

**WOOD COUNTY EDUCATIONAL SERVICE CENTER
Governing Board Organizational Meeting Minutes
January 8, 2018**

The Organizational Meeting of the Wood County Educational Service Center Governing Board was called to order by Interim President Ms. Judy **Hines** at 4:00 p.m. with the following members present: Ms. Judith **Hines**, and Mr. Joseph **Long**, and Judy **Paredes**. Also present were Mr. Kyle **Kanuckel**, Superintendent, and Ms. Gina **Fernbaugh**, Treasurer.

Absent: Ms. Kathy **Limes**

Staff Members Present

Kyle **Clark**, Director of ATOD/Supervisor of Prevention Programs
Susan **Spencer**, Community Learning Centers Director

Visitors Present

Marie Thomas **Baird**, Sentinel Tribune Reporter

OATH of Office was given to the following:
Timothy F. Smith – newly elected Board Member
Judith Hines – returning Board Member
Judith Paredes – returning Board Member

Nominations and Election of President and Vice-President (3313.14)

Ms. Hines called for nomination of the one-year term for President.

Ms. Paredes made the motion, seconded by Mr. Smith, to nominate **Mr. Joe Long** for President.

Roll Call: Yeas: Ms. Hines, and Ms. Paredes and Mr. Smith. Abstained: Mr. Long. The Chair declared the motion carried.

Ms. Hines called for nomination of the one-year term for Vice-President.

Ms. Hines made the motion, seconded by Ms. Paredes, to nominate **Ms. Kathy Limes** for Vice-President.

Roll Call: Yeas: Ms. Hines, Mr. Long, and Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Recommendations for the Annual Organizational Meeting

At the time of this organizational meeting, Mr. Long moved and Ms. Paredes seconded the following motions:

Grants -

to authorize the Superintendent and Treasurer to enter into and/or accept/participate in Federal, State, or Local Grants or agreements and gave authorization to the Treasurer to appropriate funds for the grants awarded.

Funds -

to authorize the Treasurer to make fund-to-fund advances, advance returns and transfers as needed throughout the year with Board ratification as part of the financial reports at the next regular meeting.

Investments -

to authorize the Treasurer to invest interim and inactive funds in permissible investments pursuant to Board Policy and as prescribed by the Ohio Revised Code.

Checks -

to authorize the Treasurer to sign all checks drawn on bank accounts of the school district as prescribed by the Ohio Revised Code.

Records Commission -

to authorize the Treasurer to convene meetings of the Records Commission not limited to but at minimum annually.

Bills -

to authorize the Treasurer to pay bills as they are received, and within limits of the appropriations resolution, as prescribed by Ohio Revised Code.

Hiring of Temporary Personnel

to authorize the Superintendent to employ such temporary personnel as needed in emergency situations as prescribed by Ohio Revised Code. Such employment will be presented to the Board of Education for approval at the next regular meeting.

Roll Call: Yeas: Ms. Hines, Mr. Long, and Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Designation of Meeting Date, Time and Place (3313.15)

At the time of this Organizational Meeting, the Wood County Governing Board elected to set the time of holding its regular meetings. Mr. Smith moved and Mr. Long seconded the motion that these meetings shall be held on the **4th Tuesday** of each month at **4:00 p. m.** at the Wood County Educational Service Center conference room. The Governing Board also stated that should conflicts occur throughout the year, the Board would adjust the date and time of the meetings.

Roll Call: Yeas: Ms. Hines, Mr. Long, and Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Adjournment

Motion was made by Mr. Smith and seconded by Ms. Paredes to adjourn at 4:03 p.m.

Roll Call: Yeas: Ms. Hines, Mr. Long, and Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

President

ATTEST:

Treasurer