

WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
April 11, 2017

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Ms. **Judith Hines**, at 4:00 p.m. with the following members present: Mr. Ken **Ault**, Ms. Kathy **Limes** and Mr. Joe **Long**. Also present: Ms. Gina **Fernbaugh**, Treasurer, Mr. Kyle **Kanuckel**, Superintendent.

Absent:

Judy Paredes, Board Member

Staff Members Present

Kyle Clark, Prevention Education Director
Susan Spencer, CLC Director

Visitors Present

Marie Thomas Baird, Sentinel Tribune Reporter

Featured Program Presentation – **Franklin B. Walter Scholarship Winner**
Cassidy Williford, Bowling Green High School

Approval of the Minutes

Mr. Ault moved and Ms. Limes seconded the motion to approve the following minutes:

Regular Board Meeting – **March 28, 2017**

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

REPORTS OF THE TREASURER

Approval of Cash Reconciliation Report - The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions or make comments regarding the report. Ms. Limes moved and Mr. Ault seconded the motion to approve the Cash Reconciliation report for the month of March 2017:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

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Approval of Financial Report – Upon the recommendation of the Treasurer, Mr. Ault moved and Mr. Long seconded the motion to approve the Financial Report for the month of March 2017:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Approval of Bills – Upon the recommendation of the Treasurer, Ms. Limes moved and Mr. Ault seconded the motion to approve the Bills for the month of March 2017:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Approval of Investment Transaction Ledger – Upon the recommendation of the Treasurer, Mr. Ault moved and Ms. Limes seconded the motion to approve the Investment Transaction Ledger for March 2017:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Approval of Fixed Asset Disposals – Upon the recommendation of the Treasurer, Mr. Ault moved and Mr. Long seconded the motion to approve the following Fixed Asset Disposals:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Approval of Donations to Wood County Educational Service Center – Upon the recommendation of the Treasurer, Ms. Limes moved and Mr. Long seconded the motion to approve the following cash donations made to the Wood County ESC:

Donations to Achievement of Excellence Program:

- Bowling Green Community Development Foundation **\$50.**
- Hagemeyer Fine Photography **\$25.**
- Perry Protech Corporation **\$50.**
- University of Findlay - College of Education **\$50.**
- Medical Mutual of Ohio **\$500.**
- Rachel Wixey & Associates **\$100.**
- Total \$775.**

- Waddington Jewelers –
 Gives us a break on crystal awards & engraving priceless!

Donation to Community Learning Centers:

- Toledo Molding & Die, Inc. **\$500.**

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

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At 4:10 p.m., Cassidy **Williford**, Marina **Williford**, and Karen **Lindquist** entered the meeting for the Franklin B. Walter scholarship presentation and left the meeting after the presentation.

Approval of 2017-2018 Payroll Policy and Procedure Manual Adoption – Upon the recommendation of the Treasurer, Mr. Ault moved and Mr. Long seconded the motion to adopt the following 2017-2018 Payroll Policy and Procedure Manual:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS TO BOARD

Policies/Contracts

Recommendation Pertaining to 9-month/10-month In-House 2017-2018 Staff Calendar – Upon the recommendation of the Superintendent, Mr. Long moved and Mr. Ault seconded the second reading and approval of the following 9-month/10-month In-House Staff Calendar for 2017-2018:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Recommendation Pertaining to Donations to Ohio Living Home Health and Hospice – Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Ault seconded the following donations made to Ohio Living Home Health and Hospice, from Wood County ESC Community-Based ATOD Prevention Program and the Wood County Prevention Coalition:

- | | |
|--------------------------------------|-----------------|
| • 25 tackle boxes @ \$8.96 each | \$224.00 |
| • 25 combination locks @ \$6.98 each | <u>\$174.50</u> |
| Total | \$398.50 |

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Recommendation Pertaining to 2017-2018 Salary Schedule Title Change – Upon the recommendation of the Superintendent, Mr. Long moved and Ms. Limes seconded the following Staff Salary Schedule title change for the 2017-2018 school year:

From – Behavior Support Para
To – Unit Paraprofessional

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Staff Personnel

Recommendations Pertaining to Abolishments, Resignations, Retirements LOAs, RIFs, and Terminations: - Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Ault seconded the motion to approve the following LOA, Resignations & Terminations:

Resignations

Heather Dinklage, School Psychologist, effective 08/01/2017

Elliott Greive, ED Para/Educational Aide, effective 08/04/2017

Michael Leonhardt, CLC Seasonal Program Assistant, effective 04/07/2017

Christian Paulus, CLC Seasonal Program Assistant, effective 04/04/2017

Supplemental Resignation

Diane Hemminger, Office Coordinator, effective 07/01/2017

Retirement

Diane Hemminger, Receptionist, effective 07/01/2017

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Approval of Employment of Support Personnel – Upon the recommendation of the Superintendent, Mr. Ault moved and Mr. Long seconded the motion to approve the employment of the following Support Personnel:

Seasonal New Hires through 05/14/2017

Victoria Nuss, CLC Seasonal Program Assistant, effective 03/30/2017 – 05/14/2017,
5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

Elizabeth Ritter, CLC Seasonal Program Assistant, effective 05/01/2017 – 05/14/2017,
5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

Allison Vollmer, CLC Seasonal Program Assistant, effective 04/03/2017 – 05/14/2017,
5 hrs p/day, 5 days p/wk, As Needed, CLC/PA/0

At-Will TANF Students

Reese Hall, TANF SY Student Worker, effective 04/04/2017- 09/30/2017,
Max 8 hrs p/day, As Needed

New Hires for 2016-2017 School Year

Donald Eberle, Para/Educational Aide, effective 04/03/2017, 6.75 hrs p/day,
5 days p/wk, 37 days, A/N/5 - 1 yr limited

Supplementals for 2017-2018 School Year

Crystal Beat, CLC Team Leader, effective 07/01/2017 – 06/30/2018,
As Needed, CLC/TL/3

Melanie Feather, Fiscal Data Specialist Extra Hours, effective
07/01/2017 – 06/30/2018, Maximum 5 hrs/wk, Fiscal/13

Minda Parker, Food Service Support, effective 07/01/2017 – 06/30/2018,
Max 5 hrs p/wk, A/GF/23

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Approval of Employment of Certificated Personnel –
None- No motion needed

Approval of Substitute List – Upon the recommendation of the Superintendent, Mr. Ault moved and Ms. Limes seconded the motion to approve the following certificated teachers and other classified personnel on the following Substitute List. The hire date of the substitutes will be their first day of work:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Approval of Classified Seasonal Summer 2017 & New Classified Contracts for 2017-2018
Upon the recommendation of the Superintendent, Mr. Long moved and Mr. Ault seconded the motion to approve the following Classified Seasonal Summer 2017 & New Classified Contracts for the 2017-2018 School Year:

Donald Eberle, ED Para/Educational Aide, effective 08/14/2017, 6.75 hrs p/day,
5 days p/wk, 191 days, A/N/5 – 1 yr limited

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Approval of New Certified Contracts for 2017-2018 – Upon the recommendation of the Superintendent, Mr. Long moved and Mr. Ault seconded the motion to approve the following New Certified Contracts for the 2017-2018 School Year:

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

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Approval of Non-Renewals for 2017-2018 – Upon the recommendation of the Superintendent, Mr. Ault moved and Ms. Limes seconded the motion to approve the following Non-Renewals for the 2017-2018 School Year:

Terri Cardillo	Para/Educational Aide
Joanna Harwell	Bus Monitor
Ginger Lockmiller	Para/Educational Aide
Mary Roberts	Para/Educational Aide
Kathryn Waltermeyer	Van/Bus Monitor
Laura Wright	Para/Educational Aide ECS

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

Governing Board Updates

Directors Report -

Susan Spencer, Community Learning Centers Director, reported the following:

- Met with Congressman Bob Latta's aide concerning 21'st Century funding for the 17-18 school year.
- Attended the 21'st Century Bidders Conference in Mansfield on April 10th. The feeling was that funding would be available for the 17-18 school year, but would be cut to some degree.
- Susan Spencer was interviewed for 30 minutes on I Heart Media in Toledo, with the interview being broadcast at 7 a.m. on Easter Sunday.
- Took at tour of the new Northwood Elementary
- Animal Kingdom will be the theme of the Summer 2017 School-age Summer Enrichment Programs.

Executive Session

None

Adjournment

Motion by Mr. Ault, seconded by Ms. Limes, to adjourn the meeting at 4:52 p.m.

Roll Call: Yeas: Mr. Ault, Ms. Hines, Ms. Limes, and Mr. Long. The Chair declared the motion carried.

ATTEST:

Judith Hines, President

Gina R. Fernbaugh, Treasurer/CFO