

**WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
February 28, 2017**

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Mr. **Ken Ault**, at 3:00 p.m. with the following members present: Ms. Judith **Hines**, Ms. Kathy Limes, and Mr. Joe **Long**. Also present: Ms. Gina **Fernbaugh**, Treasurer, Mr. Kyle **Kanuckel**, Superintendent.

Absent:

Judy Paredes, Board Member

Staff Members Present

Kyle Clark, Prevention Education Director
Susan Spencer, CLC Director

Visitors Present

Marie Thomas Baird, Sentinel Tribune Reporter

Featured Program Presentation – Student of the Month Recognitions @ 4:00

Approval of the Minutes

Ms. Long moved and Mr. Ault seconded the motion to approve the following minutes:

Organizational Board Meeting – **January 10, 2017**
Regular Board Meeting – **January 10, 2017**

Roll Call: Yeas: Mr. Ault, Ms. Hines, and Mr. Long. Abstained: Ms. Limes. The Chair declared the motion carried.

REPORTS OF THE TREASURER

Approval of Cash Reconciliation Report - The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions or make comments regarding the report. Ms. Limes moved and Mr. Ault seconded the motion to approve the Cash Reconciliation report for the month of January 2017:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

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Approval of Financial Report – Upon the recommendation of the Treasurer, Mr. Ault moved and Mr. Long seconded the motion to approve the Financial Report for the month of January 2017:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Approval of Bills – Upon the recommendation of the Treasurer, Ms. Limes moved and Mr. Ault seconded the motion to approve the Bills for the month of January 2017:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Approval of Investment Transaction Ledger – Upon the recommendation of the Treasurer, Mr. Ault moved and Mr. Long seconded the motion to approve the Investment Transaction Ledger for January 2017:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Approval of Appropriation Modifications – Upon the recommendation of the Treasurer, Ms. Limes moved and Mr. Long seconded the motion to approve the Appropriation Modifications:

Special Revenue Funds:	+12,000.00
Total:	+12,000.00

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Approval of Service Agreements with Agencies & School Districts – Upon the recommendation of the Treasurer, Mr. Long moved and Mr. Ault seconded the motion to approve the following Service Agreements:

Fiscal Year 2017

- **Eastwood Local S.D.** – Wood County Substitute Network Addendum
FY'17 ongoing
- **Lake Local S.D.** – Opportunity School Services
- **Northwood Local S.D.** – MD Teacher
- **Northwood Local S.D.** – Opportunity School Services

Fiscal Year 2018

- **North Baltimore Local S.D.** – Consortium Services
- **North Baltimore Local S.D.** – Specialized Services
- **Northwood Local S.D.** – Consortium Services
- **Northwood Local S.D.** – Specialized Services
- **Otsego Local S.D.** – Consortium Services

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Approval of OSBA Board Policy Development – Upon the recommendation of the Treasurer, Mr. Long moved and Mr. Ault seconded the motion to approve the following OSBA Service Agreement for Policy Development and consultation for a one-year period of time, effective March 1, 2017 through February 28, 2018, at an annual cost of \$425:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Approval of Erate Consultant Services Agreement – Upon the recommendation of the Treasurer, Mr. Ault moved and Ms. Limes seconded the motion to approve the following agreement between Businessmap (Consultant) and Wood County ESC for Erate Consultant Services for Erate Funding Year 2017-2018, in the amount of \$2,000 to be paid in the quarterly installments as follows:

October 1, 2017	\$500.
January 1, 2018	\$500.
April 1, 2018	\$500.
June 30, 2018	\$500.

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD

Policies/Contracts

Recommendation Pertaining OSBA Travel Resolution – Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Long seconded to approve the following OSBA Resolution for travel:

**Resolution
Travel Related to Official Duties While Serving OSBA**

Whereas, the Wood County Educational Service Center (ESC) is a member of the Ohio School Boards Association (OSBA); and

Whereas, the OSBA is an association created for the purpose of fulfilling and advancing the Wood County ESC's statutory mandate by working for the general advancement of public education in Ohio, for the advancement of public education in Ohio, for the desirable and efficient working relationships among boards of education, school administrators, teachers and the public, and to main channels for exchange of ideas among the distribution of information to school districts to provide better and more effective public service to public schools; and

Whereas, Board Member, Kenneth Ault will serve as member of the Audit Committee, Regional Executive Committee, and Legislative Platform Committee, for the OSBA in the calendar year 2017; therefore

NOW BE IT RESOLVED that the Wood County ESC Board determines that Kenneth Ault's service with OSBA, and travel in that role, is related to his official duties as a member of the Wood County ESC Governing Board; and

That any travel expenses paid for Kenneth Ault's travel to OSBA conferences, seminars, and similar events for calendar year 2017 are ordinary, customary and necessary provided that the travel expenses are the lesser of: (1) the amount that Wood County ESC allows to be reimbursed for travel to the destination; or (2) the current per diem rate set by the United States General Services Administration for travel to the destination.

