

WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
April 26, 2022

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Mr. Joe **Long**, at 3:20 p.m. with the following members present: Ms. Judith **Hines**, Ms. Kathy **Limes**, Ms. Judy **Paredes** and Mr. Timothy **Smith**. Also present: Ms. Jackie **Haar**, Treasurer, Mr. Mark **North**, Superintendent.

Absent:

N/A

Staff Members Present

Christy Spontelli, JDC/JRC/WCA Education Coordinator

Visitors Present

Julie Hines

Director Report/Featured Program

Student of the Month

Christy Spontelli – reported on status of program.

Approval of Agenda

Ms. Hines moved and Ms. Limes seconded the motion to approve the board agenda.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of the Minutes

Ms. Limes moved and Mr. Smith seconded the motion to approve the following minutes:

- Regular Board Meeting – March 22, 2022

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes, Mr. Smith. The chair declared the motion carried.

REPORTS OF THE TREASURER

Approval of Cash Reconciliation Reports- The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions or make comments regarding the report.

Ms. Hines moved and Ms. Paredes seconded the motion to approve the Cash Reconciliation report for the month of March 2022:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Financial Report – Upon the recommendation of the Treasurer, Ms. Paredes moved and Ms. Hines seconded the motion to approve the Financial Report for March 2022:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Bills – Upon the recommendation of the Treasurer, Ms. Paredes moved and Ms. Hines seconded the motion to approve the Bills for March 2022:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Investment Transaction Ledger – Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Limes seconded the motion to approve the Investment Transaction Ledger for the month of March 2022:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of WCESC Service Agreements with Agencies & School Districts- Upon recommendation of the Treasurer, Ms. Hines moved and Mr. Smith seconded, the motion to approve the following Fiscal Year 2022 & 2023 Service Agreements

Fiscal Year 2022:

- Elmwood L.S.D. – Paraprofessional Student Attendant Services

Fiscal Year 2023:

- Bowling Green C.S.D. – Consortium Services
- Bowling Green C.S.D. – Specialized Services
- Eastwood L.S.D. – Consortium Services
- Eastwood L.S.D. – Specialized Services
- Elmwood L.S.D. – Consortium Services
- Lake L.S.D. – Consortium Services
- Lake L.S.D. – Specialized Services
- North Baltimore L.S.D. – Consortium Services
- North Baltimore L.S.D. – Specialized Services
- Otsego L.S.D. – Consortium Services
- Perrysburg E.V.S.D. – Consortium Services
- Perrysburg E.V.S.D. – Specialized Services
- Rossford E.V.S.D. – Consortium Services

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Approval of Workers' Compensation Program Group Rating 2023 Upon recommendation of the Treasurer, Ms. Limes moved and Ms. Hines seconded, the motion to approve the following Group Retrospective Service Agreement between Sheakley UniService INC., and Wood County Educational Service Center effective January 1, 2023 through December 31, 2023 at an enrollment cost of \$3,150.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Uncollectable Accounts Upon recommendation of the Treasurer, Ms. Limes moved and Ms. Paredes seconded, the motion to approve the following Community Learning Center (CLC) accounts as uncollectable:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Donations- Upon recommendation of the Treasurer, Mr. Smith moved and Ms. Hines seconded, the motion to approve the following donations:

\$624	The Sportsman Club <i>To Benefit ATOD – Hooked on Fishing</i>
\$1,000	Mark & Kate North <i>To Benefit Wood County Academy and Pace Program</i>

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD

Recommendation Pertaining to Second Reading of Board Policies - Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Paredes seconded the motion to approve the second reading of the following Board Policies:

GCB-2	Professional Staff Contracts and Compensation Plans (Administrators)
GCB-2R	Professional Staff Contracts and Compensation Plans (Alternative Administrative License)
GDBE	Support Staff Vacations and Holidays
IGCD	Educational Options
LEB	Educational Options

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried

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Recommendation Pertaining to PowerSchool Agreement – Unified Talent – Records & Contracts - Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following 12-month PowerSchool agreement effective July 1, 2022 – June 30, 2023 at a total cost of \$7,002.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried

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Recommendation Pertaining to Fox36 Agreement Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Limes seconded the motion to approve the following agreement with Wood County Educational Service Center (Prevention Coalition) and Fox36 for advertising effective May 2022 through August 2022 in the amount of \$12,000.00.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried

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Recommendation Pertaining to Spectrum Agreement Upon the recommendation of the Superintendent, Ms. Paredes moved and Ms. Hines seconded the motion to approve the following agreement between Wood County Educational Service Center (Prevention Coalition) and Spectrum for advertising for Drug Free Awareness effective 5/1/2022-8/31/2022 in the amount of \$10,000.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried

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Recommendation Pertaining to Job Descriptions Upon the recommendation of the Superintendent, Ms. Paredes moved and Mr. Smith seconded the motion to approve the following job descriptions:

