Eastwood Local S.D. – Specialized Services
- Elmwood Local S.D. – Consortium Services
- Northwood Local S.D. – Consortium Services
- Northwood Local S.D. – Specialized Services
- Rossford E.V. S.D. – Consortium Services
- Rossford E.V. S.D. – Specialized Services

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of Revised FY25 Forecast of Expected Revenues & Appropriation– Upon recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve the following Revised FY25 Forecast of Expected Revenues & Appropriation:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD

Approval of 2025-2026 School Calendars – Upon recommendation of the Superintendent, Mr. Smith moved and Mr. Long seconded the motion to approve the following 2025-2026 School Calendars for JDC/JRC & Pathe/Living Classroom:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Agreement w/Wood County Board of Development Disabilities– Upon recommendation of the Superintendent, Mr. Long moved and Mr. Smith seconded the motion to approve the following agreement between Wood County Educational Service Center and the Wood County Board of Development Disabilities for:

- Vehicle (Ford E-350)
- Property at 909 Klotz Rd. (Living Classroom)
- Property at 1090 Fairview (Storage)

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Memberships – Upon the recommendation of the Superintendent, Ms. Hines moved and Ms. Limes seconded the motion to approve the following memberships:

- Newspapers in Education \$300

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Goods & Service Agreement w/Wood County Health Department – Upon recommendation of the Superintendent, Ms. Limes moved and Mr. Long seconded the motion to approve the following Goods & Service Agreement with the Wood County Health Department:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of CLC Board Forgiveness & Updated Rates – Upon recommendation of the Superintendent, Mr. Smith moved and Ms. Limes seconded the motion to approve the following :CLC Board Forgiveness and updated

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Resolution Pertaining to Board Policy for S.B. 29, Corrections & Special Education

Model – Upon recommendation of the Superintendent/Treasurer, Ms. Hines moved and Mr. Smith seconded the motion to approve the following resolution pertaining to Senate Bill 29, Corrections & Special Education Model:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Job Description– Upon recommendation of the Superintendent/Treasurer, Mr. Smith moved and Ms. Limes seconded the motion to approve the following job description:

- Office Coordinator

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Staff Personnel

Recommendations Pertaining to Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations, Leave of Absences – Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Hines seconded the motion to approve the following Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Resignations:

Alexandra **Stelnicki**, Administrative Support Specialist (CLC), effective 1/31/2025

Ryan **Tracy**, Receptionist/Office Coordinator, effective 4/26/2025

Makayla **Young**, Para/Educational Aide (NW), effective 2/4/2025

Retirement(s):

Linda **Simmons**, Para/Educational Aide (PB), effective 6/30/2025

Suspension

Robert **Moody**, Student Services Specialist, 5-day unpaid suspension, effective 2/24/2025-2/28/2025

Leave of Absence

Kathleen **Williams**, Unit Para (PB), extend unpaid leave through 3/31/2025

Approval of Employment of Classified Personnel – Upon the recommendation of the Superintendent, Mr. Long moved and Mr. Smith seconded the motion to approve the employment of the following Classified Personnel:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Seasonal New Hires 8/11/2024-5/17/2025

Mina **Ashton**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 2/5/2025-5/17/2025
Allie **Beale**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 2/4/2025-5/17/2025
Addison **Bittinger**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 2/4/2025-5/17/2025
Hannah **Ingrassia**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 2/19/2025-5/17/2025
Kaden **Kohlrieser**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 1/31/2025-5/17/2025
Victor **Palumbo**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 1/31/2025-5/17/2025
Alexis **Quinones**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 1/13/2025-5/17/2025
Amanda **Roberts**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 1/28/2025-5/17/2025
Raleigh **Roule**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 1/28/2025-5/17/2025
Sara **Siebeneck**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 1/28/2025-5/17/2025
Jada **Wilhelms**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 2/4/2025-5/17/2025
Aubrey **Wilson**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 1/27/2025-5/17/2025
Madison **Wilson**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 1/29/2025-5/17/2025
Isabella **Yatko**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 1/30/2025-5/17/2025

Supplementals 2024-2025 School Year

Addison **Clark**, Fiscal – Extra Duties, As needed, N/A,
effective 4/21/2025-6/30/2025

Changes 2024-2025 School Year

Peyton **Massey**, Seasonal Program Assistant, From CLC/PA/3,
\$12.83 p/hr. To CLC/PA/7, effective 2/3/2025-5/17/2025

Robert **Moody**, From Student Services Support Specialist (PB),
STRC/9/Degree, To ESC Office Coordinator, Secy/9,
effective 4/21/2025-6/30/2025

Other

Joslynn **Gillen**, Graduate Student Observation w/Katie Bell

Approval of Employment of Certified Personnel – N/A

Recommendation Pertaining to Substitutes – Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Smith seconded the motion to approve the following new Substitutes for the 2024-2025 school year:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Governing Board Updates:

Penta Career Center Report: N/A

Legislative Liaison Report: N/A

Student Achievement Liaison Report: N/A

Adjournment

Motion by Ms. Limes and seconded by Mr. Smith to adjourn the meeting at 4:01 p.m.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

ATTEST:

Judy Paredes, President

Brad McCracken, Treasurer/CFO