

WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
April 24, 2018

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Mr. Joe **Long**, at 4:00 p.m. with the following members present: Ms. Judith **Hines**, Ms. **Kathy Limes** Mr. Joe **Long**, and Ms. Judy **Paredes** and Mr. **Timothy Smith**. Also present: Ms. Gina **Fernbaugh**, Treasurer, Mr. Kyle **Kanuckel**, Superintendent.

Absent:

None

Staff Members Present

Kyle Clark, Prevention Education Director
Susan Spencer, Community Learning Centers Director
Joe Taylor, Special Educational Supervisor
Kelly Van Order, MD Intervention Specialist

Visitors Present

Marie Thomas Baird, Sentinel Tribune Reporter
Laura Warden, North Baltimore Student Services Director

Featured Program Presentation – Gregory Davis, Completed MD Living Classroom Program

Approval of the Minutes

Ms. Limes moved and Mr. Smith seconded the motion to approve the following minutes:

Regular Board Meeting – **March 27, 2018**

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

REPORTS OF THE TREASURER

Approval of Cash Reconciliation Reports - The Cash Reconciliation Reports for the previous month were provided to each Board member. Members had the opportunity to ask questions or make comments regarding the report. Ms. Paredes moved and Ms. Hines seconded the motion to approve the Cash Reconciliation report for the month of March 2018:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Approval of Financial Reports – Upon the recommendation of the Treasurer, Ms. Limes moved and Ms. Hines seconded the motion to approve the Financial Reports for the month of March 2018:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Approval of Bills – Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Limes seconded the motion to approve the Bills for the month of March 2018:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Approval of Investment Transaction Ledger – Upon the recommendation of the Treasurer, Ms. Limes moved and Ms. Hines seconded the motion to approve the Investment Transaction Ledger for the month of March 2018:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Approval of Donations to Wood County ESC – Upon the recommendation of the Treasurer, Mr. Smith moved and Ms. Limes seconded the motion to approve the following cash donations made to the Wood County ESC:

Donations to ATOD Hooked On Fishing

- The New Sportsman Club \$500.

Donations to Achievement of Excellence Program:

- Medical Mutual of Ohio \$500.
- The Copy Shop \$250.
- Bowling Green State University \$200
- Rachel Wixey & Associates \$100.
- Perry Protech Corporation \$50.
- Bowling Green Community Development Foundation \$50.
- Waddington Jewelers – Gives us a break on crystal awards & engraving priceless!

Total \$1,150.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Approval of Fixed Asset Disposals – Upon the recommendation of the Treasurer, Ms. Paredes moved and Ms. Hines seconded the motion to approve the following

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Service Agreements with Agencies & School Districts – Upon the recommendation of the Treasurer, Ms. Limes moved and Mr. Smith seconded the motion to approve the following Service Agreements for Fiscal Year 2018 and Fiscal Year 2019:

Fiscal Year 2018

- Bowling Green C.S.D. – PBIS Support Funding
- Bowling Green C.S.D. – Home Instruction Tutor
- Perrysburg E.V.S.D. – Speech Language Therapy Services
- Perrysburg E.C.S.D. – Tutoring

Fiscal Year 2019

- Perrysburg E.V.S.D. – Consortium Services
- Perrysburg E.V.S.D. – Specialized Services
- Rossford E.V.S.D. – Consortium Services
- Rossford E.V.S.D. – Specialized Services

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Approval of Payroll Policy and Procedures Manual Adoption – Upon the recommendation of the Treasurer, Ms. Limes moved and Ms. Paredes seconded the motion to approve the 2018-2019 Payroll Policies & Procedures Manual.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD

Policies/Contracts

Recommendation Pertaining to Approval of 2018-2019 Salary Schedules– Upon the recommendation of the Superintendent, Ms. Paredes moved and Ms. Hines seconded the following 2018-2019 Salary Schedules:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Approval of Mileage Reimbursement – Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Hines seconded the motion to approve the mileage reimbursement rate of \$0.545, effective July 1, 2018:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Approval of Children's Resource Center Agreement – Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Limes seconded the motion to approve the following agreement between CRC and Wood County ESC, effective August 2018 through June 2019, in the amount of \$68,014:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Staff Personnel

