

WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
August 22, 2017

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Ms. **Judith Hines**, at 4:00 p.m. with the following members present: Mr. **Ken Ault**, Ms. **Kathy Limes**, Mr. **Joe Long**, and Ms. **Judy Paredes**. Also present: Ms. **Gina Fernbaugh**, Treasurer, Mr. **Kyle Kanuckel**, Superintendent.

Staff Members Present

Kyle **Clark**, Prevention Education Director
 Susan **Spencer**, CLC Director

Visitors Present

None

Featured Program Presentations – None

Approval of the Minutes

Ms. Paredes moved and Mr. Ault seconded the motion to approve the following minutes:

Regular Board Meeting – **July 25, 2017**

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.

REPORTS OF THE TREASURER

Approval of Cash Reconciliation Report - The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions or make comments regarding the report. Ms. Limes moved and Mr. Ault seconded the motion to approve the Cash Reconciliation report for the month of July 2017:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.

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Approval of Bills – Upon the recommendation of the Treasurer, Mr. Long moved and Ms. Paredes seconded the motion to approve the Bills for the month of July 2017:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.

Approval of Investment Transaction Ledger – Upon the recommendation of the Treasurer, Ms. Limes moved and Mr. Ault seconded the motion to approve the following Investment Transaction Ledger for the month of July 2017:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.

Approval of FY'18 Grants – Upon the recommendation of the Treasurer, Ms. Limes moved and Mr. Ault seconded the motion to approve the following FY'18 Grants:

Amount	Grant Title	Beginning Date	Ending Date	Fund/Spcc
\$128,000.00	ECE Expansion - FY'18	07/01/17	06/30/18	439-9018
\$23,556.98	Psych Intern – FY'18	07/01/17	06/30/18	499-9218
\$73,322.00	21 st Century FY'18 Rossford – Yr 5 of 5	07/01/17	06/30/18	599-9218
\$200,000.00	21 st Century FY'18 NB/NW/ Yr 1 of 5	07/01/17	06/30/18	599-9318
\$128,000.00	TANF FY Program – FY'18	07/01/17	06/30/18	502-9518
\$200,000.00	21 st Century FY'18 Conn/Pem Yr 3 of 3	07/01/17	06/30/18	599-9718

\$ 752,878.98 Total

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.

Approval of Service Agreements with Agencies & School Districts – Upon the recommendation of the Treasurer, Ms. Paredes moved and Ms. Limes seconded the motion to approve the following Summer 2017 and Fiscal Year 2018 service agreements with agencies and school districts:

Fiscal Year 2018 Service Agreements:

- Penta Career Center - **Occupational Therapy Services**
- Penta Career Center – **OGT Coordination Services**

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.

Approval of Grant Amendment – Upon the recommendation of the Treasurer, Ms. Limes moved and Mr. Ault seconded the motion to approve the following grant amendment:

WIOA FY'18 Youth Employment Fund 502-9618

Original: \$69,000.00

Amended: \$69,285.00

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.

Approval of Fixed Asset Disposals – Upon the recommendation of the Treasurer, Ms. Paredes moved and Mr. Long seconded the motion to approve the following grant amendment:

WIOA FY'18 Youth Employment Fund 502-9618

Original: \$69,000.00

Amended: \$69,285.00

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD

Policies/Contracts

Recommendation Pertaining to Audiology Agreement – Upon the recommendation of the Superintendent, Mr. Long moved and Ms. Limes second and final reading of the following program contract with North Central Ohio ESC for Audiology services at the rate of \$79 per hour and current IRS mileage reimbursement rate for travel from August 1, 2017 through July 31, 2018:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.

Recommendation Pertaining to Digital Academy Agreement – Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Ault seconded the following agreement between Future Ed LTD and Wood County ESC, beginning August 15, 2017 through June 30, 2018:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.

Recommendation Pertaining to CRC Suicide Prevention Agreement – Upon the recommendation of the Superintendent, Ms. Paredes moved and Mr. Long seconded the following agreement between Children's Resource Center and Wood County ESC Project AWARE, effective October 2, 2017 through October 5, 2017:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.

Recommendation Pertaining to Project AWARE Evaluation Agreement – Upon the recommendation of the Superintendent, Mr. Ault moved and Ms. Limes seconded the following agreement between Bill Ivoska, Consultant and Wood County ESC Project AWARE, effective August 22, 2017 through September 15, 2017, in the amount of \$500 for evaluation services:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.