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Recommendation Pertaining to Rossford Business Association Membership – Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Long seconded the following Rossford Business Association Membership beginning January 1, 2017 – December 31, 2017, in the amount of \$50.00

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Recommendation Pertaining to First Reading of Board Policies – Upon the recommendation of the Superintendent, Mr. Ault moved and Mr. Long seconded the first reading of the following Board Policies:

AC	Nondiscrimination
ACA/ACAA	Nondiscrimination on the Basis of Sex/Sexual Harassment
ACA-R/ ACAA-R	Nondiscrimination on the Basis of Sex/Sexual Harassment Grievance Procedures (Regulations)
BB	Governing Board Legal Status
BBFA	Governing Board Member Conflict of Interest
DJC	Bidding Requirements
DN	School Properties Disposal
EFG	Student Wellness Plan
GBE	Staff Health and Safety
GBE-R	Staff Health and Safety (Regulations)
GBL	Personnel Records
GBP	Drug-Free Workplace Act
GCBDB	Professional Staff Sick and Pregnancy Leave
GDBDB	Professional Staff Sick and Pregnancy Leave
IGAE	Health Education
IIBH	Educational Service Center's Website
JEA	Compulsory Attendance Ages
JED	Student Absences and Excuses
JED-R	Student Absences and Excuses (Regulations)
JEDA	Truancy
JFCF-R	Hazing and Bullying
JFG	Interrogations and Searches
JFG-R	Interrogations and Searches (Regulations)
JG	Student Discipline
JHCB	Immunizations
KBA	Public's Right to Know

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Staff Personnel

Recommendations Pertaining to Abolishments, Resignations, Retirements LOAs, RIFs, and Terminations: - Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Ault seconded the motion to approve the following LOA, Resignations & Terminations:

Resignations

Laura Henthorn, PB Para/Educational Aide, effective 02/24/2017
Lauren Hoyng, CLC Seasonal Program Assistant, effective 02/06/2017
Courtney Jablonski, NW Para/Educational Aide, effective 02/03/2017
Fred Jones, ED Para/Educational Aide, effective 02/01/2017
Valerie Parritt, PB Para/Educational Aide, effective 02/24/2017
Zachary Savage, PATHE Para/Educational Aide, effective 03/14/2017
Lori Thomas, PB Para/Educational Aide, effective 2/28/2017
Jacob Welch, ED Para/Educational Aide, effective 01/27/2017

Retirements

Juanita Becker, Behavior Support Para, effective 06/01/2017
Warren Fauver, Local Program Evaluator, effective 06/01/2017
Doris Schulte, Personnel Secretary/EMIS, effective 08/01/2017

Abolishment

Rachel Whitescarver, EA Para/Student Attendant, effective 02/24/2017

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

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Approval of Employment of Support Personnel – Upon the recommendation of the Superintendent, Mr. Ault moved and Mr. Long seconded the motion to approve the employment of the following Support Personnel:

At-Will TANF School Year Students

Sarah Bryant, TANF SY Student Worker, effective 01/24/2017 – 09/30/2017,
Maximum 8 hrs p/day, As Needed
Cassidy DeRose, TANF SY Student Worker, effective 01/16/2017 – 09/30/2017,
Maximum 8 hrs p/day, As Needed
Javin Hernandez, TANF SY Student Worker, effective 01/11/2017 – 09/30/2017,
Maximum 8 hrs p/day, As Needed
Natasha Jones, TANF SY Student Worker, effective 01/10/2017 – 09/30/2017,
Maximum 8 hrs p/day, As Needed

New Hires for 2016-2017 School Year

Michelle Babione, Para/Educational Aide, effective 02/06/2017,
6.5 hrs p/day, 4 days p/wk, 61 days, A/N/1 – 1 yr limited
Katherine Bacho, Para/Educational Aide, effective 01/17/2017,
6.5 hrs p/day, 5 days p/wk, 87 days, A/N/7 -1 yr limited
Victoria Bowser, Para/Educational Aide, effective 01/23/2017,
6.75 hrs p/day, 5 days p/wk, 76 days, A/N/0 – 1 yr limited
Emily Cramer, Para/Student Attendant, effective 01/09/2017,
6.75 hrs p/day, 5 days p/wk, 92 days, A/N/4 – 1 yr limited
Christeen Henkler, Para/Student Attendant, effective 01/17/2017,
6.75 hrs p/day, 5 days p/wk, 80 days, A/N/4 – 1 yr limited
Susan Marshall, Para/Educational Aide, effective 01/04/2017,
6.5 hrs p/day, 4 days p/wk, 79 days, A/N/3 – 1 yr limited
Amanda Rudd, Para/Student Attendant, effective 02/07/2017,
4 hrs p/day, 4 days p/wk, 65 days, A/N/0 – 1 yr limited
Robyn Schnitker, Para/Student Attendance, effective 02/06/2017,
6.75 hrs p/day, 5 days p/wk, 79 days, A/N/0 - 1 yr limited
Jacob Welch, Para/Educational Aide, effective 01/09/2017,
6.75 hrs p/day, 5 days p/wk, 92 days, A/N/4 – 1 yr limited