Recommendations Pertaining to Abolishments, Resignations, Retirements LOAs, RIFs, and Terminations: - Upon the recommendation of the Superintendent, Mr. Smith moved and Ms. Hines seconded the motion to approve the following LOA, Resignations & Terminations:

Resignations

Jody Carroll, ED Intervention Specialist, effective 08/10/2018
Cody Clemens, NWOET Technical Student, effective 04/11/2018
Morgan Dyke, CLC Seasonal Program Assistant, effective 04/27/2018
Bethany Evans, ATOD Prevention Specialist, effective 06/08/2018
Chantillie Frazier, ED Para/Educational Aide, effective 08/10/2018
Addie Gearhart, BG 2018-2019 Home Instruction Tutor, effective 04/24/18
(returning as ED tchr 18-19)
Tracy Hoover, PB Unit Paraprofessional, effective 08/10/2018
Cari Langenderfer, School Psychologist, effective 07/31/2018
Olivia Martin, NWOET Receptionist Assistant, effective 05/11/2018
Alison Meehan, CLC Seasonal Program Assistant, effective 05/03/2018
Ebony Mundy, BG Intern Psychologist, effective 08/10/2018
Tiara Neal, CLC Seasonal Program Assistant, effective 04/17/2018
Kristina Olinger, PB Unit Paraprofessional, effective 04/02/2018
Kara Parker, NB School Psychologist, effective 07/31/2018
Bradley Reinbolt, CLC Seasonal Program Assistant, effective 04/13/2018
Amanda Rich, CLC Seasonal Program Assistant, effective 03/28/2018
Barbara Schnurbush, PB Paraprofessional, effective 05/11/2018
Beth Slaughterbeck, NW Paraprofessional, effective 08/10/2018
Trisha Smith, MD Intervention Specialist, effective 08/10/2018
Elizabeth Taflinger, CLC Seasonal Program Assistant, effective 04/27/2018

Supplemental Resignations

Bethany Evans, JDC Prevention Specialist, effective 06/08/2018
Tracy Hoover, PB Unit Paraprofessional, effective 08/10/2018
Kristina Olinger, Unit Paraprofessional, effective 04/02/2018

Abolishments

Farhana Alvi, PB Para/District Substitute, effective 03/02/2018
Marilyn Shaffer, PB Para/District Substitute, effective 03/02/2018

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Approval of Employment of Support Personnel – Upon the recommendation of the Superintendent, Ms. Paredes moved and Ms. Hines seconded the motion to approve the employment of the following Support Personnel:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

New Hires for 2017-2018 TANF School Year

Jalynne Greer, TANF Student Worker, effective 03/24/2018-06/30/2018, Max 8 hrs p/day, As Needed

Lynn Hogan, TANF Student Worker, effective 03/12/2018-06/30/2018, Max 8 hrs p/day, As Needed

Alexia Myers, TANF Student Worker, effective 03/28/2018-06/30/2018, Max 8 hrs p/day, As Needed

TANF Changes for 2017-2018

Alyvia Serrato, TANF Student Worker, effective 03/19/2018

From – Calico Sage & Thyme, Max 8 hrs p/day, As Needed

To – St. Mark's Lutheran Church, Max 5 hrs p/day, As Needed

Seasonal New Hires for 2017-2018

Maegan Dokurno, CLC Seasonal Program Assistant, effective 04/19/2018-05/12/2018, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

Ashley McCaster, CLC Seasonal Program Assistant, effective 03/23/2018-05/12/2018, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

Jaime Montague, CLC Seasonal Program Assistant, effective 04/19/2018-05/12/2018, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

Libby Quintero, CLC Seasonal Program Assistant, effective 04/19/2018-05/12/2018, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

Sherel White, CLC Seasonal Program Assistant, effective 03/27/2018 – 05/12/2018, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

Kaitlyn Whittaker, CLC Seasonal Program Assistant, effective 04/19/2018-05/12/2018, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

Seasonal Rehires for Summer 2018

Maegan Dokurno, CLC Seasonal Program Assistant, effective 05/13/2018-08/17/2018, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