Staff Personnel

Recommendations Pertaining to Abolishments, Resignations, Retirements LOAs, RIFs, and Terminations: - Upon the recommendation of the Superintendent, Mr. Ault moved and Ms. Paredes seconded the motion to approve the following LOA, Resignations & Terminations:

Resignations

Katherine Bacho, PB Paraprofessional, effective 08/09/2017
Courtney Chalfin, CLC Seasonal Program Assistant, effective 08/28/2017
Emily Cramer, ED Paraprofessional, effective 09/15/2017
Katherine Cullis, ED Paraprofessional, effective 08/01/2017
Don Eberle, ED Paraprofessional effective 05/26/2017
Sunday Goodwin, PB Paraprofessional, effective 08/04/2017
Erin Joseph, BGSpecial Contract Employee, effective 08/09/2017
Margaret Kalmar, BG Special Contract Employee, effective 07/26/2017
Amanda Lammermeier, CLC Seasonal Program Asst, effective 07/18/2017
Tabitha Miner, CLC Seasonal Program Assistant, effective 08/10/2017
Annessa Rodemich, EA Paraprofessional, effective 08/01/2017
Nick Schmeltz, ED Paraprofessional, effective 8/25/2017
Marissa Schnapp, BG Intervention Specialist, effective 08/21/2017
Robyn Schnitker, EA Para/Educational Aide, effective 08/01/2017
Dominique Scriptor, CLC Seasonal Program Asst, effective 8/10/2017
Jacob Sheehy, CLC Seasonal Program Assistant, effective 07/14/2017
Rebecca Sheldrick, CLC Seasonal Program Asst, effective 08/10/2017
Morgan Williams, NW Para/Educational Aide, effective 08/15/2017
Allison Whitaker, CLC Sr. Team Leader, effective 08/11/2017
Alicia Wolfe, CLC Sr. Team Leader, effective 08/17/2017
Kyna Wright, CLC Seasonal Program Assistant, effective 07/31/2017

Supplemental Resignations

Margaret Kalmar, Professional Development & Mtgs, effective 07/26/2017

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.

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Approval of Employment of Support Personnel – Upon the recommendation of the Superintendent, Mr. Long moved and Mr. Ault seconded the motion to approve the employment of the following Support Personnel:

At-Will Student Workers

Bradley Armstrong, CCMEP Student Worker, effective 07/25/2017 – 09/30/2017, Max 8 hrs p/day, As Needed

Dominic Haslinger, OYW Student Worker, effective 08/15/2017-09/30/2017, Max 8 hrs p/day, As Needed

Dalton Teaford, CCMEP Student Worker, effective 08/02/2017 – 09/30/2017, Max 8 hrs p/day, As Needed

YEP Supplemental

Dalton Teaford, YEP Additional Worksite, effective 08/09/2017-09/30/2017, Max 8 hrs, As Needed

Summer Supplementals

Deb Davis, Behavior Support Para Extra Hours, effective 07/01/2017-08/11/2017, Max 90 hrs, BSP/1

Chelsea Fisher, Behavior Support Para, effective 07/31/2017-08/09/2017, As Needed, Max 10 hrs, BSP/0

Bonita Howard, Para/Educational Aide, effective 07/01/2017-08/11/2017, As Needed, Max 60 hrs, A/N/9

Susan Irmen, Behavior Support Para, effective 06/22/2017 – 06/23/2017, Max. 12 hrs, As Needed, BSP/2

Susan Irmen, Behavior Support Para, effective 07/31/2017
Max 4 hrs, 1 day, As Needed, BSP/2

Jane Kertesz, Paraprofessional, effective 7/31/2017, 4 hrs p/day, 1 day, As Needed, A/N/7

Mary Roberts, Paraprofessional, effective 07/31/2017, 4 hrs p/day, 1 days As Needed, A/N/7

Seasonal New Hires through 08/20/2017

Grace Hakel, CLC Seasonal Program Assistant, effective 08/15/2017, 5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

Jordan Lewis, CLC Seasonal Program Assistant, effective 08/07/2017, 5 hrs p/day 5 days p/wk, As Needed, CLC/PA/0

Martina Weems, CLC Seasonal Program Assistant, effective 08/07/2017, 5 hrs p/day 5 days p/wk, As Needed, CLC/PA/0