Seasonal New Hires for 2017 School Year

Bridget Benedict, CLC Seasonal Program Assistant, effective 01/25/2017 –
05/14/2017, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0
Janelle Blanchard, CLC Seasonal Program Assistant, effective 01/12/2017 –
05/14/2017, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0
Christopher Carter, Seasonal Program Assistant, effective 01/26/2017-
05/14/2017, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0
Collin Chambers, CLC Seasonal Program Assistant, effective 01/23/2017 –
05/14/2017, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

Support Staff- Continued

Seasonal New Hires for 2017

Jennifer Fishwick, CLC Seasonal Program Assistant, effective 01/19/2017 – 05/14/2017, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0
Emilee Grothouse, CLC Seasonal Program Assistant, effective 01/23/2017 – 05/14/2017, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0
Tabitha Miner, CLC Seasonal Program Assistant, effective 02/03/2017 - 05/14/2017, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0
Christian Paulus, CLC Seasonal Program Assistant, effective 01/25/2017 – 05/14/2017, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0
Keon Rayford, Seasonal Program Assistant, effective 02/02/2017 – 05/14/2017, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0
Jordan Sanders, CLC Seasonal Program Assistant, effective 01/19/2017 – 05/14/2017, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0
Taylor Siegrist, CLC Seasonal Program Assistant, effective 01/30/2017 – 05/14/2017, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0
Elizabeth Taflinger, CLC Seasonal Program Assistant, effective 01/19/2017 – 05/14/2017, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

Supplementals for 2016-2017 School Year

Ginger Adkins, Para Training, effective 01/27/2017, 1 day, Max 5 hrs, As Needed, A/N/2
Mary Dudley, Para Training, effective 01/27/2017, 1 day, Max 5 hrs, As Needed, A/N/7
Ellen Frank, Para Training, effective 01/27/2017, 1 day, Max 5 hrs, As Needed, A/N/15
Susan Marshall, Para Training, effective 01/27/2017, 1 day, Max 5 hours, As Needed, A/N/3
Kristina Olinger, Behavior Support Para Extra Hours, effective 01/26/2017 – 05/25/2017, Max 15 hrs, As Needed, BSP/0
Lydia Paganessi-Garcia, Para/Educational Aide, Extra Hours, 02/03/2017-04/30/2017, Max 25 hrs, As Needed, A/N/7
Shannon Zbikowski, Behavior Support Para, effective 01/12/2017 – 05/26/2017, Max 15 hrs, As Needed, BSP/1

Changes for 2016-2017

Christeen Henkler, Paraprofessional, effective 02/22/2017
From – Para/Student Attendant, 6.75 hrs p/day, 5 days p/wk, 80 days A/N/4
To – Para/Educational Aide, 6.75 hrs p/day, 5 days p/wk, 26 days, and Para/Student Attendant, 6.75 hrs p/day, 5 days p/wk, 54 days, A/N/4

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Approval of Employment of Certificated Personnel – Upon the recommendation of the Superintendent, Mr. Ault moved and Mr. Long seconded the motion to approve the employment of the following Certificated Personnel:

New Hires for 2016-2017 School Year

Lisa Potter, Itinerant Teacher, effective 02/13/2017, 7 hrs p/day,
2 days p/wk, As Needed – 1 yr hrly limited

Jacob Welch, Intervention Specialist, effective 01/30/2017, 7 hrs p/day,
5 days p/wk, 75 days, B/150/1 – 1 yr limited

Changes for 2016-2017 School Year

Martha Foltz, Substitute Speech/Language @ Otsego, effective 01/30/2017,

From – 7 hrs p/day, 5 days p/wk, As Needed, Estimated 15 days

To – 7 hrs p/day, 5 days p/wk, As Needed, Estimated 100 days

Amanda Johnson, Intervention Specialist, effective 08/10/2016,

From – 7 hrs p/day, 5 days p/wk, 185 days, ED/MD/B/9

To – 7 hrs p/day, 5 days p/wk, 185 days, ED/MD/150/9

Sarah Polter, Intervention Specialist, effective 01/03/2017,

From – 7 hrs p/day, 5 days p/wk, 88 days, ED/MD/B/0

To – 7 hrs p/day, 5 days p/wk, 88 days, ED/MD/150/0

Supplementals for 2016 - 2017

Dani Donaldson, DIBELS Trainer, effective 08/24/2016 – 05/31/2017,
Max 10 hrs, As Needed