- Related Service Mentor

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried

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Recommendation Pertaining to Consulting Contract CLC Curriculum Services FY'22 - Upon the recommendation of the Superintendent, Ms. Hines moved and Mr. Smith seconded the motion to approve the following CLC Consulting Contract between Wood County Educational Service Center and Alexandra Stelnicki for the design and/or modify before/after school and summer curriculum, including Discovery Zones, Summer Scrapbook, virtual field trips, and other related curriculum, effective March 1, 2022 through June 30, 2022 in the amount of \$3,000.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried

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Recommendation Pertaining to Red Rover Agreement - Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Hines seconded the motion to approve the following agreement with Wood County Educational Service Center and Red Rover for Time Tracking effective July 1, 2022 through June 30, 2023 in the amount of \$4,980.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried

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Recommendation Pertaining to Spectrum Agreement - Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Paredes seconded the motion to approve the following agreement with Wood County Educational Service Center and Spectrum for advertising for Safe Drug Disposal effective 5/1/2022-6/26/2022 in the amount of \$15,000.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried

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Recommendation Pertaining to Meal Service Contract Amendment - Upon the recommendation of the Superintendent, Ms. Paredes moved and Mr. Smith seconded the motion to approve the following Contract Amendment with Wood County Educational Service Center and Extra Virgin Food Services effective April 11, 2022.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried

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Recommendation Pertaining to Children’s Resource Center Transportation Agreement Amendment-

Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Hines seconded the motion to approve the following agreement between CRC and WCESC for transportation of students and instructors of the PACE and PATHE program effective October 5, 2021:

- Per loaded mile \$4.81
 (WCESC Office – CRC)

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried

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Recommendation Pertaining to Revised Non-Salary Schedule Staff 2022-2023- Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Paredes seconded the motion to approve the following non-salary schedule staff revision for the 2022-2023 school year:

Position	From Percentage Increase	To Percentage Increase
Family & Community Liaison	2%	11.04% (\$42,000)

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried

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Staff Personnel

Recommendations Pertaining to Abolishment's, Resignations, Retirements, LOAs, RIFs, and

Terminations: - Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Smith seconded the motion to approve the following, LOA, Resignations & Terminations:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Resignations:

Hilary **Burch**, Preschool Intervention Specialist, effective 8/5/2022
 Patricia **Davidson**, Fiscal Data Specialist, effective 4/5/2022
 Stacey **Luallen**, WCA Teacher, effective 8/5/2022
 Shelia **Mobus**, Paraprofessional, effective 4/15/2022
 Katina **Parsittie**, Paraprofessional, effective 4/7/2022
 Alayna **Rodgers**, CLC Senior Team Leader, effective 4/9/2022
 Richard **Schmidbauer**, Prevention Education Specialist, effective 4/4/2022
 Emily **Shaver**, Paraprofessional, effective 8/5/2022
 Lindsey **Simpson**, Psychologist, effective 7/31/2022
 Amanda **Sosa**, EP Case Manager, effective 5/3/2022
 Beata **Warren**, CLC Site Coordinator, effective 7/16/2022
 Sherel **White**, CLC Site Coordinator, effective 4/9/2022
 Shawn **Williams**, Special Contract Employee, effective 8/5/2022

Retirement:

Susan **Sebo**, Paraprofessional, effective 8/5/2022
 Kathy **Veeley**, Paraprofessional, effective 7/1/2022

Abolishments for the 22-23 School Year

Suzanne **Eames**, EP Intake Specialist

Non-Renewals for the 22-23 School Year

Melanie **Feather**, Sub Fiscal Data Specialist
 Gina **Fernbaugh**, Consultant to the Treasurer
 Taryn **Joyce-Mendive**, Sub COTA
 Sharon **Morse**, Paraprofessional
 Steven **Slivka**, COVID-19 Contract Tracer & Manager
 Brandi **Taylor**, Paraprofessional
 Kristin **Wolfe**, Sub COTA
 Nikki **Wright**, Paraprofessional

RIFs for the 22-23 School Year

Andrea **Current-Bomer**, Sub Psych (ELM)
Dana **Delph-Ruffner**, CBI Consultant (Penta)
Jessica **Fitch**, Special Contract Employee (NW)
Sarah **Garvin**, Special Contract Employee (NW)
Jennifer **Huber**, Special Contract Employee (NW)
Jaryd **Motsinger**, Special Contract Employee (NW)
George **West**, Special Contract Employee (NW)

Approval of Employment of Classified Personnel – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Limes seconded the motion to approve the employment of the following Classified Personnel:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

New Hire 2021-2022 School Year

Patricia **Davidson**, Fiscal Data Specialist, 7.5 hrs. p/day, 5 days p/wk., 68 days, Fiscal/16, effective 3/29/2022

Sarah **Feliciano**, Para/Educational Aide, 6.5 hrs. p/day, 5 days p/wk., As needed, A/N/7, effective 4/5/2022

Laurie **Haar**, Fiscal Data Specialist, 7.5 hrs. p/day, 5 days p/wk., 50 days, Fiscal/11, effective 4/22/2022

Peyton **Massey**, Sub Senior Team Leader, As needed, PA/4, effective 5/2/2022

Shelia **Mobus**, Para/Educational Aide, 6.75 hrs. p/day, 5 days p/wk., 38 days, A/N/0, effective 4/4/2022