2017-2018Seasonal Re-Hires through 05/12/2018Seasonal Changes

Shea Barnett, effective 08/21/2017

From - Seasonal Program Assistant, 05/15/17-08/19/17

Max 5 hrs p/day, CLC/PA/1

To – Seasonal Team Leader, 08/21/17-05/12/18

6 hrs p/day 5 days p/wk, As Needed, CLC/TL/6

New Hires for 2017-2018 School Year

Mariah Archer, Para/Educ Aide-Computer Tech/I Ready Intervention
effective 08/14/2017, 6.75 hrs p/day 5 days p/wk, 192 days –
A/N/0 – 1 yr limited

Mary Bewley, Para/Educational Aide, effective 08/14/2017,
6.5 hrs p/day, 4 days p/wk, 148 days, A/N/7 – 1 yr limited

Kayla Bielinski, Para/Educational Aide, effective 08/14/2017,
6.75 hrs p/day, 5 days p/wk, 191 days, A/N/3 – 1 yr limited

Rochelle Bowser, Para/Educational Aide, effective 08/14/2017,
6.5 hrs p/day 4 days p/wk, 148 days – A/N/3 – 1 yr limited

Christy Butson, Para/Student Attendant, effective 08/14/2017,
6.75 hrs p/day, 5 days p/wk, 192 days, A/N/2 – 1 yr limited

Alicia Dodd, Para/Educational Aide, effective 08/14/2017,
6.5 hrs p/day, 4 days p/wk, 148 days, A/N/7 – 1 yr limited

Bethany Evans, ATOD Prevention Specialist, effective 08/21/2017
7 hrs p/day 3 days p/wk, Max 140 days, As Needed – 1 yr limited

Michelle Fais, Para/Educational Aide, effective 08/21/2017,
6.75 hrs p/day, 5 days p/wk, 192 days, A/N/2 – 1 yr limited

Chelsea Fisher, Unit Para, effective 08/11/2017, 6.5 hrs p/day,
5 days p/wk, 186 days, UP/0 - 1 yr limited

Devoren Garn, Para/Student Attendant, effective 08/28/2017,
6.75 hrs p/day, 5 days p/wk, 191 days, A/N/2 – 1 yr limited

Sue Irmen, Unit Paraprofessional, effective 08/11/2017,
7 hrs p/day, 5 days p/wk, 187 days, UP/2 – 1 yr limited

Jessica Kizer, Para/Educational Aide, effective 08/11/2017,
6.5 hrs p/day, 5 days p/wk, 186 days, A/N/5 – 1 yr limited

Sharon Lewis, Para/Educational Aide, effective 08/14/2017,
6.75 hrs p/day, 5 days p/wk, 191 days, A/N/7 – 1 yr limited

Mary Lowe, Para/Student Attendant, effective 08/21/2017,
6.75 hrs p/day 5 days p/wk, 192 days, A/N/0 – 1 yr limited

Denise Maines, Para/Educational Aide, effective 08/14/2017,
6.5 hrs p/day, 4 days p/wk, 148 days, A/N/0 – 1 yr limited

Mandy Sargeant, Para/Educational Aide, effective 08/14/2017,
6.5 hrs p/day, 4 days p/wk, 148 days, A/N/6 – 1 yr limited

Nick Schmeltz, Para/Educational Aide, effective 08/14/2017,
6.75 hrs p/day, 5 days p/wk, 191 days, A/N/5 – 1 yr limited

Support Personnel - Continued

New Hires - Continued

Katie Shipley, Para/Educational Aide, effective 08/14/2017,
6.5 hrs p/day, 4 days p/wk, 148 days, A/N/7 – 1 yr limited

Melissa Trautman, Para/Educational Aide, effective 08/14/2017,
6.5 hrs p/day, 4 days p/wk, 148 days, A/N/7 – 1 yr limited

Rachel Walsh, Para/Educational Aide, effective 08/14/2017,
6.75 hrs p/day, 5 days p/wk, 192 days, A/N/2 – 1 yr limited

Rehires for 2017-2018 School Year

Mary Roberts, Para/Educational Aide, effective 08/11/2017,
6.25 hrs p/day, 5 days p/wk 183 days, A/N/8 – 1 yr limited

