

WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
December 22, 2020

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Mr. **Timothy Smith**, at 4:00 p.m. with the following members present: Ms. Judith **Hines**, Mr. Joe **Long** and Ms. Judy **Paredes**. Also present: Ms. Jackie **Haar**, Treasurer, Mr. Mark **North**, Superintendent.

Absent:

Kathy **Limes**

Staff Members Present

Joe Taylor, MD Special ED Supervisor

Visitors Present

Julie **Hines**

Director Report/Featured Program – Joe Taylor

Mr. Taylor presented on the MD Program and Related Services provided. (Speech and Language Therapy/Occupational Therapy/Physical Therapy/Adapted Physical Education/School Psychology)

Approval of Agenda

Mr. Long moved and Ms. Hines seconded the motion to approve the board agenda.

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of the Minutes

Ms. Hines moved and Ms. Paredes seconded the motion to approve the following minutes:

- Regular Board Meeting – November 24, 2020

Roll Call: Yeas: Ms. Hines, Ms. Paredes, Mr. Long, and Mr. Smith. The chair declared the motion carried.

REPORTS OF THE TREASURER

Approval of Cash Reconciliation Reports- The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions or make comments regarding the report. Ms. Paredes moved and Mr. Long seconded the motion to approve the Cash Reconciliation report for the month of November 2020:

Roll Call: Yeas: Ms. Paredes, Mr. Long, Ms. Hines, and Mr. Smith. The chair declared the motion carried.

Approval of Financial Report – Upon the recommendation of the Treasurer, Ms. Hines moved and Ms. Paredes seconded the motion to approve the Financial Report for the month of November 2020:

Roll Call: Yeas: Ms. Hines, Ms. Paredes, Mr. Long, and Mr. Smith. The chair declared the motion carried.

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Approval of Bills – Upon the recommendation of the Treasurer, Ms. Paredes moved and Mr. Long seconded the motion to approve the Bills for November 2020:

Roll Call: Yeas: Ms. Paredes, Mr. Long, Ms. Hines and Mr. Smith. The Chair declared the motion carried.

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Approval of Investment Transaction Ledger – Upon the recommendation of the Treasurer, Ms. Hines moved and Mr. Long seconded the motion to approve the Investment Transaction Ledger for the month of November 2020:

Roll Call: Yeas: Ms. Hines, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Donation - Upon the recommendation of the Treasurer, Ms. Hines moved and Ms. Paredes seconded the motion to approve the following Donation:

\$110.53 Meijer Store
Bowling Green, OH

To Benefit the CLC Programs

Roll Call: Yeas: Ms. Hines, Ms. Paredes, Mr. Long, and Mr. Smith. The Chair declared the motion carried.

Approval of WCESC Service Agreements with Agencies & School Districts– Upon the recommendation of the Treasurer, Ms. Hines moved Mr. Long seconded the motion to approve the following FY 2021 WCESC Service Agreements with Agencies & School Districts:

- Genoa L.S.D. – Paraprofessional Student Attendant services

Roll Call: Yeas: Ms. Hines, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Grants – Upon the recommendation of the Treasurer, Ms. Paredes moved and Ms. Hines seconded the motion to approve the following Grants:

Amount	Grant Title	Beginning Date	Ending Date	Fund/Spec
\$ 15,000.00	PAA Gambling FY'21	7/1/20	6/30/21	499-9121
\$ 58,800.00	Family & Community Partner FY'21	12/4/20	12/4/21	507-9021
\$ 71,034.00	Pandemic Support Grant FY'21	9/1/20	1/31/21	599-9821

Roll Call: Yeas: Ms. Paredes, Ms. Hines, Mr. Long and Mr. Smith. The Chair declared the motion carried.

