

WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
January 10, 2017

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Mr. **Ken Ault**, at 4:08 p.m. with the following members present: Ms. Judith **Hines**, Mr. Joe **Long**, and Ms. Judy **Paredes**. Also present: Ms. Gina **Fernbaugh**, Treasurer, Mr. Kyle **Kanuckel**, Superintendent.

Absent:

Kathy Limes, Board Member

Staff Members Present

Kyle Clark, Prevention Education Director

Susan Spencer, CLC Director

Visitors Present

Marie Thomas Baird, Sentinel Tribune Reporter

Featured Program Presentation - School Board Recognition Month

Approval of the Minutes

Ms. Paredes moved and Mr. Ault seconded the motion to approve the following minutes:

Regular Board Meeting – **December 13, 2016**

Roll Call: Yeas: Mr. Ault, Ms. Hines, Mr. Long, and Ms. Paredes. The Chair declared the motion carried

REPORTS OF THE TREASURER

Approval of Cash Reconciliation Report - The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions or make comments regarding the report. Mr. Ault moved and Mr. Long seconded the motion to approve the Cash Reconciliation report for the month of December 2016:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Mr. Long, and Ms. Paredes. The Chair declared the motion carried

Approval of Financial Report – Upon the recommendation of the Treasurer, Mr. Long moved and Ms. Paredes seconded the motion to approve the Financial Report for the month of December 2016:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Mr. Long, and Ms. Paredes. The Chair declared the motion carried

Approval of Bills – Upon the recommendation of the Treasurer, Mr. Ault moved and Mr. Long seconded the motion to approve the Bills for the month of December 2016:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Mr. Long, and Ms. Paredes. The Chair declared the motion carried

Approval of Investment Transaction Ledger – Upon the recommendation of the Treasurer, Mr. Ault moved and Ms. Paredes seconded the motion to approve the Investment Transaction Ledger for December 2016:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Mr. Long, and Ms. Paredes. The Chair declared the motion carried

Approval of Service Agreements with Agencies & School Districts – Upon the recommendation of the Treasurer, Ms. Paredes moved and Mr. Ault seconded the motion to approve the following Fiscal Year 2017 Service Agreements:

- **Bowling Green C.S.D.** – Wood County Substitute Network Addendum
FY'17 ongoing
- **Lake Local S.D.** - Wood County Substitute Network Addendum
FY'17 on-going
- **Lake Local S.D.** - M.D. Teacher K-6
- **Northwood Local S.D.** – Wood County Substitute Network Addendum
FY'17 ongoing
- **Otsego Local S.D.** - Speech Language Pathology Services

Roll Call: Yeas: Mr. Ault, Ms. Hines, Mr. Long, and Ms. Paredes. The Chair declared the motion carried

Approval of Fixed Asset Disposals – Upon the recommendation of the Treasurer, Mr. Ault moved and Mr. Long seconded the motion to approve the following Fixed Asset Disposals:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Mr. Long, and Ms. Paredes. The Chair declared the motion carried

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SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD

Policies/Contracts

Recommendation Pertaining to Public Records Designee – Upon the recommendation of the Superintendent, Mr. Ault moved and Ms. Paredes seconded to designate Karen Lindquist, Executive Secretary to the Superintendent, to attend H.B. 9 Public Records Training on behalf of all board members.

Roll Call: Yeas: Mr. Ault, Ms. Hines, Mr. Long, and Ms. Paredes. The Chair declared the motion carried

Recommendation Pertaining to Approval of Penta CC Board Representative – Upon the recommendation of the Superintendent, Mr. Long moved and Mr. Ault seconded the appointment of Judy Paredes, for Penta Career Center Board Representative, to serve a three-year term, as Ms. Paredes' term expired 12/31/2016.

Roll Call: Yeas: Mr. Ault, Ms. Hines, Mr. Long. Abstained: Ms. Paredes. The Chair declared the motion carried

Recommendation Pertaining to Mileage Reimbursement Rate – Upon the recommendation of the Superintendent, Ms. Paredes moved and Mr. Ault seconded the following mileage reimbursement rate of \$0.535, effective January 1, 2017.

Roll Call: Yeas: Mr. Ault, Ms. Hines, Mr. Long, and Ms. Paredes. The Chair declared the motion carried

Staff Personnel

Recommendations Pertaining to Abolishments, Resignations, Retirements LOAs, RIFs, and Terminations: - Upon the recommendation of the Superintendent, Mr. Ault moved and Ms. Paredes seconded the motion to approve the following LOA, Resignations & Terminations:

Resignations

Nickole Bell, Para/Student Attendant @ NW, effective 12/16/2016

Tiffany Fredrickson, Para/Educational Aide @ PATHE, effective 01/02/2017

Linda Golupski, Para/Educational Aide @ Lake, effective 11/09/2016

Megan Kish, Para/Educational Aide @ PB, effective 01/06/2017

Alysha Szczublewski, CLC Seasonal Program Assistant, effective 12/14/2016

Roll Call: Yeas: Mr. Ault, Ms. Hines, Mr. Long, and Ms. Paredes. The Chair declared the motion carried

Approval of Employment of Support Personnel – Upon the recommendation of the Superintendent, Mr. Long moved and Mr. Ault seconded the motion to approve the employment of the following Support Personnel:

New Hires for 2016-2017 School Year

Kathryn Cullis, Para/Educational Aide, effective 01/03/2017, 6.5 hrs p/day,
4 days p/wk, 80 days, A/N/3 – 1 yr limited
Craig Waltos, Para/Student Attendant, effective 12/19/2016, 6.5 hrs p/day,
5 days p/wk, 97 days, A/N/0 – 1 yr limited

