

WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
April 25, 2023

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board Vice President, Mr. Timothy **Smith** @ 3:00 p.m. with the following members present: Mr. Joe **Long**, and Ms. Judy **Paredes**. Also present: Mr. Brad **McCracken**, Treasurer and Mark **North**, Superintendent.

Absent:

Ms. Kathy **Limes**, Board President

Ms. Judy **Hines**, Board Member

Staff Members Present

N/A

Visitors Present

N/A

Director Report/Featured Program

Steve Beck, Maintenance, demonstrated new custodial equipment used at the ESC and also Discussed use of the new leased van.

Public Participation

N/A

Approval of Agenda

Mr. Long moved and Ms. Paredes seconded the motion to approve the board agenda.

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of the Minutes

Ms. Limes moved and Ms. Paredes seconded the motion to approve the following minutes:

- Regular Board Meeting – March 28, 2023

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

REPORTS OF THE TREASURER

Approval of Cash Reconciliation Report – The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Mr. Long moved and Ms. Paredes seconded the motion to approve the following Cash Reconciliation report for the month of March, 2023:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Financial Report – The Financial Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Ms. Paredes moved and Mr. Long seconded the motion to approve the following Financial Report for the month of March, 2023:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Bills – Upon the recommendation of the Treasurer, Ms. Paredes moved and Mr. Long seconded the motion to approve the following Bills for March, 2023:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Investment Transaction Ledger – Upon the recommendation of the Treasurer, Mr. Long moved and Ms. Paredes seconded the motion to approve the following Investment Transaction Ledger for the month of March, 2023:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Revised FY23 Expected Revenues & Appropriations – Upon recommendation of the Treasurer, Mr. Long moved and Ms. Paredes seconded the motion to approve the following Donations:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Fixed Asset Disposals – Upon recommendation of the Treasurer, Ms. Paredes moved and Mr. Long seconded the motion to approve the following Fixed Asset Disposals

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Worker's Compensation Program Group Rating 2024 – Upon recommendation of the Treasurer, Mr. Long moved and Ms. Paredes seconded the motion to approve the following Worker's Compensation Program Group Rating 2024:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of GAAP Conversion Services– Mr. Long moved and Ms. Paredes seconded the motion to approve the following GAAP Conversion Services contingent upon review of legal requirement to do GAAP conversion and if so proceed with contract. If not required, do not execute contract.

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD

Approval of WCESC Service Agreements with Agencies & School Districts – Upon recommendation of the Treasurer, Ms. Paredes moved and Mr. Long seconded the motion to approve the following Service Agreements with School Districts:

Fiscal Year 2023:

- Bowling Green S.D. – Wood County Academy (1 seat-2nd semester)
- Rossford S.D. – Junior/Senior High School Intervention

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Falcon Sponsorship Agreement – Upon recommendation of the Superintendent, Mr. Long moved and Ms. Paredes seconded the motion to approve the following sponsoring agreement between WCESC and Falcon Sports Properties, LLC, effective 4/7/2023-6/30/2023 in the amount of \$9,977.12:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Contract with StarHouse Media, LLC – Upon recommendation of the Superintendent, Ms. Paredes moved and Mr. Long seconded the motion to approve the following contract with StarHouse Media LLC for the screening of the movie *Screenagers Under the Influence* (\$750) on 5/24/2023 & 5/30/2023 and additional licenses (\$400) for a total amount of \$1,150:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of Lease Agreement with Wood County Board of Developmental Disabilities – Upon recommendation of the Superintendent, Ms. Paredes moved and Mr. Long seconded the motion to approve the following WCESC Lease Agreement with Wood County Board of Developmental Disabilities regarding property located at 909 Klotz Rd., Bowling Green:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of ESC Vehicle Lease Agreement with Wood County Board of Developmental Disabilities –
Upon recommendation of the Superintendent, Mr. Long moved and Ms. Paredes seconded the motion to approve the following WCESC Vehicle Lease Agreement with Wood County Board of Developmental Disabilities:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Staff Personnel

Recommendations Pertaining to Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations

– Upon the recommendation of the Superintendent, Mr. Long moved and Ms. Paredes seconded the motion to approve the following Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Resignations:

Shantaris **Brown**, CLC Seasonal Program Assistant, effective 5/19/2023
Karen **Burris**, Wood County Academy Teacher, effective 8/5/2023
Danielle **Buss**, CLC Seasonal Program Assistant, effective 4/22/2023
Kennedy **Carey**, CLC Seasonal Program Assistant, effective 5/2/2023
Devin **Clisby**, CLC Seasonal Program Assistant, effective 5/8/2023
Sydney **Crews** CLC Seasonal Program Assistant, effective 5/1/2023
Jessica **Farrell**, CLC Seasonal Program Assistant, effective 3/21/2023
Margaret **Fay**, CLC Seasonal Program Assistant, effective 5/6/2023
Destiny **Fernandes**, CLC Seasonal Program Assistant, effective 5/19/2023
Hope **Frohnafel**, CLC Seasonal Program Assistant, effective 4/29/2023
Hali **Hagemeyer**, CLC Seasonal Program Assistant, effective 4/22/2023
Emmalee **Halleck**, Para/Student Attendant, effective 4/24/2023
Kaitlyn **Harvey**, CLC Seasonal Program Assistant, effective 3/25/2023
Celeste **Hoverman**, SLP, effective 8/5/2023
Audrey **Howell**, Para/Student Attendant, effective 3/23/2023
Sharon **Hudson**, Para/Educational Aide, effective 4/13/2023
Brittanee **Koontz**, Para/Educational Aide, effective 8/5/2023
Jessica **Massey**, Payroll Specialist, effective 6/22/2023
Anastasia **Matthews**, CLC Seasonal Program Assistant, effective 5/19/2023
Chloe **McConnell**, CLC Seasonal Program Assistant, effective 4/29/2023
Matthew **McGrath**, CLC Seasonal Program Assistant, effective 4/8/2023
McKenna **Mattern**, CLC Seasonal Program Assistant, effective 5/1/2023
Diamond **Moses**, CLC Seasonal Program Assistant, effective 5/19/2023
Kallie **Newberry**, CLC Seasonal Program Assistant, effective 4/29/2023
Amanda **Nubert**, CLC Seasonal Program Assistant, effective 4/22/2023
Osvaldo **Orduno**, CLC Seasonal Program Assistant, effective 4/24/2023
Shelby **Strayer**, SLP, effective 8/5/2023
Darissa **Taylor**, Unit Para, effective 1/14/2023
Paul **VonDerEmbse**, CLC Seasonal Program Assistant, effective 5/6/2023
Molly **Walters**, CLC Seasonal Program Assistant, effective 4/8/2023
Charlie **Warren**, CLC Administrative Support Specialist, effective 4/29/2023
Julia **Zentz**, CLC Seasonal Program Assistant, effective 4/22/2023
Liz **Zimdars**, CLC Senior Team Leader, effective 4/29/2023

Non-Renewals for the 23-24 School Year

Brittany (Butler) **Gross**, Building Sub/Curriculum Support

Linda **Hendricks**, Special Contract Employee

Alicia **Holdren**, Executive Secretary Consultant

Jodi **Johnson**, Prevention Specialist

Mike **Kiplen**, JDC Prevention Specialist

Alexzander **Kreeger**, Sub Custodian

Toni **Makley**, Special Contract Employee

Heather **Meter**, Para/Student Attendant

Avery **Miller**, Workforce Consultant (Retention Consultant)

Peter **Prichard**, Senior Workforce Consultant

Approval of Employment of Classified Personnel – Upon the recommendation of the Superintendent, Ms. Paredes moved and Ms. Limes seconded the motion to approve the employment of the following Classified Personnel:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

New Hire 2022-2023 School Year

Danielle **Jarvi**, Unit Para, 6.75 hrs. p/day, As needed,
UP/0, effective 4/25/2023

Seasonal New Hires 8/14/2023-5/20/2023

Haven **Flores**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 4/6/2023

Megan **Weitzel**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 4/17/2023

Gabrielle **Wintrow**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 4/22/2022

Changes 2022-2023 School Year

Greg **Van Vorhis**, Food Services, As needed,
From \$3,000 p/yr., effective 4/3/2023

Supplementals 2022-2023 School Year

David **Butte**, Transitional Para – Extra Hours, As needed,
T/0, effective 3/1/2023 – 5/25/2023

Ida **Cardenas**, Unit Para, As needed, UP/0,
effective 3/27/2023-5/27/2023

Melinda **Edgington**, LT Sub Teacher – Overtime, TR/25
effective 3/6/2023-5/26/2023

Melinda **Edgington**, LT Sub Teacher – Extra Hours, TR/25, effective
3/6/2023-5/26/2023

Emma **Gray**, Diversion Screener – Extra Hours, 7 hrs. p/day,
15 days max., effective 6/6/2023-6/30/2023

Olivia **Henthorn**, Para/Educational Aide – Extra Hours, As needed,
P/10, effective 3/15/2023-5/26/2023

Holly **Robbins**, Unit Para, As needed, UP/0,
effective 3/13/2023-5/27/2023

Nicole **Spina**, Para/Educational Aide – Extra Hours, As needed, P/7,
effective 3/15/2023-5/21/2023