Approval of Grant Amendments – Upon the recommendation of the Treasurer, Mr. Long moved and Ms. Hines seconded the motion to approve the following Grant Amendments:

FROM:

Drug Free Communities FY'21 Yr. 7 of 10
599-9620

\$0

TANF SY'21
502-9521

\$100,000

TO:

Drug Free Communities FY'21 Yr. 7 of 10
599-9620

\$125,000

TANF SY'21
502-9521

\$150,000

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Appropriation Amendments – Upon the recommendation of the Treasurer, Ms. Hines moved and Ms. Paredes seconded, the motion to approve the following Appropriation Modifications:

General Fund:	\$ 5,818.72
Agency Fund:	\$ 14,073.00
Special Revenue Fund:	\$123,800.00
<i>Total:</i>	<i>\$143,691.72</i>

A detailed listing for information purposes follows.

Roll Call: Yeas: Ms. Hines, Ms. Paredes, Mr. Long and Mr. Smith. The chair declared the motion carried.

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Approval of Public Official Bond – Upon recommendation of the Treasurer, Ms. Hines moved and Mr. Long seconded, the motion to approve the following purchase of a 2.8 year \$25,000 Public Official Bond in the name of the Treasurer, effective 12/1/2020-8/1/2023.

Roll Call: Yeas: Ms. Hines, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of Adoption of Employer Pickup of Employee Contributions – Upon recommendation of the Board President, Ms. Paredes moved and Ms. Hines seconded, the motion to approve the Adoption of SERS Employer Pickup Plan for the Associate Treasurer effective 12/1/2020:

Roll Call: Yeas: Ms. Paredes, Ms. Hines, Mr. Long and Mr. Smith. The chair declared the motion carried.

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SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD

Superintendent Update:

Recommendation Pertaining to Approval of the Second Reading of Board Policies – Upon the recommendation of the Superintendent, Ms. Hines moved and Ms. Paredes seconded the motion of the approval of the second reading of the following Board Policies:

BDC	Executive Sessions
DBK	Budget Modification Authority
DH	Bonded Employees and Officers
DJB	Petty Cash Accounts
DM	Deposit of Public Funds
EDE	Computer/Online Services
EDE-E	Computer Network Agreement Form
EFG-E	Student Wellness Program (Exhibits)

Roll Call: Yeas: Ms. Hines, Ms. Paredes, Mr. Long, and Mr. Smith. The chair declared the motion carried.

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Recommendation Pertaining to Penta Career Center Board Appointment - Upon recommendation of the Superintendent, Ms. Paredes moved and Mr. Long seconded, the motion to approve Ms. Limes as the Wood County ESC Representative on the Penta CC School District Board of Education, to serve a three-year term.

Roll Call: Yeas: Ms. Paredes, Mr. Long, Ms. Hines and Mr. Smith. The chair declared the motion carried.

Recommendation Pertaining to BG Economic Development Membership – Upon recommendation of the Superintendent, Ms. Hines moved and Mr. Long seconded, the motion to approve the following CY'21 Bowling Green Economic Development Membership in the amount of \$750.00:

Roll Call: Yeas: Ms. Hines, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Recommendation Pertaining to Increase in Minimum Wage – Upon recommendation of the Superintendent, Ms. Paredes moved and Ms. Hines seconded, the motion to approve the following amended salary schedule attached for minimum wage increase effective 1/1/2021:

Roll Call: Yeas: Ms. Paredes, Ms. Hines, Mr. Long and Mr. Smith. The chair declared the motion carried.

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Recommendation Pertaining to Falcon Sports Contract -- Upon recommendation of the Superintendent, Ms. Hines moved and Mr. Long seconded, the motion to approve the following contract between Falcon Sports Properties, LLC & Wood County Educational Service Center effective 12/1/2020-6/30/2021 in the amount of \$20,000:

Roll Call: Yeas: Ms. Hines, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Recommendation Pertaining to Family and Community Partnership Liaison Job Description -- Upon recommendation of the Superintendent, Ms. Hines moved and Ms. Paredes seconded, the motion to approve the following job description for Family and Community Partnership Liaison:

Roll Call: Yeas: Ms. Hines, Ms. Paredes, Mr. Long and Mr. Smith. The chair declared the motion carried.

