

**WOOD COUNTY EDUCATIONAL SERVICE CENTER  
Regular Governing Board Meeting Minutes  
October 17, 2017**

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Ms. Judith **Hines**, at 4:00 p.m. with the following members present: Ms. Kathy **Limes**, Mr. Joe **Long**, and Ms. Judy **Paredes**. Also present: Ms. Gina **Fernbaugh**, Treasurer, Mr. Kyle **Kanuckel**, Superintendent.

**Absent** - Mr. Ken **Ault**, Board Member

**Staff Members Present**

Kyle **Clark**, Prevention Education Director

**Visitors Present**

Marie Thomas Baird – Sentinel Tribune Reporter

**Featured Program Presentations** – None

**Approval of the Minutes**

Ms. Limes moved and Mr. Long seconded the motion to approve the following minutes:

Regular Board Meeting – **September 26, 2017**

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.*

**REPORTS OF THE TREASURER**

**Approval of Cash Reconciliation Report** - The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions or make comments regarding the report. Ms. Paredes moved and Ms. Limes seconded the motion to approve the Cash Reconciliation report for the month of September 2017:

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.*

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**Approval of Bills** – Upon the recommendation of the Treasurer, Ms. Paredes moved and Ms. Limes seconded the motion to approve the Bills for the month of September 2017:

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.*

**Approval of Financial Report** – Upon the recommendation of the Treasurer, Mr. Long moved and Ms. Paredes seconded the motion to approve the following Financial Report for the month of September 2017:

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.*

**Approval of Investment Transaction Ledger** – Upon the recommendation of the Treasurer, Ms. Paredes moved and Mr. Long seconded the motion to approve the following Investment Transaction Ledger for the month of September 2017:

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.*

**Approval of Service Agreements with Agencies & School Districts** – Upon the recommendation of the Treasurer, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following Fiscal Year 2018 service agreements with agencies and school districts:

- Fremont City S.D. – ED Services

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.*

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**Approval of New Fund** – Upon the recommendation of the Treasurer, Ms. Limes moved and Ms. Paredes seconded the motion to establish the following fund to be used to account for financial activity of the Alternative Challenge fund:

**019-9418 Alternative Challenge**

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.*

**Approval of FY'18 Grant** – Upon the recommendation of the Treasurer, Ms. Paredes moved and Mr. Long seconded the motion to approve the following FY'18 Grants:

Amount	Grant Title	Beginning Date	Ending Date	Fund/Spcc
\$160,000.00	TANF FY'18	10/01/17	6/30/18	502-9518
\$125,000.00	Drug Free FY18 – Yr 4 of 5	09/30/17	9/29/18	599-9615
\$482,158.00	Project Aware FY'18 - Yr 4 of 5	09/30/17	9/29/18	599-9918

**\$767,158.00 Total**

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.*

**Approval of Appropriation Modifications** – Upon the recommendation of the Treasurer, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following Appropriation Modifications:

**Special Revenue Funds: + \$801,600.00**  
**Total: + \$801,600.00**

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.*

**Approval of 457 Revised Compensation Plan Document** – Upon the recommendation of the Treasurer, Mr. Long moved and Ms. Paredes seconded the motion to approve the following 457 Revised Compensation Plan Document, effective October 17, 2017:

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.*

**SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD**

**Policies/Contracts**

**Recommendation Pertaining to Policies and Contracts** – None

**Staff Personnel**

**Recommendations Pertaining to Abolishments, Resignations, Retirements LOAs, RIFs, and Terminations:** - Upon the recommendation of the Superintendent, Mr. Long moved and Ms. Limes seconded the motion to approve the following LOA, Resignations & Terminations:

**Resignations**

**Kim Brenneman**, ED Paraprofessional, effective 10/13/2017

**Katie Grinonneau**, CLC Tutor, effective 10/03/2017

**Nicole Lembo**, CLC Seasonal Program Assistant, effective 10/13/2017

**Henry Matthews**, NWOET Tech Student, effective 08/18/2017

**Tiffany Scarola**, CLC Seasonal Program Assistant, effective 10/18/2017

**Anna Taylor**, CLC Seasonal Program Assistant, effective 10/01/2017

**Mar'Shayla Young**, CLC Seasonal Program Assistant, effective 09/29/2017

**Request for Unpaid Leave of Absence**

**Alicia Dodd**, PB Para/Educational Aide, effective approximately 11/06/2017-01/19/2018

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.*

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**Approval of Employment of Support Personnel** – Upon the recommendation of the Superintendent, Ms. Paredes moved and Ms. Limes seconded the motion to approve the employment of the following Support Personnel:

**New Hires At-Will Student Workers School Year 2018**

**Lillian Blair**, TANF student worker, effective 10/02/2017 – 06/30/2018,  
Max 8 hrs p/day, As Needed

**Orian Crimmins**, TANF student worker, effective 10/02/2017 – 06/30/2018,  
Max 8 hrs p/day, As Needed

**Otto Gavin**, TANF student worker, effective 10/02/2017 – 06/30/2018,  
Max 8 hrs p/day, As Needed

**Rehires At-Will Student Workers School Year 2018**

**Bradley Armstrong**, hrs student worker, effective 10/01/2017 – 06/30/2018,  
Max 8 hrs p/day, As Needed

**Bryan Baldwin**, TANF student worker, effective 10/01/2017 – 06/30/2018,  
Max 8 hrs p/day, As Needed

**Rosa Barber**, TANF hrs worker, effective 10/01/2017 – 06/30/2018,  
Max 8 hrs p/day, As Needed

**Isiah Biglow**, TANF student worker, effective 10/01/2017 – 06/30/2018,  
Max 8 hrs p/day, As Needed

**Lacey Blackstone**, TANF student worker, effective 10/01/2017 – 06/30/2018,  
Max 8 hrs p/day, As Needed

**William Casey Dotson**, TANF student worker, effective 10/01/2017 – 06/30/2018,  
Max 8 hrs p/day, As Needed

**Roger Floro**, TANF student worker, effective 10/01/2017 – 06/30/2018,  
Max 8 hrs p/day, As Needed

**Corey Hardin**, TANF student worker, effective 10/01/2017 – 06/30/2018,  
Max 8 hrs p/day, As Needed

**Dominic Haslinger**, TANF student worker, effective 10/01/2017 –  
06/30/2018, Max 8 hrs p/day, As Needed

**Gabe Hernandez**, TANF student worker, effective 10/01/2017 –  
06/30/2018, Max 8 hrs p/day, As Needed

**Javin Hernandez**, TANF student worker, effective 10/01/2017 –  
06/30/2018, Max 8 hrs p/day, As Needed

**Jenna Iliff**, TANF student worker, effective 10/01/2017 –  
06/30/2018, Max 8 hrs p/day, As Needed

**Charlese James**, TANF student worker, effective 10/01/2017 –  
06/30/2018, Max 8 hrs p/day, As Needed

**Riley Kepling**, TANF student worker, effective 10/01/2017 –  
06/30/2018, Max 8 hrs p/day, As Needed

**Brad Kleinfelter**, TANF student worker, effective 10/01/2017 –  
06/30/2018, Max 8 hrs p/day, As Needed

**Jadyn Lundquest**, TANF student worker, effective 10/01/2017 –  
06/30/2018, Max 8 hrs p/day, As Needed

**Israel Minjarez**, TANF student worker, effective 10/01/2017 –  
06/30/2018, Max 8 hrs p/day, As Needed

**Victoria Nagel**, TANF student worker, effective 10/01/2017 –  
06/30/2018, Max 8 hrs p/day, As Needed

**Kiara Otley**, TANF student worker, effective 10/01/2017 –  
06/30/2018, Max 8 hrs p/day, As Needed

## Support Staff – Continued

### Rehires At-Will Student Workers - Continued

**Caitlyn, Reichenbaugh**, TANF student worker, effective 10/01/2017 – 06/30/2018, Max 8 hrs p/day, As Needed

**Armando Rivera**, TANF student worker, effective 10/01/2017 – 06/30/2018, Max 8 hrs p/day, As Needed

**Britney Rivera**, TANF student worker, effective 10/01/2017 – 06/30/2018, Max 8 hrs p/day, As Needed

**Dalton Teaford**, TANF student worker, effective 10/01/2017 – 06/30/2018, Max 8 hrs p/day, As Needed

**Brooklyn Thomason**, TANF student worker, effective 10/01/2017 – 06/30/2018, Max 8 hrs p/day, As Needed

**Victoria Thompson**, TANF student worker, effective 10/01/2017 – 06/30/2018, Max 8 hrs p/day, As Needed

**Aubrey Underwood**, TANF student worker, effective 10/01/2017 – 06/30/2018, Max 8 hrs p/day, As Needed

### At-Will Supplemental School Year 2018

**Dalton Teaford**, TANF Additional Worksite, effective 10/01/2017 – 06/30/2018, Max 8 hrs p/day, As Needed

### Seasonal New Hires through 05/12/2018

**Kairee Bedinghaus**, CLC Seasonal Program Assistant, effective 10/02/2017 – 05/12/2018, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

**Alexis Branam**, CLC Seasonal Program Assistant, effective 10/03/2017 – 05/12/2018, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

**Mackenzie Clymer**, CLC Seasonal Program Assistant, effective 10/12/2017, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

**Madison Jones**, CLC Seasonal Program Assistant, effective 10/03/2017 – 05/12/2018, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

**Jacob Klock**, CLC Seasonal Program Assistant, effective 09/29/2017 – 05/12/2018, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