Cheryl Grote, Summer JRC, effective 06/05/2017 – 08/03/2017,
7 hrs p/day, 4 days p/wk, 34 days

Diana Newmann, Summer JRC, effective 06/05/2017 – 08/03/2017,
7 hrs p/day, 4 days p/wk, 34 days

Jeff Totten, Summer JRC, effective 06/05/2017 – 08/03/2017,
7 hrs p/day, 4 days p/wk, 34 days

Trisha Willford, Speech/Language Pathologist, effective 01/30/2017 –
05/22/2017, 7 hrs p/day, 1 day p/wk, As Needed, SLP/B/9

BGSU Interns to Observe in Classrooms:

Chelsea Caswell @ ALC

Alyssa Fioritto @ ALC

Mickenna Schweinhagen - OT Observation

Mary Young @ PATHE

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Approval of Substitute List – Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Ault seconded the motion to approve the following certificated teachers and other classified personnel on the following Substitute List. The hire date of the substitutes will be their first day of work:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

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Governing Board Updates

Superintendent's Report:

Kyle Kanuckel, Superintendent, reported the following:

- Starting to review programs and personnel needed for the 17-18 school year

Directors Report -

Kyle Clark, Prevention Education Director, reported the following:

- Presented a handout to the Board containing detailed information of all the programs and services provided by the ESC related to drug prevention. The programs and services already being provided are the ones that Attorney General Mike Dewine has outlined in his task force.

Susan Spencer, Community Learning Centers Director, reported the following:

- Connecting Kids to Meals, a program that provides hot meals to students is up and running at the CLC Rossford and Crim Elementary sites, and will continue during the summer months of operation.
- Working on providing the following to CLC students in need:
 - Dental screenings
 - Hairs cuts before school starts in August
 - Access to washers and dryers so that students' clothes can be cleaned
- Working on donation packets to distribute to organizations and individuals.
 - TSC has donated gardening supplies and seed packets
 - Meijer donated hats and gloves to students in need this winter

Penta Report – February 8, 2017 Board Meeting – Kathy Limes reported the following:

- Video gaming design was the featured program recognizing 4 students who designed many different games, all made from scratch. The current gaming system the students are working on is for the middle school age group, having already finished games for K – 3rd graders.
- Approved a fence to outline school, and a small security fence around the children's playground.

Student Liaison Report – Joe Long reported the following:

- WTOL.com has listed safety issues concerning Wood County schools on their website.

Executive Session

Motion by Mr. Ault, Seconded by Mr. Long, to move into Executive Session at 4:50 p.m., for the purpose of discussing employee employment, inviting the Board members, Superintendent and Treasurer.

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Mr. Kanuckel left the meeting at 4:51 p.m.

Board returned to Regular Session at 4:55 p.m.

Approval of Treasurer's Contract

Mr. Long moved and Mr. Ault seconded the motion to approve a 3-year Administrative contract, with same terms and conditions as her current contract, for Treasurer Gina Fernbaugh, from August 1, 2017 through July 31, 2020.

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Approval of Superintendent's Contract

Mrs. Limes moved and Mr. Ault seconded the motion to approve a 1-year Administrative contract for Superintendent Kyle Kanuckel, from August 1, 2017 through July 31, 2018.

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Adjournment

Motion by Mr. Ault, Seconded by Ms. Limes, to adjourn the meeting at 4:27 p.m.

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

ATTEST:

Judith Hines, President

Gina R. Fernbaugh, Treasurer/CFO

2016-2017 Students of the Month Recognitions

December

Logan Baugher	Eastwood
Nicole Abke	Elmwood
Hannah Johns	Lake
Caleb Swope	North Baltimore
Trevor Mack	Northwood
Stephen Cox	Perrysburg
Alexandra Birdsell	Rossford

January

Jolynn Nissen	Eastwood
Ryan Krouse	Elmwood
Rebekah Swartz	Lake
Andrea Roddy	North Baltimore
Aaron Grant	Northwood
Nehal Methi	Perrysburg
Alyssa Edmond	Rossford

February

Kara Ameling	Eastwood
Kendra Ann Stewart	Elmwood
Nathan Banky	Lake
Bailey Boyer	North Baltimore
Brianna Martinez	Northwood
Jessica Abney	Perrysburg
Hailey Beyer	Rossford