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Recommendation Pertaining to OSBA Legal Assistance Consultant Service – Upon recommendation of the superintendent, Mr. Long moved and Ms. Hines seconded, the motion to approve the following OSBA Legal Assistance Consultant Service for the period of January 1 – December 31, 2021 in the amount of \$250.00:

Roll Call: Yeas: Mr. Long, Ms. Hines, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Recommendation Pertaining to OSBA Membership & Publications –Upon recommendation of the Superintendent, Ms. Paredes moved and Ms. Hines seconded, the motion to approve the following OSBA membership for calendar year 2021 in the amount of \$3,234, the Briefcase publication at no cost and the School Management News in the amount of \$150:

Roll Call: Yeas: Ms. Paredes, Ms. Hines, Mr. Long and Mr. Smith. The chair declared the motion carried.

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Staff Personnel

Recommendations Pertaining to Abolishment's, Resignations, Retirements, LOAs, RIFs, and

Terminations: - Upon the recommendation of the Superintendent, Ms. Hines moved and Ms. Paredes seconded the motion to approve the following, LOA, Resignations & Terminations:

Roll Call: Yeas: Ms. Hines, Ms. Paredes, Mr. Long and Mr. Smith. The chair declared the motion carried.

Resignations:

Isaiah **Biglow**, Student Worker, effective 12/1/2020
 Lillian **Blair**, Student Worker, effective 11/1/2020
 Emily **Borowicz**, CLC Tutor, effective 8/20/2020
 Katelyn **Brown**, CLC Seasonal Program Assistant, effective 12/11/2020
 Lacey **Burlew**, Student Worker, effective 11/1/2020
 Jorge **Celis**, Student Worker, effective 11/1/2020
 Caitlyn **Cordes**, CLC Seasonal Program Assistant, effective 8/18/2020
 Caleb **Cornell**, Student Worker, effective 11/1/2020
 Orion **Crimmins**, Student Worker, effective 11/1/2020
 Teriana **Durham**, Student Worker, effective 11/1/2020
 Connor **Froehlich**, CLC Seasonal Program Assistant, effective 1/1/2021
 Zachary **Gregory**, CLC Seasonal Program Assistant, effective 12/15/2020
 Gianna **Gutierrez**, Student Worker, effective 11/1/2020
 Rachel **Hetrick**, CLC Tutor, effective 8/15/2020
 Kevin **Hogains**, CLC Seasonal Program Assistant, effective 12/10/2020
 Gwendolyn **Landry**, Student Worker, effective 11/1/2020
 Alyssa **Lang**, Paraprofessional, effective 11/25/2020
 Hope **Nevins**, CLC Tutor, effective 8/15/2020
 Gabriel **Olberding**, CLC Seasonal Program Assistant, effective 12/12/2020
 Sarah **Olson**, CLC Seasonal Program Assistant, effective 12/15/2020
 Garrett **Otley**, Student Worker, effective 11/1/2020
 Dwain **Perez-Alonso**, Student Worker, effective 12/4/2020
 Maremi **Perez-Alonso**, Student Worker, effective 11/1/2020
 Amber **Polen**, Student Worker, effective 12/1/2020
 Christine **Price**, CLC Tutor, effective 12/22/2020
 Ethan **Roberts**, Student Worker, effective 11/1/2020
 Deja **Roosevelt**, Student Worker, effective 11/1/2020
 Becky **Schardt**, CLC Tutor, effective 8/15/2020
 Sydney **Schultheiss**, CLC Seasonal Program Assistant, effective 12/10/2020
 Emma **Snyder**, CLC Seasonal Program Assistant, effective 11/18/2020
 Derek **Souvenir**, Student Worker, effective 11/1/2020
 Andrew **Thompson**, Student Worker, effective 11/1/2020
 Grace **Thumann**, CLC Seasonal Program Assistant, effective 12/15/2020
 Katelyn **Weinandy**, CLC Seasonal Program Assistant, effective 12/14/2020
 Robert **Wilson**, Student Worker, effective 11/1/2020
 Tabitha **Woods**, Student Worker, effective 11/1/2020

Approval of Employment of Classified Personnel – Upon the recommendation of the Superintendent, Ms. Hines moved and Ms. Paredes seconded the motion to approve the employment of the following Classified Personnel:

Roll Call: Yeas: Ms. Hines, Ms. Paredes, Mr. Long and Mr. Smith. The chair declared the motion carried.