Rehire for 2016-2017 School Year

Tiffany Fredrickson, Para/Educational Aide, effective 01/03/2017, 6.5 hrs p/day,
5 days p/wk, 97 days, A/N/7 - 1 yr limited

Changes for 2016-2017 School Year

Matthew Meeks, Youth Employment Program Specialist, effective 01/02/2017,
From - 5 days p/wk, Max. 20 hrs p/wk, As Needed
To - 7 hrs p/day, 5 days p/wk, 130 days
Monica Pillen, Para/Student Attend, effective 01/10/2017,
From - Para/Student Attend, 4 hrs p/day, 4 days p/wk, 158 days, A/N/1
To - Para/Student Attend & Educational Aide, 6.75 hrs p/day, 4 days p/wk,
158 days, A/N/1

New Hires for TANF School Year 2016-2017

Javier Almaznur, Heban's Field of Dreams, effective 12/19/2016, Max 8 hr p/day,
As Needed
Alonzo Coleman, Wright Tire & Auto, effective 12/19/2016, Max 8 hr p/day,
As Needed
Riley Kepling, Heban's Field of Dreams, effective 12/20/2016, Max 8 hrs p/day,
As Needed
Leanne Otley, AM Diner, effective 01/05/2017, Max 5 hrs p/day, As Needed

Seasonal Rehires through 05/12/2017

Caitlyn Braun, CLC Program Assistant, effective 12/08/2016, 5 hrs p/day, 5 days p/wk,
As Needed, CLC/PA/0
Courtney Chalfin, CLC Program Assistant, effective 12/14/2016, 5 hrs p/day, 5 days p/wk,
As Needed, CLC/PA/0
Haylee Holbrook, CLC Program Assistant, effective 12/14/2016, 5 hrs p/day, 5 days p/wk,
As Needed, CLC/PA/0
Thomas Russell, CLC Program Assistant, effective 12/14/2016, 5 hrs p/day, 5 days p/wk,
As Needed, CLC/PA/0

Supplementals for 2016-2017 School Year

Ginger Lockmiller, Para/Educational Aide Extra Hours, effective 12/02/2016 – 05/26/2017,
Max 20 hours, As Needed, A/N/7

Approval of Employment of Certificated Personnel – Upon the recommendation of the Superintendent, Ms. Paredes moved and Mr. Ault seconded the motion to approve the employment of the following Certificated Personnel:

New Hires for 2016-2017 School Year

Nancy Beck, COTA Consultant, effective 01/17/2017, 1 day p/wk, Maximum 25 days,
As Needed, OT/PT/7 - 1 yr hrly limited

Karen Schroeder, Special Contract Employee, effective 01/03/2017, 6.75 p/hr, 5 days p/wk,
100 days – 1 yr limited

Seasonal Rehire for 2016-2017 School Year

Patricia Haley, NWOET Professional Trainer I, effective 01/09/2017 - 05/12/2017,
Max 28 hrs p/week, As Needed, NWOET/Train I /2

Changes for 2016-2017 School Year

Jonelle Diefenthaler, ECS Speech/Language Pathologist, effective 01/03/2017

From - 7 hrs p/day, 3 days p/wk, 111 days, 60%

To - 7 hrs p/day, 4 days p/wk, 129 days, 80%

Supplementals for 2016 - 2017

Amanda Johnson, MD Intervention Specialist Extra Time, effective 12/23/2016 – 01/02/2017,
Max 3 days, As Needed,

Sarah Polter, MD Intervention Specialist Extra Time, effective 12/23/2016 – 01/02/2017,
Max 3 days, As Needed,

Approval of Substitute List – Upon the recommendation of the Superintendent, Mr. Ault moved and Mr. Long seconded the motion to approve the following certificated teachers and other classified personnel on the following Substitute List. The hire date of the substitutes will be their first day of work:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Mr. Long, and Ms. Paredes. The Chair declared the motion carried

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Governing Board Updates

Superintendent's Report:

Kyle Kanuckel, Superintendent, reported the following:

- A group of NW Ohio superintendents have been meeting to discuss current issues. Most recently, the group met with State Superintendent Paulo DeMaria on January 6th.
- The WCESC Spelling Bee will be held February 11th at 8:30 a.m. at the ESC, for grades 5-8.

Directors Report -

Kyle Clark, Prevention Education Director, reported the following:

- Angie Patchen, Project Aware Program Manager & Kyle Clark are setting up meetings with district superintendents and administrators to determine what services they need for the 17-18 school year.
- Junior Teen Institute meetings will be held during the month of March, pairing up high school students with junior high students.
- A youth-led movement for prevention education will take place in April, with students from local districts traveling to the Statehouse.

Susan Spencer, Community Learning Centers Director, reported the following:

- Currently working on the Mid-Year Report for United Way
- Speakers from the Red Cross will be presenting to CLC students on disaster preparedness
- Speakers from the Wood County Health Department will be presenting to CLC students on the My Plate program.
- So far this school year, over 1,000 students have been served in the CLCs' programs
- Over 200 tutors from BGSU have been working with students at the Bowling Green CLC sites.

Executive Session

Motion by Ken Ault, Seconded by Judy Paredes, to move into Executive Session at 4:43 p.m., for the purpose of discussing employee employment, inviting the Board members, Superintendent and Treasurer.

Roll Call: Yeas: Mr. Ault, Ms. Hines, Mr. Long, and Ms. Paredes. The Chair declared the motion carried

Board returned to Regular Session at 4:45 p.m.

Adjournment

Motion by Mr. Ault, Seconded by Ms. Paredes, to adjourn the meeting at 4:57 p.m.

ATTEST:

Judith Hines, President

Gina R. Fernbaugh, Treasurer/CFO

01/10/2017