Changes for 2017-2018 School Year

Margaret Adams, Unit Paraprofessional, effective 08/11/2017

From – 6.5 hrs p/day, 5 days p/wk, 186 days

To – 6.75 hrs p/day, 5 days p/wk, 186 days

Cathy Baird, Para/Educational Aide, effective 08/18/2017,

From – 6.25 hrs p/day, 5 days p/wk, 183 days

To – 6.5 hrs p/day, 5 days p/wk, 183 days

Amy Barraclough, Para/Educational Aide, effective 08/08/2017

From – 6.75 hrs p/day, 5 days p/wk, 187 days

To – 6.75 hrs p/day, 5 days p/wk, 187 days, As Needed

Kristin Burns, effective 08/17/2017,

From – CLC Team Leader, 5 hrs p/day, 5 days p/wk, As Needed

To – CLC Senior Team Leader, 6 hrs p/day, 5 days p/wk, 227 days

Peyton Himburg, Unit Paraprofessional, effective 08/18/2017

From – 6.25 hrs p/day 5 days p/wk, 183 days

To – 6.5 hrs p/day, 5 days p/wk, 183 days

Colleen Irvin, effective 08/14/2017

From – Para/Student Attend, 7.75 hrs p/day, 2 days p/wk, 84 days

To – Para/Student Attnd & Educ Aide, 7 hrs p/day, 4 days p/wk,
159 days

Christy Knowlton, Para/Educational Aide, effective 08/18/2017,

From – 6.25 hrs p/day, 5 days p/wk, 183 days

To – 6.5 hrs p/day, 5 days p/wk, 183 days

Melissa Kozina, effective 08/28/2017,

From – Para/Student Attendant

To – Para/Educational Aide

Support Personnel – Continued

Changes - Continued

Kelly McConaughy, Para/Educational Aide, effective 08/08/2017,

From – 5.5 hrs p/day, 5 days p/wk, 187 days

To – 6.5 hrs p/day, 5 days p/wk, 187 days

Sue Nagy, Prevention Specialist, effective 08/01/2017

From – Start Date 08/14/2017

To – Start Date 08/01/2017

Kristina Olinger, Unit Paraprofessional, effective 08/18/2017

From – 6.25 hrs p/day 5 days p/wk, 183 days

To – 6.5 hrs p/day, 5 days p/wk, 183 days

Megan Reeder, effective 08/23/2017

From – Para/Student Attendant

To – Para/Educational Aide

Barbara Schnurbusch, Para/Educational Aide, effective 08/18/2017

From – 6.25 hrs p/day 5 days p/wk, 183 days

To – 6.5 hrs p/day, 5 days p/wk, 183 days

Aimee Scott, effective 08/21/2017

From – Para/Educational Aide, 6.5 hrs p/day, 5 days p/wk, 187 days

To – Unit Paraprofessional, 6.5 hrs p/day, 5 days p/wk, 187 days

Linda Simmons, Para/Educational Aide, effective 08/18/2017

From – 6.25 hrs p/day 5 days p/wk, 183 days

To – 6.5 hrs p/day, 5 days p/wk, 183 days

Michelle VonLehmden – Prevention Specialist, effective 08/01/2017

From – Start Date 08/14/2017

To – Start Date 08/01/2017

Tiffany Watson, Unit Paraprofessional, effective 08/11/2017

From – 6.5 hrs p/day 5 days p/wk, 186 days

To – 6.75 hrs p/day, 5 days p/wk, 186 days

Supplementals for 2017-2018 School Year

Stephanie Dyar, CLC Support Services, effective 08/01/2017-06/30/2018,

Max 35 hrs p/yr, Secty/5

Bethany Evans, JDC Prev Spec, effective 08/21/2017-06/30/2018,

3 hrs p/day, 1 day p/wk As Needed

Mary Gase, Prev Spec Extra Hours, effective 08/01/2017-06/30/2018, As Needed, Max 100 hrs

Doris Schulte, Personnel Secretary Extra Hours, effective 08/02/2017-06/30/2018,

As Needed, Secty/10

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.