New Hires 2020-2021 School Year

Kayla **Medley**, Family and Community Partnership Liaison,
As needed, Max 29 hrs. p/wk., effective 1/4/2021
Jonna **Nissen**, Para/Educational Aide, 6.75 hrs. p/day,
5 days p/wk., 118 days, A/N/2, effective 12/14/2020

Seasonal New Hires 8/17/2020-5/14/2021

Rebekah **Arcuri**, CLC Seasonal Program Assistant, as needed,
CLC/PA/0, Effective 11/11/2020
Layla **Hager**, CLC Seasonal Program Assistant, as needed,
CLC/PA/0, Effective 11/20/2020
Rachel **Mosko**, CLC Seasonal Program Assistant, as needed,
CLC/PA/0, effective 12/10/2020
Ashton **Snow**, CLC Seasonal Program Assistant, as needed,
CLC/PA/0, effective 12/10/2020
Jessica **Weckle**, CLC Seasonal Program Assistant, as needed,
CLC/PA/0, Effective 11/16/2020

Student Workers New Hires 2020-2021 School Year

Brandon **Polen**, WIOA Student Worker, As needed,
Effective 11/23/2020

NWOET Seasonal New Hires 1/11/2021-5/14/2021

Rochelle **Manley**, Professional Trainer Assistant, As needed,
Max 24 hrs. p/wk., effective 1/11/2021
Judith **Tucker**, Professional Trainer 2, As needed,
Max 10 hrs. p/wk., effective 1/11/2021

Changes 2020-2021 School Year

Dannelle **Sutton**, From Nurse Assistant –Extra Hours,
As needed, Max 40 hrs., \$33.62 p/hr. To Nurse Assistant –
Extra Hours, As needed, Max 120 hrs., effective 11/1/2020

Approval of Employment of Certified Personnel – Upon the recommendation of the Superintendent, Ms. Hines moved and Ms. Paredes seconded the motion to approve the employment of the following Certified Personnel:

Roll Call: Yeas: Ms. Hines, Ms. Paredes, Mr. Long and Mr. Smith. The chair declared the motion carried.

Supplemental 2020-2021 School Year

Emily Avers, OT Sub, 7 hrs. p/day, 2 days p/wk.,
As needed, Max 168 hrs., Effective 8/20/2020-
11/13/2020

Changes 2020-2021 School Year

Emily Avers, From OT – Sub, 7 hrs. p/day.,
As needed, Max 2 days p/wk., Max 168 hrs. To OT –Sub,
7 hrs. p/day, As needed, Max 2 days p/wk., Max 190 hrs.,
effective 11/9/2020

Approval of Substitute Personnel - Upon the recommendation of the Superintendent, Ms. Paredes moved and Mr. Long seconded the motion to approve the following substitute list:

Roll Call: Yeas: Ms. Paredes, Mr. Long, Ms. Hines and Mr. Smith. The chair declared the motion carried.

Governing Board Updates:

Penta Career Center Report: None

Legislative Liaison Report: **Joe Long** – reported the following: SB310/HB409 – Flexibility around substitute teachers including ESC licensing of substitutes/HB442 – Separate Pupil License

Student Achievement Liaison Report: - None

Adjournment

Motion by Ms. Hines and Seconded by Mr. Long to adjourn the meeting at 4:58 p.m.

Roll Call: Yeas: Ms. Hines, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

ATTEST:

Timothy Smith, President

Jackie Haar, Treasurer/CFO