Shanna Gilkeson, NWOET Tech Student, effective 05/14/2018-08/17/2018, Max 12 hrs, As Needed, NWOET/SW/0

Lauren Hyttenhove, NWOET Recept. Asst, effective 05/14/2018-08/17/2018, Max 29.5 hrs, As Needed, NWOET/SW/5

Ethan Lindemann, NWOET Tech Student, effective 05/14/2018-08/17/2018, Max 9 hrs, As Needed, NWOET/SW/2

Ashley McCaster, CLC Seasonal Program Assist, effective 05/13/2018-08/17/2018, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

Jaime Montague, CLC Seasonal Program Assistant, effective 05/13/2018-08/17/2018, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

Classified Staff – Continued**Seasonal Rehires - Continued**

Libby Quintero, CLC Seasonal Program Assistant, effective 05/13/2018 – 08/17/2018, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

Taylor Robinson, NWOET Recept. Asst, effective 05/14/2018 08/17/2018, Max 28 hrs, As Needed, NWOET/SW/5

Sherel White, CLC Seasonal Program Assistant, effective 05/13/2018– 08/17/2018, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

Kaitlyn Whittaker, CLC Seasonal Program Assistant, effective 05/13/2018– 08/17/2018, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

NewHires for 2017-2018 School Year

Angela Bosworth, Para/Educational Aide, effective 03/12/2018, 6.75 hrs p/day, 5 days p/wk, 53 days, A/N/0 – 1 yr limited

Tom Feightner, PB Unit Paraprofessional, effective 04/23/2018- 05/25/2018, Max 3 hrs p/day, 5 days p/wk, UP/0

Sena Hildebrand, CLC Data Assistant, effective 04/19/2018, 5 hrs p/day, 5 days p/wk, As Needed, CLC/DA/1

Rebecca Lucas, Para/Educational Aide, effective 03/20/2018, 5 hrs p/day, 3 days p/wk, 28 days, A/N/7 – 1 yr limited

Morgan Ott, CLC Sr. Team Leader, effective 03/26/2018, 6 hrs p/day, 5 days p/wk, 70 days, CLC/STL/O

Anna Queen, CLC Sr. Team Leader, effective 04/04/2018, 6 hrs p/day, 5 days p/wk, 63 days, CLC/STL/1

Supplementals for 2017-2018 School Year

Elijah Brown, Bus Aide Substitute, effective 04/04/2018 - 06/01/2018, Max 2 hrs p/week, As Needed, A/N/0

Summer Supplemental 2018

Jeanine Lindquist, Teen Institute Retreat Coordinator, effective 07/01/2018-07/31/2018, As Needed

Hannah Madaras, Summer Prevention Specialist JDC Instructor, effective 07/01/2018-08/31/2018, As Needed

2018-2019 School Year**New Hires for 2018-2019 School Year**

Tamara Pahl, Para/Educational Aide, effective 08/13/2018, 6.75 hrs p/day, 5 days p/wk, 192 days, A/N/4, 1 yr limited

Classified Staff – Continued

Supplementals for 2018-2019 School Year

Jennifer Banks, CLC Program Assistant, effective 07/01/2018-06/30/2019, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

Steve Beck, Coordinator of Concessions, effective 07/01/2018-06/30/2019, As Needed

Stephanie Dyar, AESOP/Office Coord, effective 07/01/2018-06/30/2019, As Needed

Stephanie Dyar, CLC Support Services, effective 07/01/2018 – 06/30/2019, Max 35 hrs, Secty/6

Melanie Feather, Extra Hours, effective 07/01/2018-06/30/2019, Max 60 hrs, As Needed, FIS/14/FDS

Bill Hamilton, Good Behavior Game, effective 08/01/2018-06/30/2019, As Needed

Bill Hamilton, Prev Spec Extra Hours, effective 08/01/2018-06/30/2019, Max 100 hrs, As Needed

Leslie Head, Credit Recovery Liaison, effective 08/01/2018-07/31/2019, As Needed

Leslie Head, YEP Program Coordinator, effective 08/01/2018-07/31/2019, 261 days, As Needed

Alicia Leslie, EMIS Coordinator, effective 07/01/2018-06/30/2019, 260 days, As Needed