Approval of Employment of Certified Personnel – Upon the recommendation of the Superintendent, Mr. Long moved and Ms. Paredes seconded the motion to approve the employment of the following Certified Personnel:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Changes 2022-2023 School Year

Avery (Jay) **Miller**, Workforce Consultant, 8 hrs. p/day,
5 days p/wk., From 216 days To 239 days, From \$59,588,
effective 10/3/2023-8/31/2023

Pete **Prichard**, Senior Workforce Consultant, 8 hrs. p/day,
5 days p/wk., From 216 days To 239 days, From \$74,483,
effective 10/3/2023-8/31/2023

Supplemental

Audrey **Archer**, Intervention Specialist (ED) – Extra Hours,
Max – 18 hrs., effective 3/1/2023-6/9/2023

Mary **Ashley**, Intervention Specialist (ED) – Extra Hours, Max – 18 hrs.,
effective 3/1/2023-6/9/2023

Ashley **Baer**, Intervention Specialist (ED) – Extra Hours, Max – 18 hrs.,
effective 3/1/2023-6/9/2023

Mandy **Hemming**, Intervention Specialist (ED) – Extra Hours,
Max – 18 hrs., effective 3/1/2023-6/9/2023

Christine **Len**, Summer School -JRC, As needed, N/A,
effective 6/5/2023-7/31/2023

Kaelyn **Moore**, Intervention Specialist (ED) – Extra Hours,
Max – 18 hrs., effective 3/1/2023-6/9/2023

Summer Supplemental 2022-2023

Julie **Muchiarone**, Occupational Therapist – ESY23, OT/PT/11
effective 6/5/2023-8/18/2023

Josie **Rowe**, PT – ESY23, As needed,
OT/PT/13, effective 6/5/2023-8/18/2023

Angie **Sprang**, Occupational Therapist – ESY23, OT/PT/11
effective 6/5/2023-8/18/2023

Recommendation Pertaining to New Classified Contracts for the 2023-2024 School Year – Upon the recommendation of the Superintendent, Mr. Long moved and Ms. Paredes seconded the motion to approve the following New Classified Contracts for the 23-24 school year:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Recommendation Pertaining to New Certified Contracts for the 2023-2024 School Year – Upon the recommendation of the Superintendent, Mr. Long moved and Ms. Paredes seconded the motion to approve the following New Certified Contracts for the 23-24 school year:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Recommendation Pertaining to New Seasonal Summer Contracts for 5/21/23-8/12/23 – Upon the recommendation of the Superintendent, Ms. Paredes moved and Mr. Long seconded the motion to approve the following New Seasonal Summer Contracts for 5/21/23-8/12/23:

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Recommendation Pertaining to Substitutes – Upon the recommendation of the Superintendent, Mr. Long moved and Ms. Paredes seconded the motion to approve the following new Substitutes for the 22-23 school year:

Lauren Heinz	Teacher/Para
Kayla Horney	Teacher/Para
Lydia Love	Teacher/Para
Ian Perkins	Teacher/Para
Krystal Pritchett	Teacher/Para
Sidney Rindler	Teacher/Para
Karissa Wilgus	Teacher/Para

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

INTENTIONALLY BLANK

Recommendation Pertaining to 2023-2024 School Year Calendars – Upon the recommendation of the Superintendent, Ms. Paredes moved and Mr. Long seconded the motion to approve the following 2023-2024 School Year calendars for JDC, JRC, Pathe, PACE, Living Classroom & WCA):

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of 2023-2024 Salary Schedules – Upon recommendation of the Treasurer, Mr. Long moved and Ms. Paredes seconded the motion to approve the following 2023-2024 Salary Schedules (highlighted areas):

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Approval of 2023-2024 Non-Salary Schedule Staff Salaries – Upon recommendation of the Treasurer, Ms. Paredes moved and Mr. Long seconded the motion to approve the following 2023-2024 Non-Salary Schedule Staff Salaries (highlighted areas):

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

INTENTIONALLY BLANK

Governing Board Updates:

Penta Career Center Report:

Judith Paredes reported 250 incoming students for next year, with 100 on a waiting list. 1,600 students and 200 staff next year. Penta is now looking at expansion options.

Legislative Liaison Report: N/A

Student Achievement Liaison Report: N/A

Adjournment

Motion by Mr. Long and seconded Ms. Paredes by to adjourn the meeting at 4:52 p.m.

Roll Call: Yeas: Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

ATTEST:

Kathy Limes, President

Brad McCracken, Treasurer/CFO