Approval of Employment of Certified Personnel – Upon the recommendation of the Superintendent, Ms. Paredes moved and Mr. Long seconded the motion to approve the employment of the following Certified Personnel:

Seasonal Re-Hires through 05/12/2018

Annie Nelson, CLC Seasonal Educational Liaison, effective 08/20/2017-05/12/2018, 5 hrs p/day, 5 days p/wk, As Needed, CLC/EL/150/1

New Hires for 2017-2018 School Year

Jody Carroll, ED Intervention Specialist, effective 08/11/2017, 7 hrs p/day, 5 days p/wk, 185 days, ED/MD/M/5 – 1 yr limited

Renee Delventhal, COTA, effective 08/11/2017, 7 hrs p/day, 3 days p/wk, 60%-111 days, AA/6 – 1 yr limited

Rachel Lotycz, Intervention Specialist, effective 08/21/2017, 7 hrs p/day, 1 day p/wk, As Needed, M/8 – 1 yr hrly limited

Monica Nainiger, Special Contract Employee, effective 08/14/2017, 6.75 hrs p/day, 5 days p/wk, 180 days, BG/SC - 1 yr special hrly limited

Carrie Nowak, Occupational Therapist, effective 08/11/2017, 7 hrs p/day, 5 days p/wk, 185 days, OT/PT/M/0 – 1 yr limited

Rose Roelle, COTA, effective 08/11/2017, 7 hrs p/day, 5 days p/wk, 185 days, AA/1 – 1 yr limited

Linda Sechler, Substitute SLP, effective 11/01/2017 (approx.)
For 6-8 weeks, 7 hrs p/day, Max 5 days p/wk, SLP/M/5

Summer Spurgeon, Special Contract Employee, effective 08/16/2017, 6.75 hrs p/day, 5 days p/wk, 180 days, BG/SC

Rehires for 2017-2018 School Year

Lisa Potter, Part-time Itinerant, effective 08/21/2017, 7 hrs p/day, 2 days p/wk, As Needed, M/2

Brigitte Teyner, Entry Year Mentor, effective 08/1/2017–06/01/2018

Supplemental for 2017-2018

Cheryl Grote, LPDC Representative, effective 08/01/2017–06/05/2018, Max 4 mtgs p/year

Deb Hamilton, Entry Year Mentor, effective 08/14/2017-06/01/2018

Amanda Johnson, Entry Year Mentor, effective 08/14/2017-06/01/2018

Julie Lach, Entry Year Mentor, effective 08/14/2017-06/01/2018

Jane Lingenfelder, Entry Year Mentor x 3, effective 08/14/2017-06/01/2018

Monica Nainiger, Professional Dev. & Mtgs, effective 08/14/2017-05/24/2018, As Needed

Diana Neuman, Entry Year Mentor x 2, effective 08/14/2017-06/01/2018

Summer Spurgeon, Prof Dev & Mtgs, effective 08/15/2017- 05/24/2018, As Needed

Joe Taylor, LPDC Representative, effective 08/01/2017-06/05/2018, Max 4 mtgs p/year

BGSU – Student Teachers

Kelsey Brown @ NW Preschool

Kathryn Goodman @ NW Preschool

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.

Approval of Substitute List – Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following certificated teachers and other classified personnel on the following Substitute List. The hire date of the substitutes will be their first day of work:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.

Governing Board Updates

Superintendent's Report –

Mr. Kyle Kanuckel reported the following -

- Visiting districts to meet with the superintendents. Also offering to attend district board of education and administrative meetings.
- School opening day meetings went well

Susan Spencer - Community Learning Centers Director

- Reported that 750 children attended CLC summer programing and 1,300 kids in total have attended both the CLC summer and school year programs.
- Some of the field trips taken during summer programming have been to Sauder Village, the Maritime Museum in Sandusky, and the Merry-Go-Round Museum in Sandusky.
- The summer programming has been a success due to the working relationships with community partners, such as Penta Career Center students who have given haircuts to students, and staff from the Prosecutor's office who have presented to children on conflict management.

Kyle Clark – Prevention Education Director

- Staff who serve the ATOD, Drug Free Communities, and Project Aware grants have been present at the Wood County Fair and the Pemberville Fair distributing literature about their programs

Penta Career Center Report – June 14, 2017

Judy Paredes & Kathy Limes reported the following – No Report

Student Achievement Liaison Report

Joe Long reported the following –

- Distributed OSBA's Executive Summary on Why Rural Matters

Adjournment

Motion by Mr. Ault, seconded by Mr. Long to adjourn meeting at 4:41 p.m.

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, Mr. Long, and Ms. Paredes. The Chair declared the motion carried.

ATTEST:

Judith Hines, President

Gina R. Fernbaugh, Treasurer/CFO