Jeanine Lindquist, Prev Spec Expect Respect, effective 08/01/2018-06/30/2019, As Needed

Jeanine Lindquist, Good Behavior Game, effective 08/01/2018-06/30/2019, As Needed

Jeanine Lindquist, Youth Mental Health First Aid Trainer 2, effective 08/01/2018-06/30/2019, As Needed

Jane Lingenfelder, Good Behavior Game, effective 08/01/2018-06/30/2019, As Needed

Linda Logue, Prevention Specialist Extra Hours, effective 08/01/2018-06/30/2019, As Needed

Hannah Madaras, Prevention Specialist Extra Hours, effective 08/01/2018-06/30/2019, As Needed

Hannah Madaras, Prevention Specialist JDC Instructor, effective 07/01/2018-06/30/2019, As Needed

Scott Mitchell, Job Coach/ Teaching Asst. effective 08/13/2018-06/30/2019, 5 days p/wk, 192 days

Felicia Otte, Youth Mental Health First Aid Trainer, effective 07/01/2018-06/30/2019, As Needed

Support Staff- Continued

Supplementals 2018-2019 - Continued

Naomi Stickles, Secretary Extra Hours, effective 08/01/2018-06/30/2019, Max 40 hrs, As Needed Secty/27

Naomi Stickles, Technology Assistant, effective 07/01/2018-06/30/2019, 156 days, 3 days p/wk, As Needed

Andrew Thomas, Job Coach, effective 08/13/2018-05/31/2019, 5 days p/wk, 192 days

Greg Van Vorhis, Prevention Specialist Extra Hours, effective 07/01/2018-06/30/2019, As Needed

Greg Van Vorhis, Prevention Specialist JDC Substitute, effective 08/01/2018-06/30/2019, As Needed

Greg Van Vorhis, Website & Technology Assistant, effective 07/01/2018-06/30/2019, 260 days, As Needed

Tara Vincent, Job Coach, effective 08/13/2018-05/31/2019, 5 days p/wk, 192 days

Melissa Young-Notestine, Prevention Specialist Extra Hours, effective 08/01/2018-06/30/2019, As Needed

Intern for 2018-2019 ATOD Program

Madison Scopelite

Approval of Employment of Certificated Personnel – Upon the recommendation of the Superintendent, Ms. Paredes moved and Ms. Hines seconded the motion to approve the employment of the following Certificated Personnel:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

New Hires for 2017-2018 School Year

Christina Tipping, SLP, effective 03/27/2018, Max 35 hrs, As Needed, SLP/M/5

Changes for 2017-2018 School Year

Rachel Lotycz, PB Intervention Specialist, effective 08/21/2017,

From – Estimated 280 hours

To – Estimated 330 hours

Supplementals for 2017 – 2018 School Year

Anita Walker, Preschool Intervention Spec Extra Hours, effective 03/09/2018 - 06/01/2018, Max 50 hrs, As Needed, M/13

Certified Staff - Continued**Summer 2018**

Kelly Heintl, ESY Tutor, effective 06/04/2018 – 08/17/2018, Max 20 hrs,
As Needed, ED/MD/19

2018-2019 School Year**New Hires for 2018-2019 School Year**

Addie Gearhart, ED Intervention Specialist, effective 08/13/2018,
7 hrs p/day, 5 days p/wk, 185 days, ED/MD/5, 1 yr limited
Jessie Myers, MD Intervention Specialist, effective 08/13/2018,
7 hrs p/day, 5 days p/wk, 185 days, M/3 – 1 yr limited

Changes for 2018-2019 School Year

Kaleb Kuhlman, ED Special Needs Supervisor, effective 08/01/2018

From – 7 hrs p/day, 5 days p/wk, 205 days, M/6/1

To – 7 hrs p/day, 5 days p/wk, 205 days, SUPVR/1/10 MO

Christy Spontelli, JDC/JRC Education Coordinator, effective 08/01/2018

From – 7 hrs p/day, 5 days p/wk, 261 days, M/19/3

To – 7 hrs p/day, 5 days p/wk, 261 days, SUPVR/20/12 MO

Joe Taylor, MD Special Needs Supervisor, effective 08/01/2018

From – 7 hrs p/day, 5 days p/wk, 225 days, M/15/2

To - 7 hrs p/day, 5 days p/wk, 225 days, SUPVR/15/11 MO

Diane Witt, Special Ed Services Programs Coor, effective 08/01/2018

From - 7 hrs p/day, 5 days p/wk, 225 days, M/30/2

To - 7 hrs p/day, 5 days p/wk, 225 days, SUPVR/30/11 MO

Supplementals for 2018-2019

Amanda Johnson, Entry Year Mentor to Charlotte Martin, effective 08/01/2018-
05/23/2019

