

WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
December 16, 2025

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Ms. Judy **Paredes** at 3:05 p.m. with the following members present: Mr. Joe **Long** and Mr. Timothy **Smith**. Also present: Mr. Mark **North**, Superintendent, Mr. Kyle **Kanuckel**, Associate Superintendent and Mr. Brad **McCracken**, Treasurer.

Board Members Absent

Judy **Hines**, Board Member

Kathy **Limes**, Board Member

Staff Members Present

N/A

Visitors Present

Bethany Vincent, Board member elect

Director Report/Featured Program

Aaron Cookson – Assistant Director of JDC/JRC & Pathe/PACE & Teresa Kitchen, Director of Pathe/Pace & JDC/JRC / Behavioral Programming provided updates to the Board.

Public Participation

N/A

Approval of Agenda

Mr. Long moved and Mr. Smith seconded the motion to approve the board agenda.

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of the Minutes

Mr. Smith moved and Mr. Long seconded the motion to approve the following minutes:

- Regular Board Meeting – November 25, 2025

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

REPORTS OF THE TREASURER

Approval of Cash Reconciliation Report – The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Mr. Smith moved and Mr. Long seconded the motion to approve the Cash Reconciliation report for the month of November, 2025:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Financial Report – The Financial Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Mr. Long moved and Mr. Smith seconded the motion to approve the Financial Report for the month of November, 2025:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Bills – Upon the recommendation of the Treasurer, Mr. Smith moved and Mr. Long seconded the motion to approve the Bills for November, 2025:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Investment Transaction Ledger – Upon the recommendation of the Treasurer, Mr. Long moved and Mr. Smith seconded the motion to approve the Investment Transaction Ledger for the month of November, 2025:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Inventory Disposal – Upon recommendation of the Treasurer, Mr. Smith moved and Mr. Long seconded the motion to approve the following inventory disposal:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Then & Now >\$3,000 – Upon the recommendation of the Treasurer, Mr. Smith moved and Mr. Long seconded the motion to approve the following:

The Treasurer of the Wood County ESC affirms that there were sufficient unencumbered funds available at the time of the invoice for “Ohio BWC annual bill issued November 28, 2025, received in December and due December 22, 2025, in the amount of \$52,723” upon approval of the board of the WCESC by this resolution.

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD

Approval of Membership(s) – Upon recommendation of the Superintendent, Mr. Smith moved and Mr. Long seconded the motion to approve the following membership:

• Bowling Green Economic Development	\$1,000
• Ohio School Boards Association	\$4,645
• Toledo Metropolitan Area Council of Governments	\$688

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Prevention's Partnership w/CESA6 – Upon recommendation of the Superintendent, Mr. Long moved and Mr. Smith seconded the motion to approve the following contract between the Wood County Educational Service Center and CESA6 for up to 40 support hours for personalized training, project builds or other development needs. Also included is an annual strategic review of the Qualtrics implementation to assess current usage, align with evolving district needs, and identify new opportunities to expand and enhance the platform's impact. Services provided will be for a 12-month term beginning January 1 2026, at a cost of \$9,000.

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Agreement w/WC Board of Development Disabilities – Upon recommendation of the Superintendent, Mr. Smith moved and Mr. Long seconded the motion to approve the following agreement between Wood County Educational Service Center and Wood County Board of Development Disabilities for:

• Vehicle (Ford E-350)	\$208.33 p/month (10 months)
• Property @ 909 Klotz Rd. (Living Classroom)	\$1,000 p/month (11 months)
• Property @ 1090 Fairview (Storage)	\$500 p/month (12 months)

Terms of this agreement are for a 1-year period from January 1, 2026 – December 31, 2026.