**Abagael Minninger**, CLC Seasonal Program Assistant, effective 10/03/2017 – 05/12/2018, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

**Madeline Quinn**, CLC Seasonal Program Assistant, effective 09/29/2017 – 05/12/2018, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

### New Hires for 2017-2018 School Year

**Kathryn Cullis**, Para/Educational Aide, effective 10/18/2017, 6.5 hrs p/day, 4 days p/wk, 113 days, A/N/4 – 1 yr limited

**Pam Kehlmeier**, Para/Educational Aide, effective 09/11/2017, 6.75 hrs p/day, 5 days p/wk, 181 days, A/N/0 – 1 yr limited

**Alli Walbolt**, Para/Educational Aide, effective 09/25/2017, 6.75 hrs p/day, 5 days p/wk, 167 days, A/N/0 – 1 yr limited

**Linsley Woody**, Para/Educational Aide, effective 09/27/2017, 6.5 hrs p/day, 5 days p/wk, 159 days, A/N/2 – 1 yr limited

Support Staff – Continued

**Changes for 2017-2018 School Year**

**Mary Bewley, effective 10/18/2017**

**From** – Para/Educational Aide, 6.5 hrs p/day, 4 days p/wk, 148 days, A/N/7

**To** – Para/Educational Aide, 6.5 hrs p/day, 4 days p/wk, 35 days, A/N/7

& Unit Para, 6.5 hrs p/day, 4 days p/wk, 113 days, UP/0

**Pam Hensel, Para/Educational Aide, effective 10/10/2017**

**From** – 6.75 hrs p/day, 5 days p/wk, 192 days @ A/N/4

**To** – 6.75 hrs p/day, 5 days p/wk, 35 days @ A/N/4 & 6.75 hrs p/day, 5 days p/wk,

157 days @ A/N/6

**Nick Schmeltz, Para/Educational Aide, effective 08/28/2017**

**From** – 6.75 hrs p/day, 5 days p/wk, 192 days, A/N/0

**To** - 6.75 hrs p/day, 5 days p/wk, 192 days, A/N/5

**Supplementals for 2017-2018 School Year**

**Bailey Ridge, Preschool Para, effective 10/02/2017, 5 hrs p/day,**

1 day, As Needed, A/N/2

**Patricia Willford, Unit Para, effective 09/12/2017-05/24/2018,**

Max 30 hrs, As Needed, UP/2

**Jennifer Yost, Unit Para, effective 08/11/2017-05/24/2018, Max 50 hrs.**

As Needed, UP/2

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.*

**Approval of Employment of Certified Personnel** – Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Paredes seconded the motion to approve the employment of the following Certified Personnel:

**New Hires for 2017-2018 School Year**

**Marta Crow, PENTA Special Contract Employee, effective 11/14/2017, 4 hrs p/day,**

5 days p/wk, As Needed

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.*

**Approval of Substitute List** – Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Long seconded the motion to approve the following certificated teachers and other classified personnel on the following Substitute List. The hire date of the substitutes will be their first day of work:

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.*

## Governing Board Updates

### Superintendent's Report –

Mr. Kyle Kanuckel reported the following -

- Mailed letters to community members regarding serving on the WCESC Business Advisory Council.

### Kyle Clark – Prevention Education Director

- School assembly presentations with speaker Kevin Hines were well attended.
  - Mr. Hines will be presenting at Penta Career Center, Bowling Green City School District, and Lake Local School District in November.
- Red Ribbon celebrations will take place the last week of October. A proclamation from the Wood County Commissioners will be presented at Eastwood Schools on October 24<sup>th</sup> at 9:15 a.m. Matt Bell, from Team Recovery will be present as well.
- The Youth Leadership Retreat will be held October 28<sup>th</sup>, with approximately 30 students participating.

### Penta Career Center Report – September 13, 2017

Judy Paredes reported the following –

- Attended the recent Culinary Committee meeting at Penta Career Center. The district manager of Main Street Ventures was present, and spoke of the skill sets that Penta CC needs to reinforce in their students.
- The Penta Scholarship Dinner will be held December 7<sup>th</sup>. Tickets are \$75, with \$50 being tax deductible.
- Will be losing approximately \$430,000 from the tax devaluation of Davis Besse.
- Extended the employment contract of the superintendent for 2 years.
- 5K Run/Walk was very successful with \$2,400 raised for Cops & Kids, and \$600 for the Penta Food Pantry.

### Student Achievement Liaison Report –

Joe Long reported the following –

- Asked the superintendent if there is any pending legislation to make changes to the current report card reporting.

### Executive Session - None

### Adjournment

Motion by Ms. Limes, seconded by Mr. Long to adjourn meeting at 5:06 p.m.

*Roll Call: Yeas: Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.*

ATTEST:

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Judith Hines, President

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Gina R. Fernbaugh, Treasurer/CFO

10/17/2017