Amy McAnally, LPDC Representative, effective 08/01/2018-06/30/2019,
Max 4 Meetings, As Needed

Diane Witt, Spec Ed Coord Extra Duties, effective 08/01/2018-07/31/2019,
7 hrs p/day, 5 days p/wk, 225 days

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Approval of Substitute List – Upon the recommendation of the Superintendent, Ms. Paredes moved and Mr. Smith seconded the motion to approve the following certificated teachers and other classified personnel on the following Substitute List. The hire date of the substitutes will be their first day of work:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Approval of Recommendation Pertaining to Classified Seasonal Summer 2018 & New Classified Contracts for 2018-2019 - Upon the recommendation of the Superintendent, Ms. Paredes moved and Ms. Hines seconded the motion to approve the employment of the Classified Seasonal Summer 2018 & New Classified Contracts for the 2018-2019 School Year:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Approval of Recommendation Pertaining to New Certified Contracts for 2018-2019 - Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Paredes seconded the motion to approve the employment of the Certified Personnel for the 2018-2019 school year:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

Approval of Recommendation Pertaining to Non-Renewals for 2018-2019 - Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Smith seconded the motion to approve the Non-Renewals for the 2018-2019 School Year:

Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

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Governing Board Updates

Directors Report -

Kyle Clark, Prevention Education Director, reported the following:

- We Are The Majority rally was held at the Statehouse on 4/19/18 with 2,100 students in attendance, 23 being from wood county.
- The Youth Employment Program (YEP) had to stop their intake of students due to grant financial constraints.

Susan Spencer, CLC Director, reported the following:

- Thanked the Sentinel newspaper for their coverage of the Family Financial Literacy class held recently.
- The CLCs were honored as the top community partner for the United Way campaign
- Finishing up 21'st Century grant renewal application for NB/NW and new applications for Eagle Point (Rossford) and Lake.
- Billboards advertising the CLC summer programs along State Route 25 will soon be going up.
- Distributed the 21'st Century CLC 17-18 Program Evaluation report for the North Baltimore / Northwood site.

Penta Career Center Report:

Judith Parades reported the following:

- Many students have been competing in state competitions, with the hope of moving on to the national competitions.
- The Taste of the Nation event was extremely successful, with all tickets being sold and a need for more tickets.
- Praised the Wood County Academic Achievement Banquet, and was extremely moved by one of Penta's achievement winners, Sierra Meeks. Sierra's teacher spoke of the many challenges she was faced with during her school years.

Legislative Liaison Report:

Tim Smith reported the following:

- H.B. 438 – deals with appointing additional members to an ESC Board. The bill is flagged as low priority.
- H.B.512 – Combines Ohio's departments of preK-12 education, higher education and workforce development into a single agency led by a governor-appointed director.

Student Achievement Liaison Report:

Joe Long reported the following:

- Distributed a handout showing expenditures per pupil among northwest Ohio school districts.

Executive Session

Motion by Tim Smith, seconded by Judy Hines to move into executive session to discuss employee employment at 4:58 p.m., inviting the Superintendent, and Treasurer.

Roll Call: Yeas: Mr. Ault, Ms. Hines, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.

Board returned to regular session at 5:12 p.m.

Adjournment

Motion by Mr. Smith, and Seconded by Ms. Hines, to adjourn the meeting at 5:13 p.m.

Roll Call: Yeas: Ms. Hines, Ms. Limes, Ms. Paredes and Mr. Smith. The Chair declared the motion carried.

ATTEST:

Joe Long, Board President

Gina R. Fernbaugh, Treasurer / CFO

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