Alayna **Rodgers**, CLC Site Coordinator, 8 hrs. p/day, 5 days p/wk., 59 days, CLC/SC/2, effective 4/11/2022

Kelsey **West**, Unit Para, 6.5 hrs. p/day, 5 days p/wk., As needed, UP/0, effective 4/11/2022

Mason **Wright**, Para/Student Attendant, 7.5 hrs. p/day, 5 days p/wk., 47 days, A/N/5, effective 3/21/2022

Seasonal New Hires 8/14/2021-5/20/2022

Emma **Harr**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 4/25/2022

Alexander **Knemeyer**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 4/13/2022

Blake **Thomas**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 4/22/2022

Paul **VonDerEmbse**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 4/22/2022

Seasonal New Hires 5/21/2022-8/13/2022

Megan **Phillips**, CLC Seasonal Program Assistant, As needed, CLC/PA/0, effective 5/23/2022

Seasonal Rehires 5/21/2022-8/13/2022

Emma **Harr**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/21/2022

Blake **Thomas**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/21/2022

Paul **VonDerEmbse**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 5/21/2022

Seasonal Changes 5/21/2022-8/13/2022

Rylin **Parsell**, From CLC Seasonal Program Assistant, As needed,
CLC/PA/0, \$11.01 p/hr., To CLC Seasonal Program Assistant, As needed,
CLC/PA/4, effective 5/31/2022

Changes 2021-2022 School Year

Jennifer **Schneider**, From Para/Educational Aide, 3 hrs. p/day,
4 days p/wk., 91 days, A/N/7, \$3,931 To Para/Educational Aide,
3 hrs. p/day, 4 days p/wk., (20 days); 6 hrs. p/day, 4 days p/wk.,
71 days, A/N/7, effective 4/25/2022

Supplementals 2021-2022 School Year

Shauna **Rensch**, Para/Educational Aide – Extra Hours, As needed,
Max 4 hrs., A/N/23, effective 12/17/2021

Linda **Woods**, Para/Educational Aide – Extra Hours, As needed,
Max 4 hrs., A/N/8, effective 12/17/2021

Approval of Employment of Certified Personnel – Upon the recommendation of the Superintendent, Ms. Paredes moved and Mr. Smith seconded the motion to approve the employment of the following Certified Personnel:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

New Hires 2021-2022 School Year

Andrea **Current-Bomer**, Sub Psychologist, As needed,
effective 4/5/2022

Supplemental 2021-2022 School Year

Jennifer **Huber**, Special Contract Employee – Extra Hours,
8 hrs. p/day, 1 day p/wk., Max 1 day, SC/NW, effective 1/19/2022

Summer Supplemental 2021-2022

Josie **Rowe**, PT – Extra Hours, As needed,
OT/PT/13, effective 6/6/2022-8/19/2022

WCA Mentor

Danielle **Bender**

Recommendation Pertaining to New Classified Contracts for 2022-2023 School Year - Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Hines seconded the motion to approve the following New Classified Contracts for the 2022-2023 School Year:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Recommendation Pertaining to New Certified Contracts for 2022-2023 School Year - Upon the recommendation of the Superintendent, Ms. Paredes moved and Ms. Hines seconded the motion to approve the following New Certified Contracts for the 2022-2023 School Year:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Recommendation Pertaining to New Seasonal Summer Contracts for 5/21/2022-8/13/2022 - Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Limes seconded the motion to approve the following New Seasonal Summer Contracts for 5/21/2022-8/13/2022:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Recommendation Pertaining to Substitutes Upon the recommendation of the Superintendent, Ms. Paredes moved and Mr. Smith seconded the motion to approve the following substitutes for the 2021-2022 school year.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried

Governing Board Updates:

Penta Career Center Report:

Legislative Liaison Report: N/A

Student Achievement Liaison Report: - N/A

Adjournment

Motion by Ms. Limes and seconded by Mr. Smith to adjourn the meeting at 4:30 p.m.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried

ATTEST:

Joe Long, President

Jackie Haar, Treasurer/CFO

Student of the Month

March

Bowling Green	Kyle Brackenbury
Eastwood	Nathaniel Heskett
Elmwood	Nina Zibbel
Lake	Katie Adamson
North Baltimore	Brock Baltz
Northwood	A.J. Kozina
Otsego	Donovan Ellis
Penta	Cameron Stewart
Perrysburg	Nathan Stepp
Rossford	Michael Nawrocki

April

Bowling Green	Ella Lin
Eastwood	Samantha Sibbersen
Elmwood	Ava Bloom
Lake	Alexia Giles
North Baltimore	Meredith Buchanan
Northwood	Erin Bouk
Otsego	Luke Brewster
Penta	Kevin Maunz
Perrysburg	Julia Beer
Rossford	Macey Laubenthal

May

Elmwood	Tyler Baum
Lake	Kiley Forrest
Northwood	Emily Ronquillo
Penta	Andres Ybarra
Perrysburg	Matthew Wiley
Rossford	Paige Kromenacker

June

Northwood	Emma Welsh
Penta	Aidan Tobar
Perrysburg	Nicholas Pineda