

**WOOD COUNTY EDUCATIONAL SERVICE CENTER  
Regular Governing Board Meeting Minutes  
July 24, 2018**

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Mr. Joe **Long**, at 4:00 p.m. with the following members present: Ms. **Kathy Limes** Mr. Joe **Long**, and Ms. Judy **Paredes** and Mr. **Timothy Smith**. Also present: Ms. Gina **Fernbaugh**, Treasurer, Mr. Kyle **Kanuckel**, Superintendent.

**Tardy:**

Ms. Judith **Hines**, Board Member

**Staff Members Present**

Kyle Clark, Prevention Education Director

**Visitors Present**

Marie Thomas Baird, Sentinel Tribune Reporter

**Featured Program Presentation – None**

Servando Paredes, Spouse of Judy Paredes, entered at 4:02 p.m.

**Approval of the Minutes**

Ms. Limes moved and Mr. Smith seconded the motion to approve the following minutes:

Regular Board Meeting – Regular Board Meeting June 28, 2018

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.*

**REPORTS OF THE TREASURER**

**Approval of Cash Reconciliation Reports** - The Cash Reconciliation Reports for the previous month were provided to each Board member. Members had the opportunity to ask questions or make comments regarding the report. Ms. Paredes moved and Ms. Limes seconded the motion to approve the Cash Reconciliation report for the month of June 2018:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.*

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**Approval of Financial Reports** – Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Paredes seconded the motion to approve the Financial Reports for the month of June 2018:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.*

**Approval of Bills** – Upon the recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve the Bills for the month of June 2018:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.*

**Approval of Investment Transaction Ledger** – Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Limes seconded the motion to approve the Investment Transaction Ledger for the month of June 2018:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.*

**Approval of Service Agreements with Agencies & School Districts** – Upon the recommendation of the Treasurer, Ms. Paredes moved and Mr. Smith seconded the motion to approve the following Summer 2018 and Fiscal Year 2019 Service Agreements:

**Summer 2018**

Bowling Green C.S.D. – Occupational Therapy Services

**Fiscal Year 2019**

Penta Career Center – ATOD On-Site Services

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.*

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**Approval of Grants** – Upon the recommendation of the Treasurer, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following FY19 Grants:

<b>Amount</b>	<b>Grant Title</b>	<b>Beginning Date</b>	<b>Ending Date</b>	<b>Fund/Spcc</b>
\$124,615.30	Title ID – FY'19	07/01/18	06/30/19	572-9019
\$20,948.75	Early Childhood Special Ed IDEA – FY '19	06/01/18	06/30/19	587-9519

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.*

**Approval of Work Innovation & Opportunities Act Youth Services Program Agreement (WIOA) with Wood County JFS** – Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Limes seconded the motion for the following Work Innovation & Opportunities Act Youth Services Program Agreement (WIOA) with Wood County JFS:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.*

## **SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD**

### **Policies/Contracts**

**Recommendation Pertaining to Food Service Agreement** – Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Paredes seconded the following FY 2019 National School Lunch Program renewal contract with the Meals Inc. beginning July 1, 2018 and ending June 30, 2019:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.*

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**Judith Hines, Board Member – entered meeting at 4:12 p.m.**

**Recommendation Pertaining to Food Price Changes for 2018-2019 School Year** - Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Limes seconded the approval of the following:

<b><u>Breakfast</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Full Price	\$1.70	\$0.00
Reduced Price	\$.30	\$0.00
<b><u>Lunch</u></b>		
Full Price K-6	\$3.25	\$0.00
Full Price 7-12	\$3.50	\$0.00
Reduced Price	\$.40	\$0.00
<b><u>Extra Milk</u></b>	\$.50	\$0.00

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried*

**Recommendation Pertaining to OSBA Delegate for Annual Business Meeting** – Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Paredes seconded the appointment of **Mr. Joe Long as Delegate, and Mr. Tim Smith as Alternate** for the Annual OSBA business meeting.

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried*

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## Staff Personnel

**Recommendations Pertaining to Abolishments, Resignations, Retirements LOAs, RIFs, and Terminations:** - Upon the recommendation of the Superintendent, Ms. Paredes moved and Ms. Hines seconded the motion to approve the following LOA, Resignations & Terminations:

### **Resignations**

**Caitlyn Braun**, CLC Seasonal Program Assistant, effective 08/17/2018  
**Scott Chappuis**, NWOET Technical Support Student, effective 07/24/2018  
**Tina Davidson**, CLC Seasonal Program Assistant, effective 07/28/2018  
**Maegan Dokurno**, CLC Seasonal Program Assistant, effective 08/17/2018  
**Brianna Ferguson**, NB Para/Student Attendant, effective 08/10/2018  
**Danialle Horner**, CLC Sr. Team Leader, effective 06/27/2018  
**Lauren Hyttenhove**, NWOET Recpt/Clerical Asst Student, effective 08/14/2018  
**Julianna Icsman**, CLC Seasonal Program Assistant, effective 08/17/2018  
**Shane Kokensparger**, ED Intervention Specialist, effective 07/09/2018  
**Megan Martin**, CLC Seasonal Program Assistant, effective 08/10/2018  
**Julia Materni**, CLC Seasonal Program Assistant, effective 08/17/2018  
**Nick Schmeltz**, Para/Educational Aide, effective 06/30/2018  
**Martina Weems**, CLC Sr. Team Leader, effective 07/13/2018  
**Carly Willis**, CLC Seasonal Program Assistant, effective 08/17/2018

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.*

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**Approval of Employment of Classified Personnel** – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Hines seconded the motion to approve the employment of the following Classified Personnel:

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.*

**Supplemental Change for Summer 2018**

**Aimee Scott, Unit Para, effective 06/01/2018 – 08/10/2018**

**From** – Maximum 40 hours, As Needed

**To** – Maximum 49 hours, As Needed

**2018-2019 School Year**

**New Hires for 2018-2019 School Year**

**Tiffany Edens, Para/Educational Aide, effective 08/10/2018, 6.5 hrs p/day,**

5 days p/wk, 182 days, A/N/0 – 1 yr limited

**Jessica Fitch, Senior Team Leader, effective 07/09/2018, 6 hrs p/day, 5 days p/wk,**

255 days, CLC/STL/0 – 1 yr limited

**Logan Fuller, Para/Student Attendant, effective 08/16/2018, 6.75 hrs p/day,**

5 days p/wk, 190 days, A/N/1 – 1 yr limited

**Morgan Musser, Para/Educational Aide, effective 08/13/2018, 6.75 hrs p/day,**

5 days p/wk, 192 days, A/N/2 – 1 yr limited

**Coury Palovcik, Para/Educational Aide, effective 08/10/2018, 6.5 hrs p/day,**

5 days p/wk, 182 days, A/N/0 – 1 yr limited

**Seasonal Rehires for 2018-2019 School Year**

**Shanna Gilkeson, NWOET Tech Student, effective 08/20/2018-**

12/20/2018, Max 18 hrs p/wk, As Needed, NWOET/SW/5

**Ethan Lindemann, NWOET Tech Student, effective 08/20/2018-**

12/20/2018, Max 24 hrs p/wk, As Needed, NWOET/SW/2

**Olivia Martin, NWOET Recpt/Clerical Student, effective 08/20/2018-**

12/20/2018, Max 18 hrs p/wk, As Needed, NWOET/SW/2

**Changes for 2018-2019 School Year**

**Melissa Trautman, Para/Educational Aide, effective 08/10/2018**

**From** – 2.5 hrs p/day, 4 days p/wk, 151 days

**To** – 2.75 hrs p/day, 5 days p/wk, 151 days

**Connie Weis, Para/Student Attendant, effective 08/13/2018**

**From** – 8 hrs p/day, 4 days p/wk, 155 days

**To** – 6.75 hrs p/day, 5 days p/wk, 192 days

**Supplementals for 2018-2019 School Year**

**Steve Beck, Custodian Overtime Hours, effective 07/01/2018 – 06/30/2019, As Needed**

**Michelle Von Lehmden, YEP Specialist, effective 08/01/2018 – 06/30/2019, As Needed,**

Max 20 hrs p/wk.

**Approval of Employment of Certificated Personnel – None - No Action Required.**

**Approval of Substitute List** – Upon the recommendation of the Superintendent, Ms. Paredes moved and Ms. Hines seconded the motion to approve the following certificated teachers and other classified personnel on the following Substitute List. The hire date of the substitutes will be their first day of work:

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.*

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## Governing Board Updates

### Superintendent Report –

Visited each local Wood County school district to introduce Mr. North.

### Directors Report -

- No Report

### Penta Career Center Report:

- No Report

### Legislative Liaison Report – Mr. Timothy Smith reported the following:

- HB438 recently passed and becomes effective 9/28/18. The bill permits the addition of appointed members to educational service center boards, permits a local school district to sever its territory from one educational service center and annex that territory to an adjacent service center under specified conditions, authorizes educational service centers to establish local professional development committees, and modifies eligibility for community school classroom facilities grants.

### Student Achievement Liaison Report -

- No Report

### Executive Session

None

### Adjournment

Motion by Ms. Hines, and Seconded by Ms. Limes, to adjourn the meeting at 4:30 p.m.

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.*

ATTEST:

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Joe Long, Board President

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Gina R. Fernbaugh, Treasurer/CFO