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Staff Personnel

Recommendations Pertaining to Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations, Leave of Absences – Upon the recommendation of the Superintendent, Mr. Long moved and Mr. Smith seconded the motion to approve the following Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Resignations:

Helena **Hickman**, Unit Para (PB), effective 12/19/2025

Sharmishtha **Sasmal**, Para/Educational Aide (PB), effective 10/20/2025

Jennifer **Yost**, Unit Para (PB), effective 12/6/2025

Approval of Employment of Classified Personnel – Upon the recommendation of the Superintendent, Mr. Smith moved and Mr. Long seconded the motion to approve the employment of the following Classified Personnel:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

New Hires/ Rehires 2025-2026 School Year

Darci **Bowser**, Para/Student Attendant (WL), 7.5 hrs. p/day, 5 days p/wk., 116 days, PWL/3, effective 12/8/2025-6/3/2026

Holli **Burkard**, Para/Educational Aide (OT, 6.25 hrs. p/day, 5 days p/wk., 99 days, PD/0, effective 12/15/2025-5/22/2026

Sedrick **Carter**, Para/Student Attendant (WL), 7.5 hrs. p/day, 5 days p/wk., 121 days, PWL/4, effective 12/1/2025-6/3/2026

Ronnie **Hogue**, Para/Educational Aide (LA), As needed, PD/5, effective 12/1/2025-6/2/2026

Alycia **Larson**, Para/Student Attendant-MD (LA), 6.75 hrs. p/day, 5 days p/wk., 109 days, PMD/0, effective 12/11/2025-6/2/2026

Jenalyne **Sudlow**, Para/Educational Aide (PB), 6.75 hrs. p/day, 5 days p/wk., 105 days, UPK4/5, effective 12/1/2025-5/21/2026

Paige **Wallen**, Para/Student Attendant-MD (LA), 6.75 hrs. p/day, 5 days p/wk., 116 days, PMD/0, effective 12/2/2025-6/2/2026

Seasonal New Hires/ Rehires 8/18/2025-5/16/2026

Colleen **Borchers**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 11/26/2025-5/16/2026

Meghan **Donnelly**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 11/11/2025-5/16/2026

Carly **Felchlin**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 12/5/2025-5/16/2026

Audrey **Huffman**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 11/4/2025-5/16/2026

Myles **Pinkston**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 12/1/2025-5/16/2026

Sydney **Scaggs**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 11/18/2025-5/16/2026

Alyssa **Shinaver**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 10/31/2025-5/16/2026

Changes 2025-2026 School Year

Rebekah **Arcuri**, CLC Seasonal Program Assistant, From: Step 3, \$13.18 p/hr. To: Step 1, effective 12/1/2025-5/21/2026

Supplements 2025-2026 School Year

Susan **Spencer**, CLC Grant Professional Development, As needed, effective 8/1/2025-12/13/2025

Approval of Employment of Certified Personnel – Upon the recommendation of the Superintendent, Mr. Long moved and Mr. Smith seconded the motion to approve the employment of the following Certified Personnel:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

New Hires/Rehires 2025-2026 School Year

Beverly **Reinbrecht**, Education Interpreter Substitute (BG), As needed, N/A effective 12/15/2025-5/29/2026

Changes 2025-2026 School Year

N/A

Supplements 2025-2026 School Year

Annie **Pilmore**, CLC Educational Liaison, As needed, effective 12/26/2025-5/29/2026

Recommendation Pertaining to Substitutes – Upon the recommendation of the Superintendent, Mr. Smith moved and Mr. Long seconded the motion to approve the following new Substitutes for the 2025-2026 school year:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Governing Board Updates:**Penta Career Center Report:**

Ms. Paredes provided a short update to the Board.

Legislative Liaison Report:

N/A

Student Achievement Liaison Report:

N/A

Approval of President Pro Tempore for the January 2026 Organizational Meeting – Upon the recommendation of the Treasurer, Mr. Smith moved and Mr. Long seconded the motion to approve Ms. Paredes, as President Pro Tempore, for the January 27, 2026 (3:45p) organizational meeting:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Adjournment

Motion by Mr. Long and seconded by Mr. Smith to adjourn the meeting at 4:03 p.m.

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

ATTEST:

Joseph Long, President

Brad McCracken, Treasurer/CFO